

VILLAGE BOARD MINUTES
MONDAY, JUNE 28, 2021
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order

Roll Call

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Conner, President Pfannerstill

Others Present: Interim Administrator Bailey, Clerk Igl, Fire Chief Jambretz, Utility Operations Supervisor Felkner, Police Chief Misko, Ryan Amtmann, Peter Gesch, Mike Badani.

Pledge of Allegiance – Trustee President Pfannerstill

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) on the agenda for a three-minute time period per person, with time extensions per the Village President's discretion.

Mike Badani, owner of Hartland Village Mart, commented on the recent bike race event. He stated that the event had tied up downtown businesses for the entire resulting in his having the worst day of business in 14 years with a loss of \$9,000 in sales. He stated that if the event is held again, perhaps it should be moved to a different location. He stated that he had inquired as to whether he could be a sponsor for the race but was told that he could not due to Kwik Trip's involvement. He stated that he had been told there would be 1,000 in the Village for the race but felt there were no more than 200 at any given time.

1. Presentation by Ruckert & Mielke regarding the State of Village Roadways.

Ryan Amtmann and Peter Gesch, Ruckert & Mielke, provided information on the state of Village roads stating that roads are rated every other year. Amtmann stated that the ratings were done in April, preliminary recommendations have been provided to the Village and will be further reviewed at the CIP meeting. He stated that in the last two years, the Village Board has expressed that they are open to alternative methods and suggested considering volume and visibility of roads as a factor in determining when roads are repaved. Additionally, he stated that the board has also indicated a willingness to allow roads to deteriorate to a further level before addressing. He stated that the cost of repaving roads has doubled in the last 10 years and the Village has gained 6 miles of roadway in recent years. He stated that three subdivisions built in the 2000's (Mary Hill, River Reserve, Four Winds) have roads that are not holding up well due to the material used at that time.

Amtmann stated that the Village's roads are rated at 7.807 which is good in comparison to peer communities. Options for methods used for repaving roads were outlined including pulverize and repave, mill and overlay, edge-wedge mill (introduced this year) and overlay and slurry seal. It was stated that the Village typically spends \$1M on roads annually and a review of

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recommended upcoming road projects was provided. Further detail and discussion regarding road projects will take place at the CIP meeting planned for July.

2. Motion (Meyers/Conner) to approve Village Board minutes of June 14, 2021. Carried (7-0).
3. Motion (Wallschlager/Conner) to approve vouchers for payment in the amount of \$276,058.13. Carried (6-0). Meyers abstained.
4. Consideration of actions related to Licenses and Permits.
 - a. Motion (Ludtke/Dorau) to approve Operator's (Bartender's) Licenses. Carried (7-0).
 - b. Consideration of motion to approve annual licenses expiring June 30, 2021 not requiring a public hearing:
 - i. Weights and Measures License
Motion (Conner/Wallschlager) to approve the Weights and Measures license for Sendik's. Carried (7-0).
 - c. Motion (Ludtke/Conner) to approve Temporary Operator's (Bartender's) Licenses. Carried (7-0).
 - d. Motion (Dorau/Meyers) to approve Temporary Class B Beer/Wine License and Street Use Permit for Donate Life of WI. Carried (7-0).
5. Consideration of a motion to schedule a Public Hearing for the Zion Church Redevelopment "The Church" whose approval and rezoning is being sought from Institutional to B-3 Central Business/Mixed-Use District on the recommendation of the Plan Commission during the July 26, 2021 Village Board meeting.

Interim Administrator Bailey stated that the developer had asked for a one month postponement while he works through some of the details. Motion (Ludtke/Conner) to schedule a Public Hearing for the Zion Church Redevelopment "The Church" whose approval and rezoning is being sought from Institutional to B-3 Central Business/Mixed-Use District on the recommendation of the Plan Commission during the July 26, 2021 Village Board meeting. Carried (7-0).

6. Discussion and consideration of a motion to approve a contract with Baker Tilly for audit services.

Interim Administrator Bailey stated that he has been happy with the contractor. He stated that the audit wouldn't start until December and that the proposed contract includes an increase of \$1,275 per year. It was stated that Baker Tilly had held their price since 2015. The new contract price will be held for three years. Motion (Conner/Anson) to approve a contract with Baker Tilly for audit services. Carried (7-0).

7. Discussion and consideration of a motion to approve a contract with Grota Appraisals, LLC for Assessor services.

Interim Administrator Bailey stated that the proposed four year contract is \$600 per month less than the previous contract. He stated that a full revaluation would be conducted in 2023.

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Motion (Meyers/Ludtke) to approve a contract with Grota Appraisals, LLC for Assessor services. Carried (7-0).

8. Discussion and consideration of submittals for the Village logo contest.

The Village Board discussed the logos submitted and commented on preferences. Motion (Ludtke/Conner) to direct staff to set a meeting for the Village Board to discuss logo options. Carried (7-0).

9. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Dorau commented on the fun had at the Children's Parade and is looking forward to the event growing in future years. Trustee Conner commented on the Hometown Celebration events stating that the whole weekend was fantastic. Trustee Meyers commented that the fireworks were the best he has even seen. Trustee Wallschlager thanked Clerk Igl for her work organizing the parade. Trustee Ludtke thanked the Police and Fire Departments for their assistance with the events. Trustee Anson commented that numerous people have raved to him about the firework and parade. President Pfannerstill thanked Clerk Igl for coordinating the parade and Shorewest Realtors for their presenting sponsorship. He also thanked Trustees Dorau and Conner for organizing the Children's Parade. He commented that he hopes the weekend events can expand in future years. He also thanked Ben Nelson for recording the events and placing them on YouTube.

Utility Operations Supervisor Felkner commented on the successful food drive benefitting the two local food pantries. He stated that he had received phone call from businesses in the industrial park regarding digger's hotline flags that had been placed and he stated that Verizon is installing 5G in that area.

Fire Chief Jambretz commented that he had received positive comments about the recent bike race and added that the department has been busy with preparations for the Hometown Celebration events.

Chief Misko commented that temporary no parking had been posted near St. Charles and he has decided to leave it up due to concerns about traffic, particularly on Sunday mornings. He stated that he will discuss with St. Charles building maintenance staff. The intent is to leave the signage until approximately September 1. Additionally, he stated that there have been concerns received about an older vehicle parked in the 300 block of Hartwood. The Police Department has determined that it is not abandoned and has always been legally parked when observed.

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10. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(e), deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding the potential purchase of land for a well site and pursuant to State Statutes §19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to consider stipend or bonus payments to Public Works management staff and to reconvene into open session pursuant to §19.85(2) for the purpose of considering any action as may be necessary and appropriate (ROLL CALL VOTE).

Motion (Dorau/Wallschlager) to recess to closed session pursuant to State Statutes §19.85 (1)(e), deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding the potential purchase of land for a well site and pursuant to State Statutes §19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to consider stipend or bonus payments to Public Works management staff. Roll call vote: all ayes. Recessed to closed session at 7:50 p.m. Motion (Wallschlager/Conner) to reconvene in open session at 8:50 p.m. Carried (7-0).

11. Discussion and consideration of a motion(s) as a result of discussions held in the closed session.

Motion (Conner/Meyers) to appoint Dave Felkner as Interim DPW Director and approve an additional bi-weekly stipend of \$700. Carried (7-0).

12. Adjournment.

Motion (Dorau/Ludtke) to adjourn at 8:55 p.m. Carried (7-0).

Respectfully submitted,

Darlene Igl
Village Clerk