



Village of Hartland

210 Cottonwood Avenue

Hartland WI 53029

PH: 262-367-2714

FAX: 262-367-2430

www.villageofhartland.wi.gov

VILLAGE BOARD AGENDA MONDAY, MARCH 23, 2026 ▪ 6:30 PM BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Pledge of Allegiance – Trustee Wallschlager

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

1. Consideration of approval of Minutes for March 9, 2026
2. Items related to vouchers
 - a. Consideration of vouchers for payment in the amount of \$165,277.37

Items Referred from the March 16, 2026 Architectural Board/Plan Commission Meeting

3. Consideration of fence installation at 313 Circle Drive, St. Charles Church

Other Items for Consideration

4. Discussion and consideration of an agreement with Mystic Fireworks Inc. dba Five Star Fireworks, to provide fireworks on June 26, 2026 for the amount of \$19,000.
5. Discussion and consideration of e-bike regulations (Requested by Trustee Hallquist)
6. Consideration of First Reading of Bill for an Ordinance No. 03/23/2026 "An Ordinance Amending Chapter 1 of the Village of Hartland Municipal Code Pertaining To General Provisions"
7. Consideration of First Reading of Bill for an Ordinance No. 03/23/2026-A "An Ordinance Amending Chapter 2 of the Village of Hartland Municipal Code Pertaining to Administration"
8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Manager or other Village Staff members.

9. Adjournment

Ryan Bailey, Village Manager

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Sandee Policello, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible. To participate via Zoom: <https://us02web.zoom.us/j/88510717556?pwd=HymjRlVBcrrn3ukan3ABIP4EZbj8bJ.1> or dial 1 (646)931-3860. The meeting ID is: 885 1071 7556 Passcode: 804811

**VILLAGE OF HARTLAND
VILLAGE BOARD MINUTES
MONDAY, MARCH 9, 2026 * 6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVE.**

President Pfannerstill called the meeting to order at 6:30 pm.

Present: President Pfannerstill, Trustees de Boer, Truttschel, Wallschlager, Conner, Hallquist

Excused: Trustee Pfeiffer

Others Present: Village Manager Bailey, Police Chief Misko, Fire Chief Jambretz, Assistant Fire Chief Kajil Sharp, DPW Director Jenson, Sam Blonien Recreation Manager, Clerk Policello

Public Comments

Mark Pape, Commander of Sons of the American Legion Post 294, addressed the board to thank the Village for its support during the seventh annual Operation Homeless Vets Sleep Out held February 13-15, 2026. The event raised \$83,000 for the Homeless Veterans Initiative and the Women's Veteran Independent Network (Woven). Pape specifically thanked the fire department for their flag presentation, the police department for their proactive response to a situation that arose, and board members who attended the event and allowed signs in their yards. The event featured visits from national and state American Legion commanders, including National Commander Bill Clancy from New York. Pape noted that over seven years, the community has raised approximately \$460,000 for veteran causes, despite not having a significant local homeless veteran population. He praised the generosity of the Hartland community and specifically acknowledged the Police Department for their professional handling of an incident during the event.

President Pfannerstill thanked Mr. Pape for the organization's work and invited him to contact the Village in the future to be placed on meeting agendas for updates on their activities.

1. Consideration of approval of Minutes for February 23, 2026

Motion: Trustee Rick Conner moved to approve the minutes of February 23, 2026.

Trustee Ann Wallschlager seconded. President Pfannerstill abstained due to being on vacation during that meeting. Motion carried.

2. Items related to vouchers

a. Consideration of vouchers for payment in the amount of \$4,828,090.91

President Pfannerstill announced a revised total of \$4,828,140.56 for the vouchers.

Motion: Trustee Ann Wallschlager moved to approve vouchers in the amount of \$4,828,140.56. Village Manager Ryan Bailey seconded. Motion carried unanimously.

Trustee Wallschlager explained that \$3,829,263.63 of the total represented property tax payments will be distributed to various entities including Arrowhead, Hartland Lakeside, Lake Country School, Merton Community School, Swallow, Waukesha County, and WCTC. President Pfannerstill clarified for viewers that these were tax collections being passed through, not village expenditures.

Trustee Tim Hallquist inquired about elevator repair expenses and whether the Village was tracking building maintenance costs. Village Manager Bailey confirmed they were tracking certain items, noting that the elevator repair involved replacing a roller on the top bearing of the elevator shaft.

Trustee Hallquist also questioned four separate salt delivery invoices. DPW Director Tom Jenson explained that due to trucking shortages caused by data center construction in Kenosha drawing trucking companies away with premium rates, salt deliveries were being made in smaller increments over multiple days rather than single large deliveries. This created scheduling challenges for staff but did not increase costs.

3. Actions related to Licenses and Permits

a. Discussion and consideration of Special Event Applications

i. Hartland Kids Day, Lake Country Family Fun, July 29, 2026

Erin Guenterberg from Lake Country Family Fun appeared via Zoom to request approval for the fourteenth annual Hartland Kids Day at Nixon Park. The event will run from 9 AM to 1 PM and will be similar to previous years, including the return of a rock wall attraction. Guenterberg reported that staff meetings with department heads took place in January to coordinate logistics, including handicap parking, no-parking signs, and park preparation. She noted that last year's event was affected by weather but expressed optimism for good conditions this year. The event was praised as a wonderful showcase for Hartland.

Motion: Trustee Tim Hallquist moved to approve Hartland Kids Day Lake Country Family Fun on July 29, 2026. Trustee Tom Truttschel seconded. Motion carried unanimously.

ii. Hometown Celebration, Village of Hartland, June 25 – 28, 2026

iii. National Night Out, Village of Hartland, August 6, 2026

Recreation Director Sam Blonien reported that Hometown Celebration would be largely unchanged from previous years, with the carnival running through Sunday as previously discussed. A new addition will be a bags tournament on Saturday from 10 AM to 5 PM, with help from Park Board member Nick Miller. The event's major sponsor remains Culver's.

President Pfannerstill emphasized the importance of prominent signage to recognize Culver's significant financial contribution and ongoing support. Trustee Conner suggested having bands acknowledge sponsors during their performances, which staff confirmed had been done previously, including bringing Culver's owner John to speak.

Stetson and Lace will play on Thursday, Miles Weingren on Friday, and Bella Cain on Saturday. Fireworks are scheduled for 10 PM, slightly later than usual, with the music continuing until fireworks. The bar will not reopen after fireworks.

Trustee Tom Truttschel emphasized the importance of maintaining a strong relationship with Culver's as their consistent, long-term major sponsor, suggesting that staff work with Culver's representatives John and Danny to accommodate any special requests.

Motion: Trustee Rick Conner moved to approve the Hometown Celebration, Village of Hartland, June 25 through 28, 2026, as well as National Night Out, Village of Hartland, August 6, 2026. Trustee de Boer seconded. Motion carried unanimously.

4. Consideration of awarding the 2026 Utility Contract to Globe Contractors, Inc. for the amount of \$361,910.00

DPW Director Tom Jenson reported that Globe Contractors was the only bidder for the utility project. The same contractor successfully completed work on Progress Drive the previous

year and was also working on Eagle Pass this year. Jenson explained that the relatively small scope of the project, involving multiple mobilizations throughout the Village rather than a concentrated area, likely deterred other contractors from bidding. The project pricing was consistent with budget expectations and engineering estimates from R&M.

Trustee Truttschel questioned having only one bidder. Jenson clarified that the utility work was specialized, involving storm water outfall work and concrete pipe installation that required specific skill sets many contractors were not comfortable with. The project was properly advertised and publicized, but contractors chose not to bid.

Motion: Trustee Tom Truttschel moved to award the 2026 utility contract to Globe Contractors for the amount of \$361,910.00. Trustee Ann Wallschlager seconded. Motion carried unanimously.

5. Consideration of awarding the 2026 Paving Contract to Stark Pavement Corp. for the amount of \$1,210,771.25

DPW Director Tom Jenson reported that Stark Pavement was the lowest of three bidders for the paving contract. The company had previously worked successfully for the Village on Progress Drive. Staff recommended awarding the contract to Stark Pavement.

Trustee Hallquist inquired about the difference in bidder participation between the utility and paving contracts. Jenson explained that paving projects typically attract the major regional contractors, while utility work requires more specialized skills that fewer companies possess. He noted that anything over \$25,000 requires bidding by state law, and this project was properly advertised.

President Pfannerstill reminded the Board of their policy to seek three bids on projects over \$25,000 where possible, acknowledging that sometimes contractors simply choose not to bid despite proper advertising.

Motion: Trustee Rick Conner moved to award the 2026 paving contract to Stark Pavement Corp. for the amount of \$1,210,771.25. Trustee Truttschel seconded. Motion carried unanimously.

6. Presentation of the 2026 MS4 Report

DPW Director Tom Jenson presented the annual MS4 (Municipal Separate Storm Sewer System) report, a 160-page document required by the DNR to demonstrate the Village's efforts to mitigate nutrients in storm water discharged to lakes and rivers. The report measures Total Suspended Solids (TSS) and credits the Village for activities like leaf pickup, street sweeping, and catch basin cleaning. Jenson reported that the Village remains in good standing with the permit requirements.

The report quantifies the Village's storm water management efforts, including the tonnage of material removed from catch basins and street sweepings, which translates to calculated phosphorus reduction credits. This data demonstrates compliance with TSS requirements under the Village's DNR permit for storm water discharge.

Trustee Hallquist asked if there were any surprising findings in the report. Jenson indicated there were none.

7. Discussion of potential guidelines and regulations for chickens at residential properties (Requested by Trustee Wallschlager)

Trustee Wallschlager initiated discussion about establishing formal guidelines for chicken ownership, noting that current applications come to the Board under restricted species permits without specific parameters. She researched surrounding municipalities' regulations:

Town of Merton allows 5 chickens per lot with a minimum 40,000 square feet (just under an acre), plus detailed care requirements. City of Delafield permits 5 chickens per acre for lots exceeding 1 acre, not to exceed 20 chickens total. Town of Delafield allows up to 8 chickens per lot with one coop maximum and prohibits commercial activity. Village of Lisbon requires 3+ acres for subdivisions (up to 12 chickens) or 1 acre minimum for non-subdivisions with scaled limits.

Wallschlager suggested establishing clear guidelines to eliminate the need for Board review of each application and to set reasonable limits, noting concerns about requests for large numbers of chickens and multiple coops.

Trustee Hallquist disagreed, arguing that the current review process provides better control and oversight. He noted that applicants must present property maps showing coop locations and chicken numbers, with applications then proceeding to the Village Board. He expressed concern that an ordinance might be less effective at ensuring compliance.

President Pfannerstill supported maintaining the current system, emphasizing his preference for minimal restrictions. He noted the absence of significant complaints about chickens and argued that case-by-case review through the restricted species permit process allows for appropriate evaluation based on property size and circumstances. He stressed that the current system is actually more restrictive since no chickens are allowed without Board approval.

Village Manager Bailey confirmed there are no current registered complaints about chickens and noted that many surrounding communities use large lot requirements as a de facto ban on chickens in most residential areas.

Trustee Truttschel agreed with maintaining the current thorough review process.

Wallschlager clarified that her primary concern was establishing maximum limits, but indicated she would accept maintaining the current system if other Board members were satisfied with it.

The discussion concluded without a motion, leaving the current restricted species permit process unchanged.

Motion by Trustee Hallquist to suspend the rules; seconded by Trustee Conner. All were in favor, motion carried.

Motion by Trustee Hallquist to move announcements before the closed session; seconded by Trustee Truttschel. All were in favor, motion carried.

8. Announcements

Recreation Director Sam Blonien announced that summer camp registration would open Wednesday.

DPW Director Tom Jenson provided multiple updates: work had begun on Eagle Pass for the 7 parcel development, with Interstate clearing trees and beginning stormwater detention pond work; AT&T is updating fiber lines throughout the Hartridge subdivision; DPW is still seeking summer staff; Well #5 was offline for rehabilitation; staff was conducting pond and outfall inspections for MS4 compliance and exercising water main valves. He announced that brush pickup would begin April 13th and the yard waste facility would open April 10th, despite warm weather prompting early inquiries.

Assistant Fire Chief Kajil Sharp reported that four cadets had begun the spring fire academy, involving three weeks of training with local departments and part-time members.

Fire Chief David Jambretz announced that the department had been requested to provide an escort for the girls basketball team going to state tournament on Thursday, pending schedule details.

Police Chief Misko shared several updates: the department received a thank-you letter from NCIS regarding Detective Shea's work on a case with nationwide implications involving military installations; recruitment continued with written tests March 10th, staff interviews March 19th, and PFC consideration at the April 14th meeting for certified candidates only; new squad cars were in service with old ones held temporarily as backup; the department was awaiting results on two federal body-worn camera grants.

Trustee Hallquist congratulated Detective Shea on the NCIS recognition.

President Pfannerstill recognized recent wrestling achievements, congratulating Zahn Beal from Arrowhead and particularly highlighting McAllister "Mac" Ramage from Lake Country Lutheran, who became the school's first-ever individual state champion in Division III wrestling. He also offered prayers for military personnel serving overseas and first responders.

Trustee Shaunta' de Boer shared that her 19-year-old son had just graduated from Fort Benning infantry training and is following his father's footsteps toward Ranger training. She also mentioned having another son currently deployed overseas. President Pfannerstill asked her to convey the Village's thanks to both sons for their service.

9. May convene into a closed session pursuant to Wis. Stat. §19.85 (1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved with respect to two parcels located at 550 Hartbrook Drive in conjunction with current negotiations regarding procurement terms pursuant to an eminent domain proceeding previously authorized by the Village Board of Trustees.

Motion: Clerk Policello conducted a roll call vote to convene into closed session. All trustees voted yes. Motion carried unanimously.

The Board convened into closed session at 7:23 pm.

Motion by Trustee de Boer to return to open session. Motion seconded by Trustee Conner. All were in favor, motion carried.

The Board reconvened in open session at 7:52 pm.

11. Adjournment

Motion by Trustee Truttschel to adjourn; seconded by Trustee de Boer. All were in favor, motion carried.

Meeting adjourned at 7:53 pm.

Respectfully submitted,
Sandee Policello
Village Clerk

To: Village President & Board of Trustees

From: Tonia Smith, Fiscal Clerk

Date: March 18, 2026

RE: Voucher List

Attached is the voucher list for the
March 23, 2026 Village Board Meeting

March 23, 2026 Checks: \$ 165,277.37

Total Amount of all Checks: \$ 165,277.37

VILLAGE OF HARTLAND
VOUCHER LIST - MARCH 23, 2026

Account Descr	Search Name	Comments	Amount
G 101-23000 SPECIAL DEPOSITS	LAKE COUNTRY DANCE	1020 JAMES DR H-J BUSINESS OCC REFUND	\$500.00
G 101-23000 SPECIAL DEPOSITS	LAKE COUNTRY DANCE	(REISSUE) 1020 JAMES DRIVE BUSINESS OCC REFUND	\$500.00
G 403-31856 HAMMER SUBDIVISION	RUEKERT & MIELKE	EAGLE PASS	\$1,293.75
G 403-31840 HOMESTEAD	RUEKERT & MIELKE	153 PHASE 3&4	\$1,802.00
G 403-31840 HOMESTEAD	VON BRIESEN & ROPER	LEGAL SERVICES	\$227.50
G 403-31856 HAMMER SUBDIVISION	VON BRIESEN & ROPER	LEGAL SERVICES	\$2,278.00
G 403-31856 HAMMER SUBDIVISION	VON BRIESEN & ROPER	LEGAL SERVICES	\$1,950.00
G 101-23000 SPECIAL DEPOSITS	WI ANXIETY & DEPRESSION CLINIC	515 W NORTH SHORE DRIVE STE 101 OCC DEP REFUN	\$500.00
			<u>\$9,051.25</u>
AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	OXYGEN CYLINDERS	\$190.21
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BOUND TREE MEDICAL	VARIOUS MEDICAL SUPPLIES	\$515.66
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMSPS	MEDICAL PROTOCOL APP SUBSCRIPTION	\$325.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	MEDICAL SUPPLIES	\$245.56
E 101-52300-360 VEHICLE MAINT/EXPENSE	NORTH WOODS CHEMICAL CORP.	CLEANING SUPPLIES	\$372.96
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$300.00
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	REMOTE SUPPORT	\$112.50
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH PHARMACY OCON	VARIOUS PHARMACEUTICALS	\$159.57
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	SHOPCPR	FIRST AID CPR ECARD	\$284.96
			<u>\$2,506.42</u>
AMBULANCE			
CORPORATE RESERVE EXPENSES			
E 402-59900-820 POLICE DEPT EXPENSE	ADVANTAGE POLICE SUPPLY	OMEGA ICW 7X9 SPECIAL THREAT FULL SIZE	\$3,456.80
E 402-59900-830 FIRE/AMBULANCE EXPENSE	RD TECHNOLOGY	INDOOR OUTDOOR CAMERAS	\$11,630.72
			<u>\$15,087.52</u>
CORPORATE RESERVE EXPENSES			
DEBT SERVICE			
E 301-58000-305 EXPENSES-OTHER	BOND TRUST SERVICES CORP	103579-PA CORP PURPOSE BONDS	\$400.00
			<u>\$400.00</u>
DEBT SERVICE			
ECONOMIC DEVELOPMENT			
E 804-56700-738 MEMBERSHIPS	ARROWHEAD UNIION HIGH SCHL DIS	TECH AND ENGINEERING PARTNERSHIP #3	\$500.00
E 804-56700-719 EVENTS	DUKES BAR AND GRILL	REISSUE CREEPY CRAWL REIMBURSEMENT	\$87.00
E 804-56700-719 EVENTS	MIDWEST CYCLING SERIES, LLC	LOCAL PROMOTER FEE TOAD	\$4,247.00
			<u>\$4,834.00</u>
ECONOMIC DEVELOPMENT			
FINANCIAL ADMINISTRATION			
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	MARCH HRA	\$197.51
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	CLOUD BACKUP	\$56.67

Account Descr	Search Name	Comments	Amount
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$363.33
FINANCIAL ADMINISTRATION			<u>\$617.51</u>
FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	ENERGIZER BATTERIES	\$47.64
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	CUT GLASS	\$24.76
E 101-52200-255 BLDGS/GROUNDS	NORTH WOODS CHEMICAL CORP.	CLEANING SUPPLIES	\$384.64
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$262.50
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	REMOTE SUPPORT	\$112.50
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	RECORDS CHECK	\$427.00
FIRE PROTECTION			<u>\$1,259.04</u>
FOUR WINDS WAY			
E 401-70670-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN AND BIDDING	\$2,206.63
FOUR WINDS WAY			<u>\$2,206.63</u>
GENERAL ADMINISTRATION			
E 101-51400-210 LEGAL SERVICES	LAW OFFICE OF KIMBERLY KERSHEK	LEGAL SERVICES	\$1,200.00
E 101-51400-210 LEGAL SERVICES	LAW OFFICE OF KIMBERLY KERSHEK	LEGAL SERVICES	\$130.50
E 101-51400-210 LEGAL SERVICES	LAW OFFICE OF KIMBERLY KERSHEK	LEGAL SERVICES	\$130.50
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$1,200.00
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL SERVICES	\$1,234.00
E 101-51400-395 COMMUNITY RELATIONS	VON BRIESEN & ROPER	LEGAL SERVICES	\$6,990.60
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL SERVICES	\$9,947.58
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL SERVICES	\$7,104.50
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	RECORDS CHECK	\$21.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	RECORDS CHECK	\$77.00
GENERAL ADMINISTRATION			<u>\$28,035.68</u>
GOODWIN AVE			
E 401-70675-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN AND BIDDING	\$2,206.63
GOODWIN AVE			<u>\$2,206.63</u>
HAIGHT DRIVE			
E 401-70685-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SURVEY DESIGN AND CONCEPT PLANNING	\$4,646.10
E 401-70685-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN AND BIDDING	\$2,206.63
HAIGHT DRIVE			<u>\$6,852.73</u>
HOLLYHOCK LANE			
E 401-70660-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN AND BIDDING	\$2,206.63
HOLLYHOCK LANE			<u>\$2,206.63</u>
LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	CLEANER FOR DAAT MATS	\$51.13

Account Descr	Search Name	Comments	Amount
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALLS	LEATHER BELT KEEPERS	\$48.69
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#7 OIL CHANGE	\$101.69
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#8 OIL CHANGE	\$66.89
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	FEBRUARY 2026 SERVICE	\$161.64
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$1,312.50
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	BLOOD DRAWS	\$157.56
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	RECORDS CHECK	\$168.00
LAW ENFORCEMENT			<u>\$2,068.10</u>
LIBRARY			
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	POSTER	\$50.94
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	BOOKS	\$285.27
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	MONTHLY CLOUD BACK UP	\$50.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$0.00
E 101-55110-310 BOOKS & MATERIALS	PLAYAWAY PRODUCTS	VARIOUS PLAYAWAYS	\$181.98
E 101-55110-310 BOOKS & MATERIALS	PLAYAWAY PRODUCTS	VARIOUS PLAYAWAYS	\$80.99
E 101-55110-310 BOOKS & MATERIALS	PLAYAWAY PRODUCTS	VARIOUS PLAYAWAYS	\$75.99
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	COPIER SERVICES FLOOR	\$164.71
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	COPIER SERVICES STAFF	\$252.59
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	RECORDS CHECK	\$140.00
LIBRARY			<u>\$1,282.47</u>
MISC STORM SEWER REPAIR			
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MS4 SERVICES	\$2,936.25
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	208 CARLIN COURT	\$550.00
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	RECOMMENDED MAINTENANCE	\$1,197.50
MISC STORM SEWER REPAIR			<u>\$4,683.75</u>
PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	MENARDS- PEWAUKEE	RAIN GUTTER PARTS FOR BEER GARDEN	\$119.28
PARKS			<u>\$119.28</u>
PUBLIC WORKS			
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	NO LEAD FUEL	\$1,689.20
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	OIL	\$2,799.60
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDF FUEL	\$1,251.87
E 101-53000-345 STAFF EDUCATION/TRAINING	FEHR GRAHAM	QUARTERLY FIXED FEE EHS COMPLIANCE SERVICE	\$1,225.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	HOME DEPOT	SAWBLADES	\$36.95
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	\$164.96
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	\$200.33
E 101-53000-180 OTHER BENEFITS	JENSON, TOM	CLOTHING ALLOWANCE	\$152.15
E 101-53000-420 STORM SEWER	JM MOTORSPORTS	HARTLAND SOUTH FORESTRY MULCHING	\$3,942.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	VARIOUS HARDWARE	\$1,125.23

Account Descr	Search Name	Comments	Amount
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	SPILL ABSORBANT	\$159.98
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	TAPE/ VARIOUS FILTERS	\$1,136.92
E 101-53000-360 VEHICLE MAINT/EXPENSE	NORTH WOODS CHEMICAL CORP.	PAPER TOWELS	\$410.10
E 101-53000-345 STAFF EDUCATION/TRAINING	REINDERS INC	GREEN INDUSTRY CONFERENCE	\$357.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	SUPPLYZONE	CLEANING PRODUCTS	\$189.97
E 101-53000-420 STORM SEWER	WAUKESHA CTY TREASURER	MS4 FEES	\$3,200.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	RECORDS CHECK	\$112.00
PUBLIC WORKS			<u>\$18,153.76</u>
RECREATION PROGRAMS/EVENTS			
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HOOPER HANDS BASKETBALL AC	ART OF DRIBBLING	\$3,286.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$0.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	RECORDS CHECK	\$161.00
RECREATION PROGRAMS/EVENTS			<u>\$3,447.00</u>
REPAVE PATHWAYS - NOTTINGHAM			
E 401-76090-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN AND BIDDING	\$2,206.63
REPAVE PATHWAYS - NOTTINGHAM			<u>\$2,206.63</u>
SEWER SERVICE			
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	BIEBELS TRUE VALUE	FOOD CONTAINER	\$5.10
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	MARCH HRA	\$30.39
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$112.50
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	NOTEBOOKS	\$1,658.50
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	CLOUD BACKUP	\$56.66
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	SCADA SERVICES	\$1,954.03
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	MISC SANITARY SEWER REPAIRS	\$3,528.00
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	CONSTRUCTION SERVICES	\$12,594.56
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	ESRI CONTRIBUTOR LICENSES	\$2,312.50
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	DESIGN	\$6,695.01
SEWER SERVICE			<u>\$28,947.25</u>
STORM SWR CATCH BASIN REPAIR			
E 401-74075-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MISC CATCH BASIN REPAIRS	\$3,578.16
STORM SWR CATCH BASIN REPAIR			<u>\$3,578.16</u>
SUNSHINE DRIVE			
E 401-70665-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN AND BIDDING	\$2,206.63
SUNSHINE DRIVE			<u>\$2,206.63</u>
UNBUDGETED			
E 401-57300-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GENERAL SERVICES	\$1,794.00
E 401-57300-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	EROSION CONTROL	\$875.00

Account Descr	Search Name	Comments	Amount
UNBUDGETED			\$2,669.00
WARREN AVE			
E 401-70680-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN AND BIDDING	\$2,206.63
WARREN AVE			\$2,206.63
WATER UTILITY			
E 620-53700-652 MAINTENANCE OF SERVICES	BIEBELS TRUE VALUE	SEALANT/ MAGNET	\$14.10
E 620-53700-652 MAINTENANCE OF SERVICES	CORE & MAIN LP	CURB STOP PARTS	\$78.00
E 620-53700-652 MAINTENANCE OF SERVICES	CORE & MAIN LP	CURB STOP PARTS	\$109.57
E 620-53700-652 MAINTENANCE OF SERVICES	CORE & MAIN LP	CURB STOP PARTS	\$863.42
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	MARCH HRA	\$75.96
E 620-53700-652 MAINTENANCE OF SERVICES	FERGUSON WATERWORKS	CURB STOP PARTS	\$250.00
E 620-53700-652 MAINTENANCE OF SERVICES	FERGUSON WATERWORKS	CURB STOP PARTS	\$111.85
E 620-53700-652 MAINTENANCE OF SERVICES	FERGUSON WATERWORKS	BALL VALVES	\$1,287.19
E 620-53700-652 MAINTENANCE OF SERVICES	FERGUSON WATERWORKS	RETURN OF SERVICE PARTS	-\$221.60
E 620-53700-652 MAINTENANCE OF SERVICES	FERGUSON WATERWORKS	CURB BOX	\$116.00
E 620-53700-652 MAINTENANCE OF SERVICES	FERGUSON WATERWORKS	CURB STOP REPAIRS	\$294.97
E 620-53700-652 MAINTENANCE OF SERVICES	HALQUIST STONE CO INC	STONE	\$930.18
E 620-53700-653 MAINTENANCE OF METERS	MIDWEST METER INC	ORION METER	\$301.19
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	WATER SAMPLE TESTING	\$63.66
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	WATER SAMPLE TESTING	\$124.00
E 620-53700-684 TOOLS/SHOP/GARAGE EQUIPMENT	OLSEN SAFETY EQUIPMENT CORP	DAVIT SYSTEM PARTS	\$2,772.59
E 620-53700-923 OUTSIDE SERVICES	ONTECH SYSTEMS, INC	NOTEBOOKS	\$1,658.50
E 620-53700-923 OUTSIDE SERVICES	ONTECH SYSTEMS, INC	CLOUD BACKUP	\$56.67
E 620-53700-923 OUTSIDE SERVICES	ONTECH SYSTEMS, INC	IT SERVICES	\$150.00
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	ESRI CONTRIBUTOR LICENSES	\$2,312.50
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	MISC VALVE REPAIRS	\$3,477.48
E 620-53700-678 HYDRANTS	RUEKERT & MIELKE	MISC HYDRANT REPAIRS	\$1,063.00
E 620-53700-652 MAINTENANCE OF SERVICES	TVL TRUCKING	HAUL STREET SWEEPINGS	\$1,040.00
E 620-53700-652 MAINTENANCE OF SERVICES	WERNER ELECTRIC SUPPLY	BARRICADE TAPE RETURN	-\$16.43
E 620-53700-652 MAINTENANCE OF SERVICES	WERNER ELECTRIC SUPPLY	HDPE 1IN SPOOLS	\$796.31
E 620-53700-652 MAINTENANCE OF SERVICES	WERNER ELECTRIC SUPPLY	COPPER/ GREEN	\$110.56
E 620-53700-652 MAINTENANCE OF SERVICES	WISCONSIN HYDRANT REPAIR	SERVICE TAP WELL 3	\$625.00
WATER UTILITY			\$18,444.67
			\$165,277.37



**APPLICATION FOR PLAN COMMISSION
\$300 REVIEW FEE DUE AT TIME OF APPLICATION**

Project Description and Narrative: (attach additional sheet if necessary)			
Fence adds additional safety and security to the play area, and will limit access to the Nature Classroom area for Hartland North. It will prevent anyone from entering the areas from the woods and detour possible vandalism.			
Proposed Use Additional safety and security			
Project Location West property line from south to north up to Hyw 16.			
Project Name St. Charles Fencing Project			
Owner St Charles		Phone 262-367-0800	
Address 313 Circle Dr.		City Hartland	State WI Zip 53029
Engineer/Architect n/a		Phone	FAX
Address		City	State Zip
Contact Person Mike Cattani	Phone 262-367-0800	FAX n/a	E-mail mcattani@stcharleshartland.org

The Plan Commission meets on the third Monday of the Month at 6:30 PM in the Village Board Room of the Hartland Municipal Building located at 210 Cottonwood Avenue, Hartland.

The deadline for filing is a minimum of fifteen (15) working days before the meeting.

All of the requested information must be received prior to the deadline in order to be placed on the agenda. Village Plan Review Staff has been directed to delay placement on the Plan Commission Agenda based on incomplete submittals.

One (1) set of bound application materials and one (1) electronic copy of all materials must be submitted.

Applications that include site plans must depict the following existing and proposed information:

- Complete dimensions (lot, building, setbacks, parking, drives, etc.)
- Scale and north arrow
- All structures (include building elevations and height)
- Drainage and grades (include design calculations for drainage)
- Storm Water Management Plan
- Utilities and easements (sewer, water, storm etc.)
- Calculation of lot coverage
- Parking stalls (stalls to be minimum 180 s.f., driving lanes minimum 24 ft. wide and 30 ft. maximum at street right-of-way, asphalt to be minimum 3 ft. from lot lines)
- Grading and erosion control
- Landscaping, including a Tree Protection Plan
- Exterior lighting details
- Exterior HVAC equipment location
- Dumpster location (screening required)
- Street right-of-way
- Miscellaneous, 100 year floodplain, wetland boundary, environmental corridor

Additional information may be requested by the Plan Commission or Staff.

All applications for consideration by the Plan Commission are subject to the policies described in this document.



Department of Building Inspection

PERMIT # _____

APPLICATION FOR BUILDING PERMIT

210 Cottonwood Avenue • Hartland, WI 53029 • Phone (262) 367-4744 • Fax (262) 367-2430

JOB LOCATION St Charles School

OWNER St Charles Parish PHONE 262-367-0800 FAX n/a

ADDRESS 313 Circle Dr CITY, STATE, ZIP Hartland, WI. 53029

CONTRACTOR Centry Fence PHONE 262-956-6429

ADDRESS 1300 Hickory St. CITY, STATE, ZIP pewaukee, WI. 53072

DWELLING CONTRACTOR # 34905 EMAIL tfoster@centryfence.com

When permit is ready notify: Contractor Owner By: Mail Phone Email

Project Description: fence will add additional safety and security to the play area and limit access to the Hartland North Nature Classroom area. It prevents anyone from entering the play area from the woods and prevents possible vandalism to both areas.

Estimated cost of above job(s) \$ _____

Current principal use of property School play area

Proposed principal use of property School play area

TO THE BUILDING INSPECTOR: The undersigned hereby applies for a permit to do work herein described according to the plans and specifications filed herewith and located as shown on this application. The undersigned agrees that such work will be done in accordance with the said description, plans and specifications and in compliance with the Uniform Dwelling Code of Wisconsin Administrative Code, Zoning Ordinance, all other ordinances of the Village of Hartland and with all the laws and orders of the State of Wisconsin applicable to said premises.

Signature of Applicant _____ Date _____

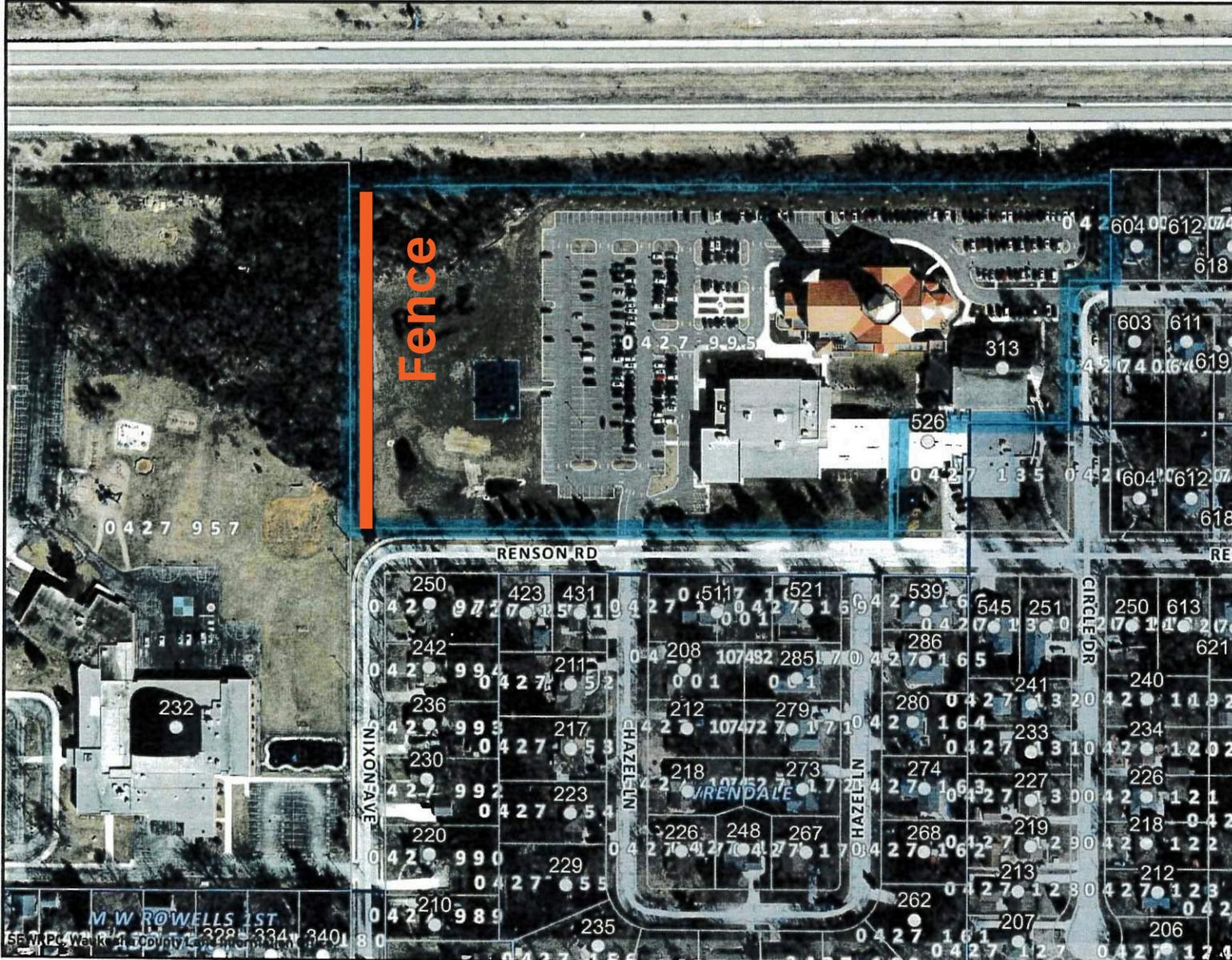
CONDITIONS OF APPROVAL: This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty.

- 1. See plans for possible conditions/recommendations
2. _____

TOTAL FEES
Date Paid
Receipt

Meeting dates plans were approved for building permit:
Plan Commission _____ Village Board _____ Arch Board _____

APPLICATION APPROVED ON: _____ DATE BY: _____ BUILDING INSPECTOR



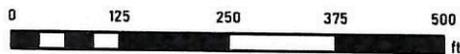
Legend

- Site Address
 - Tax Parcels
 - Assessor Plat Assessor
 - CSM CSM
 - Condominium Condomi
 - Subdivision Subdivisi
 - Points of Interest
- RGB
- Red: Band_1
 - Green: Band_2
 - Blue: Band_3
 - Override 1

Notes

Printed Date: 3/9/2026 9:15 AM

The information and depictions herein are for informational purposes and Waukesha County specifically disclaims accuracy in this reproduction and specifically admonishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Waukesha County will not be responsible for any damages which result from third party use of the information and depictions herein, or for use which ignores this warning.





FIVE STAR FIREWORKS CO.

Mystic Fireworks, Inc., d/b/a Five Star Fireworks

P. O. Box 143

Oconomowoc, WI 53066-0143

Telephone (262)569-7820; Cell (262)490-4164

THIS AGREEMENT is made this 6th day of March, 2026, between:

Mystic Fireworks Inc. d/b/a

FIVE STAR FIREWORKS CO.

- and -

CUSTOMER, Village of Hartland, 210 Cottonwood Avenue Hartland, WI 53029

Customer agrees to engage Mystic Fireworks, Inc. d/b/a Five Star Fireworks, (“Five Star”) to shoot a fireworks show (“Show”) on June 26, 2026 at Nixon Park.

Customer agrees to pay Five Star the total price \$19,000.00, subject to modification for changes in the show for the labor, shooting and furnishing of fireworks for the Show referenced above.

A non-refundable down payment of \$4,500.00 shall be made by March 25th. The remaining amount is due July 29, 2026.

Five Star and the Customer agree as follows:

FIREWORKS EXHIBITION TERMS AND CONDITIONS

1. **Parties.** This contract engages the services of Five Star to produce and perform pyrotechnic displays for the Customer as referenced above.

2. **Date.** The date of the Show shall be for June 26, 2026.

3. **Weather.** In case of inclement weather, the displays will be rescheduled for June 27, 2026. In the event inclement weather forces the cancellation of the Show and said Show is not rescheduled, Customer shall pay a restocking charge of 15% of the cost of the Show with the remaining down payment refunded to Customer.

4. **Financing/Sponsorship.** Should a Customer lose funding for the Show or a sponsor of the Show withdraws funds, the Customer must give written notice of same to Five Star indicating what amount of funds were lost and what is the new budget for the Show. Notice must be received before the end of April of the year the Show is to be produced. The Customer will have the following options:

- a. **Cancellation.** If the funds available for the Show are less than the amount necessary to conduct a reasonable Show, then the contract for that year may be canceled. If the Customer has additional years remaining on its contract, then the Customer must make all reasonable efforts to secure financing for the remaining Shows. Cancellation of the contract due to lack of funds does not free or allow Customer to search out other fireworks companies to shoot the Show.

- b. **Reorganization.** After informing Five Star of the loss of funds, Customer can arrange with Five Star reorganization the Show given the new amounts available. If notice is received less than thirty (30) days prior to the Show, any cancellation or change will be disallowed. Five Star reserves the right to refuse reorganization of the Show based on its own judgment of the facts in any given situation.

5. **Personnel.** Five Star shall provide qualified personnel who will handle the delivery, set-up and execution of the display fireworks, as well as appropriate clean-up satisfactory to the Customer of the shoot display area. Said personnel are under the sole and direct control and supervision of Five Star. Any changes in the Show or information regarding the Show on the date of the Show must be referred to the site supervisor.

6. **Safety.** Five Star shall take all safety precautions with respect to the Show, shall comply with all safety measures required by the Contract, and with all applicable laws, ordinances, rules, regulations and lawful orders of any public authority for the safety of persons or property at the Show. The following provisions are also necessary for the safety of the Show:

- a. **Area.** Customer shall provide Five Star with sufficient area as defined by Five Star to shoot said Show in a safe and reasonable manner in accordance with NFPA guidelines and standards.
- b. **Police and Fire.** Customer shall provide all necessary police and fire personnel, This includes, but is not limited to contact with the police and fire departments in the area, providing access to fire suppression equipment and water.
- c. **After-Show Inspection and Clean-Up.** Five Star will, in a manner consistent with best practices in the industry conduct a search of the grounds after the Show, and the following morning in an effort to dispose of any unexploded shells and for a general clean-up of the area. The extent of this inspection and clean-up may be affected by other commitments, inclement weather, or other unforeseeable circumstances, including, but not limited to; fire, lighting, rain, snow, or any other factors that hamper its after-show inspection and clean-up.

7. **Non-Assignment.** Five Star shall not assign or sub-let this Contract, or any part thereof, and shall not assign any money due or to become due hereunder without first obtaining the written consent of the Customer hereto.

8. **Compliance.** Five Star shall comply with all municipal ordinances and regulations effective where the work under this Contract is to be performed.

9. **Permits.** Village of Hartland will be responsible for obtaining all necessary permits for the Show. Failure to obtain permits may result in cancellation of the Show.

10. **Entire Agreement.** This Agreement constitutes the entire Contract of the parties. It is expressly agreed that no statement, arrangement, or understanding, oral or written, express or implied, will be recognized unless it is stated in, or otherwise permitted by, this Agreement. Customer and Five Star warrants that the person executing this Agreement, and any subsequent change orders, has legal authority to do so. Customer acknowledges the review and approval of the entire Agreement before execution. This Agreement is not assignable by either party without the other's consent.

11. **Debt or Obligations.** Each party shall be solely responsible for its separate debts and obligations.

12. **Payment.** The cost of the display shall be \$19,000.00, and the cost for \$2,000,000.00 liability insurance is included, for a total amount due of \$19,000.00, plus sales tax, if applicable. The Customer shall pay the non-refundable deposit in the amount of \$4,500.00 by March 25, 2026. The remaining balance shall be due July 29, 2026. A 5% financing charge shall be applied on the unpaid balance each month until the receipt by Five Star of any unpaid balance.

13. **Indemnification.** **Mystic Fireworks, Inc. and Five Star Co.** each shall indemnify Customer against all liability to any person for or by reason of any condition, whether defective or otherwise, of any fireworks, apparatus, equipment, or fixtures furnished by Five Star in connection with the Show, and against all liability to any person for or by reason of any act of omission of Five Star or any of its agents or employees. **Mystic Fireworks, Inc. and Fire Star Fireworks Co.** each shall name the Village of Hartland, its officers, employees and agents as additional insured and shall provide a policy endorsement evidencing same not less than 90 days before the start of the Show.

14. **Severability.** The invalidity of any part of this Agreement shall not be deemed to affect the validity of any other part. In the event that any provision of this Agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if they had been executed by both parties subsequent to the expungement of the invalid provisions.

15. **Access.** Customer agrees to maintain access for Five Star to the display area, to keep the site free from obstructions, and to obtain permission for Five Star to gain access through any property as necessary to facilitate the shooting of the Show. Customer shall be solely responsible for all risk, shall hold Five Star harmless and free of liability, and shall compensate for any damage or costs arising out of such access or the failure to maintain access.

18. **Insurance.** Five Star shall maintain workers compensation and general liability insurance (in an amount of \$2,000,000.00), as necessary, either through itself or its parent company, Five Star Fireworks, Corp. and shall name the Village of Hartland as an additional insured.

19. **Alternative Dispute Resolution.** In the event that either party requests, in writing, that a dispute relating in any way to this Agreement be resolved by mediation, the other party to this contract *may* proceed to mediate the dispute prior to filing a lawsuit any mediator or group that the parties can mutually agree to.

20. **Waiver.** Customer's commencement of litigation against Five Star for breach of contract or other dispute(s) prior to providing the notice required above, shall be deemed a waiver of any and all claims Customer may have had against Five Star for breach of contract or other dispute(s).

21. **Acceptance.** In executing this Agreement, Customer represents that Customer has the necessary financial resources to fulfill its obligations under this Agreement; and each party represents the person signing on its behalf has the legal authority to execute this Agreement.

By signing this Agreement, Customer represents and warrants that: (1) they have the authority to execute this Agreement for the Show; and (2) they have reviewed and approved the Agreement and the attached Exhibit "A." This Agreement shall become binding on Five Star and Customer upon signing below.

Submitted by Five Star:

By: Tim Heinecke
Tim Heinecke - President

Date: March 6, 2026

The undersigned Customer certifies that he/she has carefully read this entire Agreement before signing below and acknowledges receipt of a copy of the entire Agreement at the time of signing.

Accepted by Customer:

By: _____

Date: _____

Accepted by Five Star:

By: _____
Tim Heinecke, President

Date: _____

Hartland Contract 2026

**Chapter 10.28
ELECTRIC SCOOTERS**

Brookfield City

Sections:

10.28.010 Intent.

10.28.020 Definitions.

10.28.030 Scooters regulated.

10.28.040 Penalty.

10.28.010 Intent.

Pursuant to Section 349.237, Wisconsin Statutes, the city of Brookfield hereby exercises its authority to regulate the rental and operation of electric scooters. (Ord. 2596-20 § 1 (part), 2020)

10.28.020 Definitions.

The definitions of Section 340.01, Wisconsin Statutes, as amended, are hereby adopted by reference and used within this chapter. (Ord. 2596-20 § 1 (part), 2020)

10.28.030 Scooters regulated.

A. No person shall operate an electric scooter on any roadway under the city's jurisdiction having a speed limit of more than twenty-five (25) miles per hour.

B. No person shall park electric scooters on roadways, sidewalks, bicycle lanes, or bicycle ways under the city's jurisdiction.

C. The short-term commercial rental of electric scooters to the general public is hereby prohibited. No person, firm, partnership, or corporation shall participate in the short-term commercial rental of electric scooters. (Ord. 2596-20 § 1 (part), 2020)

10.28.040 Penalty.

Any person, firm, partnership, or corporation who violates any part of this chapter shall be subject to the penalty and enforcement provisions in Chapter 1.12. (Ord. 2596-20 § 1 (part), 2020)

Web Version

ORDINANCE NO. 992

**ORDINANCE CREATING PORTIONS OF SECTION 7.10 RELATED TO THE
REGULATION OF ELECTRIC BICYCLES AND ELECTRIC SCOOTERS**

WHEREAS, the Village of Greendale recognizes the increasing popularity of electric bicycles (e-bikes) and electric scooters as convenient and accessible modes of transportation; and

WHEREAS, Wisconsin state law, specifically 2019 Wisconsin Act 34 and Wisconsin Statutes Chapter 340, defines and regulates electric bicycles, establishing a three-class system to ensure their safe integration into public spaces; and

WHEREAS, the Village of Greendale seeks to promote public safety, protect pedestrians and other roadway users, and ensure the responsible operation of electric bicycles and electric scooters within its jurisdiction; and

WHEREAS, the Village of Greendale aims to align its regulations with state law to provide clear and consistent guidelines for electric bicycle and electric scooter use; and

WHEREAS, the Village Board finds it necessary to establish local regulations to address specific community needs, including restrictions on certain pathways and enforcement mechanisms, while encouraging the use of electric bicycles and electric scooters as a sustainable transportation option;

NOW, THEREFORE, the Village Board of the Village of Greendale, Wisconsin, does ordain as follows:

SECTION 1: Section 7.10(1) of the Village of Greendale Municipal Code, Article 1 entitled "Definitions" the definitions for "bikeway," "electric bicycle," and "electric scooter" are hereby created and placed in alphabetical order as follows:

- **Bikeway:** A public path, trail, lane (not to include bike lane) or other way, including structures, traffic control devices and related support facilities and parking areas, designated for use by bicycles, electric scooters, electric personal assistive mobility devices, and other vehicles propelled by human power, as defined in Wis. Stat. § 84.60.
- **Electric Bicycle (E-Bike):** A bicycle equipped with fully operative pedals for propulsion by human power and an electric motor of 750 watts or less that meets one of the following classifications:
 - **Class 1 Electric Bicycle:** Equipped with a motor that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches a speed of 20 miles per hour.

- **Class 2 Electric Bicycle:** Equipped with a motor that may be powered solely by the motor (throttle-actuated) and ceases to provide assistance when the bicycle reaches a speed of 20 miles per hour.
- **Class 3 Electric Bicycle:** Equipped with a motor that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches a speed of 28 miles per hour.
- **Electric Scooter:** a device weighing less than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not more than 20 miles per hour on a paved level surface when powered solely by the electric motor. Electric scooter” does not include an electric personal assistive mobility device, motorcycle, motor bicycle, electric bicycle, or moped.

SECTION 2: Sections 7.10(30)-(34) of the Village of Greendale Municipal Code, is hereby created to read as follows:

7.10(30) Purpose. The purpose of this ordinance is to regulate the operation of electric bicycles (e-bikes) and electric scooters within the Village of Greendale to ensure public safety, promote responsible use, and align with Wisconsin state law as defined in Wisconsin Statutes Chapter 340 and 2019 Wisconsin Act 34.

7.10(31) Applicability.

Electric bicycles and electric scooters, as defined in Section 7.10(1), shall be regulated in the same manner as human-powered bicycles, except as otherwise specified in the Village Code or restricted by state law. The provisions of Wisconsin Statutes Chapters 346 and 347, and applicable Village ordinances, shall govern the operation of electric bicycles and electric scooters where appropriate.

7.10(32) Operation Regulations

1. General Rules:

Electric bicycles and electric scooters are permitted on all roadways, bikeways, bicycle lanes, bicycle routes, and designated bicycle ways in the Village of Greendale, unless otherwise restricted by this code or other local regulations.

Riders must comply with all traffic regulations applicable to bicycles, including yielding to pedestrians and obeying traffic signals, as per Wis. Stat. § 346.803.

2. Class-Specific Restrictions:

Class 1 and Class 2 Electric Bicycles: Permitted on all designated bikeways and multi-use trails unless restricted by signage or local ordinance.

Class 3 Electric Bicycles: Prohibited on multi-use trails and bikeways designated for non-motorized use, unless otherwise permitted by signage. Riders must be at least 16 years of age to operate a Class 3 electric bicycle, as per Wis. Stat. § 346.806(4).

Electric Scooters:

- (1) Prohibited on any roadway in the Village having a speed limit of more than 25 miles per hour.
- (2) Prohibited on any sidewalk in the Village if operated by any person 16 years of age or older.
- (3) May be operated on all bicycle ways and recreation trails in the Village.
- (4) Shall be parked in an upright position with both wheels in contact with the ground.
- (5) Shall not be parked in or obstructing: accessible parking spaces, loading zones, curb ramps, entryways, driveways, transit stops, street furniture requiring pedestrian access, or fire hydrants.
- (6) Where sidewalks are present, electric scooters may be parked on the sidewalk if not impeding pedestrian traffic, or in designated bicycle racks. On blocks without sidewalks, parking is permitted in the roadway if the travel lane and pedestrian way remain unobstructed.
- (7) The Village may designate specific parking zones or corrals for electric scooters in high-traffic areas.
- (8) Short-term commercial rental of electric scooters to the general public is prohibited.

3. Age and Helmet Requirements:

 A person under 16 years of age must wear a helmet when operating or riding on any class of electric bicycle or electric scooter at any time in the Village of Greendale.

No person under 16 years of age may operate a Class 3 electric bicycle.

A person under 16 years of age may ride as a passenger on a Class 3 electric bicycle designed to accommodate passengers.

4. Motor Power and Speed Limits:

Electric bicycles must have a motor of 750 watts or less and comply with federal regulations (16 CFR Part 1512).

Operation of an electric bicycle with throttle-only propulsion (Class 2) above 20 miles per hour is prohibited, unless the vehicle is reclassified as a moped under Wis. Stat. § 340.01(29m).

7.10(33) Prohibited Areas

The Village Board may, by resolution, designate specific bikeways, trails, or areas where the operation of electric bicycles (with the motor engaged) is prohibited. Such areas shall be clearly marked with appropriate signage.

Electric bicycles are prohibited on all Village park paths and nature trails designated for non-motorized use, unless the motor is disengaged and the bicycle is propelled solely by human power.

SECTION 3: SEVERABILITY If any provision of this ordinance is found to be invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is found to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance, which can be given effect without the invalid or unconstitutional provision or application.

SECTION 4: EFFECTIVE DATE This ordinance shall take effect upon its passage and publication as required by law.

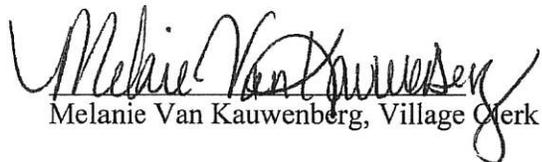
Adopted by the Village Board of the Village of Greendale, Wisconsin, this 6th day of September 2025.

VILLAGE OF GREENDALE



Jason Cyborowski, Village President

ATTEST:



Melanie Van Kauwenberg, Village Clerk

8.29 - Regulation of electric scooters and other dockless mobility systems. (Cr. #)

- (1) *Intent.* Pursuant to § 349.237, Wis. Stats., the City of Greenfield exercises its authority to regulate the rental and operation of electric scooters and other dockless mobility systems.
- (2) *Definitions.*
 - (a) "Dockless mobility system" means a system of self-service mobility devices, made available for shared use to individuals on a short-term basis by agents who place self-service mobility devices in the city for use, which may be rented through a smart-phone app, vendor website, vendor customer service number, or a pre- paid PIN and which do not require structures at permanent, fixed locations where rides must begin and end.
 - (b) "Electric scooter" means a device weighing less than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not more than 20 miles per hour on a paved level surface when powered solely by the electric motor. "Electric scooter" does not include an electric personal assistive mobility device, motorcycle, motor bicycle, electric bicycle, or moped as those terms are defined in § 340.01, Wis. Stats.
 - (c) A party "operates" a dockless mobility system in the city if it is placing its self-service dockless mobility devices in the city for use or rental, through its employees or agents, in order to make such devices available for rent.
 - (d) "Self-service mobility device" means a motorized vehicle, including a bicycle, an electric scooter, a skateboard, or any other micro-mobility vehicle which is exempt from state registration under Chapter 341 of the Wisconsin Statutes.
 - (e) "System operator" means any person or company who owns, leases, offers to rent, collects, distributes, repairs, services, charges, or otherwise controls a dockless mobility system.
- (3) *Electric Scooters regulated.*
 - (a) No person shall operate an electric scooter within the city on any road having a speed limit of more than 25 miles per hour.
 - (b) No person may operate an electric scooter within the city upon any public sidewalk, any pedestrian or multiuse path, or upon any public school grounds or public playgrounds.
 - (c) No person shall park electric scooters on roadways, sidewalks, bicycle lanes, pedestrian path, or multiuse path under the city's jurisdiction.
 - (d) This subsection shall not apply to such devices when operated on multiuse paths, on school grounds or playgrounds when officially sanctioned functions are in progress.
 - (e) When operating an electric scooter every operator shall yield the right-of-way to any pedestrian and shall exercise due care and give an audible signal when passing a bicycle or pedestrian proceeding in the same direction.

(4) *Operation of Dockless Mobility Systems Prohibited.*

- (a) The operation of a dockless mobility system within the city is prohibited. No system operator shall operate a dockless mobility system with the city.
- (b) If any device of a dockless mobility system operated outside of the city is brought into the city by users or others, but the system operator actively redistributes the device to another location outside the city within 24 hours, the system operator would not be deemed to be operating the system in the city.
- (c) Impoundment of dockless mobility devices.
 1. If the Chief of Police or Director of Neighborhood Services finds any dockless mobility device parked within the city for more than 24 hours, the Chief, Director, or other authorized agent of the city may have the dockless mobility device immediately removed to a suitable place of impoundment. If the system operator or owner of the device can be informed, a notice informing the system operator or owner of the location of the dockless mobility device and the procedure for reclaiming the dockless mobility device shall be sent to the system operator or owner within 24 hours after removal.
 2. The fee for redemption of an impounded dockless mobility device shall be \$100.00 or as otherwise set in the city's fee schedule.
 3. Upon impoundment, a dockless mobility device shall be held a minimum of 30 days unless earlier redeemed by a system operator, owner or owner's representative upon payment of the redemption fee provided. The city department responsible for the impoundment may dispose of impounded dockless mobility devices that are not redeemed within 30 days in any of the following ways:
 - a. Public auction or sale.
 - b. Donation to a suitable nonprofit.
 - c. Scrapping a dockless mobility device if it cannot be disposed of within reasonable means.
 4. The owner of any dockless mobility device removed under this provision shall be responsible for all costs of impounding and disposing of the dockless mobility device. Costs not recovered may be recovered with civil action by the city against the system operator. The city assumes no responsibility for damage to dockless mobility devices impounded under this section.

Chapter 10.41 - ELECTRIC SCOOTERS

PAGE 113

10.41.010 - Definitions.

The following definitions shall apply in the interpretation and enforcement of this chapter:

Electric scooter means a device weighing less than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not more than 20 miles per hour on paved level surface when powered solely by the electric motor. Electric scooter does not include an electric personal assistive mobility device, motorcycle, motor bicycle, electric bicycle, or moped.

(Ord. No. 61-5933, § 1, 1-10-2023)

10.41.020 - State laws applicable.

Every person using an electric scooter upon a public roadway shall be subject to the provisions of all ordinances and state laws including Wis. Stats. §§ 346.02(12), 346.80, 346.803, and 346.805, applicable to the operator of any vehicle, except those provisions with reference to the equipment of vehicles and those provisions that, by their nature, would have no application.

(Ord. No. 61-5933, § 1, 1-10-2023)

10.41.030 - Provisions for operation.

- (a) *Where prohibited.* Except as provided in subsection (b), no electric scooters shall be operated on any public sidewalks or any City-owned parking ramps. No electric scooters shall be operated on any roadway, trail, path, or property where a sign is erected indicating that bicycles and/or electric scooters are prohibited.
- (b) *Permitted sidewalks.* Electric scooters are permitted on the sidewalks in the following locations:
- (1) Bridge Street bridge;
 - (2) Thomas Street bridge;
 - (3) Scott Street and W. Washington bridge;
 - (4) Grand Avenue, from Schofield City limits to the southern boundary line of Forest Street; and,
 - (5) Forest Street, from the east boundary of Sixth Street to the west boundary of Fifth Street.
- (c) *Riding on roadway.*
- (1) Every person using an electric scooter upon a two-way public street shall ride as near as practicable to within five feet of the right curb or edge of the roadway, except when passing another vehicle or making a left-hand turn; and when riding in groups, users of electric

scooters shall ride in single file, except on residential streets which are not divided by painted or other marked extra lines where they may ride two abreast. On one-way roads, the user may ride as near as practicable to within five feet of the left-hand curb or edge of the roadway.

- (2) Persons using electric scooters shall not impede the normal movement of motor vehicle traffic.
- (d) *Bicycle ways.* Operation of electric scooters are permitted on any ways, lanes, trails, paths, or other property designated for the use and operation of bicycles.
- (e) *Clinging to other vehicles.* No person using an electric scooter shall cling to or attach themselves or an electric scooter to any moving vehicle.
- (f) *Contests with other vehicles; stunt riding.* No person using an electric scooter shall participate in any race, speed, or endurance contest with any other moving vehicle on a City roadway or perform any trick riding on any highway, bicycle way, or sidewalk or operate with no hands on the handlebars or otherwise practice any fancy or acrobatic riding or stunts while operating such electric scooter.
- (g) *Traffic regulations and speed limits.* Every person using an electric scooter upon a public roadway shall obey all the instructions of official traffic-control devices, signs, and signals applicable to vehicles and shall not operate an electric scooter at a speed greater than the speed limit.
- (h) *Right-of-way.*
 - (1) The operator of a vehicle shall yield the right-of-way to a person using an electric scooter in the same manner as for bicyclists and pedestrians. When using an electric scooter, every person shall, upon entering a public roadway, yield the right-of-way to motor vehicles, except that a person using an electric scooter shall be subject to the same regulations as bicyclists and pedestrians. Operators of electric scooters shall offer the right-of-way to bicycles in bicycle lanes and on bicycle paths.
 - (2) Every person operating an electric scooter upon a sidewalk shall yield the right-of-way to any pedestrian or bicyclist and shall exercise due care and give an audible signal when passing a bicycle or other electric scooter or electric personal assistive mobility device or a pedestrian proceeding in the same direction.
- (i) *Towing prohibited.* The operator of an electric scooter shall not tow, drag, or cause to be drawn behind the electric scooter any coaster, sled, toy vehicle, trailer, person on in-line or other skates or skateboard, or any other type of conveyance.
- (j) *Passengers.* No electric scooter shall be used to carry more persons at one time than the number for which it is designed and equipped.
- (k)

Age limit. No person less than eight years of age shall operate an electric scooter on City roadways or sidewalks, except that persons six or seven years of age may do so during daylight hours if accompanied by an adult capable of remaining close enough to ensure the safe operation of the scooter by such child, such as by walking or running alongside, using their own electric scooter or bicycle, or engaging in a similar activity. This subsection is intended to permit the usage of electric scooters by families.

(l) *Headphones prohibited.* No operator of an electric scooter shall wear any headphones, earphones, or earbuds covering or inserted into both ears while operating an electric scooter.

(m) *Equipment regulations.* Every person using electric scooters between one-half hour after sunset and one-half hour before sunrise shall have the scooter equipped with a lamp firmly attached to the front of such electric scooter exhibiting a white light to the front, and with a reflector or a lamp mounted on the rear of the vehicle visible at a distance of 500 feet. The reflector shall not be less than three inches in diameter.

(n) *Parking.* No owner of an electric scooter shall permit it to be left, nor shall any person using an electric scooter leave it, unattended in a manner which obstructs any City roadway or sidewalk or other public way.

(Ord. No. 61-5933, § 1, 1-10-2023)

10.41.040 - Penalty.

Any person violating any provision of this chapter shall be required to forfeit \$50.00 as well as court costs and the costs of prosecution.

(Ord. No. 61-5933, § 1, 1-10-2023)

City of Fond du Lac, WI
Thursday, July 17, 2025

Chapter 319. Electric Scooters

§ 319-1. Intent.

The intent of this chapter is to protect the public health, safety, and welfare by preventing or mitigating against any adverse impact that electric scooter rental and operation may have, by restricting the locations in which electric scooters may be operated and parked, and by licensing the short-term commercial rental of electric scooters in the City.

§ 319-2. Definitions.

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

ELECTRIC SCOOTER

A device weighing less than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not more than 20 miles per hour on a paved level surface when powered solely by the electric motor. "Electric scooter" does not include an electric personal assistive mobility device, motorcycle, motor bicycle, electric bicycle, or moped.

LICENSEE

The holder of a commercial electric scooter rental license issued under this chapter.

OPERATE AN ELECTRIC SCOOTER

To ride on an electric scooter powered at least in part by the electric motor.

REBALANCING

Redistributing electric scooters throughout the City.

USER

An individual who uses an electric scooter for the purpose of transportation or recreation.

§ 319-3. Usage of electric scooters.

[Amended 2-22-2023 by Ord. No. 3765]

- A. No person shall operate an electric scooter on any sidewalk under the City's jurisdiction.
- B. Electric scooters may be operated on any roadway under the City's jurisdiction and on recreational trails under the City's jurisdiction.

§ 319-4. Parking of electric scooters.

- A. Electric scooters shall be parked in an upright position, with two wheels making a point of contact with the ground.
- B. Electric scooters shall not be parked in a way that provides less than a five-foot-wide path on the sidewalk for pedestrian access.
- C. Electric scooters shall not be parked in a way that obstructs access to parking meters.
- D. Electric scooters shall not be parked between the sidewalk and the curb where such area is less than three feet wide.
- E. Where possible without impeding the flow of pedestrian traffic, an electric scooter may be parked on a sidewalk, or in a bicycle rack or other similar area designated for bicycle parking.
- F. On blocks without sidewalks, electric scooters may be parked in the roadway if the right-of-way and the pedestrian way are not obstructed by so parking the electric scooter.
- G. Except at existing permitted bicycle facilities, electric scooters shall not be parked between the sidewalk and the curb where adjacent to or within the following locations:
 - (1) Parklets;
 - (2) Loading zones;
 - (3) Accessible parking spaces;
 - (4) Curb ramps;
 - (5) Entryways;
 - (6) Driveways;
 - (7) Street furniture requiring pedestrian access; and
 - (8) Transit stops (including bus stops, shelters, and passenger waiting areas).

§ 319-5. Rental of electric scooters.

- A. License required. No person or business shall offer short-term commercial rental of electric scooters to the public unless the person or business has obtained a license in accordance with this section.
- B. License application requirements.
 - (1) Application for a commercial electric scooter rental license shall be made in writing to the City Clerk, upon forms furnished by the City Clerk.
 - (a) In the case of a sole proprietorship, the owner shall sign the application.
 - (b) In the case of a partnership, the name of the business and the names and addresses of all partners shall be provided on the application. One of the partners shall sign the application.
 - (c) In the case of an LLC or a corporation, the name of the business and the names and addresses of the principal officers shall be provided on the application. In the case of an LLC, one of the members shall sign the application. In the case of a corporation, the president and secretary shall sign the application.
 - (2) The application shall identify contact information (including a phone number and email address) for an operations manager based within 50 miles of the City.

- (3) The applicant shall include a copy of their user agreement and privacy policy with the application.
 - (4) Insurance. The applicant shall submit a certificate of insurance with the application that meets the requirements set forth by the City's Risk Manager.
 - (5) Indemnification. The applicant shall agree to indemnify, defend, and hold the City of Fond du Lac (and the City's officers, employees, and agents) harmless from and against all actions, damages, or claims brought against the City of Fond du Lac arising out of the applicant's operations. The City Attorney shall have the authority to negotiate the terms of the indemnification provision with the applicant.
- C. Application fee. The fee for a commercial electric scooter rental license required by this chapter shall be as set in the City's fee schedule.
- D. Granting licenses. The City Clerk will issue a license under this subsection if all requirements have been met and if issuance is in the best interest of the City. The City Clerk may deny any license under this section in his or her full discretion in the interest of public safety or if the application is not in the interest of the City. If the City Clerk denies a license, the applicant may appeal said denial to the Advisory Parking and Traffic Board.
- E. Term of license. Any license issued pursuant to this section shall be effective upon issuance. It shall expire on the 31st day of December following its issuance.
- F. Rental operation requirements. In conducting their electric scooter rental business, each holder of a commercial electric scooter rental license shall comply with the following:
- (1) Maximum number of scooters. No licensee shall have more than 300 scooters available for rent within the City at any one time without the approval of the Advisory Parking and Traffic Board.
 - (2) Hours of operation. Licensees may make electric scooters available for rent at all hours.
 - (3) User fees. Any user fee for the rental of an electric scooter shall be clearly and understandably communicated to the user prior to the usage of the electric scooter.
 - (4) Parking. The licensee shall:
 - (a) Provide instructions for properly parking electric scooters to users.
 - (b) Keep the sidewalk free from obstructions to pedestrians by requiring users to park electric scooters such that a walk space not less than five feet wide shall at all times be kept open for pedestrians.
 - (c) Upon notification that an electric scooter of licensee is improperly parked, the licensee shall relocate the electric scooter in accordance with the following requirements:
 - [1] Within three hours of notice received between 7:00 a.m. and 7:00 p.m.
 - [2] By 10:00 a.m. for notice received between 7:00 p.m. and 7:00 a.m.
 - (5) The City of Fond du Lac may relocate improperly parked electric scooters which are not relocated in accordance with this requirement, and shall bill the licensee an amount as set in the City's fee schedule for each electric scooter it relocates, which is reasonably calculated to recapture the City's costs in relocating an improperly parked electric scooter.
 - (6) Licensees may appeal fees imposed by Subsection **F(5)** to the Advisory Parking and Traffic Board by providing written notice to the City Clerk within 10 business days of receiving notice of a fee.
 - (7) Safety education. Licensee shall provide materials to its users to promote safe riding and educate users on rider responsibilities and encourage safe and courteous riding and parking.

- (8) Snow events.
- (a) The licensee shall ensure that their electric scooters do not impede City of Fond du Lac or resident snow removal and ice control operations.
 - (b) In the event that the City of Fond du Lac declares a snow emergency under § 630-12B, the licensee shall ensure that its electric scooters are removed from the right-of-way for the duration of the snow emergency.
- G. Notice of changes. In the event that licensee changes its operations manager identified in its application (including contact information for the operations manager), user agreement, privacy policy, or insurance, licensee shall provide notice to the City Clerk within three business days of the change.
- H. Website or mobile application. If the licensee operates a website or smartphone application, the website and smartphone application shall:
- (1) Notify users that:
 - (a) Helmet use is encouraged while riding an electric scooter;
 - (b) Sidewalk riding is prohibited;
 - (c) Users are required to follow all rules of the road; and
 - (d) Scooters must be parked responsibly.
 - (2) Provide a means for users to notify the licensee if there is a safety or maintenance issue with the electric scooter. Licensee shall immediately take the scooter out of service upon receipt of notice that there is a safety or maintenance issue, and shall not return the scooter to service until licensee has resolved the safety or maintenance issue.
- I. Electric scooter standards. Any electric scooter made available for rent by licensee must meet the following requirements:
- (1) Each electric scooter shall meet the requirements described in §§ 340.01(15ps) and 347.489(1), (2), and (3), Wis. Stats.
 - (2) Each electric scooter shall include easily visible contact information, including a toll-free phone number and email address for members of the public to make relocation requests or to report other issues with the electric scooters.
 - (3) Each electric scooter shall be inspected by licensee at least once per month. The inspection shall include, at a minimum, a check of the brake function and brake-level wear. Any electric scooter deemed unsafe or inoperable shall be placed out of service immediately. Licensee shall maintain records of its inspections, which shall be open to the City for inspection upon reasonable request.
 - (4) Each scooter shall be equipped with wheel-lock technology to prevent unauthorized use.
 - (5) Each scooter shall be assigned a unique identifying number (which is clearly labeled on the electric scooter), which shall be provided to the City Clerk prior to making the electric scooter available for rental in the City.
- J. Data and reporting. Licensee shall provide data reasonably requested by the City of Fond du Lac to assist with monitoring program usage.
- K. Assist with user compliance. In addition to the requirements set forth above, licensee shall take any additional steps reasonably requested by the City to ensure appropriate usage of electric scooters by its users.

§ 319-6. Suspension or revocation of license.

- A. A license may be suspended or revoked by the City Clerk or their designee for any of the following reasons:
- (1) Failure to comply with any of the provisions of this chapter.
 - (2) If a licensee owes \$500 or more to the City of Fond du Lac related to the relocation of licensee's electric scooters.
 - (3) Violating any state statutes or City Code provisions.
 - (4) By request of the City Manager, City Attorney, Police Chief, Director of Community Development, Director of Public Works, or their designees, when said request provides evidence of the reasons in the subsections above.
- B. The City will provide the licensee with written notice of suspension or revocation of a license under the provisions of this chapter. Within five business days of receipt of the written notice, licensee shall remove their electric scooters from the City. If licensee does not remove their electric scooters from the City during this time period, the City may remove the electric scooters in accordance with § 319-5.
- C. Any licensee whose license has been suspended or revoked under the provisions of this section may appeal said suspension or revocation to the Advisory Parking and Traffic Board by providing written notice to the City Clerk. The Advisory Parking and Traffic Board will conduct a hearing within 30 days of receipt of a written appeal.

§ 319-7. Unlicensed electric scooter rentals.

In the event that a person or business commences short-term commercial rental of electric scooters to the public in the City without having first obtained a license in accordance with this chapter, the City may, without advance notice, take possession of any unauthorized electric scooters in the right-of-way. The City shall provide notice to the unauthorized person or business that it has taken possession of the electric scooters and invoice the unlicensed person or business the rate for relocating an electric scooter set in § 319-5F(5). The unlicensed person or business may appeal fees imposed by this section to the Advisory Parking and Traffic Board by providing written notice to the City Clerk within 10 business days of receiving notice of a fee. If the unlicensed person or business does not appeal the fees imposed, or make payment within 45 days of receipt of invoice, the City may dispose of any electric scooters belonging to the unlicensed person or business in its possession. Any proceeds from the disposition shall be used to offset the unlicensed person or business's unpaid fees. Any costs from the disposition shall be billed to the unlicensed person or business.

§ 319-8. Violations and penalties.

Any person who violates any provision of this chapter will, upon conviction, pay a forfeiture as described in § 1-4 of this Code. Each day during which a violation of this chapter is permitted to exist will be deemed to be a separate violation.

ORDINANCE NO. 03/23/2026

AN ORDINANCE AMENDING CHAPTER 1
OF THE VILLAGE OF HARTLAND MUNICIPAL CODE
PERTAINING TO GENERAL PROVISIONS

THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

SECTION 1: Chapter 1 of the CODE OF ORDINANCES OF THE VILLAGE OF HARTLAND is hereby amended as follows:

Section 1-7 – Citation

The Wisconsin Uniform Citation depicted in this section is no longer used and shall be deleted.

...

Section 1-20 – Supplementation of Code.

(a) ...

(b) ...

(c) ...

(1) ...

(2) ...

(3) ...

(4) ...

(5) Make other nonsubstantive changes necessary to preserve the original meaning of ordinance sections inserted into the Code; but in no case shall the codifier make any change in the meaning or effect of ordinance material included in the supplement or already embodied in the Code. Only page numbering, section numbering and correction of typographical errors shall be changed without village board approval.

SECTION 2: If any section, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remainder of such ordinance.

SECTION 3: This Ordinance shall take effect and be in full force after adoption and publication.

Adopted this _____ day of _____, 2026.

VILLAGE OF HARTLAND

By: _____
Jeffrey Pfannerstill, Village President

ATTEST:

By: _____
Sande Policello, Village Clerk

ORDINANCE NO. 03/23/2026 - A

AN ORDINANCE AMENDING CHAPTER 2
OF THE VILLAGE OF HARTLAND MUNICIPAL CODE
PERTAINING TO ADMINISTRATION

THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

SECTION 1: Chapter 2 of the CODE OF ORDINANCES OF THE VILLAGE OF HARTLAND is hereby amended as follows:

ARTICLE I – IN GENERAL

...

Sec. 2-3 – Poll hours.

Unless otherwise provided, the election polls shall be open at ~~8~~7:00 a.m. and closed at 8:00 p.m. Voters in line to vote at 8:00 p.m. shall receive and be allowed to cast a ballot.

...

ARTICLE II. – VILLAGE BOARD

Sec. 2-26 – Composition; terms; salaries.

(a) ...

(b) ...

(c) ...

~~(d) Employee benefits available to board of trustees: Elected officials may participate in the employee wellness program and other programs and special events offered to village employees in an amount not to exceed \$50.00 per year.~~

Sec. 2-27 – Regular meetings.

The village board shall hold its first meeting of each year on the second Monday of April, and shall thereafter hold a regular meeting on the second and fourth Monday of each month, and at such other times as the board may direct. Except when otherwise ordered by the board, the place of the meeting shall be the Municipal Building, and the time of the meeting shall be 6:30 p.m.

Sec. 2-28 – Special meetings.

- (a) Special meetings may, ~~and~~ on written request of two trustees, shall be called by the president, with written notice of same to be delivered to each member via phone, text, email or served personally on each member or left at his or her place of abode by the village police at least six hours prior to such meeting.

(b) Special meetings shall be called by the president, ~~with written~~ notice of ~~same such meeting~~ to be delivered to each member via phone, text, email or served personally on each member or left at his or her place of abode by the village police at least six hours prior to such meeting.

...

Sec. 2-30 – Preserving order.

The presiding officer shall enforce order and decorum, and may order any police officer or officer pro tem in attendance to eject from the room or take into custody during the meeting any person who shall interrupt the proceedings by disorderly conduct. Prior to taking the person into custody, the presiding officer shall discuss the situation with the police officer or officer pro tem in attendance to determine if an arrest is warranted or if ejections will suffice.

...

Sec. 2-34 – Enactment by ordinances.

An ordinance can be enacted only by the passage of a bill. Every bill shall be offered in writing ~~and have on its back an appropriate title and the name of the committee or member offering it. The title of every bill and~~ shall begin with the words: "A Bill for an Ordinance." No law or ordinance shall be amended or repealed except by an enactment of its own form, respectively. No bill shall pass in less than seven days from its introduction, nor until read three times unless, by majority vote of the board members then in attendance, the provisions of this section are suspended for the enactment of the specific bill or ordinance.

...

ARTICLE III. – OFFICERS AND EMPLOYEES

...

Sec. 2-108 – Full-time or part-time position-or contracted.

The village board may determine from time to time whether the office of assessor shall be full-time, ~~or~~ part-time or contracted.

...

ARTICLE IV. – BOARDS AND COMMISSIONS

...

Sec. 2-247 – Meetings.

The board of review shall meet annually during the ~~seven-45-~~day period beginning on the 4th Monday of April, but no sooner than 7 days after the last day on which the assessment roll is

~~open for examination with the second Monday of May.~~ The first meeting shall be no less than ~~four~~two hours between 5:00 pm – 9:00 pm.

...

ARTICLE V. – FINANCE

...

Sec. 2-283 – Budget.

- (a) *Departmental estimates.* On or before September 1 of each year, each officer, department and committee shall file with the ~~clerk~~finance director an itemized statement of disbursements made to carry out the powers and duties of such officer, department or committee during the preceding fiscal year, and a detailed statement of the receipts and disbursements on account of any special fund under the supervision of such officer, department or committee during such year, and of the conditions and management of such fund; also detailed estimates of the same matters for the current fiscal year and for the ensuing fiscal year. Such statements shall be presented in the form prescribed by the clerk and shall be designated as "departmental estimates," and shall be nearly uniform as possible for the main divisions of all departments.

...

Sec. 2-286 – Letting contracts.

All public construction, the estimated cost of which shall exceed \$~~25,000.00~~15,000.00 shall be let by contract to the lowest responsible bidder. All other public construction shall be let as the village board may direct. The village board may also by a vote of three-fourths of all the members-elect provide by ordinance that any class of public construction or any part thereof may be done directly by the village without submitting the same for bids.

...

ARTICLE VI. – RECORDS

...

Sec. 2-331 – Limitations upon access and withholding.

...

- (j) *Partial disclosure.* If a record contains information that may be made public and information that may not be made public, the custodian of the record shall provide the information that may be made public and delete the information that may not be made public from the record before release. The custodian ~~shall~~may confer with the village attorney prior to releasing any such record and shall follow the guidance of the village attorney when separating

out the exempt material. If in the judgment of the custodian and the village attorney there is no feasible way to separate the exempt material from the nonexempt material without unreasonably jeopardizing nondisclosure of the exempt material, the entire record shall be withheld from disclosure.

...

Sec. 2-367 – Destruction of police records.

...

(e) ~~Microfilming~~Electronic and computerized records. Any police department records can be kept ~~on microfilm~~electronically provided the applicable standards established in Wis. Stats. § 16.61(7) are met. Factors such as retention periods and estimated costs and benefits of converting records between different medias should be considered in deciding whether or not to microfilm. The retention periods identified in this article apply to records in any media.

...

Record	Retention
(1) Radio tape recordings	CR + 120 days
(2) Video tapes of patrol activities	CR + 120 days
(3) Overnight parking permissions	CR + 120 days
(4) Jail register	CR + 8 years
(5) Personnel files	EVT + 8 years
(6) Incidents and complaints	CR + 10 years
(7) Arrest records including support documents	EVT + 8 years
(8) Traffic and parking ordinance violations	EVT + 1 year
(9) Municipal ordinance violations	EVT + 2 years
(10) Traffic accident reports	EVT + 8 years
(11) Juvenile violation reports	EVT + 7 years
(12) Municipal or circuit court dockets	EVT + 180 days (final decision)
(13) Fine and fee collection records	EVT + 3 years
(14) Correspondence	EVT + 7 years
(15) Purchase orders	EVT + 7 years
(16) License and permit applications and related investigations	EVT + 7 years
(17) Bicycle licenses	EVT + 3 years
(18) Administrative reports and statistics	CR + 7 years
(19) Property inventory reports	EVT (until superseded)
(20) Calls for service logs	CR + 3 years
(21) Vacant property check requests	CR + 2 years
(22) Vehicle maintenance records	EVT (life of vehicle)
(23) Radio logbooks	CR + 3 years
(24) Teletype message records	CR + 3 years
(25) Dispatch case number assignments	CR + 3 years

...

Sec. 2-386 – Abandoned property.

Lost money or goods discovered, received, or recovered by any village officer, agent, or employee shall be transferred to the custody of the police department for disposition under the terms of this section.

...

(3) In the event a finder fails to claim the goods or money within 30 days after the expiration of the 90-day notice period, or if the finder is an officer, agent, or employee of the village, the property shall be deemed abandoned and may be disposed of in one of the following ways:

...

d. Disposal of personal property. Personal property that has been abandoned, or remains unclaimed for a period of 90 days or after the property is not needed for evidence, or if all proceedings in which the property might be required as evidence have been completed or expired, shall be disposed of by any means, including but not limited to, destruction, donation, diversion, or a public auction as determined to be in the best interest of the village. If the disposal is in the form of a sale, all receipts from the sale, after deducting the necessary expenses of keeping the property and conducting the sale, shall be paid into the village treasury.

e. Disposal of abandoned or unclaimed flammable, explosive or incendiary substances, materials or devices. The village may safely dispose of abandoned or unclaimed flammable, explosive or incendiary substances, materials or devices posing a danger to life or property in their storage, transportation or use immediately after taking possession of the substances, materials or devices without a public action. If the substance, material or device appears to be or is reported stolen, an attempt shall be made to return the substance, material or device to the rightful owner. The village shall attempt to return to the rightful owner such substances, materials or devices which have a commercial value in the normal business usage and do not pose an immediate threat to life or property.

...

Sec. 2-387 – Obsolete or unused property or equipment.

(a) The village may dispose of obsolete or unused property or equipment at village discretion, in the manner described in section 2-386(1) or (2)

(b) The custodian of the obsolete or unused property or equipment shall notify the village administrator property committee in writing of the intent to dispose of the property or equipment 30 days before its sale through sealed bids, auction or trade.

(c) No village property or equipment shall be sold or otherwise disposed of without the knowledge and consent of the village administrator~~board~~ if value is over \$1,000.

...

SECTION 2: If any section, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remainder of such ordinance.

SECTION 3: This Ordinance shall take effect and be in full force after adoption and publication.

Adopted this _____ day of _____, 2026.

VILLAGE OF HARTLAND

By: _____
Jeffrey Pfannerstill, Village President

ATTEST:

By: _____
Santee Policello, Village Clerk