



## Village of Hartland

210 Cottonwood Avenue

Hartland WI 53029

PH: 262-367-2714

FAX: 262-367-2430

[www.villageofhartland.wi.gov](http://www.villageofhartland.wi.gov)

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### VILLAGE BOARD AGENDA MONDAY, FEBRUARY 9, 2026 ▪ 6:30 PM BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Pledge of Allegiance – Trustee Truttschel

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

1. Legislative update by State Representative Barbara Dittrich
2. Consideration of approval of Minutes for January 26, 2026
3. Items related to vouchers
  - a. Consideration of vouchers for payment in the amount of \$8,559,025.56
4. Actions related to Licenses and Permits
  - a. Discussion and consideration of Special Event Applications
    - i. Hartland Farmer's Market, Sundays June 1 – October 31, 2026
    - ii. Bark River Bash, Kiwanis of Greater Hartland – May 2, 2026
    - iii. Baby Goat Yoga, Wisconsin Athletic Club – May 31, 2026
    - iv. Street Dance, Hartland Chamber of Commerce – August 22, 2026
    - v. Summer Market Series, Hartland Chamber of Commerce – Sundays June 14, July 12, September 13, 2026

#### Other Items for Consideration

5. Consideration of Second Reading, with possible waiving of Third Reading, of Bill for an Ordinance No. 01/20/2026 "An Ordinance to Amend Chapter 30 of the Village of Hartland Municipal Code Pertaining to Court"
6. Discussion and consideration to award the Village's Cross Connection Control Plan to Hydro Corp. Inc.
7. Review of conceptual plans for Haight Drive
8. Discussion and consideration regarding the 2026 Hometown Parade route and time

9. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Manager or other Village Staff members.
  
10. May convene into a closed session pursuant to Wis. Stat. §19.85 (1)(e) for the purpose of deliberating and conducting other specific business, whenever competitive or bargaining reasons require a closed session, namely to formulate a strategy to allow: (1) for the possible sale of a village owned parcel whose address is: HAV 0727143004 or more generally located at the southeast corner of Maple and Hartridge in a manner that will maximize its taxable developed property value. During the course of the closed session, the Board will receive input about the steps recommended by legal counsel to be followed and make business judgment decisions as to how it will proceed to turn the lot into a productive tax revenue generating parcel; and (2), also in addition and pursuant to Wis. Stat. 19.85 (1) (g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved with respect to two parcels located at 550 Hartbrook Drive in conjunction with current negotiations regarding procurement terms pursuant to an eminent domain proceeding previously authorized by the Village Board of Trustees.
  
11. Reconvene into open session and take action with respect to any matter considered in closed session, if deemed necessary.
  
12. Adjournment.

Ryan Bailey, Village Manager

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Sandee Policello, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible. To participate via Zoom: <https://us02web.zoom.us/j/88442166644?pwd=gKts3mbK7Mbhx5jZfLlvQvmFVVknBm.1> or dial 1 (312) 626-6799. The meeting ID is: 813 6122 7779 Passcode: 021639

**VILLAGE OF HARTLAND  
VILLAGE BOARD MINUTES  
MONDAY, JANUARY 26, 2026 \* 6:30 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVE.**

President Pfannerstill called the meeting to order at 6:30 pm.

Present: President Pfannerstill, Trustees de Boer, Truttschel, Pfeiffer, Wallschlager, Conner, Hallquist

Others Present: Village Manager Bailey, Police Chief Misko, Fire Chief Jambretz, Assistant Fire Chief Kajil Sharp, DPW Director Tom Jenson, Operations Supervisor Leo Jungbluth, Recreation Director Sam Blonien, Clerk Policello

Public Comment: Sherry Myers, organizer of the Farmers Market appeared. Her special event application will be on the next agenda and she will be out of town and unable to appear. There are no changes from previous years. The market will be held on Sundays. She would like to post banners on Pawling & Cottonwood and on North Avenue, as she has done in the past.

1. Consideration of approval of Minutes for January 12, 2026

Motion by Trustee Truttschel, seconded by Trustee Pfeiffer, to approve the minutes for January 12, 2026. **Motion carried unanimously.**

2. Items related to vouchers

a. Consideration of vouchers for payment in the amount of \$268,652.52

The Board reviewed vouchers for payment. Trustee Wallschlager asked several questions about specific expenditures, including an annual subscription for law enforcement facial recognition software (\$1,440) which Chief Misko explained allows them to match photos or camera video of suspects with booking photos from across the country. She also inquired about the annual fee for Civic Plus, the recreation software, which appeared to have increased significantly from when it was initially approved. Ryan Bailey confirmed it increases yearly. Trustee Wallschlager further questioned the \$115,000 expenditure for water utility annual meter replacement, and DPW Director Jensen explained this is for replacing about 300 meters annually as required by the Public Service Commission. He noted residential meters must be replaced every 10 years while commercial meters must be replaced every 2-4 years depending on usage. Trustee Hallquist thanked the village manager for providing information on attorney fees.

Motion by Trustee Truttschel, seconded by Trustee Pfeiffer, to approve payment of vouchers in the amount of \$268,652.52. **Motion carried unanimously.**

3. Actions related to Licenses and Permits

a. Consideration of license for Amusement Devices-Duke's Bar & Grill

Clerk Policello explained that while these licenses are typically handled at renewal time, Duke's Bar and Grill was requesting to add a pool table, jukebox, and amusement games mid-cycle, which requires Board approval. Chief Misko confirmed there were no concerns with the request, and that the devices were legal amusement machines.

Motion by Trustee Conner, seconded by Trustee Pfeiffer, to approve the license for amusement devices for Duke's Bar & Grill. **Motion carried unanimously.**

b. Consideration of Class "A" Beer and "Class A" liquor license for 83 Hartland Business, Inc. 805 Cardinal Lane

i. Public Hearing to receive comments on the alcohol retailer's license application

President Pfannerstill opened the public hearing. No comments were received from the public. The public hearing was closed.

ii. Consideration of action related to issuance of a Class "A" Beer and "Class A" liquor license for 83 Hartland Business, Inc.

Clerk Policello explained this was for the Mobile gas station, where a sale of the business was pending but had been delayed. The applicant was invited to attend but was not present. Chief Misko reported the background check revealed a first offense OWI in 2017 and a citation in 2020 at a gas station the applicant owned in Sussex where an unlicensed clerk sold alcohol. The Board discussed approving the license conditional on the sale being completed.

Motion by Trustee Pfeiffer, seconded by Trustee Truttschel, to approve issuance of a Class "A" Beer and "Class A" liquor license for 83 Hartland Business, Inc. pending the sale goes through and staff final approval, to be completed by the end of February.

**Motion carried unanimously.**

4. Consideration of request for banner to be placed over E. Capitol Drive for MindfulMe Mental Health & Wellness Fair, May 16, 2026

Jessie Puzach, representing the MindfulMe Mental Health & Wellness Fair, joined via Zoom to request approval for a banner over East Capitol Drive. She explained the banner would serve both as marketing for the event and as notice of the upcoming street closure. She noted this would be the third year of the event, which now has nearly 70 organizations participating and previously had 300 attendees despite bad weather. Ms. Puzach mentioned they hope to reach 500-600 attendees this year. The Board discussed timing the banner installation after the Bark River Bash on May 2nd. DPW Director Jensen noted banners are typically hung about two weeks prior to events.

Motion by Trustee Hallquist, seconded by Trustee Wallschlager, to approve the request for a banner to be placed over Capitol Drive for the MindfulMe Mental Health & Wellness Fair on May 16, 2026. **Motion carried unanimously.**

5. Discussion and consideration to purchase equipment included in the 2026 budget

- a. F-550 Two Yard Dump Truck
- b. Turbo Turf Hydro Seeder
- c. John Deere Wide Area Mower
- d. John Deere Cab Tractor and Flail Mower

DPW Director Jensen presented information on equipment purchases included in the 2026 budget. He explained that the F-550 two-yard dump truck would replace a 2000 model F-450, and the lowest bid came in at \$112,177 (under the \$120,000 budgeted). The Turbo Turf Hydro Seeder would be a new addition that they had previously been renting; it would significantly reduce the time needed for watering and seeding projects. Trustee Hallquist noted that three of the four purchases were under budget, with one over budget, resulting in a net savings of approximately \$6,400 under the total budget. Jensen explained that all the replaced equipment would be sold through the municipal auction site. Director Jensen and staff were commended for their diligence in seeking competitive bids and staying under budget.

Motion by Trustee Pfeiffer, seconded by Trustee de Boer, to approve the purchase of equipment included in the 2026 budget: the F-550 Two Yard Dump Truck, the

TurboTurf Hydro Seeder, the John Deere Wide Area Mower, and the John Deere Cab Tractor and Flail Mower. **Motion carried unanimously.**

6. Discussion and consideration to approve the Successor Agreement for the Operation of the Lake Country Municipal Court a/k/a Municipal Court for Western Waukesha County

Chief Misko explained that the Successor Agreement needed to be updated because the Village of Palmyra was being added as a new municipality, bringing the total from 22 to 23 municipalities using the court. He noted that this agreement update was a statutory requirement under Chapter 66.301, and that there were also slight language updates regarding contempt of court and other outdated statutory references, but no significant changes to the intent of the agreement.

Motion by Trustee Truttschel, seconded by Trustee Pfeiffer, to approve the Successor Agreement for the Operation of the Lake Country Municipal Court. **Motion carried unanimously.**

7. Consideration of First Reading of Bill for an Ordinance No. 01/20/2026 "An Ordinance to Amend Chapter 30 of the Village of Hartland Municipal Code Pertaining to Court"

Chief Misko explained that this ordinance amendment was directly related to the previous agenda item and would reflect the addition of the Village of Palmyra to the Lake Country Municipal Court. This was presented as a first reading and would need to be considered at the next meeting for final approval.

8. Discussion and consideration of addendum to Fire Department's Policy Manual and Operating Guidelines & Employee Handbook for full-time Fire employees working 48/96 Hour Shifts

Village Manager Bailey and Fire Chief Jambretz explained that the addendum would formalize policies for full-time fire employees working 48/96 hour shifts (working 48 hours consecutively, then off for 96 hours). Chief Jambretz explained this schedule allows firefighters more downtime and helps with recovery. Manager Bailey noted this schedule is becoming standard in the fire service and helps with employee retention while maintaining the same number of work hours overall. The addendum details how vacation time, sick time, and overtime are calculated for this schedule. Trustee Hallquist asked if the 12-month probationary period was standard, and Chief Jambretz confirmed that 12-18 months is typical for fire departments.

Motion by Trustee Pfeiffer, seconded by Trustee Conner, to approve the addendum to the Fire Department's Policy Manual and Operating Guidelines & Employee Handbook for full-time Fire employees working 48/96 Hour Shifts. **Motion carried unanimously.**

9. Discussion and consideration of request by property owner at 163 E. Capitol Drive to contract separately for removal of garbage

The property owner requesting to contract separately for garbage removal was not present at the meeting. Village Manager Bailey explained that the owner wanted to eliminate municipal garbage service and instead use a neighbor's disposal service. Board members expressed several concerns and questions they would need answered before making a decision, including whether there was a formal agreement with the neighboring property and how garbage would be properly managed.

Motion by Trustee Wallschlager, seconded by Trustee Conner, to postpone this item until the property owner is present to address the Board's questions. **Motion carried unanimously.**

#### 10. Discussion and consideration to rename Castle Park in honor of David Lamerand

President Pfannerstill proposed renaming Castle Park to honor David Lamerand, who served as Village President for 26 years, making him the longest-serving Village President in Hartland's history. Board members discussed alternatives such as creating a memorial area in Nixon Park with granite stones or benches to honor significant contributors to the village, as suggested by Trustee Wallschlager who had heard this approach from another municipality. During discussion, a resident, Kelly Ryder, spoke in favor of creating a memorial area at Nixon Park rather than renaming existing parks. Trustee de Boer noted that Castle Park was in Lamerand's backyard area, making it particularly appropriate. Ryan Bailey noted that Castle Park was named for the English/Welsh themed street names in the area but had no historical significance attached to its name. The Board also discussed creating a future memorial area at Nixon Park for honoring others who have made significant contributions to the village.

Motion by President Pfannerstill, seconded by Trustee Pfeiffer, to rename Castle Park as Lamerand Park. **Motion carried unanimously.**

#### 11. Announcements

Fire Chief Jambretz announced that Friday would be Randy Gilmore's last day with the department, with a luncheon planned from 12-3 and a final radio call. He reported that Jake Schaff had started his first shift and Bob Graser would be starting on February 2, bringing the department to full staffing.

Assistant Chief Sharp reported that their medical director would be resigning from ProHealthcare to take a position with HHS in Washington DC overseeing opioid abuse and mental health initiatives. He noted they were already working on finding a replacement medical director.

DPW Director Jensen reported that:

- Shadow Ridge lift station rehabilitation was completed, with six different contractors working simultaneously
- Work on the Arlene lift station would continue for the next three days
- The annual DNR sanitary inspection was scheduled for the next day
- This would be the final week for Christmas tree collection
- The Hartland Chamber of Commerce had nominated the DPW for their Helping Hands Award, with the awards dinner scheduled for February 26 at the Delafield Hotel

Recreation Director Blonien announced that T-ball registration had opened with 137 kids already signed up in the first week. He thanked Bank Five Nine for sponsoring the Thursday night concert series again and mentioned work was underway on the summer recreation guide.

Clerk Policello announced that February 17 would be a primary election for Swallow School District residents.

12. May convene into a closed session pursuant to Wis. Stat. §19.85 (1)(e) for the purpose of deliberating and conducting other specific business, whenever competitive or bargaining reasons require a closed session, namely to formulate a strategy to allow for the possible sale a village owned parcel in a manner that will maximize its taxable developed property value. During the course of the closed session, the Board will receive input about the steps recommended by legal counsel to be followed and make a business judgment decision as to how it will proceed to turn the lot into a productive tax revenue generating parcel.

Motion by Trustee Pfeiffer, seconded by Trustee Conner, to convene into closed session. **Motion carried unanimously by roll call vote.**

13. Reconvene in open session to take any action, if necessary, with respect to the preceding closed session

Motion by Trustee Pfeiffer, seconded by Trustee de Boer to reconvene in open session. **Motion carried unanimously.**

No action was taken on the closed session item.

14. Adjournment

Motion by Trustee Pfeiffer, seconded by Trustee Wallschlager, to adjourn the meeting. **Motion carried unanimously.** Meeting adjourned at 8:06 pm.

Respectfully submitted,  
Santee Policello  
Village Clerk

To: Village President & Board of Trustees  
From: Tonia Smith, Fiscal Clerk  
Date: February 4, 2026  
RE: Voucher List & January Tax Settlements

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Attached is the voucher list for the February 9, 2026  
Village Board Meeting

February 9, 2026 Checks:	\$ 215,649.17
January Manual Checks:	<u>\$ 126,205.07</u>
Subtotal of Checks:	\$ 341,854.24

Listed below are the January Tax Settlements for:

Arrowhead High School	\$ 2,191,965.54
Hartland Lakeside School	\$ 2,526,189.72
Lake Country School	\$ 450,226.62
Merton Community School	\$ 176,606.39
Swallow School	\$ 840,419.72
Waukesha County	\$ 1,511,654.20
WCTC	\$ 293,397.22
Other January Wires	<u>\$ 208,887.01</u>
Total Wires Wires	\$ 8,199,346.42
January Credit Credit Cards	\$ 17,824.90
Total Amount of all Checks, Wires, and Credit Cards	<u><u>\$ 8,559,025.56</u></u>

**VILLAGE OF HARTLAND**  
**VOUCHER LIST - FEBRUARY 9, 2026**

Account Descr	Search Name	Comments	Amount
G 101-12110 PROPERTY TAX REFUNDS	492 PARTNERS LLC	0729177 2025 PROPERTY TAX OVERPAYMENT	\$2,646.60
G 101-12110 PROPERTY TAX REFUNDS	BREUNIG, TERRANCE	0762018003 2026 PROPERTY TAX OVERPAYMENT	\$912.67
G 204-23400 DEPOSITS DUE TO DEL-HART	DELAFIELD-HARTLAND WATER	CONNECTION CHARGES	\$0.00
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	DUES	\$630.00
R 201-46420 REFUSE AND GARBAGE COLLECTION	H-TOWN	REFUND FOR GARBAGE FEES ON REAL PROPERTY TAX	\$450.00
G 403-31896 KWIK TRIP	KWIK TRIP	PROFESSIONAL SERVICE FEES	\$1,692.03
G 620-14200 CUSTOMER ACCOUNTS RECEIVABLE	SUMMER, LLC	DUPLICATE PAYMENT REFUND	\$427.94
			\$6,759.24
<b>AMBULANCE</b>			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	GRAF, DYLAN	EMS CLASSES/ TESTING	\$380.30
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	IMAGETREND	REPORTING SOFTWARE	\$450.00
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SUPPORT	\$450.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	THINLINE PSYCHOLOGICAL SERVICES	NEW HIRE EVAL	\$275.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	THINLINE PSYCHOLOGICAL SERVICES	3 NEW HIRE EVAL	\$825.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	WCFCFA	2026 WCFCFA DUES	\$100.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	PARAMEDIC CLASSES	\$3,483.00
			\$5,963.30
<b>AMBULANCE</b>			
<b>CORPORATE RESERVE EXPENSES</b>			
E 402-59900-840 PUBLIC WORKS EXPENSE	BIEBELS TRUE VALUE	GARAGE KIT	\$118.50
E 402-59900-840 PUBLIC WORKS EXPENSE	BIEBELS TRUE VALUE	BULB	\$30.55
E 402-59900-840 PUBLIC WORKS EXPENSE	BIEBELS TRUE VALUE	FLOOR COATING FOR ENCLOSED TRAILER	\$118.50
E 402-59900-840 PUBLIC WORKS EXPENSE	BIL-BAR FARMS	7X16 PRO TRAILER	\$9,740.00
			\$10,007.55
<b>CORPORATE RESERVE EXPENSES</b>			
<b>ECONOMIC DEVELOPMENT</b>			
E 804-56700-724 WEB SITE HOSTING & MAINT	CYBERLYNK	WEBSITE HOSTING	\$39.98
E 804-56700-742 SUBSCRIPTIONS	ELAN FINANCIAL SERVICES	ADOBE PRODUCTS	\$20.99
E 804-56700-756 EDUCATION	ELAN FINANCIAL SERVICES	KUDOS AWARDS DINNER	\$104.13
E 804-56700-719 EVENTS	ELAN FINANCIAL SERVICES	VALENTINES DAY GIFTS	\$39.38
E 804-56700-746 TELEPHONE	ELAN FINANCIAL SERVICES	ATT	\$128.16
E 804-56700-732 GENERAL OPERATION OVERSIGHT	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$12.50
E 804-56700-718 DISTRICT ADV & MARKET POSITION	VILLAGE GRAPHICS	2026 DOWNTOWN HARTLAND EVENTS	\$50.70
			\$395.84
<b>ECONOMIC DEVELOPMENT</b>			
<b>ELECTIONS</b>			
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	ELECTION PUBLIC NOTICES	\$94.08
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	GOVERNMENT FORMS AND SUPPLIES	INNER ABSENTEE ENVELOPE	\$249.35

Account Descr	Search Name	Comments	Amount	
ELECTIONS			\$343.43	
FINANCIAL ADMINISTRATION				
E 101-51500-500	PROPERTY ASSESSMENT	CATALIS TAX & CAMA INC	ASSESSMENT SERVICES	\$4,675.00
E 101-51500-290	OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	FEB HRA FEES	\$189.84
E 101-51500-290	OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SUPPORT	\$286.48
E 101-51500-290	OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$18.00
E 101-51500-290	OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$54.27
E 101-51500-290	OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$63.25
E 101-51500-290	OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	APP RIVER BILLING	\$19.50
FINANCIAL ADMINISTRATION				\$5,306.34
FIRE PROTECTION				
E 101-52200-360	VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	DSLEXH FL2 5 BOX	\$90.00
E 101-52200-360	VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	SERVICE GUAGE/ VALVE KIT	\$102.34
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	GRAF, DYLAN	FF TESTING	\$80.00
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	IMAGETREND	REPORTING SOFTWARE	\$450.00
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	MACQUEEN	GEAR REPAIRS	\$104.09
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$180.94
E 101-52200-290	OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SUPPORT	\$450.00
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$174.50
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	APP RIVER BILLING	\$84.50
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$54.00
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	ROOS, ERIC	FIRE FIGHTER TEST	\$80.00
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	THINLINE PSYCHOLOGICAL SERVICES	3 NEW HIRE EVAL	\$825.00
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	THINLINE PSYCHOLOGICAL SERVICES	NEW HIRE EVAL	\$275.00
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	WCFCFA	2026 WCFCFA DUES	\$1,313.34
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	FF CLASSES	\$537.87
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	WSFIA (MENO FALLS)	2026 MEMBERSHIP MM	\$45.00
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	WSFIA (MENO FALLS)	2026 MEMBERSHIP KS	\$45.00
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	WSFIA (MENO FALLS)	2026 MEMBERSHIP DJ	\$45.00
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	XEROX CORPORATION	COPIER SERVICES	\$123.68
FIRE PROTECTION				\$5,060.26
GARBAGE CAN REPLACEMENT				
E 401-76200-285	CONSTRUCTION COSTS	ULINE	METAL RECEPTACLE	\$1,141.26
GARBAGE CAN REPLACEMENT				\$1,141.26
GENERAL ADMINISTRATION				
E 101-51400-300	OPERATING SUPPLIES/EXPENSES	BUSINESS JOURNAL	BUSINESS JOURNAL SUBSCRIPTION	\$150.00
E 101-51400-395	COMMUNITY RELATIONS	CIVIC PLUS	WEBSITE HOSTING	\$2,644.57
E 101-51400-290	OUTSIDE SERVICES/CONTRACTS	CIVIC PLUS	WEBSITE SUPPLEMENTATION SUBSCRIPTION	\$4,556.11
E 101-51400-300	OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	ORDINANCE & LIQUOR LICENSES PUBLIC NOTICES	\$150.20

Account Descr	Search Name	Comments	Amount
E 101-51400-210 LEGAL SERVICES	LAW OFFICE OF KIMBERLY KERSHEK	LEGAL SERVICES	\$101.50
E 101-51400-210 LEGAL SERVICES	LAW OFFICE OF KIMBERLY KERSHEK	LEGAL SERVICES	\$1,200.00
E 101-51400-210 LEGAL SERVICES	LAW OFFICE OF KIMBERLY KERSHEK	LEGAL SERVICES	\$232.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SUPPORT	\$0.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$50.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$18.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	APP RIVER BILLING	\$13.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$36.20
GENERAL ADMINISTRATION			\$9,151.58
INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$6.00
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	APP RIVER BILLING	\$0.00
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$0.00
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$12.50
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WI BUILDING INSPECTIONS	JAN INSPECTIONS/ PERMITS	\$10,232.18
INSPECTION			\$10,250.68
LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	SPARE KEYS FOR SCIT LOCKER	\$7.98
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	BUSINESS CARDS	\$75.00
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#3 OIL CHANGE	\$81.64
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SUPPORT	\$562.50
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$144.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$289.50
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$283.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	APP RIVER BILLING	\$143.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	COPIER SERVICES	\$215.47
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	SIRCHIE ACQUISITION CO	LAB SUPPLIES	\$85.85
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	VERTEX AMMUNITION	PMC .223 55GR FMJ 1000 RD/CASE	\$1,560.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER	INMATE BILLING	\$31.27
E 101-52100-360 VEHICLE MAINT/EXPENSE	WI DEPT OF TRANSPORTATION	AFM5K8AB8TGA96370 2026 FORD EXPLORER	\$169.50
E 101-52100-360 VEHICLE MAINT/EXPENSE	WI DEPT OF TRANSPORTATION	AFM5K8AB7TGA96263 2026 FORD EXPLORER	\$169.50
LAW ENFORCEMENT			\$3,818.21
LIBRARY			
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	CEOL CAIRDE	LIBRARY EVENT 3/10/26	\$275.00
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	BOOKS	\$28.69
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	BOOKS	\$31.15
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	BOOKS	\$290.19
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	APP RIVER BILLING	\$0.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$0.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$199.03

Account Descr	Search Name	Comments	Amount
E 101-55110-290	OUTSIDE SERVICES/CONTRACTS ONTECH SYSTEMS, INC	IT SUPPORT	\$225.00
E 101-55110-355	JANITORIAL SUPPLIES PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$746.00
E 101-55110-310	BOOKS & MATERIALS PLAYAWAY PRODUCTS	VARIOUS PLAYAWAYS	\$80.99
E 101-55110-310	BOOKS & MATERIALS PLAYAWAY PRODUCTS	VARIOUS PLAYAWAYS	\$202.97
E 101-55110-290	OUTSIDE SERVICES/CONTRACTS PROHEALTH CARE MEDICAL ASSOC	MEDICAL SERVICES	\$47.00
E 101-55110-290	OUTSIDE SERVICES/CONTRACTS RICOH AMERICAS CORP	COPIER SERVICES STAFF	\$96.01
E 101-55110-290	OUTSIDE SERVICES/CONTRACTS RICOH AMERICAS CORP	COPIER SERVICES FLOOR	\$96.01
LIBRARY			<u>\$2,318.04</u>
MUNICIPAL BUILDING			
E 101-51600-255	BLDGS/GROUNDS BUMPER TO BUMPER	BLOCK HEATER	\$132.57
E 101-51600-290	OUTSIDE SERVICES/CONTRACTS OTIS ELEVATOR CO	ELEVATOR SERVICES	\$443.10
E 101-51600-355	JANITORIAL SUPPLIES PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$746.00
MUNICIPAL BUILDING			<u>\$1,321.67</u>
PARKS			
E 101-55200-365	BLDGS/GROUNDS MAINT EXPENSE NORTH WOODS CHEMICAL CORP.	SUNDROP/ PAPER TOWEL	\$172.71
PARKS			<u>\$172.71</u>
PUBLIC WORKS			
E 101-53000-365	BLDGS/GROUNDS MAINT EXPENSE BIEBELS TRUE VALUE	NUTS AND BOLTS	\$9.87
E 101-53000-360	VEHICLE MAINT/EXPENSE BIEBELS TRUE VALUE	TOURCH KIT/ MAP-PRO CYLINDER	\$151.93
E 101-53000-360	VEHICLE MAINT/EXPENSE BOBCAT PLUS INC	BOBCAT PARTS	\$229.23
E 101-53000-180	OTHER BENEFITS BUCHOLTZ, NICK	CLOTHING ALLOWANCE	\$30.09
E 101-53000-430	SNOW & ICE REMOVAL BUMPER TO BUMPER	GROUND STRAPS	\$68.95
E 101-53000-360	VEHICLE MAINT/EXPENSE BUMPER TO BUMPER	AIR FITTINGS CONNECTORS	\$262.50
E 101-53000-360	VEHICLE MAINT/EXPENSE BUMPER TO BUMPER	HOWES DIESEL	\$430.02
E 101-53000-430	SNOW & ICE REMOVAL BUMPER TO BUMPER	GROUND STRAPS	\$13.79
E 101-53000-360	VEHICLE MAINT/EXPENSE BUMPER TO BUMPER	1/4 FM BODY	\$164.72
E 101-53000-360	VEHICLE MAINT/EXPENSE EH WOLF	NO-LEAD FUEL	\$974.81
E 101-53000-360	VEHICLE MAINT/EXPENSE EH WOLF	NO-LEAD FUEL	\$1,830.03
E 101-53000-360	VEHICLE MAINT/EXPENSE EH WOLF	PDF FUEL	\$1,546.45
E 101-53000-430	SNOW & ICE REMOVAL GRAY S INC	VARIOUS KENNAMETAL CARBIDE BLADES	\$2,292.00
E 101-53000-360	VEHICLE MAINT/EXPENSE GRIFFIN FORD	HOSE	\$90.74
E 101-53000-360	VEHICLE MAINT/EXPENSE GRIFFIN FORD	GASKETS	\$31.32
E 101-53000-365	BLDGS/GROUNDS MAINT EXPENSE HAHN ACE HARDWARE	FASTENERS	\$8.24
E 101-53000-180	OTHER BENEFITS ITU ABSORBTECH INC	UNIFORM SERVICES	\$225.71
E 101-53000-180	OTHER BENEFITS ITU ABSORBTECH INC	UNIFORM SERVICES	\$164.96
E 101-53000-360	VEHICLE MAINT/EXPENSE KIMBALL MIDWEST	VARIOUS HARDWARE	\$832.18
E 101-53000-360	VEHICLE MAINT/EXPENSE KIMBALL MIDWEST	PAINT AND VARIOUS HARDWARE	\$767.81
E 101-53000-360	VEHICLE MAINT/EXPENSE KRIETE GROUP	REMAN SHOE KITS/ BRAKE DRUM	\$360.21
E 101-53000-360	VEHICLE MAINT/EXPENSE LF GEORGE, INC	WINCH ROPE	\$672.00
E 101-53000-360	VEHICLE MAINT/EXPENSE MADISON TRUCK EQUIPMENT	LIGHT KIT/ TEMP SENDER	\$1,010.00

Account Descr	Search Name	Comments	Amount
E 101-53000-430 SNOW & ICE REMOVAL	MADISON TRUCK EQUIPMENT	WHITE HYD MOTOR	\$1,111.90
E 101-53000-410 STREETS GEN MAINT	MAX R	VOH WELCOME SIGNS	\$1,174.00
E 101-53000-430 SNOW & ICE REMOVAL	MS LANDSCAPING LLC	SNOW REMOVAL	\$3,750.00
E 101-53000-430 SNOW & ICE REMOVAL	MS LANDSCAPING LLC	SNOW REMOVAL	\$1,025.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	VARIOUS FILTERS	\$96.86
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	VARIOUS FILTERS	\$94.66
E 101-53000-360 VEHICLE MAINT/EXPENSE	NORTH WOODS CHEMICAL CORP.	NATURES BLEND	\$683.66
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	APP RIVER BILLING	\$84.50
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$18.00
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$126.65
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$75.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	4 POS IGNITION SWITCH	\$15.47
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	10 CASES OF DEF	\$113.50
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER	HOUSEHOLD HAZARDOUS WASTE	\$423.17
E 101-53000-410 STREETS GEN MAINT	WERNER ELECTRIC SUPPLY	WIRE CONNECTORS	\$108.16
E 101-53000-345 STAFF EDUCATION/TRAINING	WI RURAL WATER ASSOC (WRWA)	3/26/26 SEMINAR CL, MS, TJ, CB	\$480.00
PUBLIC WORKS			\$21,548.09
RECREATION PROGRAMS/EVENTS			
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	CIVIC PLUS	CIVICREC PLATFORM - CORRECTED AMOUNT	\$8,794.38
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUSOLD, CAROL	JANUARY NIA CLASSES	\$416.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	EBERLE, KYLE	FFOA JANUARY CLASSES	\$192.00
E 101-55300-302 TO THE POINTE DANCE PROGRAM	HECKEL DANCE LLC	LORI DANCE CLASSES	\$1,702.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HOOPER HANDS BASKETBALL AC	JAN BASKETBALL CLASSES SHORTAGE	\$172.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ITS IN EVERY DETAIL	JAN BARRE CLASSES	\$883.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NELSON BRANDON, LISA	JAN YOGA CLASSES	\$1,209.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SUPPORT	\$337.50
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$26.75
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$18.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$36.19
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	APP RIVER BILLING	\$13.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	MEDICAL SERVICES	\$448.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SANCHEZ, TERRIE	JAN LINE DANCING	\$192.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	JAN QIGONG	\$32.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	TEAS, NANCY	JAN LINE DANCING	\$192.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	JAN YOGA CLASSES	\$2,078.40
RECREATION PROGRAMS/EVENTS			\$16,744.22
SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	BAKER TILLY	2025 AUDIT	\$1,417.50
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	TOTAL USER FEES	\$105,165.01
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIGGERS HOTLINE INC	DIGGERS LOCATE SERVICES	\$1,419.90

Account Descr	Search Name	Comments	Amount	
E 204-53610-290	OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	FEB HRA FEES	\$29.20
E 204-53610-290	OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SUPPORT	\$262.50
E 204-53610-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	APP RIVER BILLING	\$19.50
E 204-53610-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$12.00
E 204-53610-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$36.19
E 204-53610-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$31.25
SEWER SERVICE				<u>\$108,393.05</u>
TRUSTEES				
E 101-51100-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$28.00
E 101-51100-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$42.00
E 101-51100-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	APP RIVER BILLING	\$45.50
E 101-51100-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$162.84
TRUSTEES				<u>\$278.34</u>
WATER UTILITY				
E 620-53700-674	METERS	BADGER METER INC	BEACON AND ORION HOSTING	\$349.42
E 620-53700-923	OUTSIDE SERVICES	BAKER TILLY	2025 AUDIT	\$1,417.50
E 620-53700-605	MAINTENANCE-WATER SOURCE PLANT	BATTERY PRODUCTS INC	BATTERIES FOR BACKUP	\$73.90
E 620-53700-652	MAINTENANCE OF SERVICES	BIEBELS TRUE VALUE	5 GAL BUCKETS	\$64.48
E 620-53700-623	PUMPING - SUPPLIES/EXPENSES	BUMPER TO BUMPER	VARIOUS FILTERS	\$85.59
E 620-53700-933	TRANSPORTATION EXPENSES	BUMPER TO BUMPER	VALVE COVER GASKET SET	\$193.89
E 620-53700-933	TRANSPORTATION EXPENSES	BUMPER TO BUMPER	RETURN VALVE COVER GASKET SET	-\$193.89
E 620-53700-684	TOOLS/SHOP/GARAGE EQUIPMENT	BUMPER TO BUMPER	OIL	\$10.98
E 620-53700-684	TOOLS/SHOP/GARAGE EQUIPMENT	BUMPER TO BUMPER	TRUEFUEL	\$26.99
E 620-53700-923	OUTSIDE SERVICES	DIGGERS HOTLINE INC	DIGGERS LOCATE SERVICES	\$1,419.90
E 620-53700-923	OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	FEB HRA FEES	\$73.02
E 620-53700-623	PUMPING - SUPPLIES/EXPENSES	EH WOLF	OIL	\$273.85
E 620-53700-923	OUTSIDE SERVICES	HYDROCORP	CROSS CONNECTION PROGRAM	\$1,154.99
E 620-53700-933	TRANSPORTATION EXPENSES	INTERSTATE BATTERIES	WATER TRUCK BATTERY	\$167.95
E 620-53700-933	TRANSPORTATION EXPENSES	INTERSTATE BATTERIES	VARIOUS BATTERIES	\$566.85
E 620-53700-653	MAINTENANCE OF METERS	MIDWEST FINISHING SYSTEMS, INC	BEADED GLASS 50 LB	\$36.50
E 620-53700-923	OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	WATER SAMPLE TESTING	\$93.00
E 620-53700-921	OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$12.00
E 620-53700-921	OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$31.25
E 620-53700-921	OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	APP RIVER BILLING	\$19.50
E 620-53700-923	OUTSIDE SERVICES	ONTECH SYSTEMS, INC	SONICWALL	\$499.00
E 620-53700-923	OUTSIDE SERVICES	ONTECH SYSTEMS, INC	IT SUPPORT	\$262.50
E 620-53700-921	OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$36.19
WATER UTILITY				<u>\$6,675.36</u>

Account Descr	Search Name	Comments	Amount
			\$215,649.17

# VILLAGE OF HARTLAND

02/02/26 3:16 PM

Page 1

## Payments

Current Period: JANUARY 2026

**Payments Batch JAN26MC**

\$126,205.07

Refer	27574 EWALDS HARTFORD FORD	Ck# 009337	1/29/2026		
Cash Payment	E 402-59900-820 POLICE DEPT EXPENS SQ#2 2026 FORD EXPLORER				\$46,133.00
Invoice	51520		1/29/2026 PO 31222		
Cash Payment	E 402-59900-820 POLICE DEPT EXPENS SQ#4 2026 FORD EXPLORER				\$46,133.00
Invoice	51519		1/29/2026 PO 31222		
Transaction Date	1/30/2026	GF Checking	11100	<b>Total</b>	\$92,266.00
Refer	27512 FREEDOM VOLUNTEER FIRE COM	Ck# 009332	1/7/2026		
Cash Payment	E 101-52200-300 OPERATING SUPPLIE ROLLING HOSE CART				\$1,500.00
Invoice	HARTLAND JAN26		1/6/2026 PO 31558		
Transaction Date	1/9/2026	GF Checking	11100	<b>Total</b>	\$1,500.00
Refer	27513 METLIFE (VISION)	Ck# 009333	1/8/2026		
Cash Payment	G 101-21535 VISION INSURANCE				\$271.58
Invoice	268973-0156		1/8/2026		
Transaction Date	1/9/2026	GF Checking	11100	<b>Total</b>	\$271.58
Refer	27575 WAUKESHA STATE BANK	Ck# 009336	1/27/2026		
Cash Payment	E 101-51400-210 LEGAL SERVICES APPRAISAL 550 HARTBROOK DR				\$3,800.00
Invoice	2025183-IN		12/9/2025		
Transaction Date	1/30/2026	GF Checking	11100	<b>Total</b>	\$3,800.00
Refer	27576 WE ENERGIES	Ck# 009335	1/26/2026		
Cash Payment	E 101-53000-225 STREET LIGHTING ENERGY SERVICES				\$39.70
Invoice	071422113700038		1/16/2026		
Cash Payment	E 101-53000-225 STREET LIGHTING ENERGY SERVICES				\$455.39
Invoice	070431870800004		1/16/2026		
Cash Payment	E 101-55200-220 UTILITY SERVICES ENERGY SERVICES				\$0.00
Invoice	070431870800011		1/16/2026		
Cash Payment	E 101-53000-225 STREET LIGHTING ENERGY SERVICES				\$413.77
Invoice	071422113700021		1/20/2026		
Cash Payment	E 620-53700-622 POWER FOR PUMPIN ENERGY SERVICES				\$1,931.88
Invoice	070431870800002		1/22/2026		
Cash Payment	E 101-51600-220 UTILITY SERVICES ENERGY SERVICES				\$1,815.63
Invoice	071422113700009		1/22/2026		
Cash Payment	E 101-55110-220 UTILITY SERVICES ENERGY SERVICES				\$1,691.83
Invoice	071422113700036		1/22/2026		
Cash Payment	E 101-52200-220 UTILITY SERVICES ENERGY SERVICES				\$232.65
Invoice	070914485800001		1/21/2026		
Cash Payment	E 101-53000-220 UTILITY SERVICES ENERGY SERVICES				\$88.74
Invoice	071419245500001		1/21/2026		
Cash Payment	E 101-53000-220 UTILITY SERVICES ENERGY SERVICES				\$837.73
Invoice	071422113700001		1/21/2026		
Cash Payment	E 204-53610-220 UTILITY SERVICES ENERGY SERVICES				\$68.13
Invoice	071422113700002		1/21/2026		
Cash Payment	E 101-51600-220 UTILITY SERVICES ENERGY SERVICES				\$0.00
Invoice	071422113700003		1/21/2026		
Cash Payment	E 101-55200-220 UTILITY SERVICES ENERGY SERVICES				\$548.62
Invoice	071422113700004		1/21/2026		
Cash Payment	E 620-53700-625 MAINTENANCE OF PU ENERGY SERVICES				\$249.74
Invoice	071422113700005		1/21/2026		
Cash Payment	E 101-55200-220 UTILITY SERVICES ENERGY SERVICES				\$19.98
Invoice	071422113700006		1/21/2026		

# VILLAGE OF HARTLAND

02/02/26 3:16 PM

Page 2

## Payments

Current Period: JANUARY 2026

Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES	\$91.41
Invoice	071422113700007	1/21/2026		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$16.25
Invoice	071422113700008	1/21/2026		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$198.80
Invoice	071422113700010	1/21/2026		
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES	\$84.32
Invoice	071422113700011	1/21/2026		
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES	\$1,299.33
Invoice	071422113700012	1/21/2026		
Cash Payment	E 620-53700-625	MAINTENANCE OF PU	ENERGY SERVICES	\$109.83
Invoice	071422113700013	1/21/2026		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$0.00
Invoice	071422113700014	1/21/2026		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$160.47
Invoice	071422113700015	1/21/2026		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$29.58
Invoice	071422113700016	1/21/2026		
Cash Payment	E 101-53000-220	UTILITY SERVICES	ENERGY SERVICES	\$1,323.81
Invoice	071422113700017	1/21/2026		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$19.70
Invoice	071422113700018	1/21/2026		
Cash Payment	E 101-53000-225	STREET LIGHTING	ENERGY SERVICES	\$142.00
Invoice	071422113700019	1/21/2026		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$30.29
Invoice	071422113700020	1/21/2026		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$422.95
Invoice	071422113700022	1/21/2026		
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES	\$1,923.18
Invoice	071422113700023	1/21/2026		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$61.75
Invoice	071422113700025	1/21/2026		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$72.68
Invoice	071422113700026	1/21/2026		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$50.19
Invoice	071422113700027	1/21/2026		
Cash Payment	E 101-53000-225	STREET LIGHTING	ENERGY SERVICES	\$224.78
Invoice	071422113700028	1/21/2026		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$23.55
Invoice	071422113700029	1/21/2026		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$16.25
Invoice	071422113700032	1/21/2026		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$80.03
Invoice	071422113700034	1/21/2026		
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES	\$1,546.23
Invoice	071422113700035	1/21/2026		
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES	\$390.42
Invoice	071422113700037	1/21/2026		
Cash Payment	E 620-53700-625	MAINTENANCE OF PU	ENERGY SERVICES	\$78.47
Invoice	071422113700037	1/21/2026		
Cash Payment	E 101-52200-220	UTILITY SERVICES	ENERGY SERVICES	\$1,760.80
Invoice	071825124400001	1/21/2026		

# VILLAGE OF HARTLAND

02/02/26 3:16 PM

Page 3

## Payments

Current Period: JANUARY 2026

Cash Payment	E 101-52200-220	UTILITY SERVICES	ENERGY SERVICES	\$45.12
Invoice	071825124400002	1/21/2026		
Transaction Date	1/30/2026		GF Checking 11100	<b>Total</b> \$18,595.98
Refer	27577 WE ENERGIES		Ck# 009334 1/13/2026	
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES	\$612.68
Invoice	070431870800005	1/5/2026		
Cash Payment	E 620-53700-625	MAINTENANCE OF PU	ENERGY SERVICES	\$17.85
Invoice	070431870800005	1/5/2026		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$11.22
Invoice	070574458200001	1/7/2026		
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES	\$29.11
Invoice	070431870800006	1/7/2026		
Cash Payment	G 204-34187	FWW LIFT STATION REPL	ENERGY SERVICES	\$150.02
Invoice	071825124400003	1/8/2026		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$22.67
Invoice	071422113700030	1/8/2026		
Cash Payment	E 101-53000-225	STREET LIGHTING	ENERGY SERVICES	\$80.44
Invoice	071422113700033	1/12/2026		
Cash Payment	E 101-55110-220	UTILITY SERVICES	ENERGY SERVICES	\$1,165.25
Invoice	070977541400001	1/12/2026		
Cash Payment	E 101-53000-225	STREET LIGHTING	ENERGY SERVICES	\$116.74
Invoice	070431870800001	1/9/2026		
Cash Payment	E 101-53000-225	STREET LIGHTING	ENERGY SERVICES	\$554.50
Invoice	070431870800003	1/9/2026		
Cash Payment	E 101-53000-225	STREET LIGHTING	ENERGY SERVICES	\$6,487.10
Invoice	070431870800007	1/9/2026		
Cash Payment	E 101-53000-225	STREET LIGHTING	ENERGY SERVICES	\$111.76
Invoice	070615982400001	1/9/2026		
Cash Payment	E 101-53000-225	STREET LIGHTING	ENERGY SERVICES	\$412.17
Invoice	071422113700024	1/9/2026		
Transaction Date	1/30/2026		GF Checking 11100	<b>Total</b> \$9,771.51

### Fund Summary

	11100 GF Checking
101 GENERAL FUND	\$24,539.57
204 SEWER	\$1,035.05
402 CORPORATE RESERVE FUND	\$92,266.00
620 WATER FUND	\$8,364.45
	\$126,205.07

Pre-Written Checks	\$126,205.07
Checks to be Generated by the Computer	\$0.00
<b>Total</b>	<b>\$126,205.07</b>

VILLAGE OF HARTLAND

02/03/26 8:14 AM

Page 1

\*Claim Register©

JAN26WIRE

JANUARY 2026

**Claim Type**

Claim# 27651 AFLAC Ck# 2026001E 1/2/2026  
 Cash Payment G 101-21592 AFLAC INS PAYABLE MONTHLY EMPLOYEE AFLAC CONTRIBUTIONS \$195.82

Invoice

Transaction Date 1/31/2026 Due 1/31/2026 GF Checking 11100 **Total** \$195.82

**Claim Type**

Claim# 27658 ARROWHEAD UNIIION HIGH SCHL Ck# 2026008E 1/15/2026  
 Cash Payment G 801-24600 TAXES DUE TO SCHOOL DIS JANUARY TAX SETTLEMENT \$2,191,965.54

Invoice

Transaction Date 1/31/2026 GF Checking 11100 **Total** \$2,191,965.54

**Claim Type**

Claim# 27652 B2E SOLUTIONS INC Ck# 2026002E 1/13/2026  
 Cash Payment E 804-56700-110 SALARIES JANUARY 16 BID PAYROLL \$1,444.66

Invoice

Cash Payment E 804-56700-760 PAYROLL SERVICE CHA JANUARY 16 BID PAYROLL \$173.59

Invoice

Transaction Date 1/31/2026 Due 2/3/2026 GF Checking 11100 **Total** \$1,618.25

**Claim Type**

Claim# 27653 B2E SOLUTIONS INC Ck# 2026003E 1/30/2026  
 Cash Payment E 804-56700-110 SALARIES JANUARY 30 BID PAYROLL \$1,444.66

Invoice

Cash Payment E 804-56700-760 PAYROLL SERVICE CHA JANUARY 30 BID PAYROLL \$66.99

Invoice

Transaction Date 1/31/2026 GF Checking 11100 **Total** \$1,511.65

**Claim Type**

Claim# 27654 EMPLOYEE TRUST FUNDS Ck# 2026004E 1/26/2026  
 Cash Payment E 101-51400-150 HEALTH/DENTAL/LIFE FEBRUARY HEALTH INSURANCE \$2,305.41

Invoice

Cash Payment E 101-51500-150 HEALTH/DENTAL/LIFE FEBRUARY HEALTH INSURANCE \$6,916.23

Invoice

Cash Payment E 101-55300-150 HEALTH/DENTAL/LIFE FEBRUARY HEALTH INSURANCE \$3,242.84

Invoice

Cash Payment E 101-52100-150 HEALTH/DENTAL/LIFE FEBRUARY HEALTH INSURANCE \$34,657.48

Invoice

Cash Payment E 101-53000-150 HEALTH/DENTAL/LIFE FEBRUARY HEALTH INSURANCE \$25,866.39

Invoice

Cash Payment E 101-55110-150 HEALTH/DENTAL/LIFE FEBRUARY HEALTH INSURANCE \$9,728.52

Invoice

Cash Payment E 101-52200-150 HEALTH/DENTAL/LIFE FEBRUARY HEALTH INSURANCE \$5,548.25

Invoice

Cash Payment E 101-52300-150 HEALTH/DENTAL/LIFE FEBRUARY HEALTH INSURANCE \$5,548.25

Invoice

Cash Payment G 101-21530 INSURANCE DEDUCTIONS P FEBRUARY HEALTH INSURANCE \$12,792.57

Invoice

Cash Payment G 101-34140 UNFUNDED EMPLOYEE BEN FEBRUARY HEALTH INSURANCE \$1,065.26

Invoice

Transaction Date 1/31/2026 GF Checking 11100 **Total** \$107,671.20

**Claim Type**

Claim# 27659 HARTLAND/LAKESIDE SCHOOL DI Ck# 2026009E 1/15/2026

VILLAGE OF HARTLAND

02/03/26 8:15 AM

Page 2

\*Claim Register©

JAN26WIRE

JANUARY 2026

Cash Payment	G 801-24600 TAXES DUE TO SCHOOL DIS JANUARY TAX SETTLEMENT					\$2,526,189.72
Invoice						
Transaction Date	1/31/2026	Due 2/3/2026	GF Checking	11100	<b>Total</b>	\$2,526,189.72

Claim Type

Claim#	27660 LAKE COUNTRY SCHOOL	Ck# 2026010E	1/15/2026			
Cash Payment	G 801-24600 TAXES DUE TO SCHOOL DIS JANUARY TAX SETTLEMENT					\$450,226.62
Invoice						
Transaction Date	1/31/2026		GF Checking	11100	<b>Total</b>	\$450,226.62

Claim Type

Claim#	27661 MERTON COMMUNITY SCHOOL DI	Ck# 2026011E	1/15/2026			
Cash Payment	G 801-24600 TAXES DUE TO SCHOOL DIS JANUARY TAX SETTLEMENT					\$176,606.39
Invoice						
Transaction Date	1/31/2026		GF Checking	11100	<b>Total</b>	\$176,606.39

Claim Type

Claim#	27665 PAYMENT SERVICE NETWORK	Ck# 2026015E	1/2/2026			
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	MONTHLY CREDIT CARD PROCESSING FEES				\$73.93
Invoice						
Cash Payment	E 204-53610-290 OUTSIDE SERVICES/CO	MONTHLY CREDIT CARD PROCESSING FEES				\$73.92
Invoice						
Transaction Date	1/31/2026		GF Checking	11100	<b>Total</b>	\$147.85

Claim Type

Claim#	27662 SWALLOW SCHOOL DISTRICT	Ck# 2026012E	1/15/2026			
Cash Payment	G 801-24600 TAXES DUE TO SCHOOL DIS JANUARY TAX SETTLEMENT					\$840,419.72
Invoice						
Transaction Date	1/31/2026	Due 2/3/2026	GF Checking	11100	<b>Total</b>	\$840,419.72

Claim Type

Claim#	27663 WAUKESHA CTY TREASURER	Ck# 2026013E	1/15/2026			
Cash Payment	G 801-24310 TAXES DUE TO COUNTY & S JANUARY TAX SETTLEMENT					\$1,511,654.20
Invoice						
Transaction Date	1/31/2026		GF Checking	11100	<b>Total</b>	\$1,511,654.20

Claim Type

Claim#	27664 WCTC (2) (TAXES)	Ck# 2026014E	1/15/2026			
Cash Payment	G 801-24610 TAXES DUE TO VTAE DISTR JANUARY TAX SETTLEMENT					\$293,397.22
Invoice						
Transaction Date	1/31/2026		GF Checking	11100	<b>Total</b>	\$293,397.22

Claim Type

Claim#	27656 WI DEFERRED COMPENSATION P	Ck# 2026006E	1/31/2026			
Cash Payment	G 101-21570 DEFERRED COMP DEDUCTI	MONTHLY EMPLOYEE DEFERRED COMP CONTRIBUTIONS				\$26,350.68
Invoice						
Transaction Date	1/31/2026		GF Checking	11100	<b>Total</b>	\$26,350.68

Claim Type

Claim#	27666 WI DEPT OF REVENUE	Ck# 2026016E	1/31/2026			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES/	BUSINESS TAX CERTIFICATION				\$10.00
Invoice						
Transaction Date	1/31/2026	Due 2/3/2026	GF Checking	11100	<b>Total</b>	\$10.00

VILLAGE OF HARTLAND

02/03/26 8:15 AM

Page 3

**\*Claim Register©**

JAN26WIRE

JANUARY 2026

**Claim Type**

Claim#	27655	WI RETIREMENT SYSTEM	Ck# 2026005E	1/30/2026	
Cash Payment	E 101-55300-140	RETIREMENT BENEFITS	DECEMBER WRS PREMIUMS		\$802.56
Invoice					
Cash Payment	E 101-51400-140	RETIREMENT BENEFITS	DECEMBER WRS PREMIUMS		\$528.18
Invoice					
Cash Payment	E 101-51500-140	RETIREMENT BENEFITS	DECEMBER WRS PREMIUMS		\$532.42
Invoice					
Cash Payment	E 101-52100-140	RETIREMENT BENEFITS	DECEMBER WRS PREMIUMS		\$21,669.76
Invoice					
Cash Payment	E 101-52100-140	RETIREMENT BENEFITS	DECEMBER WRS PREMIUMS		\$540.78
Invoice					
Cash Payment	E 101-52200-140	RETIREMENT BENEFITS	DECEMBER WRS PREMIUMS		\$131.05
Invoice					
Cash Payment	E 101-52200-140	RETIREMENT BENEFITS	DECEMBER WRS PREMIUMS		\$606.87
Invoice					
Cash Payment	E 101-52300-140	RETIREMENT BENEFITS	DECEMBER WRS PREMIUMS		\$131.06
Invoice					
Cash Payment	E 101-52300-140	RETIREMENT BENEFITS	DECEMBER WRS PREMIUMS		\$6,737.32
Invoice					
Cash Payment	E 101-53000-140	RETIREMENT BENEFITS	DECEMBER WRS PREMIUMS		\$5,548.12
Invoice					
Cash Payment	E 101-55110-140	RETIREMENT BENEFITS	DECEMBER WRS PREMIUMS		\$1,923.02
Invoice					
Cash Payment	E 620-53700-926	EMPLOYEE PENSIONS	DECEMBER WRS PREMIUMS		\$1,564.19
Invoice					
Cash Payment	E 204-53610-110	SALARIES	DECEMBER WRS PREMIUMS		\$199.41
Invoice					
Cash Payment	E 204-53610-110	SALARIES	DECEMBER WRS PREMIUMS		\$335.68
Invoice					
Cash Payment	E 204-53610-390	BILLING/COLLECTION/A	DECEMBER WRS PREMIUMS		\$598.02
Invoice					
Cash Payment	G 101-21520	RETIREMENT DEDUCTIONS	DECEMBER WRS PREMIUMS		\$12,834.49
Invoice					
Cash Payment	G 101-21520	RETIREMENT DEDUCTIONS	DECEMBER WRS PREMIUMS		\$13,434.15
Invoice					
Transaction Date	1/31/2026	GF Checking	11100	<b>Total</b>	\$68,117.08

**Claim Type**

Claim#	27657	WI SUPPORT COLLECTIONS TRUS	Ck# 2026007E	1/31/2026	
Cash Payment	G 101-21580	GARNISHMENT DEDUCTION	MONTHLY EMPLOYEE WAGE		\$3,264.48
Invoice			GARNISHMENTS		
Transaction Date	1/31/2026	GF Checking	11100	<b>Total</b>	\$3,264.48

Pre-Written Checks	\$8,199,346.42
Checks to be Generated by the Compute	\$0.00
<b>Total</b>	<b>\$8,199,346.42</b>

VILLAGE OF HARTLAND

02/03/26 8:37 AM

Page 1

\*Claim Register©

JAN26CC

JANUARY 2026



**Claim Type**

Claim#	0 ALLWORX SERVICES	Ck# 2026054E 1/24/2026			
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLEC	Allworx monthly billing			\$123.23
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES/	Allworx monthly billing			\$123.24
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIES/	Allworx monthly billing			\$123.24
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES/	Allworx monthly billing			\$123.24
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES/	Allworx monthly billing			\$123.24
Cash Payment Invoice	E 101-55110-220 UTILITY SERVICES	Allworx monthly billing			\$123.24
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES/	Allworx monthly billing			\$123.24
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	Allworx monthly billing			\$123.24
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	Allworx monthly billing			\$123.24
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$1,109.15

**Claim Type**

Claim#	0 AMAZON	Ck# 2026032E 1/24/2026			
Cash Payment Invoice	E 101-55200-365 BLDGS/GROUNDS MAIN	Dog Waste Bags			\$134.99
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES/	USB Drives - 4GB (10 ct)			\$15.65
Cash Payment Invoice	E 101-52100-360 VEHICLE MAINT/EXPEN	Degreaser/Cleaner			\$31.99
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES/	Replacement Material			\$6.99
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES/	Office Supplies - Coffee Cups			\$68.10
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES/	Spice Club Kit Materials			\$21.80
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES/	Runner Rug (1 ct)			\$43.69
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES/	Craft Supplies			\$35.99
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES/	Clorox Wipes (1 case)			\$42.00
Cash Payment Invoice	E 101-55300-303 SUMMER REC EXPENSE	Summer Camp Supplies			\$250.63
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES/	Runner Rug (1 ct)			\$25.99
Cash Payment Invoice	E 101-55300-303 SUMMER REC EXPENSE	Summer Camp Supplies			\$200.83
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES/	Craft Supplies			\$74.21
Cash Payment Invoice	E 101-51600-355 JANITORIAL SUPPLIES	vacuum cleaner bags			\$29.47

VILLAGE OF HARTLAND

02/03/26 8:37 AM

Page 2

\*Claim Register©

JAN26CC

JANUARY 2026

Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIES/	Plastic Ploy Bags (1000 ct)	\$24.88
Cash Payment Invoice	E 620-53700-605	MAINTENANCE-WATER	voltage ,monitor	\$206.11
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIES/	Spice Club Kit Materials	\$18.99
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIES/	Office Supplies	\$13.98
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIES/	Craft Supplies - Refund	-\$12.99
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIES/	Cold Weather Shirt - Offc Joswick Clothing Allow	\$60.00
Cash Payment Invoice	E 101-53000-300	OPERATING SUPPLIES/	Office supplies	\$58.99
Cash Payment Invoice	E 101-51400-300	OPERATING SUPPLIES/	PAPER BOWLS	\$8.44
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIES/	Flashlight - Offc Maciejewski Clothing Allowance	\$127.99
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Adult Fiction Books - Refund	-\$10.79
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection	\$19.99
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIES/	Office Supplies - Book Swap	\$25.94
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIES/	Office Supplies - Coffee Lids	\$74.99
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIES/	Replacement Material	\$49.55
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection	\$39.90
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIES/	Office Supplies	\$12.34
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Adult Fiction Books	\$10.79
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIES/	Book Repair/Processing Supplies	\$89.06
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIES/	Computer Monitor	\$79.99
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIES/	Craft Supplies	\$11.89
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIES/	Office Supplies	\$18.02
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Adult Fiction Books	\$71.13
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIES/	Craft Supplies	\$28.49
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIES/	Highlighters (12 ct) and Pens (12 ct)	\$20.91
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b> \$2,030.92

Claim Type

Claim# 0 ARLO TECHNOLOGIES Ck# 2026047E 1/24/2026

# VILLAGE OF HARTLAND

02/03/26 8:37 AM

Page 3

## \*Claim Register©

JAN26CC

JANUARY 2026

Cash Payment	E 101-52100-290	OUTSIDE SERVICES/CO	Arlo Security Camera Monthly Service Fee	\$10.54
Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b> \$10.54

**Claim Type**

Claim#	0 AT&T - OMAHA	Ck# 2026025E	1/24/2026	
Cash Payment	E 101-52400-300	OPERATING SUPPLIES/	ATT PHONE SERVICE	\$51.53
Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b> \$51.53

**Claim Type**

Claim#	0 AT&T - OMAHA	Ck# 2026070E	2/3/2026	
Cash Payment	E 101-52200-220	UTILITY SERVICES	ATT PHONE SERVICE	\$51.53
Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b> \$51.53

**Claim Type**

Claim#	0 AT&T ATTN LEIGHANN BRADY	Ck# 2026059E	1/24/2026	
Cash Payment	E 101-52200-300	OPERATING SUPPLIES/	FD FIRSTNET	\$219.06
Invoice				
Cash Payment	E 101-52300-300	OPERATING SUPPLIES/	FD FIRSTNET	\$219.05
Invoice				
Cash Payment	E 101-52100-300	OPERATING SUPPLIES/	ATT PD INTERNET	\$85.60
Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b> \$523.71

**Claim Type**

Claim#	0 AT&T ATTN LEIGHANN BRADY	Ck# 2026068E	2/3/2026	
Cash Payment	E 101-55110-220	UTILITY SERVICES	ATT PHONE SERVICE	\$51.53
Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b> \$51.53

**Claim Type**

Claim#	0 AT&T ATTN LEIGHANN BRADY	Ck# 2026072E	2/3/2026	
Cash Payment	E 620-53700-923	OUTSIDE SERVICES	ATT PHONE SERVICE	\$51.53
Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b> \$51.53

**Claim Type**

Claim#	0 AT&T ATTN LEIGHANN BRADY	Ck# 2026073E	2/3/2026	
Cash Payment	E 101-51500-300	OPERATING SUPPLIES/	ATT PHONE SERVICE	\$51.53
Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b> \$51.53

**Claim Type**

Claim#	0 AT&T BOX 9009	Ck# 2026058E	1/24/2026	
Cash Payment	E 101-51400-300	OPERATING SUPPLIES/	ATT PHONE SERVICE	\$51.53
Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b> \$51.53

**Claim Type**

Claim#	0 AT&T BOX 9009	Ck# 2026069E	2/3/2026	
Cash Payment	E 204-53610-290	OUTSIDE SERVICES/CO	ATT PHONE SERVICE	\$51.52
Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b> \$51.52

VILLAGE OF HARTLAND

02/03/26 8:37 AM

Page 4

\*Claim Register©

JAN26CC

JANUARY 2026

<b>Claim Type</b>					
Claim#	0 AT&T BOX 9009		Ck# 2026071E 2/3/2026		
Cash Payment	E 101-55300-300 OPERATING SUPPLIES/	ATT PHONE SERVICE			\$51.53
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$51.53
<b>Claim Type</b>					
Claim#	0 AT&T		Ck# 2026017E 1/24/2026		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES/	ATT PHONE SERVICE			\$103.06
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$103.06
<b>Claim Type</b>					
Claim#	0 BEER SNOBS		Ck# 2026044E 1/24/2026		
Cash Payment	E 101-51400-395 COMMUNITY RELATION	holiday party gift cards			\$103.15
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$103.15
<b>Claim Type</b>					
Claim#	0 BIRCH & BANYAN COFFEE LLC		Ck# 2026050E 1/24/2026		
Cash Payment	E 101-51400-395 COMMUNITY RELATION	holiday party gift cards			\$100.00
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$100.00
<b>Claim Type</b>					
Claim#	0 BOOKS & COMPANY		Ck# 2026021E 1/24/2026		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES/	book club swap			\$37.80
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$37.80
<b>Claim Type</b>					
Claim#	0 COMPETITOR AWARDS & ENGRAV		Ck# 2026022E 1/24/2026		
Cash Payment	E 205-59100-305 EXPENSES-OTHER	new plaques for around library			\$52.00
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$52.00
<b>Claim Type</b>					
Claim#	0 CONDE NAST TRAVEL		Ck# 2026048E 1/24/2026		
Cash Payment	E 101-55110-325 PERIODICALS	Conde Nast magazine subscription			\$49.99
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$49.99
<b>Claim Type</b>					
Claim#	0 COSTCO		Ck# 2026039E 1/24/2026		
Cash Payment	E 205-59100-305 EXPENSES-OTHER	Library Board Xmas Gift for Emily			\$89.02
	Invoice				
Cash Payment	E 205-59100-305 EXPENSES-OTHER	TV for Ice Age Trail Room			\$876.74
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$965.76
<b>Claim Type</b>					
Claim#	0 CREOLE CAFÉ & CATERING LLC		Ck# 2026042E 1/24/2026		
Cash Payment	E 101-51400-395 COMMUNITY RELATION	Christmas gift cards			\$100.00
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$100.00

VILLAGE OF HARTLAND

02/03/26 8:37 AM

Page 5

\*Claim Register©

JAN26CC

JANUARY 2026

**Claim Type**

Claim#	0 CULVERS	Ck# 2026033E	1/24/2026		
Cash Payment	E 101-51400-395 COMMUNITY RELATION	Christmas gift cards			\$100.00
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$100.00

**Claim Type**

Claim#	0 DICKS SPORTING GOODS	Ck# 2026061E	1/24/2026		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES/	Misko Clothing Allowance Patrol Shoes			\$167.99
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$167.99

**Claim Type**

Claim#	0 DISNEY PLUS	Ck# 2026045E	1/24/2026		
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Roku subscription			\$13.70
	Invoice				
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Roku subscription			\$13.70
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$27.40

**Claim Type**

Claim#	0 DOLLAR TREE	Ck# 2026035E	1/24/2026		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES/	Bingo prizes			\$28.09
	Invoice				
Cash Payment	E 101-51400-395 COMMUNITY RELATION	Christmas party centerpieces			\$18.00
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$46.09

**Claim Type**

Claim#	0 DUKES BAR AND GRILL	Ck# 2026057E	1/24/2026		
Cash Payment	E 101-51400-395 COMMUNITY RELATION	Christmas gift cards			\$103.00
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$103.00

**Claim Type**

Claim#	0 EHLERS & ASSOCIATES	Ck# 2026064E	1/24/2026		
Cash Payment	E 101-51500-300 OPERATING SUPPLIES/	Ehlers Conference Bailey			\$250.00
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$250.00

**Claim Type**

Claim#	0 FIRE DEPT COFFEE	Ck# 2026037E	1/24/2026		
Cash Payment	E 101-52200-300 OPERATING SUPPLIES/	Station Coffee			\$80.94
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$80.94

**Claim Type**

Claim#	0 FOX BROS PIGGLY WIGGLY	Ck# 2026018E	1/24/2026		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES/	Tuesday Tastes supplies			\$65.98
	Invoice				
Cash Payment	E 101-51400-395 COMMUNITY RELATION	Christmas party candy			\$35.84
	Invoice				
Cash Payment	E 101-51400-395 COMMUNITY RELATION	holiday party gift cards			\$100.00
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$201.82

VILLAGE OF HARTLAND

02/03/26 8:37 AM

Page 6

\*Claim Register©

JAN26CC

JANUARY 2026

<b>Claim Type</b>					
Claim#	0 GALLS	Ck# 2026027E	1/24/2026		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES/	T-Shirts (4 ct) - Offc Maciejewski Clothing Allow.			\$115.49
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$115.49
<b>Claim Type</b>					
Claim#	0 HARTBROOK CAFE	Ck# 2026040E	1/24/2026		
Cash Payment	E 101-51400-395 COMMUNITY RELATION	holiday party gift cards			\$52.00
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$52.00
<b>Claim Type</b>					
Claim#	0 HOMEFRONT	Ck# 2026062E	1/24/2026		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES/	AI Essentials Training - Shea			\$350.00
	Invoice				
Cash Payment	E 101-52100-300 OPERATING SUPPLIES/	AI Essentials Training - Jewell			\$350.00
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$700.00
<b>Claim Type</b>					
Claim#	0 INGRAM LIBRARY SERVICES	Ck# 2026019E	1/24/2026		
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$187.01
	Invoice				
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$3,239.05
	Invoice				
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$142.88
	Invoice				
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$1,031.36
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$4,600.30
<b>Claim Type</b>					
Claim#	0 INN, THE	Ck# 2026065E	1/24/2026		
Cash Payment	E 101-51400-395 COMMUNITY RELATION	holiday party gift cards			\$100.00
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$100.00
<b>Claim Type</b>					
Claim#	0 JOURNAL SENTINEL	Ck# 2026056E	1/24/2026		
Cash Payment	E 101-55110-325 PERIODICALS	Milwaukee Journal Sentinel Monthly Subscription			\$60.99
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$60.99
<b>Claim Type</b>					
Claim#	0 KETTLE MORAINES HARDWOODS I	Ck# 2026023E	1/24/2026		
Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPEN	Plow truck sideboards			\$420.00
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$420.00
<b>Claim Type</b>					
Claim#	0 KWIK TRIP	Ck# 2026030E	1/24/2026		
Cash Payment	E 101-51400-395 COMMUNITY RELATION	holiday party gift cards			\$50.00
	Invoice				

VILLAGE OF HARTLAND

02/03/26 8:37 AM

Page 7

\*Claim Register©

JAN26CC

JANUARY 2026

Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$50.00
<b>Claim Type</b>					
Claim#	0 MID-CITY SALES	Ck# 2026031E	1/24/2026		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES/	BELL UNIFORM SHIRTS			\$160.00
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$160.00
<b>Claim Type</b>					
Claim#	0 NATIONAL FIRE PROTECTION	Ck# 2026066E	1/24/2026		
Cash Payment	E 101-52200-300 OPERATING SUPPLIES/	NFPA Membership 2026 Budget			\$225.00
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$225.00
<b>Claim Type</b>					
Claim#	0 NETFLIX	Ck# 2026046E	1/24/2026		
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Roku subscription			\$35.68
	Invoice				
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Roku subscription			\$35.68
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$71.36
<b>Claim Type</b>					
Claim#	0 O & H DANISH BAKERY	Ck# 2026063E	1/24/2026		
Cash Payment	E 205-59100-305 EXPENSES-OTHER	Staff Kringles for Xmas			\$62.72
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$62.72
<b>Claim Type</b>					
Claim#	0 PALMERS STEAKHOUSE	Ck# 2026026E	1/24/2026		
Cash Payment	E 101-51400-395 COMMUNITY RELATION	holiday party gift cards			\$100.00
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$100.00
<b>Claim Type</b>					
Claim#	0 PICK N SAVE	Ck# 2026036E	1/24/2026		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES/	TAB, winter party, Tuesday Tastes			\$50.26
	Invoice				
Cash Payment	E 101-55110-300 OPERATING SUPPLIES/	TAB & winter party treats			\$42.51
	Invoice				
Cash Payment	E 101-55110-300 OPERATING SUPPLIES/	disposable cups, winter party			\$16.76
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$109.53
<b>Claim Type</b>					
Claim#	0 SENDIKS ACCOUNT	Ck# 2026055E	1/24/2026		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES/	coffee cups			\$13.20
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$13.20
<b>Claim Type</b>					
Claim#	0 SHUTTERSTOCK	Ck# 2026038E	1/24/2026		
Cash Payment	E 101-51400-395 COMMUNITY RELATION	SHUTTERSTOCK SUBSCRIPTION			\$19.95
	Invoice				
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$19.95

VILLAGE OF HARTLAND

02/03/26 8:37 AM

Page 8

\*Claim Register©

JAN26CC

JANUARY 2026

Claim Type					
Claim#	0	SPECTRUM	Ck# 2026060E	1/24/2026	
Cash Payment	E	101-53000-220	UTILITY SERVICES	DPW FIBER	\$150.00
Invoice					
Cash Payment	E	620-53700-605	MAINTENANCE-WATER	DPW FIBER	\$150.00
Invoice					
Cash Payment	E	204-53610-385	MAINTENANCE-COLLEC	DPW FIBER	\$150.00
Invoice					
Cash Payment	E	101-51400-300	OPERATING SUPPLIES/	SPECTRUM INTERNET	\$106.72
Invoice					
Cash Payment	E	101-52400-300	OPERATING SUPPLIES/	SPECTRUM INTERNET	\$106.72
Invoice					
Cash Payment	E	101-51500-300	OPERATING SUPPLIES/	SPECTRUM INTERNET	\$106.72
Invoice					
Cash Payment	E	101-55300-300	OPERATING SUPPLIES/	SPECTRUM INTERNET	\$106.72
Invoice					
Cash Payment	E	101-52100-300	OPERATING SUPPLIES/	SPECTRUM INTERNET	\$106.72
Invoice					
Cash Payment	E	101-53000-220	UTILITY SERVICES	SPECTRUM INTERNET	\$106.72
Invoice					
Cash Payment	E	620-53700-605	MAINTENANCE-WATER	SPECTRUM INTERNET	\$106.71
Invoice					
Cash Payment	E	204-53610-385	MAINTENANCE-COLLEC	SPECTRUM INTERNET	\$106.71
Invoice					
Cash Payment	E	101-55370-300	OPERATING SUPPLIES/	SPECTRUM INTERNET	\$64.26
Invoice					
Cash Payment	E	101-52200-300	OPERATING SUPPLIES/	FIRE DEPT FIBER	\$379.00
Invoice					
Transaction Date		1/24/2026	GF Checking	11100	<b>Total</b> \$1,747.00
Claim Type					
Claim#	0	STAPLES	Ck# 2026053E	1/24/2026	
Cash Payment	E	101-51400-300	OPERATING SUPPLIES/	PENS	\$6.70
Invoice					
Cash Payment	E	101-51400-300	OPERATING SUPPLIES/	DESKTOP SCANNER DB	\$360.99
Invoice					
Cash Payment	E	101-51400-300	OPERATING SUPPLIES/	DESKTOP SCANNER TS	\$360.99
Invoice					
Transaction Date		1/24/2026	GF Checking	11100	<b>Total</b> \$728.68
Claim Type					
Claim#	0	TARGET	Ck# 2026034E	1/24/2026	
Cash Payment	E	205-59100-305	EXPENSES-OTHER	gift cards for volunteers and Emily	\$150.00
Invoice					
Transaction Date		1/24/2026	GF Checking	11100	<b>Total</b> \$150.00
Claim Type					
Claim#	0	UNITED STATES POSTAL SERVIC	Ck# 2026052E	1/24/2026	
Cash Payment	E	101-55110-300	OPERATING SUPPLIES/	ILL shipping	\$4.25
Invoice					
Cash Payment	E	101-55110-300	OPERATING SUPPLIES/	ILL shipping	\$4.25
Invoice					
Transaction Date		1/24/2026	GF Checking	11100	<b>Total</b> \$8.50

VILLAGE OF HARTLAND

02/03/26 8:37 AM

Page 9

\*Claim Register©

JAN26CC

JANUARY 2026

**Claim Type**

Claim#	0 UPS STORE	Ck# 2026041E 1/24/2026		
Cash Payment	E 101-52300-300 OPERATING SUPPLIES/	Repair Equipment bag		\$77.56
	Invoice			
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b> \$77.56

**Claim Type**

Claim#	0 USA TODAY	Ck# 2026049E 1/24/2026		
Cash Payment	E 101-55110-325 PERIODICALS	USA Today Subscription		\$44.00
	Invoice			
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b> \$44.00

**Claim Type**

Claim#	0 VAN HORN FORD	Ck# 2026067E 1/24/2026		
Cash Payment	E 101-52100-360 VEHICLE MAINT/EXPEN	Squad Car Battery Replacement		\$232.61
	Invoice			
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b> \$232.61

**Claim Type**

Claim#	0 VERIZON WIRELESS	Ck# 2026028E 1/24/2026		
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/CO	VERIZON PHONE		\$229.20
	Invoice			
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b> \$229.20

**Claim Type**

Claim#	0 VERIZON WIRELESS	Ck# 2026020E 1/24/2026		
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/CO	VERIZON MODEM AND PHONE		\$432.12
	Invoice			
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b> \$432.12

**Claim Type**

Claim#	0 WALL STREET JOURNAL	Ck# 2026024E 1/24/2026		
Cash Payment	E 101-55110-325 PERIODICALS	Wall Street Journal Subscription		\$40.94
	Invoice			
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b> \$40.94

**Claim Type**

Claim#	0 WAUKESHA CTY REGISTER OF DE	Ck# 2026051E 1/24/2026		
Cash Payment	E 101-51400-300 OPERATING SUPPLIES/	Reg of Deeds document related to Arrowhead annexat		\$2.00
	Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES/	Reg of Deeds document related to Arrowhead annexat		\$10.00
	Invoice			
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b> \$12.00

**Claim Type**

Claim#	0 WILEAG	Ck# 2026029E 1/24/2026		
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/CO	WILEAG 2026 Annual Dues		\$669.41
	Invoice			
Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b> \$669.41

**Claim Type**

Claim#	0 ZOOM	Ck# 2026043E 1/24/2026		
Cash Payment	E 101-51400-395 COMMUNITY RELATION	Monthly Zoom Account		\$16.79
	Invoice			

VILLAGE OF HARTLAND

02/03/26 8:37 AM

Page 10

**\*Claim Register©**

JAN26CC

JANUARY 2026

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Transaction Date	1/24/2026	GF Checking	11100	<b>Total</b>	\$16.79
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Pre-Written Checks	\$17,824.90
Checks to be Generated by the Compute	\$0.00
Total	\$17,824.90

Fel 1/15/24 recpt # 269820



210 Cottonwood Avenue  
 Hartland WI 53029  
 262-367-2714 FAX: 262-367-2430  
[www.villageofhartland.wi.gov](http://www.villageofhartland.wi.gov)

### SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	<input checked="" type="checkbox"/>	Date	1-15-24
Deposit paid	_____	Date	_____
Deposit returned	_____	Date	_____

**FEES ARE NON-REFUNDABLE**

**APPLICATION AND PERMIT FEES ARE REQUESTED 60 DAYS PRIOR TO YOUR EVENT. EVENTS WITHIN 60 DAYS ARE SUBJECT TO DENIAL BY VILLAGE STAFF OR THE VILLAGE BOARD.**

#### ORGANIZATION INFORMATION

Name of Organization HARTLAND FARMER'S MARKET			
Street Address	City	State	Zip
Phone Number	Are you a 501(c)3 Organization?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Event Contact Person (First & Last Name) SHERRY MYERS			
Address	City	State	Zip
4447 VETTELSON RD	HARTLAND	WI	53029
Email <del>XXXXXXXXXXXXXXXXXXXX</del>	Phone Number 262-367-3675	Day of Event Phone Number 262-719-0693	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.			

#### EVENT INFORMATION

Name of Event HARTLAND FARMER'S MARKET	Date(s) of Event 6/1/26 - 10/31/26 Sunday's
Event Start Time 9AM	Event End Time 1PM
Location of the Event* PUBLIC PARKING LOTS ON PAWLING AVE	
Will your event take place in a Village of Hartland Park?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.**

**\*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.**

**OTHER INFORMATION**

Generally describe your event and its purpose

SELLING OF HOMEGROWN PRODUCE, CRAFTS & FOOD.

Estimated Number of Participants

Spectators

Vendors

MAX 20

Will alcohol be sold/served? *If yes, liquor and bartender licenses are necessary under separate application.*

Yes  No

Will you be selling/serving food?

Yes  No

Will you have food trucks? *If yes, you will need to obtain Outside Food Vendor Permits under separate application.*

Yes  No

If yes, how many food trucks will be at the event?

Will you be selling merchandise? *If yes, you will need to obtain a Solicitor's Permit under separate application.*

Yes  No

Does the event involve fireworks? *If yes, you will need to obtain a Fireworks Permit under separate application.*

Yes  No

Does the event involve amplified music?

Yes  No

If yes, will the amplified music be a:

Band  DJ

Hours of amplified music:

*Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.*

Is street closure requested?

Yes  No

Hours of street closure:

Diagram for Street Closure Provided?

Yes  No

Will you need barricades provided by the Village for your event?

Yes  No

How many barricades needed for your event?

"Road Closed" signs requested?

Yes  No

Will you be erecting any tents, canopies or other temporary structure(s)? *If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.*

Yes  No

Will you be providing portable restrooms and wash stations?

Yes  No

**OTHER INFORMATION CONTINUED**

*If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?*

Will you provide parking for participants?

Yes

No

*If yes, where will parking be available?*

Will you provide a dumpster/clean-up services?

Yes

No

*If yes, please describe your clean-up and refuse collection plan.*

Will the event require additional security?

Yes

No

Will you have an emergency plan in the event of severe weather?

Yes

No

Will the event require first aid and/or emergency responders?

Yes

No

**INSURANCE REQUIREMENTS**

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents?

Yes

No

**DEPOSIT REQUIREMENTS**

For events to held in a Village Park: The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.

**TERMINATION OF AN EVENT**

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.

Sherry L. Myers  
Signature of Applicant

1/15/26  
Date

**For staff use only**

Park/Rec. Board approval, if necessary, on:

\_\_\_\_\_

Village Board approval, if necessary, on:

\_\_\_\_\_

Application forwarded to:

- Administrator
- Building Inspector
- Fire Chief
- Police Chief
- Public Works Director
- Rec Director

Date: \_\_\_\_\_

DEPT.	APPROVE	DENY	BY	REASON (if denied)
Bldg. Insp.	1-19-26		SP for SH	
Clerk	1-16-26		SP (Liala)	
Fire	1/19/26		SP	
Police	1/16/26		Chief Misako	Condition Day of Event is Sunday
Public Works	1/28/26		TL	
Rec				

**Fees**

\_\_\_\_\_ Outside Food Vendors      75 Special Event Permit  
 \_\_\_\_\_ Park Facility Fees      \_\_\_\_\_ Temp. Bartender's  
 \_\_\_\_\_ Solicitor's Permit(s)      \_\_\_\_\_ Temp. Class B

**TOTAL FEES**

75  
pd 1/15/26

All requirements for this special event have been met.

**Village Administrator approval**

**Date**

\_\_\_\_\_

\_\_\_\_\_



210 Cottonwood Avenue  
 Hartland WI 53029  
 262-367-2714 FAX: 262-367-2430  
[www.villageofhartland.wi.gov](http://www.villageofhartland.wi.gov)

## SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned	_____	Date	_____

**FEES ARE NON-REFUNDABLE**

**APPLICATION AND PERMIT FEES ARE REQUESTED 60 DAYS PRIOR TO YOUR EVENT. EVENTS WITHIN 60 DAYS ARE SUBJECT TO DENIAL BY VILLAGE STAFF OR THE VILLAGE BOARD.**

ORGANIZATION INFORMATION			
Name of Organization Kiwanis of Greater Hartland			
Street Address PO Box 444	City Hartland	State WI	Zip 53029
Phone Number 262-844-3266	Are you a 501(c)3 Organization?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Event Contact Person (First & Last Name) Jim Muenzenberger or Lynn Muenzenberger 262-844-3265			
Address 182 Warren Ave	City Hartland	State WI	Zip 53029
Email <del>jmuenzenberger@villageofhartland.wi.gov</del>	Phone Number 262-844-3266	Day of Event Phone Number 262-844-3266	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.			

EVENT INFORMATION	
Name of Event Bark River Bash	Date(s) of Event May 2, 2026
Event Start Time 8:00am	Event End Time 3:00pm
Location of the Event* Nixon Park & Centennial Park	
Will your event take place in a Village of Hartland Park? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<p><b>You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.</b></p> <p><b>*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.</b></p>	

OTHER INFORMATION		
Generally describe your event and its purpose Kayak / Canoe paddle down the Bark River, starting near Centennial Parking lot and finishing near the playground in Nixon Park. Duck derby from covered bridge (Bark River Greenway) to Nixon Park. Event to include vendor booths along Nixon Park path and/or T-ball area. Beer Snobs to open Beer Garden. Music in handshell. Inflatables (bounce house, obstacle course) near playground.		
Estimated Number of Participants	Spectators	Vendors
unknown - weather dependent		unknown - possibly n 50
Will alcohol be sold/served? <i>If yes, liquor and bartender licenses are necessary under separate application.</i> Beer Snobs to open Beer Garden	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will you be selling/serving food? (upto 5) A few vendors to sell food with Food Vendor Permit	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will you have food trucks? <i>If yes, you will need to obtain Outside Food Vendor Permits under separate application.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, how many food trucks will be at the event?		
Will you be selling merchandise? <i>If yes, you will need to obtain a Solicitor's Permit under separate application.</i>	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the event involve fireworks? <i>If yes, you will need to obtain a Fireworks Permit under separate application.</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the event involve amplified music?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, will the amplified music be a:		<input checked="" type="checkbox"/> Band <input type="checkbox"/> DJ
Hours of amplified music:	10:00 am - 2:00 pm	
<i>Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.</i>		
Is street closure requested?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Hours of street closure:		
Diagram for Street Closure Provided?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will you need barricades provided by the Village for your event?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
How many barricades needed for your event?		
"Road Closed" signs requested?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will you be erecting any tents, canopies or other temporary structure(s)? <i>If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.</i> Inflatables, Vendors	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will you be providing portable restrooms and wash stations?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**OTHER INFORMATION CONTINUED**

*If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?*

Will you provide parking for participants?

Yes  No

*If yes, where will parking be available?*

Nixon parking areas, Centennial parking lot, Street parking, municipal lots.

Will you provide a dumpster/clean-up services?

Yes  No

*If yes, please describe your clean-up and refuse collection plan.*

Use park recepticals

Will the event require additional security?

Yes  No

Will you have an emergency plan in the event of severe weather? *Event will be cancelled.*

Yes  No

Will the event require first aid and/or emergency responders?

Yes  No

**INSURANCE REQUIREMENTS**

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents?

Yes  No

**DEPOSIT REQUIREMENTS**

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**TERMINATION OF AN EVENT**

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.

