

**PARK AND RECREATION BOARD MINUTES**  
**MONDAY SEPTEMBER 3, 2024**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Present: Tim Hallquist, Shaunta' de Boer, Randy Ferrell, Rick Conner, Kathy Van Thiel, Nick Miller and Craig Eisenhut

Others: Sara Rennekamp, Tom Jenson, Leo Jungbluth, and Jake Zuehl.

**7:00 PM Call to Order**

**Public comments for those items not included on this agenda:** (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

**1. Consideration of a motion to approve the Park and Recreation minutes of July 1, 2024.**

Motion (Miller/Conner) to approve the July 1, 2024, minutes. Carried (7-0).

**Recreation –**

**2. Discussion and possible consideration Village of Hartland's Marsh's boardwalk repairs-**

A representative from Ice Age Trail Alliance was present to explain the boardwalk repairs. She said 1300 ft of boardwalk needs to be replaced and the cost will be 72,000 for lumber and hardware. The removal and building will take place over the winter. Jessica is asking for a \$5000 donation from the Village. Hallquist asked if there are other areas that need work on the Ice Age Trail. Jessica said they already have 32,000 in donations. Farrell commented if it would be possible to have an event to fund the money. Eisenhut said it would be a nice feather in the cap for Hartland to do.

Motion (Miller/Eisenhut) to recommend taking to the Village Board for approval. Carried (7-0).

**3. Discussion and consideration of the library/Kiwanis special event Pumpkin Party in the park on Oct. 19<sup>th</sup> at Nixon Park.**

Jake Zuehl said they are raising money for the library in the children's area. Zuehl said it is short timing for the event and would like to keep it small this year. Rennekamp said Trunk or Treat in the library parking lot, will start the event then move over to Nixon Park. Hallquist commented that it will be getting darker quickly and with an 8pm end time. Zuehl said they will have a bounce house, haybale corn maze, Halloween maze, photo station, beer garden, Kiwanis concessions, guess the weight of a few pumpkins, and pumpkin race. It was stated that the Trunk or Treat is for Hartland Lakeside School.

Motion (Conner/DeBoer) to approve the Pumpkin Party in the park on Oct. 19<sup>th</sup>. This will now go to the Village Board for approval. Carried (7-0).

**4. Discussion and consideration of the Ice Age Trail Community Committee's Special Event Moonlight Hike on Oct. 18<sup>th</sup> at the Cottonwood wayside-**

Rennekamp said the IATC would like to use the fireplace at the Cottonwood Wayside during their Moonlight Hike. Brief discussion on who would supply the wood. Rennekamp said they would also like the fee waived. It was recommended that the DPW assist with firewood.

Motion (Farrell/Eisenhut) to approve the Ice Age Trail Community Committee Special Event, Moonlight Hike on Oct. 18<sup>th</sup>. This will now go to the Village Board for approval. Carried (7-0).

**5. Discussion and consideration of the update to the Park Food Vendor application-**

Rennekamp said two food vendors are interested in multiple visits to Nixon Park to sell food. Hallquist pointed out the fee structure on the form is new. Rennekamp said this does not include Special Events to be held in the parks. Eisenhut thinks the Brick & Morter annual fee would cover the issue. Farrell said \$150 for an annual fee is not bad at all. It was stated that the non-resident fee structure separate from the resident structure.

Motion (Conner/Eisenhut) to approve the updated Park Food Vendor application fee structure. This will now go to the Village Board for approval. Carried (7-0).

**6. Discussion on T-ball survey-**

Rennekamp went through the survey and said the program went from a 2-day program to a 1 day program and enrollment was up.

**7. Discussion on Recreation Budget 2025-**

Rennekamp went through the 2025 Budget numbers. There will be a staffing change, and the Recreation Department will be hiring a full-time Recreation Coordinator. T-ball grew by 27%. Pickleball has grown exponentially plus Rec is looking at increasing the fee. All indoor spots are full. The new Civic Rec program has some growing pains with communication and educating. Rennekamp said she would like to focus on networking to raise sponsorship. Hallquist asked if we have done a survey to see if residents want a new facility. Hallquist asked what the revenues from Hometown 2023. Hallquist commented that Jill the part time recreation did a great job at Kid's zone.

**Public Works –**

**8. Discussion on Penbrook Park-**

Brief discussion on grating path along tennis court.

**9. Discussion on Park Budget 2025-**

DPW interim Director Jenson went over the Park Budget for 2025. Some highlights of the budget are Scoreboard at Nixon Park replacement, Benches that Arrowhead built for the Wall that heals, Hartbrook Playground equipment replacement, building a building around splash pad controls and updating splash pad.

**Other items for Consideration-**

**10. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.**  
**None.**

**11. Adjourn -**

Motion (Eisenhut/Connor) to adjourn. Carried (7-0).

Meeting adjourned at 8:27 pm.

Respectfully submitted By Recording Secretary,  
Deidre Bushey - Deputy Clerk