

**VILLAGE BOARD MINUTES  
MONDAY, AUGUST 9, 2021  
6:30 PM  
MEETING ROOM, HARTLAND PUBLIC LIBRARY, 110 E. PARK AVENUE**

Call to Order  
Roll Call

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Conner, President Pfannerstill

Others Present: Interim Administrator Bailey, Clerk Igl, Interim DPW Director Felkner, Police Chief Misko, Rec Director Yogerst, Park Board Chair Tim Hallquist, Jessie Puzach, Steve Berger.

Pledge of Allegiance – Trustee Dorau

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. No comments received.

1. Motion (Meyers/Wallschlager) to approve Village Board minutes of July 26, 2021. Carried (7-0).
2. Motion (Wallschlager/Conner) to approve vouchers for payment in the amount of \$407,901.66. Interim DPW Director Felkner provided information related to closing out the 2021 Crack Sealing Program, the E. Industrial Drive and Progress Drive Bioretention Project and the 2020 Paving Program. Carried (7-0).
3. Consideration of actions related to Licenses and Permits.
  - a. Consideration of a motion to approve a Restricted Species Permit.

Trustee Dorau commented that it appeared on the application that there would be a rooster and was concerned with the potential noise. It was questioned whether the applicant intended to have chicks as well. There was discussion that the Board could deny the application, request signatures of consent from neighbors or postpone the item. Trustee Dorau suggested that if the applicant removed the request for the rooster, they could resubmit and the Board could reconsider. Motion (Conner/Meyers) to deny the request as proposed. Carried (7-0).
  - b. Consideration of an application for a Class "B" Beer/"Class B" Liquor License for the premises located at 375 Cottonwood Ave. (Grist Mill, Jeffrey L. Pfannerstill, Agent)

President Pfannerstill vacated the seat of Village President. Motion (Ludtke/Dorau) to appoint Trustee Meyers as Presiding Officer Pro Tem. Carried (6-0). Jeff Pfannerstill, representing Grist Mill, stated that Hogger's Pub would be surrendering their liquor license after the sale of the establishment and requested that the license for Grist Mill be issued after the surrender of the Hogger's Pub license.

- i. **Public Hearing** to receive comments on the liquor retailer's license application  
Presiding Officer Meyers opened the Public Hearing at 6:47 p.m. No comments were received and the Public Hearing was closed at 6:47 p.m.
- ii. Consideration of an action related to issuance of a Class "B" Beer/"Class B" Liquor License for Grist Mill.

Trustee Ludtke asked when the transaction would take place. Pfannerstill stated that the closing is expected to take place within the first two weeks of September. Motion (Conner/Wallschlager) to approve issuance of a Class "B" Beer/"Class B" Liquor License for Grist Mill contingent on 1) the license issued to Hogger's Pub being surrendered; 2) the applicant for Grist Mill providing documentation confirming that the licensee has control of the premise, and 3) submittal of a certificate of completion for Responsible Beverage Server's course by the appointed agent. Carried (5-0). Anson abstained. Vote taken by Presiding Officer Meyers for Pfannerstill to resume as President. All voted in favor.

4. First reading of Ordinance amending §82-4 of the Village of Hartland Code of Ordinances regulating Parking Limitations.

Chief Misko stated that the draft ordinance was written in coordination with the Village Attorney based on previous Village Board conversations. President Pfannerstill stated that Village Board members should request any changes for consideration during the process. Chief Misko stated that the language will fall into the parking ordinances. This ordinance will be placed on the next Village Board agenda for a second reading.

5. Discussion and consideration of modifications to the Outside Food Vendor Policy (requested by Trustee Dorau).

President Pfannerstill stated that Trustee Dorau had requested this item be placed on the Village Board agenda. Trustee Dorau clarified that while the item listed on the agenda is specific to the policy for the parks, she would like to see a general food truck policy on the agenda soon. She provided the example of the Chamber submitting completed forms for the Party in the Park event in February which were submitted first to the Park Board and then Village Board to determine whether the concept should move forward. The event then went back to the Park Board with final details. Trustee Dorau suggested the only change to the Outside Food Vendor Policy necessary would be to remove the last section which requires final approval by the Village Board.

Park Board Chair Hallquist commented on the timeframe for items to be submitted for park board consideration and stated that deadlines should be provided to event organizer up front. Further he stated that if the desired date for an event is available, all paperwork must be turned in by the set deadline. It was discussed that a checklist would be helpful.

Trustee Ludtke cautioned that policy not be mixed with procedure stating that we need to assist people that want to have events here and agreed it would be helpful to have a checklist to provide to parties interested in holding an event. Trustee Dorau added that the event organizer should be advised that attending the Village Board meeting is required. Interim Administrator Bailey stated that event organizers may not have their vendors secured until later in the process, not when originally presenting the event to the Park Board. President Pfannerstill suggested a deadline of five weeks prior to an event. Trustee Anson suggested that staff handle the final details after Park Board and Village Board initially approve the event stating that it is up to staff to make sure all documents are provided prior to license issuance.

Interim Administrator Bailey stated that items for inclusion on the checklist should include proof of liability insurance, copy of county license, payment of all fees and appropriate approvals. President Pfannerstill asked that Village Board put their thoughts together on paper regarding the policy and bring to the next Village Board meeting for further consideration. Motion (Pfannerstill) to postpone this item to the next Village Board meeting. Failed for lack of second. President Pfannerstill stated that a policy to regulate food trucks Village-wide will be placed on a future agenda.

6. Discussion and consideration of a motion to award the 2021 tree contract to Johnson Nursery in the amount of \$37,980.46.

Interim DPW Director Felkner stated that he had sent the 2021 tree contract out for proposals. He stated that \$14,280 will be coming out of the budget while the balance is paid for by developers. Interim Administrator Bailey clarified that each development has an approved list of tree species. Interim DPW Director Felkner stated that the Village sticks with certain tree species recommended to avoid tree diseases. Motion (Ludtke/Dorau) to award the 2021 tree contract to Johnson Nursery in the amount of \$37,980.46. Carried (7-0).

7. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Dorau commented on Kid's Day, thanking Erin for a great event which bring a lot of people to the Village.

Trustee Meyers commented on National Night Out, stating that it was a great event that was well attended and is looking forward to next year.

President Pfannerstill commented that it was great to see Molly Seidel listed as a Hartland resident and will be sending her a letter on behalf of the Village Board recognizing her achievement.

President Pfannerstill thanked Trustee Ludtke for notifying staff of minor flooding on E. Capitol Drive so that the issue could be addressed.

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Chief Misko informed the Board that it was brought to his attention that the County is closing the juvenile center and will be contracting with neighboring counties. He stated that this is likely to put a bigger burden on departments.

8. Adjournment.

Motion (Dorau/Ludtke) to adjourn at 7:44 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk