

**VILLAGE OF HARTLAND  
POLICE & FIRE COMMISSION  
MEETING MINUTES  
TUESDAY, November 10, 2015  
7:00 P.M.**

**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

- 7:00 PM Meeting called to order by Commission President Loppnow
  - Commissioner Redlin read the roll for attendance
    - Present : Commissioners Loppnow, Redlin, Rebholz, Riesinger
    - Excused: Commissioner Wojciechowski
    - Also in attendance : Police Chief Robert Rosch, Fire Chief David Dean
  - Pledge of Allegiance led by Commissioner Loppnow.
  - Commission President Loppnow made an Announcement that a Closed Session will be held at the conclusion of the regular agenda items.
1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on October 13th, 2015.
    - a. Motion by Commissioners Riesinger / Rebholz to approve the Hartland Police & Fire Commission minutes for the meeting of October 13th, 2015. The motion carried on the unanimous vote of the Commissioners present.
  2. Fire Department Update and Monthly Report – Fire Chief David Dean
    - a. Chief Dean briefly reviewed the October, 2015 Call Summary and Monthly Response Reports for the Commissioners ... 65 EMS calls and 20 Fire calls .
    - b. Chief Dean reported that the HFD budget for 2016 has been approved by the Village Board for consideration. As such, it includes the change to having two staff be in the Fire Station from 6PM to 6AM every weekday, beginning 01/01/2016 and should improve response times, especially when multiple calls for service occur simultaneously.
    - c. The Chief then indicated that the Department is developing “guidelines” for the support / auxiliary positions.
    - d. Chief Dean then related that there will be an event on 12/07/2015, at 7:30 PM, to dedicate and name the Survive Alive House, the Fire Safety Training Facility, in honor of retired Fire Chief Allen “Augie” Wilde. The facility, built in 1993, will be known as The Allen “Augie” Wilde Education Center. The public and the Commissioners are invited to attend. Refreshments and carrot cake will be served.

- e. The Chief reported that the Lake Country Fire organization has offered “reduced rate” paramedic services to the Village of Hartland. HFD is *not* currently licensed to provide these services. HFD would respond *along with* the LCF personnel and provide supplemental assistance in order to begin a mentoring/training program; the goal being to “phase in” such Paramedic services by the HFD over the next two years.
- f. Chief Dean reported that the proposed acquisition of a new ladder truck, as related previously, is planned to be discussed with the Village Board over the next few months.
- g. The Chief reported that HFD is currently involved in “train derailment training”, in response to the recent significant number of oil tank rail cars being transported through the Village and surrounding areas. Planned responses with adjacent agencies are also being coordinated in preparation for the potential eventuality of a derailment and consequential rupture involving oil tank cars.

3. Police Department Update – Police Chief Rosch

- a. Chief Rosch reported that the HPD had, as related earlier, been recently passed, as proposed, by the Village Board.
- b. The Chief also reported that the Village has, for the seventh time, been the recipient of a Federal Grant, in consideration of the HPD participation in “speed wave” and related enforcement programs. The Chief plans to have the Village use the funds to have another “stationary radar” unit installed in the Village on West Capitol Drive.
- c. According to Chief Rosch, Lieutenant Stacey Kelsey is expecting a child, her fourth, in approximately June of 2016. Accordingly, she is planned to be scheduled for “light duty” beginning in early 2016.
- d. Chief Rosch again reported that the previously discussed Accreditation process is moving along well with Policy Manual editing now completed. The actual on-site Accreditation Assessment is expected to be conducted in November from the 17<sup>th</sup> through the 19<sup>th</sup>. The Chief indicated that the Public *will* be involved in the process – notices as to how to do so have been appropriately posted. There are 238 Accreditation Standards defined and 226 of them apply to the HPD, with over 500 detailed “sub-standards” to be considered, as well. The Chief reported earlier that the process, once successfully completed, requires a re-accreditation inspection / assessment be done every three years thereafter to retain the credential. The Chief indicated that the credential is valuable to the Village from the standpoint of professionalism in the HPD as well as recruitment, retention and insurance cost containment considerations, as well.

4. Consideration of a Motion to Adjourn into Closed Session

- a. Commission President Loppnow requested a motion to adjourn into Closed Session under Wis. Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items: 1) Conduct oral interview(s) of Firefighter candidate(s) ...

On motion of Commissioners Riesinger / Redlin to enter closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow “yes”, Riesinger “yes”, Redlin “yes”, Rebholz “yes”

The commission *entered* closed session at 7:40 PM

On motion of Commissioners Riesinger / Loppnow the closed session ended at 8:39 PM.

The roll call vote to *exit* closed session was taken as follows:

Commissioners Loppnow “yes”, Riesinger “yes”, Redlin “yes”, Rebholz “yes”

Commissioners Redlin / Loppnow made a Motion to recommend each of the HFD job candidates interviewed during the Closed Session, Ramjayanth P. Ravichandran, Andrew J. Hein, Tori R. Dunphy, and Chris A. Tump to Fire Chief Dean for further consideration as new Village of Hartland Fire Department employees. The Motion carried unanimously.

5. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Riesinger, the Commission voted unanimously to adjourn.

Meeting adjourned at 8:41 PM.

Respectfully submitted,



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Ralph R. Redlin, Commissioner  
Commission Secretary

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Susan M. Loppnow, Commissioner  
Commission President