*Lynn A. May Jr*   
 Signature of Applicant

1/21/2026   
 Date

**For staff use only**

Park/Rec. Board approval, if necessary, on:  
 2/2/26

- Application forwarded to:
- Administrator
  - Building Inspector
  - Fire Chief
  - Police Chief
  - Public Works Director
  - Rec Director

Village Board approval, if necessary, on:  
 2/9/26

Date: \_\_\_\_\_

DEPT.	APPROVE	DENY	BY	REASON (if denied)
Bldg. Insp.	1-27-26		SP for SH	
Clerk	1-26-26		SP for SH	
Fire	1/29/26		SP for SH	
Police	1-27-26		Chief Maske	
Public Works	1/28/26		SP for SH	Diggers locate required.
Rec	2-2-26		SP for SH	

Fees  75x?

- Outside Food Vendors
- Park Facility Fees
- Solicitor's Permit(s)

75

- Special Event Permit
- \_\_\_\_\_ Temp. Bartender's
- \_\_\_\_\_ Temp. Class B

**TOTAL FEES**  
 \_\_\_\_\_

All requirements for this special event have been met.

**Village Administrator approval** \_\_\_\_\_ **Date** \_\_\_\_\_

TBD



# VILLAGE OF HARTLAND

210 Cottonwood Avenue | Hartland, WI 53029 | 262-367-2714

## PARK SHELTER USE APPLICATION

Organization name (if applicable): Kiwanis of Greater Hartland

Tax Exempt:  No  Yes - attach WI Sales & Use Tax Exemption Certificate, form S-211

Point of contact name: Jim Muenzenberger

Phone number: 262-844-3266 Email: jlmuenzenberger@yahoo.com

Address: 182 Warren Ave, Hartland, WI 53029

Additional contact: Lynn Muenzenberger

Phone number: 262-844-3265 Email: jlmuenzenberger@yahoo.com

I verify the information provided and agree to the Park Board's policy and Village Ordinances regarding park usage.

[Signature]  
Signature

1/21/26  
Date

## RENTAL INFORMATION

Reservation date: May 2, 2026 Event type: Community Event / Fundraiser - Bark River Bash

Arrival time (including set up): 8:00 am Departure time (including clean up): 3:00 pm

Attendance: unknown

## RENTAL FEES

Checks (payable to the Village of Hartland), cash, and credit card are accepted. All fees must be paid at the time of reservation.

*\*Requesting fees waived*

**Rental Fee** (based on attendance)

Attendees	Resident	Non-Resident	Refundable Deposit
<input type="checkbox"/> 0 - 50	\$85.00	\$140.00	NA
<input type="checkbox"/> 51 - 100	\$100.00	\$155.00	NA
<input type="checkbox"/> 101+	\$150.00	\$205.00	\$300.00

**Rental Fee**

\$150 + \$150

**Tax (5%) on rental fee**

**Deposit (if applicable)** \$300 + \$300

**Total Due**

### Park Shelter/Open Space

- Bark River (may not use if athletic field is reserved)
- Centennial Park - Kayak's launched near parking lot
- Cottonwood Wayside
- Hartbrook Park
- Nixon Splash Pad Shelter 1
- Nixon Splash Pad Shelter 2
- Nixon Park Shelter 4 (by Fine Arts Center)
- Penbrook Park (may not use if athletic field is reserved)

Date/time rec'vd: \_\_\_\_\_

Total: \_\_\_\_\_

Date entered: \_\_\_\_\_

Permit Number: \_\_\_\_\_

*Open Space at Nixon Park for vendors and inflatables.*

# PARK SHELTER USE POLICIES

## RESERVATIONS

Picnic area shelters must be reserved for a specific site. All uses must be open to the public and free of charge. To reserve a park shelter or open space, complete the reservation application form and submit it with the required fees and deposits to the Village of Hartland. Reservations are processed on a first-come, first-serve basis. An authorized representative 18 years old or older of the group who shall be personally responsible for the conduct of the participants and for damages must sign the application. Reservation requests will be accepted beginning the first business day in January each year. All rental fees include Wisconsin sales tax (where applicable).

Athletic facilities require a separate reservation. If you wish to reserve an athletic facility (soccer field, softball field, volleyball court, etc.), please contact Village Hall staff. No park fields can be reserved with your shelter permit prior to the first Monday in March.

## LIMITS TO RESERVATION TIME

- Hours for all Village parks are sunrise to sunset.
- The Village cannot guarantee privacy to any group.
- Reservations are made for a specific time frame. Set-up and clean-up time must be included in the scheduled time. No equipment, supplies, or materials shall be placed at the facility prior to or after the scheduled reservation time.

## LIMITS ON USE OF FACILITIES

- Malt beverages are permitted in all picnic areas when a valid malt beverage permit is applied for and granted through the Village's Administrative Office or Police Department. No other intoxicating liquor products are allowed.
- Bounce houses, dunk tanks, climbing walls and all other structures that require staking are prohibited unless a Special Event Application has been completed and approved by the Village Board.
- Parking is permitted in designated areas only. Parking in the picnic areas on the grass is prohibited. • Individuals must be at least 18 years of age to request a rental permit.
- The Village is not responsible for private equipment or material used in a Village facility.
- All pets must be licensed, on a leash not exceeding six feet in length and under control of its owner at all times. Owners must promptly remove and dispose of any pet waste in a sanitary manner.
- Facility decorations must not be removed. Individuals who wish to decorate may do so as long as the facility is returned to its original condition. Failure to do so will result in loss of the deposit.
- Participants may not pass a collection plate or solicit from the audience. Donations may be accepted at concession areas only. Material distribution must be confined to the concession areas.

## FACILITY AMENITIES

- Electricity - Some picnic shelters offer a limited number of electrical outlets. Caution is advised when using electrical services as they are all 20 amp circuits and can be easily overloaded. Due to vandalism, we cannot guarantee electrical availability. Press the red GFI button on the outlet to reset if necessary.
- Picnic tables - There are a limited number of picnic tables available in the parks for all users. Tables cannot be removed from the shelter area and should be left in the same position they were found in. Large groups will need to provide their own additional seating. Please respect the rights of others to utilize the park facilities.
- Grills - Some grills are supplied by the Village of Hartland in picnic areas. Caution should be exercised when disposing hot ashes.
- Restroom facilities and parking lots are open to park patrons and not exclusive to the permit holder.

## PERMITTED

- Tents are permitted only in certain areas when a picnic group has reserved a shelter. Tents are to be placed adjacent to the shelter. Tents may not be placed on the asphalt. Tents may only be set up on the day of the picnic and must be removed the same day. Charges will be assessed for damage incurred during the set-up or removal of tents. Tents must be secured with sandbags or weights. Staking tents is prohibited.
- Radios are permitted in all picnic areas. The use of amplification equipment is not permitted. The volume of radios must be kept at a level so as to not unreasonably annoy or disturb the peace and quiet for other park users or surrounding residents in accordance the Municipal Code.

## REFUNDS

- In the event of cancellation, permit fee may be refunded. A 20% fee may be charged for administrative processing. **Cancellations within 2 weeks of the reservation will not be refunded.**
- Reservations may be altered online or by submitting a written request to the Village of Hartland at least 14 days prior to the reservation. Contact the Village's Administrative Office for further assistance.

## REMINDERS

- Disorderly conduct is prohibited.
- Allow time for clean-up. Leave the park and facility in the condition found.
- Any costs for damage or excessive cleanup will be invoiced or deducted from the security deposit.
- Trash is collected once a day in the morning. Please plan accordingly.



## VILLAGE OF HARTLAND FINE ARTS CENTER USE POLICY

1. The goal of the establishment of the Fine Arts Center is to make available a facility that would encourage family usage with programming which could reasonably be accommodated by the size and layout of the Facility and conditions with respect to the surrounding area such as availability of parking, access routes and public safety staffing.
2. Permits for prior uses approved by the Park Board and repeated on an annual basis may be approved by staff and permits for other use of the Fine Arts Center must be submitted to the Park Board in writing on this application for approval. Requests will be granted or denied by the Park Board. (Park Board meets the first Monday of the month at 7:00 p.m. in the Village Board Room in the Village Hall). Permits must be submitted for approval two weeks prior to the Park Board meeting.
3. For scheduling purposes, uses sponsored by the Village of Hartland through a single event or series will have priority. The uses will be scheduled beginning January 1 of the year they are going to occur. Other uses may be scheduled after April 1 of the year they are going to occur. Water service and restrooms will be shut off/closed from October 15 to May 1.
4. Sponsor of Fine Arts Center use may be required to provide proof of insurance. Determination as to whether insurance will be required will be made by the Park Board. Permit holder shall submit proof of general liability coverage for not less than \$500,000 and provide an original Certificate of Insurance, naming the Village of Hartland and its agents, officers and employers as additional insured parties. Minimum 30-day notice of cancellation shall be provided.
5. All uses must be free of charge. Participants may not pass a collection plate, or solicit from the audience. Donations may be accepted at concession areas only. Material distribution must be confined to the concession areas.
6. Uses of the Fine Arts Center shall not begin before sun up and shall end no later than sun down or the specific requested closing time approved by the Park Board.
7. Sales of food or refreshments by civic groups are allowed at the concession area (defined as the window in the Fine Arts Center). Sales of any other items anywhere else at the Fine Arts Center are subject to Park Board and/or Village Board approval.
8. Vehicles cannot be parked in the picnic areas or on the grass.
9. No grills, fire or hot coals will be permitted within the FAC building.
10. All equipment and articles must be removed from the park by sun down or the closing time approved by the Park Board.
11. It will be the responsibility of the sponsor/individual reserving the Fine Arts Center to pick up litter in the area after the event, including in the Fine Arts Center, concession area, rest rooms and surrounding park area. The applicant will be responsible for any damage or excessive clean up required and the cost will be deducted from the deposit.
12. Cancellation policy. The Village reserves the right to cancel or stop use at any time. Reasons may include but are not limited to failure to comply with regulations, inclement weather with potential damage to grounds, lack of crowd control, conduct or activity not covered in original proposal. The Village Administrator, Director of Public Works, Police Chief and/or Fire Chief or their designated representatives shall have the authority to cancel an event. If the applicant desires to cancel, proper notice should be provided to the Village as soon as possible.
13. If Shelter #4 is reserved, applicant shall pay the reservation fee. See Shelter reservation application.
14. Picnic Tables Usage: There are a limited number of picnic tables available in the parks for all users. Large groups will provide their own additional seating. Please respect the rights of others to utilize the park facilities.
15. The volume of radios, sound systems, etc. must be kept at level so as to not unreasonably annoy or disturb the peace and quiet of other park users or surrounding residents in accordance with Section 9.07 of the Municipal Code.
16. Supervision: The applicant and all named persons responsible for supervision must be present from the time the facility is opened, while the event is in progress, and must wait until all users of the building have vacated the building or premises and have completed security measures. The applicant and the individuals supervising the function shall be responsible for the conduct and control of both patrons and participants of each function. The applicant and individuals supervising are responsible for seeing that no equipment or other portions of facilities are used except those that are requested in the building use application. The applicant and the persons responsible for supervision shall see that the facility is left in the same condition as when the organization entered the facility.
17. It shall be the responsibility of the applicant and those associated with applicant to avoid the violation of any provision of the Village of Hartland, State or Federal ordinances, Statutes, regulations and codes. The individual/organization using the facility assumes all responsibilities for injuries that may occur to persons or participants.
18. No smoking will be allowed in the Fine Arts Center building.
19. Keys may be picked up at the Village Hall M-F, 7:30 a.m. – 4:30 p.m. They must be returned to the Village within 48 hours after FAC use during normal office hours or may be left in the drop box located at the front of the Village Hall. It shall be the responsibility of the applicant to make sure the facility is locked up after use.
20. The FAC restrooms are open to all park patrons and are not exclusive to the permit holder.
21. **Malt Beverages:** Are permitted in all picnic areas when a valid malt beverage permit is procured from the /Admin. Office. FAC/shelter reservation is required if so desired. No other intoxicating liquor products are permitted.
22. **Refunds:** In case of cancellation, permit fee can be refunded **ONLY IF**, at least **TWO WEEKS** prior to event, a written request and **ORIGINAL PERMIT** are received by the Village Hall office. A \$10.00 fee will be charged for administrative processing. The **ORIGINAL PERMIT**, a written request and a \$10.00 fee is required to change a reservation.
23. Dogs must be licensed, on a leash not exceeding six feet in length and under the owner's control. Owners shall promptly remove and dispose of any excrement in a sanitary manner.



**Front** ↑  
Booth #  
12' x 12'

- 16
- 15
- 14
- 13
- 12
- 11
- 10
- 9
- 8
- 7
- 6
- 5
- 4

3b ↓

Music

5

- 1
- 2
- 3a

# Vendor Locations

No parking or driving on grass. You may unload in parking lot. Please park in lots by Library or on Goodwin Ave. Marked # on grass should be in **front right of tent** as you are standing inside it.





210 Cottonwood Avenue  
 Hartland WI 53029  
 262-367-2714 FAX: 262-367-2430  
[www.villageofhartland.wi.gov](http://www.villageofhartland.wi.gov)

### SPECIAL EVENT PERMIT APPLICATION

Permit approved	Date
Permit fees paid	Date
Deposit paid	Date
Deposit returned	Date

**FEES ARE NON-REFUNDABLE**

**APPLICATION AND PERMIT FEES ARE REQUESTED 60 DAYS PRIOR TO YOUR EVENT. EVENTS WITHIN 60 DAYS ARE SUBJECT TO DENIAL BY VILLAGE STAFF OR THE VILLAGE BOARD.**

ORGANIZATION INFORMATION			
Name of Organization Wisconsin Athletic Club			
Street Address 560 S Industrial Dr	City Hartland	State WI	Zip 53029
Phone Number 262-367-4999	Are you a 501(c)3 Organization?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Event Contact Person (First & Last Name) Katie Harn			
Address 560 S Industrial Dr	City Hartland	State WI	Zip 53029
Email <del>XXXXXXXXXXXXXXXXXXXX@XXXXXXXXXX.com</del>	Phone Number 262-367-4999	Day of Event Phone Number 920-539-3007	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.			

EVENT INFORMATION	
Name of Event Baby Goat Yoga	Date(s) of Event 5/31/26
Event Start Time 9:00 am	Event End Time 12:00 pm
Location of the Event* Nixon Park	
Will your event take place in a Village of Hartland Park? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.</b>	
<b>*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.</b>	

**OTHER INFORMATION**

Generally describe your event and its purpose  
 A one time special event hosted by WTC Lake County. Baby goats provided by a farm while a yoga class takes place. Fenced in area and WTC employees onsite

Estimated Number of Participants 40-50	Spectators	Vendors
---	------------	---------

Will alcohol be sold/served? <i>If yes, liquor and bartender licenses are necessary under separate application.</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
---	------------------------------	--

Will you be selling/serving food?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
-----------------------------------	------------------------------	--

Will you have food trucks? <i>If yes, you will need to obtain Outside Food Vendor Permits under separate application.</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
---	------------------------------	--

If yes, how many food trucks will be at the event?

Will you be selling merchandise? <i>If yes, you will need to obtain a Solicitor's Permit under separate application.</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
--	------------------------------	--

Does the event involve fireworks? <i>If yes, you will need to obtain a Fireworks Permit under separate application.</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
---	------------------------------	--

Does the event involve amplified music?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
---	------------------------------	--

If yes, will the amplified music be a:	<input type="checkbox"/> Band	<input type="checkbox"/> DJ
--	-------------------------------	-----------------------------

Hours of amplified music:

*Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.*

Is street closure requested?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
------------------------------	------------------------------	--

Hours of street closure:

Diagram for Street Closure Provided?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
--------------------------------------	------------------------------	--

Will you need barricades provided by the Village for your event?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
--	------------------------------	--

How many barricades needed for your event?

"Road Closed" signs requested?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
--------------------------------	------------------------------	-----------------------------

Will you be erecting any tents, canopies or other temporary structure(s)? <i>If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector. Small fence</i>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
---	---	-----------------------------

Will you be providing portable restrooms and wash stations?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
---	------------------------------	--

**OTHER INFORMATION CONTINUED**

*If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?*

Will you provide parking for participants?

Yes  No

*If yes, where will parking be available?*

Will you provide a dumpster/clean-up services?

Yes  No

*If yes, please describe your clean-up and refuse collection plan.*

WFC Staff and Farm will take down fence after event is complete

Will the event require additional security?

Yes  No

Will you have an emergency plan in the event of severe weather?

Yes  No

Will the event require first aid and/or emergency responders?

Yes  No

**INSURANCE REQUIREMENTS**

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents?

Yes  No

**DEPOSIT REQUIREMENTS**

For events to held in a Village Park: The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.

**TERMINATION OF AN EVENT**

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.

Katie M  
 Signature of Applicant

1/26/26  
 Date

*For staff use only*

Park/Rec. Board approval, if necessary, on:  
2/2/26

Application forwarded to:

- Administrator
- Building Inspector
- Fire Chief
- Police Chief
- Public Works Director
- Rec Director

Village Board approval, if necessary, on:  
 \_\_\_\_\_

Date: \_\_\_\_\_

DEPT.	APPROVE	DENY	BY	REASON (if denied)
Bldg. Insp.				
Clerk	1-27-26		Stefanie	
Fire	1/29/26		Jeff	
Police	1-27-26		Chief Mishko	
Public Works	1/28/26		JK	
Rec	2-2-26		Sam Bl	

*Fees*

_____ Outside Food Vendors	\$75 Special Event Permit	TOTAL FEES _____
_____ Park Facility Fees	_____ Temp. Bartender's	
_____ Solicitor's Permit(s)	_____ Temp. Class B	

All requirements for this special event have been met.

**Village Administrator approval** \_\_\_\_\_ **Date** \_\_\_\_\_



### Village of Hartland GIS

**DISCLAIMER:**

This map is not a survey of the actual boundary of any property this map depicts.

The Village of Hartland does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



### Village of Hartland

210 Cottonwood Ave  
Hartland, WI 53029  
262-367-2714



SCALE: 1 = 53'

Print Date: 10/23/2023



# VILLAGE OF HARTLAND

210 Cottonwood Avenue | Hartland, WI 53029 | 262-367-2714

## PARK FACILITY RESERVATION APPLICATION

Organization name (if applicable): Wisconsin Athletic Club

Tax Exempt:  No  Yes - attach WI Sales & Use Tax Exemption Certificate, form S-211

Point of contact name: Katie Harn

Phone number: 262-367-4999 Email: kharn@tlewac.com

Address: 560 S Industrial Dr.

Additional contact: Shannen Gilbertson

Phone number: 262-367-4999 Email: sgilbertson@tlewac.com

I verify the information provided and agree to the Park Board's policy and Village Ordinances regarding park usage.

Katie M

Signature

1/26/24

Date

## RENTAL INFORMATION

Reservation date: 5/31/26 Event type: Group Fitness - Baby Goat Yoga

Arrival time (including set up): 9:00 am Departure time (including clean up): 12:00 pm

Attendance: 40-50 Electricity:  Yes  No

## RENTAL FEES

Checks (payable to the Village of Hartland), cash, and credit card are accepted. All fees must be paid at the time of reservation.

### Park Shelter/Open Space

- Bark River (may not use if athletic field is reserved)
- Centennial Park
- Cottonwood Wayside
- Hartbrook Park
- Nixon Splash Pad Shelter 1
- Nixon Splash Pad Shelter 2
- Nixon Park Shelter 4 (by Fine Arts Center)
- Penbrook Park (may not use if athletic field is reserved)
- Other structures to be placed in park (bounce house, dunk tank, climbing wall, etc.) **\$100 Deposit Required**
- Open Space Reserved (describe area below)

Nixon Park open space by Pickleball courts

Date/time rec'd: \_\_\_\_\_ Total: \_\_\_\_\_

Date entered: \_\_\_\_\_ Permit Number: \_\_\_\_\_

### Rental Fee (based on attendance)

Attendees	Resident	Non-Resident
<input type="checkbox"/> 0 - 50	\$85.00	\$140.00
<input type="checkbox"/> 51 - 100	\$100.00	\$155.00
<input type="checkbox"/> 101+	\$150.00	\$205.00

### Refundable Deposit (based on attendance)

Attendees	Deposit Amount
<input type="checkbox"/> 0 - 100	No deposit required
<input type="checkbox"/> 101 - 200	\$200.00
<input type="checkbox"/> 201+	\$300.00

Rental Fee 85

Tax (5%) on rental fee \_\_\_\_\_

Deposit —

Structure Deposit \_\_\_\_\_

Total Due \_\_\_\_\_

**Park Food Vendor fees:**

**\*Carts -**

- a. Resident or Hartland business \$75 per day, \$300 per year.
- b. Non-Resident or Non-Hartland business \$100 per day, \$1000 per year.

**\*Trucks/Trailers -**

- a. Resident or Hartland business: \$75 per day, \$500 per year.
- b. Non-Resident or Non-Hartland business \$100 per day, \$1000 per year.
- c. In conjunction with a special event, \$75 per day.

**Payment Method (check all that apply)**

**Check** - Payable to: Village of Hartland – If for any reason a check is returned as “insufficient funds” a service fee of \$25 is charged. Full payment plus service fee must be paid in full to become registered.

**Cash**

**Credit Card** – A convenience fee of 3% will be added to your payment for credit and debit card payments +\$.50 if under \$100.

**Required Information for Credit Card Transactions (write legibly)**

Check one:

- Visa
- Master Card
- Discover
- American Express

Total Amount \$ \_\_\_\_\_ Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Entire name as it appears on the credit card (please print legibly) \_\_\_\_\_

Signature (required) \_\_\_\_\_

*This portion of the form will be destroyed after transaction is complete.*

Pd 12-19-25  
 Recpt. 268111



210 Cottonwood Avenue  
 Hartland WI 53029  
 262-367-2714 FAX: 262-367-2430  
[www.villageofhartland.wi.gov](http://www.villageofhartland.wi.gov)

**SPECIAL EVENT PERMIT APPLICATION**

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned	_____	Date	_____

**FEES ARE NON-REFUNDABLE**

**APPLICATION AND PERMIT FEES ARE REQUESTED 60 DAYS PRIOR TO YOUR EVENT. EVENTS WITHIN 60 DAYS ARE SUBJECT TO DENIAL BY VILLAGE STAFF OR THE VILLAGE BOARD.**

ORGANIZATION INFORMATION			
Name of Organization <i>Hartland Chamber of Commerce</i>			
Street Address <i>300 Cottonwood Ave, St 12</i>	City <i>Hartland</i>	State <i>WI</i>	Zip <i>53029</i>
Phone Number <i>262-367-7059</i>	Are you a 501(c)3 Organization?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Event Contact Person (First & Last Name) <i>Elise Miller</i>			
Address <i>1143 Forseth Dr</i>	City <i>Hartland</i>	State <i>WI</i>	Zip <i>53029</i>
Email <del>XXXXXXXXXXXXXXXXXXXX</del>	Phone Number <i>262-328-3435</i>	Day of Event Phone Number <i>Same</i>	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.			

EVENT INFORMATION	
Name of Event <i>Street Dance</i>	Date(s) of Event <i>8/22/26</i>
Event Start Time <i>3:00</i>	Event End Time <i>11:00</i>
Location of the Event* <i>Capitol Dr [North Ave to Church St.]</i>	
Will your event take place in a Village of Hartland Park?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<p><b>You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.</b></p> <p><b>*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.</b></p>	

**OTHER INFORMATION**

Generally describe your event and its purpose

Close street for live music, food, bags tournament, family area + vendor fair

Estimated Number of Participants

2,000 - 3,000

Spectators

← 50-75

Vendors

approx 50

Will alcohol be sold/served? *If yes, liquor and bartender licenses are necessary under separate application.*

Yes  No

Will you be selling/serving food?

Yes  No

Will you have food trucks? *If yes, you will need to obtain Outside Food Vendor Permits under separate application.*

Yes  No

If yes, how many food trucks will be at the event?

TBD

Will you be selling merchandise? *If yes, you will need to obtain a Solicitor's Permit under separate application.*

Yes  No

Does the event involve fireworks? *If yes, you will need to obtain a Fireworks Permit under separate application.*

Yes  No

Does the event involve amplified music?

Yes  No

If yes, will the amplified music be a:

Band  DJ

Hours of amplified music:

3:00 - 11:00pm

*Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.*

Is street closure requested?

Yes  No

Hours of street closure:

12:00 pm - 12:00 AM

Diagram for Street Closure Provided?

Yes  No

Will you need barricades provided by the Village for your event?

Yes  No

How many barricades needed for your event?

6

"Road Closed" signs requested?

Yes  No

Will you be erecting any tents, canopies or other temporary structure(s)? *If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.*

Yes  No

Will you be providing portable restrooms and wash stations?

Yes  No

**OTHER INFORMATION CONTINUED**

*If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?*

12 - see map

Port-a-john provider will dispose

Will you provide parking for participants?

Yes

No

*If yes, where will parking be available?*

Public lots + street parking

Will you provide a dumpster/clean-up services?

Yes

No

*If yes, please describe your clean-up and refuse collection plan.*

Two Dumpsters

Will the event require additional security?

Yes

No

Will you have an emergency plan in the event of severe weather?

Close/cancel

Yes

No

Will the event require first aid and/or emergency responders?

Yes

No

**INSURANCE REQUIREMENTS**

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents?

Yes

No

**DEPOSIT REQUIREMENTS**

For events to held in a Village Park: The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.

**TERMINATION OF AN EVENT**

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.

*Edward Miller*

*11/18/25*

Signature of Applicant

Date

**For staff use only**

Park/Rec. Board approval, if necessary, on:

Application forwarded to:

- Administrator
- Building Inspector
- Fire Chief
- Police Chief
- Public Works Director
- Rec Director

Village Board approval, if necessary, on:

Date: \_\_\_\_\_

DEPT.	APPROVE	DENY	BY	REASON (if denied)
Bldg. Insp.	<i>1-16-26</i>		<i>SP for S/H</i>	
Clerk	<i>1-16-26</i>		<i>[Signature]</i>	
Fire	<i>1/7/26</i>		<i>[Signature]</i>	
Police	<i>1/12/26</i>		<i>[Signature]</i>	
Public Works	<i>1/8/26</i>		<i>[Signature]</i>	
Rec				

**Fees**

*75x* Outside Food Vendors      *75<sup>00</sup>* Special Event Permit  
 \_\_\_\_\_ Park Facility Fees      *pending* Temp. Bartender's  
*F.B.D.* Solicitor's Permit(s)      *pending* Temp. Class B

**TOTAL FEES** \_\_\_\_\_

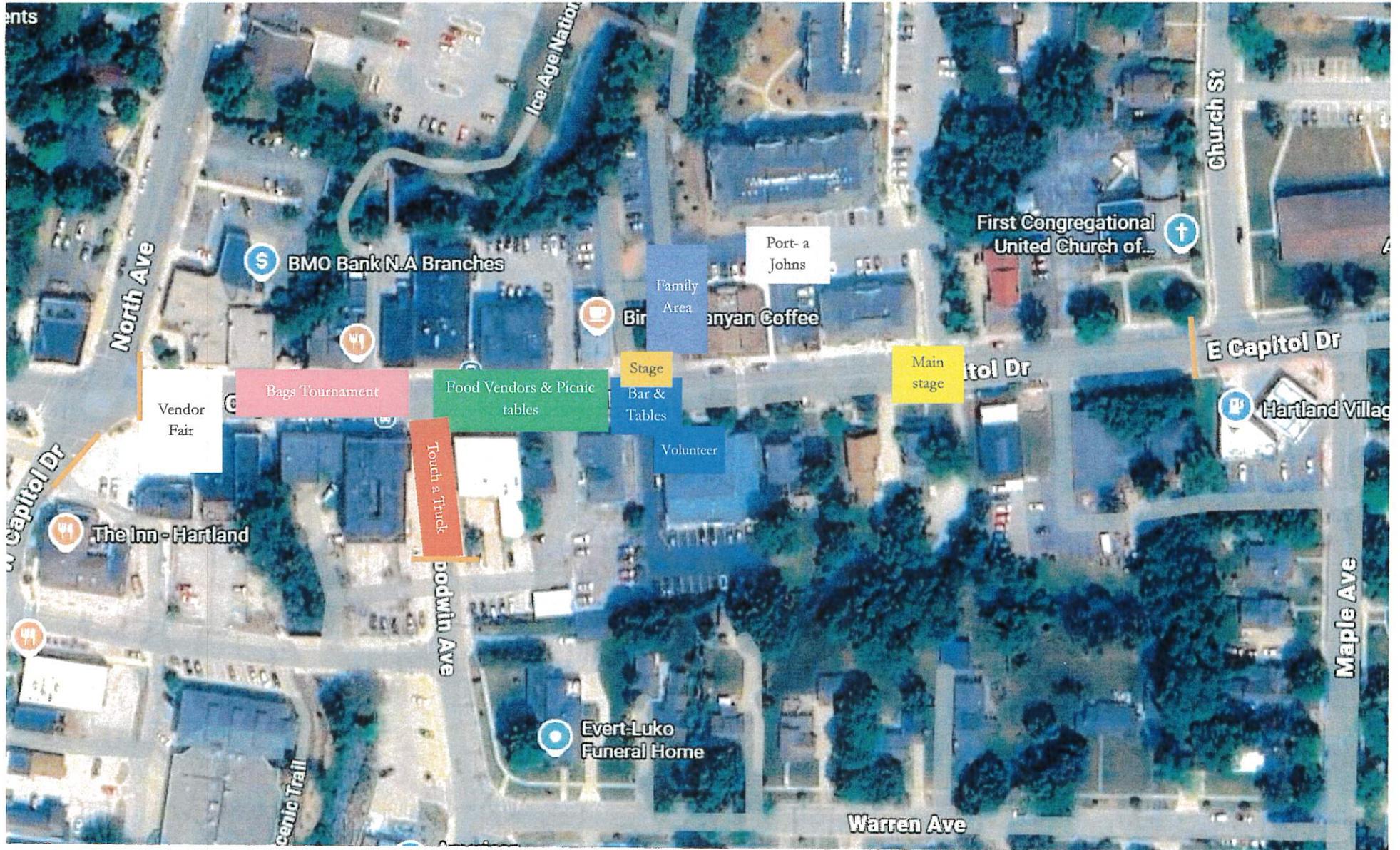
All requirements for this special event have been met.

Village Administrator approval

Date

\_\_\_\_\_

# Street Dance Layout



— Barricades



300 Cottonwood Ave., Ste. 12  
Hartland, WI 53029  
(262)367-7059  
chamberdirector@hartland-wi.org  
www.hartland-wi.org

---

## CHAMBER OF COMMERCE

### 2026 Street Dance Property use agreement:

On December 12, 2025, US Bank at 160 E Capitol Dr, Hartland, WI 53029 agreed to allow the Hartland Chamber of Commerce to use our property for the Street Dance event. The following has been agreed upon:

- Port-A-Johns will be delivered to the property on Friday, August 21, 2026 and placed in the grass on the North East corner of the lot. On Saturday, August 22, 2026 after 12:00 pm the port-johns will be moved into the parking lot.
- Bounce houses and other rented entertainment may be delivered and stored starting Friday, August 21, 2026 to the grass on the ~~North~~ <sup>Side</sup> West corner of the lot.
- Two Dumpsters will be delivered and placed in the far North parking lot on Friday, August 21, 2026.
- Trash will be picked up to the best of our volunteers ability over the weekend. We will empty your outside trash receptacle at the end of evening on Saturday, August 22, 2026.
- All rented equipment and materials will be removed by End of Day Monday, August 24, 2026.

The Hartland Chamber of Commerce thanks US Bank in advance for helping make our event a success.

Elise Miller, Executive Director  
Hartland Chamber of Commerce

Steve Osterndorf, Manager  
US Bank- Hartland



210 Cottonwood Avenue  
 Hartland WI 53029  
 262-367-2714 FAX: 262-367-2430  
[www.villageofhartland.wi.gov](http://www.villageofhartland.wi.gov)

## SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned	_____	Date	_____

**FEES ARE NON-REFUNDABLE**

**APPLICATION AND PERMIT FEES ARE REQUESTED 60 DAYS PRIOR TO YOUR EVENT. EVENTS WITHIN 60 DAYS ARE SUBJECT TO DENIAL BY VILLAGE STAFF OR THE VILLAGE BOARD.**

### ORGANIZATION INFORMATION

Name of Organization <i>Hartland Chamber of Commerce</i>			
Street Address <i>300 Cottonwood Ave</i>	City <i>Hartland</i>	State <i>WI</i>	Zip <i>53029</i>
Phone Number <i>262-<del>367</del>-367-7059</i>	Are you a 501(c)3 Organization?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Event Contact Person (First & Last Name) <i>Elise Miller</i>			
Address <i>1143 Forseth Dr.</i>	City <i>Hartland</i>	State <i>WI</i>	Zip <i>53029</i>
Email <del>XXXXXXXXXXXXXXXXXXXX@XXXXXXXXXX</del>	Phone Number <i>262-367-7059</i>	Day of Event Phone Number <i>262-328-3435</i>	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.			

### EVENT INFORMATION

Name of Event <i>Hartland Chamber of Commerce: Summer Market Series</i>	Date(s) of Event <i>6/14/26, 7/12/26, 9/13/26 Sundays</i>
Event Start Time <i>11:00 am</i>	Event End Time <i>3:00 pm</i>
Location of the Event* <i>Nixon Park</i>	
Will your event take place in a Village of Hartland Park? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.</b>	
<b>*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.</b>	

**OTHER INFORMATION**

Generally describe your event and its purpose

Host a vendor market to promote local businesses + attract commerce to Hartland.

Estimated Number of Participants

100

Spectators

80

Vendors

20

Will alcohol be sold/served? *If yes, liquor and bartender licenses are necessary under separate application.* Beer Garden

Yes  No

Will you be selling/serving food?

Yes  No

Will you have food trucks? *If yes, you will need to obtain Outside Food Vendor Permits under separate application.*

Yes  No

If yes, how many food trucks will be at the event?

Will you be selling merchandise? *If yes, you will need to obtain a Solicitor's Permit under separate application.* Vendors will be, not the Chamber

Yes  No

Does the event involve fireworks? *If yes, you will need to obtain a Fireworks Permit under separate application.*

Yes  No

Does the event involve amplified music?

Yes  No

If yes, will the amplified music be a:

Band  DJ

Hours of amplified music:

**Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.**

Is street closure requested?

Yes  No

Hours of street closure:

Diagram for Street Closure Provided?

Yes  No

Will you need barricades provided by the Village for your event?

Yes  No

How many barricades needed for your event?

"Road Closed" signs requested?

Yes  No

Will you be erecting any tents, canopies or other temporary structure(s)? *If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.*

Yes  No

Will you be providing portable restrooms and wash stations?

Yes  No

**OTHER INFORMATION CONTINUED**

*If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?*

Will you provide parking for participants?

Yes  No

*If yes, where will parking be available?*

Nixon Park lot

Will you provide a dumpster/clean-up services?

Yes  No

*If yes, please describe your clean-up and refuse collection plan.*

Will the event require additional security?

Yes  No

Will you have an emergency plan in the event of severe weather? *Cancel*

Yes  No

Will the event require first aid and/or emergency responders?

Yes  No

**INSURANCE REQUIREMENTS**

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents?

Yes  No

**DEPOSIT REQUIREMENTS**

For events to held in a Village Park: The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.

**TERMINATION OF AN EVENT**

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.

Guo Miller  
Signature of Applicant

12/16/25  
Date

**For staff use only**

Park/Rec. Board approval, if necessary, on:  
2/2/26

- Application forwarded to:
- Administrator
  - Building Inspector
  - Fire Chief
  - Police Chief
  - Public Works Director
  - Rec Director

Village Board approval, if necessary, on:  
\_\_\_\_\_

Date: \_\_\_\_\_

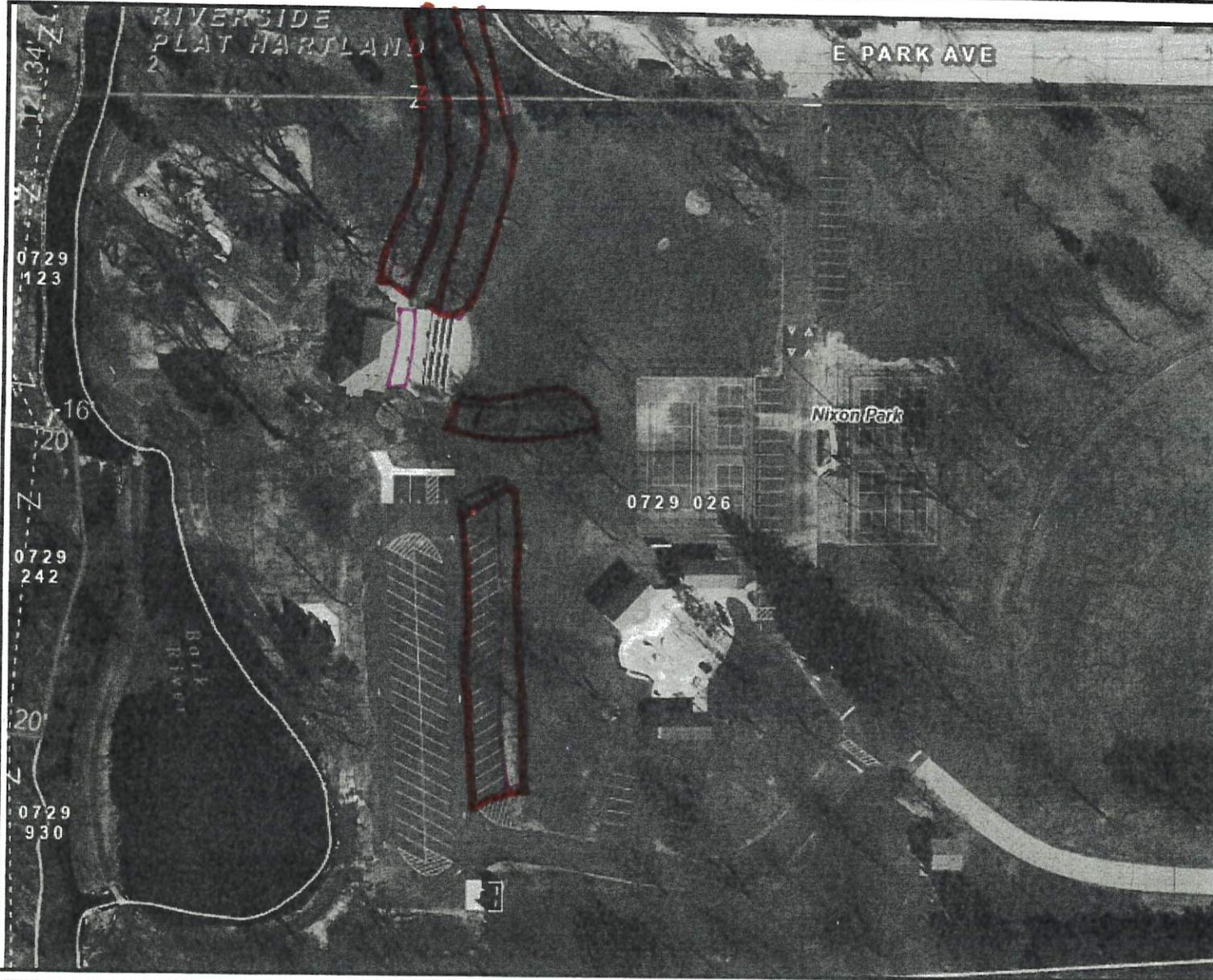
DEPT.	APPROVE	DENY	BY	REASON (if denied)
Bldg. Insp.	1-16-26		SP per SH	
Clerk	1-16-26		SP per SH	map accurate?
Fire	1/7/26		SP per SH	
Police	1/21/26		Chief Miskala	
Public Works	1/8/26		TH	Reminders attached
Rec	2-2-26		SP per SH	

**Fees**

<u>TBD</u> Outside Food Vendors	<u>75<sup>00</sup></u> Special Event Permit	<b>TOTAL FEES</b> _____
_____ Park Facility Fees	_____ Temp. Bartender's	
<u>TBD</u> Solicitor's Permit(s)	_____ Temp. Class B	

All requirements for this special event have been met.

**Village Administrator approval** \_\_\_\_\_ **Date** \_\_\_\_\_



- Legend**
- Plats
    - Retired Plats
    - Municipal Boundary\_2K
    - FacilitySites\_2K\_Labels
    - Parcel\_Dimension\_2K
    - Note\_Text\_2K
    - Lots\_2K
      - Lot
      - Unit
      - General Common Element
      - Outlot
    - SimultaneousConveyance
      - Assessor Plat
      - CSM
      - Condominium
      - Subdivision
    - Cartoline\_2K
      - EA-Easement\_Line
      - PL-DA
      - PL-Extended\_Tie\_line
      - PL-Meander\_Line
      - PL-Note
      - PL-Tie
      - PL-Tie\_Line
      - <all other values>
    - Road Centerlines\_2K
    - Railroad\_2K
    - TaxParcel\_2K
    - Waterbodies\_2K\_Labels
    - Waterlines\_2K\_Labels
    - Municipal Boundary\_5K
    - FacilitySites\_5K\_Labels
    - Waterbodies\_5K\_Labels
    - Waterlines\_5K\_Labels
    - Railroad\_5K
    - SimultaneousConveyance
      - Assessor Plat

0 110.86 Feet

The information and depictions herein are for informational purposes and Waukesha County specifically disclaims accuracy in this reproduction and specifically admonishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Waukesha County will not be responsible for any damages which result from third party use of the information and depictions herein, or for use which ignores this warning.

**Notes:**

Printed: 1/27/2026





# VILLAGE OF HARTLAND

210 Cottonwood Avenue | Hartland, WI 53029 | 262-367-2714

## PARK FACILITY RESERVATION APPLICATION

Organization name (if applicable): Hartland Chamber of Commerce

Tax Exempt:  No  Yes - attach WI Sales & Use Tax Exemption Certificate, form S-211

Point of contact name: Elise Miller

Phone number: 262-367-7059 Email: chamberdirector@hartland-wi.org

Address: 300 Cottonwood Ave. Ste 12, Hartland, WI 53029

Additional contact: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

I verify the information provided and agree to the Park Board's policy and Village Ordinances regarding park usage.

[Signature]

Signature

12/16/25

Date

## RENTAL INFORMATION

Reservation date: 6/14/26, 7/12/26 Event type: Summer Market Series

Arrival time (including set up): 9/30 AM Departure time (including clean up): 4:00 pm

Attendance: 100 Electricity:  Yes  No

## RENTAL FEES

Checks (payable to the Village of Hartland), cash, and credit card are accepted. All fees must be paid at the time of reservation.

