

VILLAGE BOARD MINUTES
MONDAY, DECEMBER 13, 2021
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order
Roll Call

Present: Trustees Pfeiffer, Dorau, Meyers, Wallschlager, Conner, Ludtke

Excused: President Pfannerstill

Others Present: Interim Administrator Bailey, Clerk Igl, Interim DPW Director Felkner, Police Chief Misko, Park Board Chair Tim Hallquist, Fire Chief Jambretz, Rec Director Yogerst, Joe Murray (Ehlers), Jim and Lynn Muenzenberger, property owners of 1112 Lisbon Avenue.

Pledge of Allegiance – Trustee Dorau

Motion (Dorau/Ludtke) to appoint Trustee Meyers presiding officer pro tem. Motion carried.

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. None received.

1. Proclamation honoring Dean Haag on his retirement from the Village of Hartland Police Department after 21 years of service. Chief Misko read the proclamation honoring Dean Haag into the record.
2. Motion (Conner/Pfeiffer) to approve Village Board minutes of November 22, 2021. Motion carried.
3. Motion (Ludtke/Wallschlager) to approve vouchers for payment in the amount of \$802,467.21. Motion carried. Meyers abstained.
4. Consideration of actions related to Licenses and Permits.
 - a. Motion (Dorau/Conner) to approve an Operator's (Bartender) License. Motion carried.
 - b. Motion (Dorau/Pfeiffer) to approve an amended Amusement Device License for The Grist Mill to add one device. Trustee Dorau ask for confirmation that the date of Village Board approval would be added to the amended application. Clerk Igl confirmed.
5. Consideration of Second Reading of Bill for an Ordinance No. 11/22/2021 "An Ordinance To Amend Chapter 30 Of The Village Of Hartland Municipal Code Pertaining To Municipal Court".

Chief Misko stated that this will modify the update the language in the ordinance with the major change of adding language on how a chairperson is elected or appointed for the administrative committee. Motion (Ludtke/Dorau) to suspend the rules to waive the third reading. Motion

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carried. Motion (Ludtke/Dorau) to adopt Ordinance No. 11/22/2021 "An Ordinance To Amend Chapter 30 Of The Village Of Hartland Municipal Code Pertaining To Municipal Court". Motion carried.

6. Discussion and consideration of a motion to adopt Resolution 12/13/2021-01 "Resolution Approving the Sewer Utility Rate Effective First Quarter 2022".

Interim Administrator Bailey stated that this increase was approved in the 2022 budget and will take effect December 16 for the first quarter of 2022. Motion (Conner/Pfeiffer) to adopt Resolution 12/13/2021-01 "Resolution Approving the Sewer Utility Rate Effective First Quarter 2022". Motion carried.

Items referred from the December 6, 2021 Park & Recreation Board meeting

7. Consideration of a motion to affirm the Park and Recreation Board approval of the use of the Nixon Park for Winter Play Day, Kiwanis of Greater Hartland, on January 29, 2022.

Rec Director Yogerst stated that the event will be from 2:00 to 5:00 p.m. She stated that Kiwanis requested waiving of the fees for use of Nixon Park. She stated that the Park Board had agreed to waive the fees and approved the event. She introduced Lynn Muenzenberger with Kiwanis as the event organizer. It was stated that having a bonfire at the event was initially included but after discussion with staff, it was agreed that there would be no bonfire. Trustee Dorau asked if the event would be a fundraiser. Lynn Muenzenberger stated that this event is free including games and hot chocolate and is intended to give back to the community. Motion (Dorau/Wallschlager) to affirm the Park and Recreation Board approval of the use of the Nixon Park for Winter Play Day, Kiwanis of Greater Hartland, on January 29, 2022. Motion carried. Trustee Dorau noted that the forms had been submitted electronically including signatures and were complete.

8. Consideration of a motion to affirm the Park and Recreation Board approval of the use of Nixon Park for Hartland's Bark River Bash, Kiwanis of Greater Hartland and BID, on April 30, 2022.

Rec Director Yogerst stated that this event was held for the first time last year organized by Kiwanis and BID and was very successful with high attendance. It was stated that the event in 2022 will be basically the same. Jim Muenzenberger, Kiwanis, stated that the start time for the canoe/kayak run will be moved up to 9 am to avoid congestion on the river during the duck race. It was stated that the fee was paid in full with the application. Trustee Dorau commented that she wanted to be sure that the new procedure for special events is being utilized including the new forms. She stated that her understanding is that this initial approval will just hold the date for the event and that the event will come back to the Village Board for further review. Rec Director Yogerst stated that she will reach out to the groups to work through the special events application process. Motion (Conner/Ludtke) to affirm the Park and Recreation Board approval of the use of Nixon Park for Hartland's Bark River Bash, Kiwanis of Greater Hartland and BID, on April 30, 2022. Motion carried.

Other items for Consideration

9. Presentation of Hartland Public Library Annual Report.

This item was postponed until the December 27 meeting.

10. Discussion and consideration of a motion to approve engagement of Ehlers as the Village's Municipal Advisor for the 2022 Tax Incremental District No. 6 Amendment.

Interim Administrator Bailey stated that the intent is for TIF 6 to purchase land that is in TIF 4 to make it whole. This will require amendment of the plan and going through the associated process. It was stated that the cost of the amendment is \$8,500 over three phases and that the costs will go to TIF 6. Motion (Pfeiffer/Conner) to approve engagement of Ehlers as the Village's Municipal Advisor for the 2022 Tax Incremental District No. 6 Amendment. Motion carried.

11. Discussion and consideration of a motion to approve the Industrial Service Agreement re: Wastewater Discharges for Medline Industries, Inc.

Interim DPW Director Felkner stated that Medline Industries is seeking a new agreement with Del-Hart. He stated that the agreement had to come to the Village Board for consideration as Medline discharges through Hartland sewer mains. He stated that staff recommended approval of the agreement. Trustee Meyers commented that he is confident in the work done by Del-Hart staff to review the agreement; Trustee Ludtke agreed. Motion (Ludtke/Dorau) to approve the Industrial Service Agreement re: Wastewater Discharges for Medline Industries, Inc. Motion carried.

12. Discussion and consideration of a conceptual review of the proposed development of property located north of 1112 Lisbon Avenue.

Interim Administrator Bailey stated that this property is located off of Lake Country Meadows. He stated that the proposal will connect the property to Eagle Pass and include two homes. Sean Hoppe, 320 Prospect Ave., stated that he had purchased the 5 acre parcel and is interested in splitting the property with another couple. He stated that there would a shared driveway. He stated that he has been working with Scott Hussinger on how best to accomplish the project. It was stated that the proposal would go to the Plan Commission for conceptual review if the Village Board is interested in moving the project forward. Trustee Pfeiffer asked Interim Administrator Bailey if during staff review any roadblocks to the project came up. It was stated that staff had no concerns. Motion (Pfeiffer/Ludtke) to move this project on to the Plan Commission for conceptual review. Motion carried.

13. Discussion and consideration of a motion to approve the ordering of SCBA and MDC gear for the Fire Department.

Chief Jambretz stated that he had received quotes for SCBA equipment with the lowest from 5 Alarm in the amount of \$242,711.61. The purchase of this equipment was included in the 2022 budget.

Chief Jambretz stated that monies that had been donated to the Fire Department will be used to purchase 20 sets of new fire gear. The lowest quote per set was received from 5 Alarm at \$2,900 per set.

Additionally, quotes were received for MDC's with the lowest quote from TTK Electronics in the amount of \$26,322 and a quote for installation from 10-33 Vehicle Services in the amount of \$9,642. He stated that each of the companies had stated that prices are expected to go up between 8% and 15% as of the first of the year.

Motion (Pfeiffer/Ludtke) to approve the ordering of SCBA and MDC gear for the Fire Department. Motion carried.

14. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Dorau reminded residents that the CP Holiday Train viewing event will be held on Dec. 18 at 7:00 p.m. at Nixon Park. She stated that this will mark the end of this year's food drive. She thanked businesses and the community for participating in this year's collection. Interim Administrator Bailey stated that a heated tent will be available for the event. It was stated that the food collection barrels placed at Piggly Wiggly by the PD will be picked up by officers on Dec. 18 at 3:00 p.m. Interim Administrator Bailey stated that anyone bringing 10 or more items for donation to the food pantries will be entered into a raffle to win a free shelter rental.

Trustee Dorau thanked Rec Director Yogerst for her efforts to make the ice rink project happen.

Trustee Ludtke stated that the Sons of the American Legion will be hosting their 11th Pancakes with Santa event on Saturday, Dec. 18 beginning at 9 am. The event will include pictures with Santa and a used book exchange. Information is available on their Facebook page.

Chief Misko stated that Officer Dean Haag is retiring effective Friday. The department will be holding a brief presentation and luncheon.

15. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding the Interim Village Administrator and to reconvene into open session pursuant to §19.85(2) for the purpose of considering any action as may be necessary and appropriate (ROLL CALL VOTE).

The closed session was postponed to January 10th

16. Discussion and consideration of a motion(s) as a result of discussions held in the closed session.

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No closed session held.

17. Adjournment.

Motion (Dorau/Conner) to adjourn at 7:13 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk