

**POLICE AND FIRE COMMISSION AGENDA**  
**TUESDAY, JUNE 14, 2016**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – President Loppnow

1. Consideration of a motion to approve the Police and Fire Commission minutes of May 10, 2016.
2. Fire Department Update and Monthly Report
3. Police Department Update and Monthly Report
4. Consideration of a motion to adjourn into Closed Session under Wis. Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items: 1) Conduct oral interview(s) for Firefighter

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment.  
Possible action items: Announcement of candidate(s) for Firefighter

Darlene Igl  
Village Clerk

**VILLAGE OF HARTLAND  
POLICE & FIRE COMMISSION  
MEETING MINUTES  
TUESDAY, May 10, 2016  
7:00 P.M.**

**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

- 7:01 PM Meeting called to order by Commission President Loppnow
  - Commissioner Redlin read the roll for attendance
    - Present : Commissioners Loppnow, Redlin, Rebholz, Riesinger
    - Absent: Commissioner Wojciechowski
    - Also in attendance : Police Chief Robert Rosch, Fire Chief David Dean
  - Pledge of Allegiance led by Commissioner Loppnow.
1. Consideration of a motion to approve the Police and Fire Commission Minutes for each meeting held on April 12 and 16 of 2016.
    - a. Motion by Commissioners Rebholz / Riesinger to approve the Hartland Police & Fire Commission minutes for each of the meetings of April 12 and 16, 2016. The motion carried on the unanimous vote of the commissioners present.
  2. Per Police and Fire Commission Rules – Annual Election of Officers for 2016/2017 Term
    - a. Consideration of a motion for nomination of the 2016/2017 Police and Fire Commission Officers

Motion made by Commissioners Rebholz / Redlin to nominate and re-elect Susan Loppnow to the position of Commission President, re-elect Jon Wojciechowski to the position of Commission Vice President, and re-elect Ralph Redlin to the position of Commission Secretary. The motion carried on the unanimous vote of the commissioners present.
  3. Fire Department Update – Chief Dean
    - a. Chief Dean briefly commented on the upcoming Blood Drive scheduled for 5/21/16 from 10-2 at the Village Firehouse [150 Lawn Street]. He mentioned that there will also be other “wellness” tests available that day, including Blood Pressure and Blood Glucose tests. Commissioner Rebholz, D.C., suggested adding Adrenal testing for that day and Chief Dean said he would consider doing so.
    - b. The Chief reported that the Commissioners are each invited to consider attending **“A Day with Local Fire and EMS”** on Saturday, June 4<sup>th</sup>, 2016 [8:00AM-1:30PM] at WCTC [Lunch included]. The goal is to allow Elected Officials and other community leaders to “... experience a day in the life of our partners in rescue.”

- c. Chief Dean then distributed and commented on the Monthly reports of Fire Calls and EMS Runs for April, 2016, noting that there were 14 Fire calls and 48 Ambulance runs. The Chief has revised/ enhanced the report presentation formats to include more information for the Commissioners, including the number of individuals treated during each run.
- d. The Chief distributed a copy of the final / latest iteration of the HFD Organizational Chart, a draft of which was discussed at the last HPFC meeting. He also provided each Commissioner with a final copy of the Rules and Regulations of the Village of Hartland Police and Fire Commission, as amended through April 12, 2016.
- e. Chief Dave indicated that Peggy Sue Toth, who was interviewed at the April 12, 2016 HPFC meeting, has accepted a position with the HFD and is enrolled in training.

4. Police Department Update – Chief Rosch

- a. Chief Rosch reported that he recently participated in a program, sponsored by the Department of Homeland Security, entitled “See Something / Say Something”. The video presentation involving several Wisconsin State Law Enforcement Authorities, including himself, will be distributed to Wisconsin Schools for presentation to students.
- b. The Chief related that the HPD was, again, planning to be involved in the annual “pill drop” conducted at Arrowhead High School for the safe collection and disposal of unused prescription drugs from local citizens. Some 415 pounds of such material was collected last year, up by over 100 pounds from 2014. The HPD in cooperation with the WI State DOJ oversees the eventual proper disposal of the drugs. The program at Arrowhead is scheduled for May 13th, 2016 from 6AM -6PM.
- c. Chief Rosch indicated that the HPD is still “in process” regarding the hiring of new Police Officer personnel. The HPFC interviewed six Police Officer candidates on April 16, 2016, forwarding each of them on to Chief Rosch for further consideration.

5. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Redlin, the Commission voted unanimously to adjourn.

Meeting adjourned at 7:38 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner  
Commission Secretary

Susan M. Loppnow, Commissioner  
Commission President