### Park Shelter/Open Space

- Bark River (may not use if athletic field is reserved)
- Centennial Park
- Cottonwood Wayside
- Hartbrook Park
- Nixon Splash Pad Shelter 1
- Nixon Splash Pad Shelter 2
- Nixon Park Shelter 4 (by Fine Arts Center)
- Penbrook Park (may not use if athletic field is reserved)
- Other structures to be placed in park (bounce house, dunk tank, climbing wall, etc.) **\$100 Deposit Required**
- Open Space Reserved (describe area below)

Nixon Park (Map Attached)

Date/time rec'd: 12/19/25 1:15 PM Total: \_\_\_\_\_

Date entered: \_\_\_\_\_ Permit Number: \_\_\_\_\_

### Rental Fee (based on attendance)

Attendees	Resident	Non-Resident
<input type="checkbox"/> 0 - 50	\$85.00	\$140.00
<input checked="" type="checkbox"/> 51 - 100	\$100.00	\$155.00
<input type="checkbox"/> 101+	\$150.00	\$205.00

### Refundable Deposit (based on attendance)

Attendees	Deposit Amount
<input type="checkbox"/> 0 - 100	No deposit required
<input checked="" type="checkbox"/> 101 - 200	\$200.00
<input type="checkbox"/> 201+	\$300.00

Rental Fee 100

Tax (5%) on rental fee \_\_\_\_\_

Deposit 200

Structure Deposit \_\_\_\_\_

Total Due \_\_\_\_\_

AN ORDINANCE TO AMEND CHAPTER 30 OF THE VILLAGE OF HARTLAND  
MUNICIPAL CODE PERTAINING TO COURT

The Village Board of the Village of Hartland, Waukesha County, Wisconsin does hereby ordain as follows:

SECTION I. Article II of Chapter 30 of the Village of Hartland Municipal Code of Ordinances pertaining to Municipal Court is hereby repealed in its entirety and replaced with the following.

## ARTICLE II. MUNICIPAL COURT

**Sec. 30-21 Municipal court created.**

There is hereby created and established a Municipal Court under the provisions of Chapter 755 of the Wisconsin Statutes for the City of Delafield, City of Oconomowoc, Town of Delafield, Town of Erin, Town of Merton, Town of Oconomowoc, Town of Ottawa, Village of Chenequa, Village of Dousman, Village of Hartland, Village of Johnson Creek, Village of Lac LaBelle, Village of Lisbon, Village of Merton, Village of Nashotah, Village of Oconomowoc Lake, Village of Sullivan, Village of Summit, Village of Sussex, Town of Ixonia (Contract Member), Town of Sullivan (Contract Member), and Village of Palmyra (Contract Member) or so many of those municipalities which enact an ordinance identical to this ordinance pursuant to §755.01(4).

**Sec. 30-22 Municipal judge.**

Such court shall be under the jurisdiction of and presided over by a Municipal Judge, who shall be an attorney licensed to practice law in the state of Wisconsin, and who shall reside in one of the following municipalities: City of Delafield, City of Oconomowoc, Town of Delafield, Town of Erin, Town of Merton, Town of Oconomowoc, Town of Ottawa, Village of Chenequa, Village of Dousman, Village of Hartland, Village of Johnson Creek, Village of Lac LaBelle, Village of Lisbon, Village of Merton, Village of Nashotah, Village of Oconomowoc Lake, Village of Sullivan, Village of Summit, Village of Sussex Town of Ixonia (Contract Member), Town of Sullivan (Contract Member), and Village of Palmyra (Contract Member) or those municipalities which enact an ordinance identical to this ordinance and enter into an agreement pursuant to §566.0301 Wis. Stats. for the joint exercise of the power granted under §755.01 Wis. Stats. Such Municipal Judge shall be elected at large in the spring election for a term of four (4) years commencing May 1<sup>st</sup>. All candidates for the position of Municipal Judge shall be nominated by nomination papers as provided in §8.10 Wis. Stats., and selection at a primary election if such is held as provided in §8.11 Wis. Stats. The Village Board of the Village of Hartland shall provide a primary election whenever three (3) or more candidates file nomination papers for such position of Municipal Judge as provided in §8.11(1)(a) Wis. Stats., and such primary election shall be held on the third Tuesday of February as provided in §5.02(22) Wis. Stats.

**Sec. 30-23 Elections.**

The municipal clerk of each municipality shall see to the compliance with §5.58(1)(c), §5.60(1)(b), §5.60(2), §7.15, §7.60(4)(a), and §8.10(6)(bm) to provide for the election of a municipal judge under §755.01(4).

**Sec. 30-24 Oath and bond.**

The Judge shall, after his election of appointment to fill a vacancy, take and file the official oath as prescribed in §757.02(1) Wis. Stats. The Municipal Judge shall not act until his/her oath have been filed as required by Section §19.10(4)(c) and Section §755.03(2) Wis. Stats.

**Sec. 30.25 Salary.**

The salary of the municipal judge shall be fixed by the governing bodies of the municipalities that created and established this municipal court, which shall be in lieu of fees and costs. No salary shall be paid for any time during his/her term during which such judge has not executed his official oath, as required by §755.03, Wis. Stats., and riled pursuant to §19.01 Wis. Stats. The municipalities may be separate ordinances, resolutions, or through the budget process, allocate funds for the administration of the municipal court pursuant to Wis. Stats. §66.0301.

**Sec. 30.26 Jurisdiction.**

The municipal judge of the municipal court shall have such jurisdiction as provided by §755.045 and §755.05 Wis. Stats., and as otherwise provided by State Law. The municipal judge is authorized to issue inspection warrants under §66.122 and §66.123 Wis. Stats.

**Sec. 30.27 Location and hours.**

The municipal court shall be held in the Community Building of the City of Oconomowoc Police Department at 630 East Wisconsin Avenue, Oconomowoc, Wisconsin 53066. The municipal court shall be open at such times as determined by the municipal judge, but no less than every Friday commencing at 8:00 am.

**Sec. 30.28 Fines and forfeitures.**

The municipal judge may impose punishment and sentences as provided by §800.09, Wis. Stats., and as provided in the ordinances of the following municipalities: City of Delafield, City of Oconomowoc, Town of Delafield, Town of Erin, Town of Merton, Town of Oconomowoc, Town of Ottawa, Village of Chenequa, Village of Dousman, Village of Hartland, Village of Johnson Creek, Village of Lac LaBelle, Village of Lisbon, Village of Merton, Village of Nashotah, Village of Oconomowoc Lake, Village of Sullivan, Village of Summit, Village of Sussex, Town of Ixonia (Contract Member), Town of Sullivan (Contract Member), and Village of Palmyra (Contract Member). All forfeitures, fees, penalty assessments, and other costs paid to the municipal court shall be accounted for and disbursed by the municipal court with the approval of the operations committee in a not less than monthly basis. The municipal judge may impose punishment and sentence as provided by Section 800.09, Wis. Stats., and as provided in the ordinances of the member municipalities.

**Sec. 30-29 Stipulations and deposits in municipal court.**

The Municipal Court herein established shall be operated pursuant to and in compliance with the provisions of Chapter 800 Wis. Stats., and where applicable, other provisions of the Wis. Stats. as referred to in Section 30-30 below. The municipal judge shall establish in accordance with §800.03(3) Wis. Stats., a schedule of deposits for violations of City, Town, and Village ordinances, resolutions and by laws, except traffic regulations which are and shall be governed by §345.26 Wis. Stats., and boating violations which are, and shall be governed by §23.66 and §23.67 Wis. Stats. Such deposit schedule shall be approved by the respective governing bodies of the municipalities creating and establishing this court and shall be made available upon request.

**Sec. 30-30 Procedure in municipal court.**

The procedure in municipal court shall be as provided by this article and state law including, but not excluding because of enumeration Chapter 66, 345, 751, 755, 757, and 800 of Wis. Stats.

**Sec. 30-31 Contempt procedures.**

- (a) The municipal judge may impose a sanction authorized under §800.12(2) for contempt of court, as defined in §785.01(1) Wis. Stats., in accordance with the procedure under §785.03 Wis. Stats.
- (b) The municipal judge may impose a forfeiture for contempt under §800.12(2) Wis. Stats., in an amount not to exceed \$200.00 or, upon nonpayment of the forfeiture and the penalty assessment under §800.12(3) Wis. Stats., a jail sentence not to exceed 7 days.

**Sec. 30-32 Termination.**

Any member municipality may withdraw from this agreement by giving notice in writing to the judge and chair of the administrative committee no later than August 31<sup>st</sup> of any year. Upon giving such notice, the member municipality’s participation in the municipal court shall terminate at the end of said year. The municipal court hereby established shall not be abolished while the Section 755.01(4), Wis. Stats., agreement is in effect.

**SECTION 2. Severability**

The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful, or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections, or portions thereof the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 3: Effective Date

This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Dated this 26th day of January, 2026.

VILLAGE OF HARTLAND

By: \_\_\_\_\_  
Jeffrey Pfannerstill, Village President

ATTEST:

\_\_\_\_\_  
Santee Policello, Village Clerk

ADOPTED: \_\_\_\_\_

POSTED: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_



**Village of Hartland  
Administration**

210 Cottonwood Ave, Hartland, WI 53029  
[www.villageofhartland.com](http://www.villageofhartland.com)

<b>Committee:</b> Village Board	<b>Date:</b> 1/26/2026
<b>Village Board Item Number:</b>	<b>Date:</b> 2/9/2026
<b>Submitted By:</b> Tom Jenson, DPW Director	
<b>Subject:</b> Discussion and Consideration to award the Village's Cross Connection Control Plan to Hydro Corp Inc.	

**Details:** The Village of Hartland is required by the Wisconsin DNR to inspect and comply with the state code for cross connection and back flow prevention. The Village has traditionally hired Hydro Corp for commercial properties throughout the Village. The price per inspection averages \$172 per inspection. DPW recommends hiring Hydro Corp for a 2-year renewal cost of \$28,274.41.

**Financial Remarks:** This has been budgeted in Water Outside Services Account 620 – 53700 - 923

**Options & Alternatives:**

**Executive Recommendation:** Staff recommends renewing the proposal for Hydro Corp Inc. to complete cross connection and backflow inspections for 2026 and 2027 for the sum of \$28,274.41.



# RENEWAL SERVICE AGREEMENT

## DEVELOPED FOR

Tom Jenson  
Village Of Hartland

210 Cottonwood Ave  
Hartland, WI, 53029

1/15/2026

## PROTECTING PEOPLE, WATER, & CRITICAL PIPING INFRASTRUCTURE

For more than four decades, HydroCorp has been dedicated to advancing drinking water safety, compliance, and sustainability nationwide. Specializing in cross-connection control, backflow prevention, and detailed piping system schematics, HydroCorp integrates technology with deep industry expertise to streamline on-site activities, customer service, and data management.

## OUR SERVICES



Cross-Connection  
Control Programs



Backflow Preventer  
Test Tracking



Water Meter  
Replacement & Testing



Piping Schematics



Water Quality  
Management & Sampling



### Corporate Office

5700 Crooks Road, Suite 100  
Troy, MI 48098

844-493-7646

 [info@hydrocorpinc.com](mailto:info@hydrocorpinc.com)

 [hydrocorpinc.com](http://hydrocorpinc.com)



SCOPE OF WORK .....	3-4
PROFESSIONAL SERVICE AGREEMENT .....	5-9
APPENDIX - QUALIFICATIONS.....	10

## Statement of Work

HydroCorp™ (“Company”) will provide the following services to the Village Of Hartland (“Client”). This project is a continued effort for an ongoing Cross-Connection Control Program and will provide the Village Of Hartland with the necessary data and information to maintain compliance with the Wisconsin Department of Natural Resources, Bureau of Drinking Water and Groundwater Cross Connection Control Regulations. Once this project has been approved and accepted by the Village Of Hartland and HydroCorp, you may expect completion of the following elements within a 24 month period. The continued components of the project include:

1.1. Program Review and Program Start-up Meeting. Company will conduct a Program Startup Meeting, if requested, for the Cross-Connection Control/Backflow Prevention Program. Items for discussion/review will include the following:

- Review state & local regulations
- Review and/or provide assistance in establishing local Cross-Connection Control Ordinance
- Review/establish wording and timeliness for program notifications including:
  - Inspection Notice, Compliance Notice, Non-Compliance Notices 1-2, and Penalty Notices
  - Testing Notices 1,2, and 3, if applicable
- Special Program Notices and Electronic use of notices/program information
- Obtain updated facility listing, address information and existing program data from Utility.
- Prioritize Inspections (Utility owned buildings, schools, high hazard facilities, special circumstances.)
- Review/establish procedure for vacant facilities.
- Establish facility inspection schedule.
- Review/establish procedures and protocols for addressing specific hazards.
- Review/establish high-hazard, complex facilities and large industrial facility inspection/containment procedures including supplemental information/notification that may be requested from these types of facilities in order to achieve program compliance.
- Review/establish program reporting procedures including electronic reporting tools, educational and public awareness brochures

1.2. Inspections. Company will perform Non-Residential Interior initial inspections, compliance inspections, and re-inspections at individual industrial, commercial, institutional facilities and miscellaneous water users within the utility served by the public water supply for cross-connections. Inspections will be conducted in accordance with the Wisconsin Department of Natural Resources, Bureau of Drinking Water and Groundwater Cross Connection Control Rules.

1.3. Inspection Schedule. Company shall determine and coordinate the inspection schedule. Inspection personnel will check in/out on a daily basis with the Client Contract Manager. The initial check-in will include a list of inspections scheduled. An exit interview will include a list of completed inspections.

1.4. Program Data. Company will generate and document the required program data for the Facility Types listed in the Services using the Company’s Software Data Management Program. Program Data shall remain property of Client; however, Company’s Software Data Management program shall remain the property of Company. View only and report capabilities are granted to Client. Additional Services include:

- (a) Prioritize and schedule inspections
- (b) Notify users of inspections and backflow device installation/testing requirements, if applicable
  - i. If applicable, Qualified Wisconsin Backflow Preventer Testers will register via HydroCorp Managed Software and be verified for current credentials prior to online test forms being accepted. Credential shall be maintained in HydroCorp Software and updated by HydroCorp staff.
  - ii. All testers are required to register & process results online
  - iii. Company does not accept test forms via fax, mail, or email from testers, water customers, or client
- (c) Monitor inspection compliance using Company’s online software management program
- (d) Maintain the program to comply with all Wisconsin Department of Natural Resources, Bureau of Drinking Water and Groundwater regulations
- (e) Provide data management and program notices for all inspection and testing (if applicable) services throughout the term

1.5. Account Listing Information. Client shall provide the following information to Company during initial onboarding. Company will accept updates via standard account template no more often than once per month. **Any development work to enter facility listing in Company database will be charged at the rate of \$80.00 per hour. Incorrect facility addresses will be returned to the Utility contact and corrected address will be requested.** Information to include:

- (a) Account Listing: Village Of Hartland to provide accurate account listing of active non-residential water customers with and without known backflow preventer assemblies.
- (b) Account Listing Format: Account listing to be provided in Excel format only; Required Account Information: Service Name, Service Street Address, Service City, Service State, Service Zip, Mailing Name, Mailing Street Address, Mailing City, Mailing State, Mailing Zip.
- (c) Required Device Information: Last Test Date, size, make, model, and serial number (if applicable)
  - i. All previous test data must be provided in excel format. Company will not accept paper tests for upload.

1.6. Cross Connection Control Plan and Review of Cross-Connection Control Ordinance. Company will review and/or develop a comprehensive cross-connection control policy manual/plan and submit to the appropriate regulatory agency for approval on behalf of Client. Company will review or assist in the development of a cross-connection control ordinance.

1.7. Public Relations Program. Company will assist Client with a community-wide public relations program, including general awareness brochures and website cross-connection control program content. The utility/city will provide HydroCorp with an electronic copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only (300 dpi in either .eps, or other high-quality image format).

1.8. Support. Company will provide ongoing support via phone, website, or email for the Term.

1.9. Facility Types. The facility types included in the program are as follows: industrial; institutional; commercial; miscellaneous water users; and multifamily. Large industrial and high-hazard complexes or facilities may require inspection/survey services outside the scope of this Agreement. Company typically allows a maximum of up to three (3) hours of inspection time per facility. An independent cross-connection control survey (at the business owner's expense) may be required at these larger/complex facilities, and the results submitted to Client to help verify program compliance.

1.10. Inspection Terms. Company will perform a maximum of 178.00 inspections over the Term. The total inspections include all initial inspections, compliance, and re-inspections. Additional Inspections above the contract terms will be billed separately at a rate of \$158.85. Company Personnel will not enter confined spaces. *Vacant facilities that have been provided to Company, scheduled no show, or refusal of inspection will count as an inspection/site visit for purposes of the contract.*

1.11. Compliance with Wisconsin Department of Natural Resources, Bureau of Drinking Water and Groundwater . Company will assist in compliance with Wisconsin Department of Natural Resources, Bureau of Drinking Water and Groundwater cross-connection control program requirements for all commercial, industrial, institutional, residential, multifamily, and public authority facilities.

1.12. Inventory. Company shall inventory all accessible (ground level) backflow prevention assemblies and devices. Documentation will include: location, size, make, model, and serial number (if applicable).

1.13. Annual Year-End Review. Company will conduct an annual or year-end review meeting to discuss the overall program status and specific program recommendations.

1.14.

The above services will be provided for:

Year	Monthly Amount	Annual Amount
Year 1	\$1,154.99	\$13,859.97
Year 2	\$1,201.20	\$14,414.44
<b>Contract Total</b>		<b>\$28,274.41</b>

Contract Amount is based upon a 24 Months term and shall renew in 12-month increments after term unless written cancellation by either party received at least 60 days prior to renewal. HydroCorp will invoice in Monthly Amounts. Pricing is valid for 90 days from the date of the proposal.

**SIGNATURES**

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date of 1/1/2026.

**Village Of Hartland**

**HydroCorp**



\_\_\_\_\_  
By: Tom Jenson  
Title:

\_\_\_\_\_  
By: Paul M. Patterson  
Its: Senior Vice President

**HYDROCORP, LLC**  
**TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES**

1. **Applicability.** These terms and conditions (these “**Terms**”) are the only terms which govern the provision of the professional services (“**Services**”) by HydroCorp, LLC, a Michigan limited liability company (“**Company**”) to the customer named on the attached statement of work, order form, proposal, or purchase order (“**Client**”, and together with Company the “**Parties**” and each individually a “**Party**”). The attached statement of work, order form, proposal, or purchase order (the “**Proposal**”) and these Terms (collectively, this “**Agreement**”) comprise the entire agreement between the Parties, and supersede all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral. The Proposal is limited to and conditional upon Client’s acceptance of these Terms exclusively. Any additional or different terms proposed by Client, whether in the Proposal or otherwise, are unacceptable to Company, are expressly rejected by Company, and will not become a part of the Proposal.

2. **Performance of Services; Company Obligations.** Company shall provide to Client the Services described and in accordance with the terms and conditions set forth in this Agreement. Additional Services may be added only by executing a new Proposal. Company shall provide Client with an electronic file copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only.

3. **Client Obligations.** Client shall: (a) designate one of its employees or agents to serve as its primary contact with respect to this Agreement and to act as its authorized representative with respect to matters pertaining to this Agreement (the “**Client Contract Manager**”), with such designation to remain in force unless and until a successor Client Contract Manager is appointed; (b) require that the Client Contract Manager respond promptly to any reasonable requests from Company for instructions, information, or approvals required by Company to provide the Services; (c) cooperate with Company in its performance of the Services and provide access to Client’s premises, employees, contractors, and equipment as required to enable Company to provide the Services; (d) take all steps necessary, including obtaining any required licenses or consents, to prevent Client-caused delays in Company’s provision of the Services; (e) comply with all responsibilities listed on the Proposal in connection with Company’s provision of the Services.

4. **Fees and Expenses.** In consideration of the provision of the Services by Company and the rights granted to Client under this Agreement, Client shall pay the fees set out in the applicable Proposal. Payment to Company of such fees and the reimbursement of expenses pursuant to this **Section 4** shall constitute payment in full for the performance of the Services. Unless otherwise provided in the applicable Proposal, all payments shall be due and payable within thirty (30) days of the date set forth on an invoice. Client shall reimburse Company for all reasonable expenses incurred in accordance with the Proposal if such expenses have been pre-approved, in writing by the Client Contract Manager, within thirty (30) days of receipt by Client of an invoice from Company accompanied by receipts and reasonable supporting documentation. Client shall be responsible for all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental entity on any amounts payable by Client hereunder; and to the extent Company is required to pay any such sales, use, excise, or other taxes or other duties or charges, Client shall reimburse Company in connection with its payment of fees and expenses as set forth in this **Section 4**. Notwithstanding the previous sentence, in no event shall Client pay or be responsible for any taxes imposed on, or regarding, Company’s income, revenues, gross receipts, personnel, or real or personal property or other assets.

5. **Intellectual Property; Ownership.**

(a) Except as set forth in **Section 5(c)**, Client is, and shall be, the sole and exclusive owner of all right, title, and interest in and to the Deliverables (as defined herein) upon full payment of any fees owed to Company, including all Intellectual Property Rights (as defined herein) therein. Company agrees, and will cause its employees or contractors (the “**Company Representatives**”) to agree, that with respect to any Deliverables that may qualify as “work made for hire” as defined in 17 U.S.C. § 101, such Deliverables are hereby deemed a “work made for hire” for Client. To the extent that any of the Deliverables do not constitute a “work made for hire”, Company hereby irrevocably assigns, and shall cause the Company Representatives to irrevocably assign to Client, in each case without additional consideration, all right, title, and interest throughout the world in and to the Deliverables, including all Intellectual Property Rights therein. Company shall cause the Company Representatives to irrevocably waive, to the extent permitted by applicable law, any and all claims such Company Representatives may now or hereafter have in any jurisdiction to so-called “moral rights” or rights of droit moral with respect to the Deliverables. As used herein: (a) “**Deliverables**” mean all documents, work product, and other materials that are delivered to Client hereunder or prepared by or on behalf of Company in the course of performing the Services; and (b) “**Intellectual Property Rights**” means all (i) patents, patent disclosures, and inventions (whether patentable or not), (ii) trademarks, service marks, trade dress, trade names, logos, corporate names, and domain names, together with all of the goodwill associated therewith, (iii) copyrights and copyrightable works (including computer programs), and rights in data and databases, (iv) trade secrets, know-how, and other confidential information, and (v) all other intellectual property rights, in each case whether registered or unregistered and including all applications for, and renewals or extensions of, such rights, and all similar or equivalent rights or forms of protection in any part of the world.

(b) Upon Client’s reasonable request, Company shall, and shall cause the Company Representatives to, promptly take such further actions, including execution and delivery of all appropriate instruments of conveyance, as may be necessary to assist Client to prosecute, register, perfect, or record its rights in or to any Deliverables.

(c) Company and its licensors are, and shall remain, the sole and exclusive owners of all right, title, and interest in and to the Pre-Existing Materials (as defined herein), including all Intellectual Property Rights therein. Company hereby grants Client a limited, irrevocable, perpetual, fully paid-up, royalty-free, non-transferable, non-sublicenseable, worldwide license to use, perform, display, execute, reproduce, distribute, transmit, modify (including to create derivative works), import, make, have made, sell, offer to sell, and otherwise exploit any Pre-Existing Materials to the extent incorporated in, combined with or otherwise necessary for the use of the Deliverables solely to the extent reasonably required in connection with Client’s receipt or use of the Services and Deliverables. All other rights in and to the Pre-Existing Materials are expressly reserved by Company. As used herein, “**Pre-Existing Materials**” means all documents, data, know-how, methodologies, software, and other materials, including computer programs, reports, and specifications, provided by or used by Company in connection with performing the Services, in each case developed or acquired by Company prior to the commencement or independently of this Agreement.

(d) Client and its licensors are, and shall remain, the sole and exclusive owner of all right, title, and interest in and to the Client Materials (as defined herein), including all Intellectual Property Rights therein. Company shall have no right or license to use any Client Materials except solely during the Term to the extent necessary to provide the Services to Client. All other rights in and to the Client Materials are expressly reserved by Client. As used herein, “**Client Materials**” means any documents, data, know-how, methodologies, software, and other materials provided to Company by Client.

6. Access to Company's Software Data Management Program; Management Reports.

(a) Subject to the terms and conditions in this Section 6, Client may, at Client's option, elect to access and use Company's Software Data Management Program (the "**Software**") during the Term. Company will generate and document the required program data for the facility types listed in the Proposal using the Software. Any Client Materials inserted into the Software by or on behalf of Client, or any Deliverables produced as a result of the Software, shall remain property of Client; however, the Software shall remain the property of HydroCorp.

(b) Client agrees to not (i) copy, modify, or create derivative works of the Software, in whole or in part; (ii) rent, lease, lend, sell, sublicense, assign, distribute, publish, transfer, or otherwise make available the Software; (iii) reverse engineer, disassemble, decompile, decode, adapt or otherwise attempt to derive the source code of the Software, in whole or in part; (iv) remove any proprietary notices from the Software; or (v) use the Software in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property rights of Company.

(c) Client acknowledges that, as between Client and Company, Company owns all right, title and interest, including all intellectual property rights in and to the Software and any derivative works thereof, including all changes, modification, improvements, updates, version, and new releases or any information or data generated by the Software.

(d) Company warrants as of the date of the Proposal, the Software is in functioning condition and is not delivered with viruses or malicious code. EXCEPT FOR THE WARRANTY SET FORTH ABOVE, THE SOFTWARE IS PROVIDED "AS IS" AND COMPANY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE, INCLUDING BUT NOT LIMITED TO ALL IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE. COMPANY MAKES NO WARRANTY (i) THAT CLIENT'S USE OF THE SOFTWARE WILL MEET CLIENT'S REQUIREMENTS, BE ACCURATE, OR BE ERROR FREE, (ii) THAT THE SOFTWARE WILL BE AVAILABLE AT ANY PARTICULAR TIME OR LOCATION; (iii) THAT ANY DEFECTS OR ERRORS WILL BE CORRECTED; (iv) THAT CLIENT MAY RELY ON THE SOFTWARE FOR COMPLIANCE WITH ANY STATUTORY OR REGULATORY REQUIREMENTS AND/OR REPORTING OBLIGATIONS; OR (v) THAT THE SOFTWARE WILL BE COMPATIBLE WITH ANY HARDWARE OR SYSTEMS SOFTWARE CONFIGURATION.

(e) Comprehensive management reports in electronic, downloadable format on a, as applicable to Client, monthly, quarterly, and/or annual basis shall be available for access by Client. Reports to include the following information: (i) name, location, and date of inspections; (ii) number of facilities inspected/surveyed; and (iii) number of facilities compliant/non-compliant.

7. Confidentiality. From time to time during the Term, either Party (as the "**Disclosing Party**") may disclose or make available to the other Party (as the "**Receiving Party**"), non-public, proprietary, and confidential information of Disclosing Party, whether disclosed in writing or orally, and whether or not labeled as "confidential" ("**Confidential Information**"); provided, however, that Confidential Information does not include any information that: (a) is or becomes generally available to the public other than as a result of Receiving Party's breach of this Section 7; (b) is or becomes available to the Receiving Party on a non-confidential basis from a third-party source that was not legally or contractually restricted from disclosing such information; (c) the Receiving Party establishes by documentary evidence, was in Receiving Party's possession prior to Disclosing Party's disclosure hereunder; or (d) the Receiving Party establishes by documentary evidence, was or is independently developed by Receiving Party or its personnel without using any of the Disclosing Party's Confidential Information. The Receiving Party shall: (i) protect and safeguard the confidentiality of the Disclosing Party's Confidential

Information with at least the same degree of care as the Receiving Party would protect its own Confidential Information, but in no event with less than a commercially reasonable degree of care; (ii) not use the Disclosing Party's Confidential Information, or permit it to be accessed or used, for any purpose other than to exercise its rights or perform its obligations under this Agreement; and (iii) not disclose any such Confidential Information to any person or entity, except to the Receiving Party's Representatives (as hereinafter defined) who need to know the Confidential Information to assist the Receiving Party, or act on its behalf, to exercise its rights or perform its obligations under this Agreement. If the Receiving Party becomes legally compelled to disclose any Confidential Information, the Receiving Party shall provide: (A) prompt written notice of such requirement so that the Disclosing Party may seek, at its sole cost and expense, a protective order or other remedy; and (B) reasonable assistance, at the Disclosing Party's sole cost and expense, in opposing such disclosure or seeking a protective order or other limitations on disclosure. If, after providing such notice and assistance as required herein, the Receiving Party remains required by applicable law to disclose any Confidential Information, the Receiving Party shall disclose no more than that portion of the Confidential Information which, on the advice of the Receiving Party's legal counsel, the Receiving Party is legally required to disclose and, upon the Disclosing Party's request, shall use commercially reasonable efforts to obtain assurances from the applicable court or agency that such Confidential Information will be afforded confidential treatment. As used herein, "**Representatives**" mean a Party's affiliates and each of their respective employees, agents, contractors, subcontractors, officers, directors, partners, shareholders, attorneys, third-party advisors, successors and permitted assigns.

8. Indemnification. Client shall defend, indemnify, and hold harmless Company and its affiliates and its and their respective members, managers, officers, directors, employees, agents, successors, and permitted assigns from and against all Losses (as defined herein) arising out of or resulting from any third-party claim arising out of or resulting from: (a) bodily injury, death of any person, or damage to real or tangible, personal property resulting from the grossly negligent or willful acts or omissions of Client; or (b) Client's breach of any representation, warranty, or obligation of Client in this Agreement. As used herein, "**Losses**" mean all losses, damages, liabilities, deficiencies, actions, judgments, interest, awards, penalties, fines, costs, or expenses of whatever kind, including reasonable attorneys' fees and the cost of enforcing any right to indemnification hereunder and the cost of pursuing any insurance providers.

9. Representations and Warranties. Each Party represents and warrants to the other Party that: (a) if an entity, it is duly organized, validly existing and in good standing as a corporation or other entity as represented herein under the laws and regulations of its jurisdiction of incorporation, organization, or chartering, or, if a municipal agency, it has the authority under the laws of its state of jurisdiction; (b) it has the full right, power, and authority to enter into this Agreement, to grant the rights and licenses granted hereunder, and to perform its obligations hereunder; (c) the execution of this Agreement by its representative whose signature is set forth at the end hereof has been duly authorized by all necessary corporate action of the Party; and (d) when executed and delivered by such Party, this Agreement will constitute the legal, valid, and binding obligation of such Party, enforceable against such Party in accordance with its terms.

10. Limited Warranty.

(a) Company warrants that it shall perform the Services: (i) in accordance with the terms and subject to the conditions set out in the respective Proposal and this Agreement; (ii) using personnel of industry standard skill, experience, and qualifications; and (iii) in a timely,

workmanlike, and professional manner in accordance with generally recognized industry standards for similar services.

(b) Company's sole and exclusive liability and Client's sole and exclusive remedy for breach of this warranty shall be as follows:

i. Company shall use commercially reasonable efforts to promptly cure any such breach; provided, that if Company cannot cure such breach within a reasonable time (but no more than thirty (30) days) after Client's written notice of such breach, Client may, at its option, terminate the Agreement by serving written notice of termination in accordance with Section 12.

ii. In the event the Agreement is terminated pursuant to Section 10(b)(i) above, Company shall within thirty (30) days after the effective date of termination, refund to Client any fees paid by Client as of the date of termination for the Service or Deliverables, less a deduction equal to the fees for receipt or use of such Deliverables or Service up to and including the date of termination on a pro-rated basis.

iii. The foregoing remedy shall not be available unless Client provides written notice of such breach within thirty (30) days after delivery of such Service or Deliverable to Client.

iv. COMPANY MAKES NO WARRANTIES EXCEPT FOR THAT PROVIDED IN SECTION 10(a) ABOVE. ALL OTHER WARRANTIES, EXPRESS AND IMPLIED, ARE EXPRESSLY DISCLAIMED.

11. Limitation of Liability. IN NO EVENT SHALL COMPANY BE LIABLE TO CLIENT OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, OR PROFIT OR LOSS OF DATA OR DIMINUTION IN VALUE, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. IN NO EVENT SHALL COMPANY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EXCEED THE AGGREGATE AMOUNTS PAID TO COMPANY PURSUANT TO THE APPLICABLE PROPOSAL GIVING RISE TO THE CLAIM.

12. Term and Termination. This Agreement shall commence on the effective date of the Proposal and shall continue thereafter (a) for the term set forth in the Proposal or (b) if the term is silent, until the Services are completed by Company, unless, in either case, earlier terminated by either Party as set forth herein (the "**Term**"). Upon commencement of each Proposal, Client acknowledges and agrees that the fees owed by Client to Company shall be subject to an annual increase equal to the Consumer Price Index for All Urban Consumers (CPI-U); U.S. City Average; All items, not seasonally adjusted, 1982-1984=100 reference base, as of such annual fee increase date, or 4%, whichever is greater. Either Party may terminate this Agreement, effective upon written notice to the other Party (the "**Defaulting Party**"), if the Defaulting Party: (i) breaches this Agreement, and such breach is incapable of cure, or with respect to a breach capable of cure, the Defaulting Party does not cure such breach within thirty (30) days after receipt of written notice of such breach; (ii) becomes insolvent or admits its inability to pay its debts generally as they become due; (iii) becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law, which is not fully stayed within seven (7) business days or is not dismissed or vacated within forty-five (45) days after filing; (iv) is dissolved or liquidated or takes any corporate action for such purpose; (v) makes a general assignment for the benefit of creditors; or (vi) has a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business. Termination of this Agreement will not automatically terminate any outstanding Proposal, and the applicable

Proposal shall continue in full force and effect until (A) completion of the Services set forth in the applicable outstanding Proposal (B) termination of the applicable Proposal pursuant to additional terms set forth therein, or (C) termination of the Proposal by the non-Defaulting Party.

13. Insurance.

(a) During the term of this Agreement, Client shall, at its own expense, maintain and carry insurance with financially sound and reputable insurers, in full force and effect that includes, but is not limited to, commercial general liability on an all-risk basis and including extended coverage for matters set forth in this Agreement with financially sound and reputable insurers. Upon Company's request, Client shall provide Company with a certificate of insurance from Client's insurer evidencing the insurance coverage specified in this Agreement. The certificate of insurance shall name Company as an additional insured. Client shall provide Company with thirty (30) days' advance written notice in the event of a cancellation or material change in Client's insurance policy. Except where prohibited by law, Client shall require its insurer to waive all rights of subrogation against Company's insurers and Company.

(b) During the term of this Agreement, Company shall, at its own expense, maintain and carry the following types of insurance: (i) Comprehensive General Liability with limits no less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate; (ii) Excess Umbrella Liability with limits no less than five million dollars (\$5,000,000) per occurrence and five million dollars (\$5,000,000) in the aggregate; (iii) Automobile Liability with limits no less than one million dollars (\$1,000,000), combined single limit; (iv) Worker's Compensation with limits no less than one million dollars (\$1,000,000) per occurrence; and (v) Errors and Omissions Liability with limits no less than two million dollars (\$2,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate. Upon Client's request, Company shall provide Client with a certificate of insurance from Company's insurer evidencing the insurance coverage specified in this Agreement. The certificate of insurance for the Comprehensive General Liability policy shall name Client as an additional insured. Company shall provide Client with thirty (30) days' advance written notice in the event of a cancellation or material change in Client's insurance policy.

14. Entire Agreement. This Agreement, including and together with any related Proposals, exhibits, schedules, attachments, and appendices, constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, regarding such subject matter.

15. Notices. All notices, requests, consents, claims, demands, waivers, and other communications under this Agreement (each, a "**Notice**") must be in writing and addressed to the other Party at its address set forth on the Proposal (or to such other address that the receiving Party may designate from time to time in accordance with this Section 15). Unless otherwise agreed herein, all Notices must be delivered by personal delivery, nationally recognized overnight courier or certified or registered mail (in each case, return receipt requested, postage prepaid). Except as otherwise provided in this Agreement, a Notice is effective only (a) on receipt by the receiving Party; and (b) if the Party giving the Notice has complied with the requirements of this Section 15.

16. Severability. If any term or provision of this Agreement is found by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

17. Waiver. No waiver by any Party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and

signed by the Party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

18. Assignment; Successors and Assigns. Client shall not assign, transfer, delegate, or subcontract any of its rights or delegate any of its obligations under this Agreement without the prior written consent of Company. Any purported assignment or delegation in violation of this Section 18 shall be null and void. No assignment or delegation shall relieve Client of any of its obligations under this Agreement. Company may assign any of its rights or delegate any of its obligations to any affiliate or to any person acquiring all or substantially all of Company's assets without Client's consent. This Agreement is binding on and inures to the benefit of the Parties to this Agreement and their respective permitted successors and permitted assigns.

19. Relationship of the Parties. The relationship between the Parties is that of independent contractors. The details of the method and manner for performance of the Services by Company be under its own control, Client being interested only in the results thereof. Company shall be solely responsible for supervising, controlling, and directing the details and manner of the completion of the Services. Nothing in this Agreement shall give Client the right to instruct, supervise, control, or direct the details and manner of the completion of the Services. The Services must meet Client's final approval and shall be subject to Client's general right of inspection throughout the performance of the Services and to secure satisfactory final completion. Nothing contained in this Agreement shall be construed as creating any agency, partnership, joint venture, or other form of joint enterprise, employment, or fiduciary relationship between the Parties, and neither Party shall have authority to contract for or bind the other Party in any manner whatsoever.

20. No Third-Party Beneficiaries. This Agreement benefits solely the Parties to this Agreement and their respective permitted successors and assigns and nothing in this Agreement, express or implied, confers on any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

21. Choice of Law. This Agreement and all related documents including all exhibits attached hereto and all matters arising out of or relating to this Agreement, whether sounding in contract, tort, or statute are governed by, and construed in accordance with, the laws of the State in which Client's principal place of business is located, without giving effect to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State in which Client's principal place of business is located.

22. Waiver of Jury Trial. EACH PARTY ACKNOWLEDGES THAT ANY CONTROVERSY THAT MAY ARISE UNDER THIS AGREEMENT, INCLUDING EXHIBITS, SCHEDULES, ATTACHMENTS, AND APPENDICES ATTACHED TO THIS AGREEMENT, IS LIKELY TO INVOLVE COMPLICATED AND DIFFICULT ISSUES AND, THEREFORE, EACH SUCH PARTY IRREVOCABLY AND UNCONDITIONALLY WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF ANY LEGAL ACTION ARISING OUT OF OR RELATING TO THIS AGREEMENT, INCLUDING ANY EXHIBITS, SCHEDULES, ATTACHMENTS, OR APPENDICES ATTACHED TO THIS AGREEMENT, OR THE TRANSACTIONS CONTEMPLATED HEREBY.

23. Force Majeure. No Party shall be liable or responsible to the other Party, or be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement (except for any obligations of Client to make payments to Company hereunder), when and to the extent such failure or delay is caused by or results from acts beyond the impacted Party's ("**Impacted Party**") reasonable control, including, without limitation, the following force majeure events ("**Force Majeure Event(s)**"): (a) acts of God; (b) flood, fire, earthquake, pandemics, epidemics, or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot, or other civil unrest; (d) government order, law, or actions; (e) embargoes or blockades in effect on or after the date of this Agreement; (f) national or regional emergency; (g) strikes, labor stoppages, or slowdowns, or other industrial disturbances; (h) telecommunication breakdowns, power outages or shortages, lack of warehouse or storage space, inadequate transportation services, or inability or delay in obtaining supplies of adequate or suitable materials; and (i) other similar events beyond the reasonable control of the Impacted Party. The Impacted Party shall give notice within ten (10) days of the Force Majeure Event to the other Party, stating the period of time the occurrence is expected to continue. The Impacted Party shall use diligent efforts to end the failure or delay and ensure the effects of such Force Majeure Event are minimized. The Impacted Party shall resume the performance of its obligations as soon as reasonably practicable after the removal of the cause. In the event that the Impacted Party's failure or delay remains uncured for a period of fifteen (15) days following written notice given by it under this Section 23, the other Party may thereafter terminate this Agreement upon fifteen (15) days' written notice.

24. Publicity. Unless the a Party provides the other Party with written notice to the contrary or of any reasonable restrictions or requirements, such Party acknowledges and agrees that the other Party shall have the right to use such Party's name, likeness, and logos in any digital, online, and printed publicity or marketing materials prepared by the other Party and in presentations to current or prospective clients and others.

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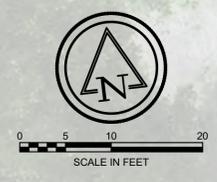
## Appendix

### Specific Qualifications & Experience

**HydroCorp™** is a professional service organization that specializes in Cross Connection Control Programs. Cross Connection Control Program Management & Training is the main core and focus of our business. We are committed to providing water utilities and local communities with a cost-effective and professionally managed cross-connection control program in order to assist in protecting the public water supply.

- HydroCorp conducts over 110,000 Cross Connection Control Inspections **annually**.
- HydroCorp tracks and manages over 135,000+ backflow prevention assemblies for our Municipal client base.
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.
- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.
- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, and USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), American Society for Sanitary Engineering (ASSE). HydroCorp recognizes the importance of Professional Development and Learning. We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.
- We have a trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely, and courteous manner. Our administrative staff can answer most technical calls related to the cross-connection control program and have attended basic cross-connection control training classes.
- HydroCorp currently serves over 550 communities in Michigan, Wisconsin, Minnesota, Maryland, Delaware, Virginia, California, Idaho, Utah & Florida. We still have our first customer!
- HydroCorp and its' staff are active members in many water industry associations including: National Rural Water Association, State Rural Water Associations, National AWWA, State AWWA Groups, HydroCorp is committed to assisting these organizations by providing training classes, seminars, and assistance in the area of Cross Connection Control.
- Several Fortune 500 companies have relied on HydroCorp to provide Cross Connection Control Surveys, Program Management & Reporting to assist in meeting state/local regulations as well as internal company guidelines.

Jan 29, 2026 2:21pm PLOTTED BY:DKlemm, SAVED BY:DKlemm  
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**HAIGHT DRIVE CONCEPTS**  
**HAIGHT DRIVE - CONCEPT 5**  
 VILLAGE OF HARTLAND  
 WAUKESHA COUNTY, WISCONSIN

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 DESIGNED BY: JWK  
 DRAFTED BY: JWK  
 CHECKED BY: PWG  
 DATE: JANUARY 2026  
 FILE NO.  
**09-10126**

SHEET NO.  
**EXHIBIT-05**

[www.ruekertmielke.com](http://www.ruekertmielke.com)

EXHIBIT



