

Minutes of the Hartland Public Library
Board of Trustees
Regular meeting on Wednesday, September 18, 2024
Submitted by Lisa Feldner, Secretary

I. Call to Order was made at 5:02pm by President Lee Bromberger. Present were Trustees Lee Bromberger, Amy Reichert, Lisa Feldner, Lisa Kwiat, Tom Truttschel, and Library Director Andrew Kristensen. Robyn Ludtke, Linda Hallquist, and Elise Miller were absent.

II. Public Comment: Please be advised that the audio of this meeting will be recorded and available online through the Library's website. No public comment.

III. Consideration of Library Board Minutes of the August Meeting

Tom Truttschel motioned to approve the minutes of the August meeting. Lisa Kwiat seconded. The motion carried unanimously.

IV. Financial Affairs

a. Consideration of the August Bills

Amy Reichert motioned to approve the August Bills. Tom Truttschel seconded. The motion carried unanimously.

b. Status of the Budget

V. Director's Report

a. Statistics

b. Staff Updates, Buildings and Grounds, & Miscellaneous

- We will have hired 4 new circ clerks, a new shelver, and a new circulation supervisor by the end of October. Five of the new employees have started as of September 16, 2024. The last 'new' circ clerk will be starting in late October.
- At the end of day on Monday, September 16, Bambi Hughes, our Children's Librarian, submitted her two week's notice. Her last day is Monday, September 30th.
- Tentative starting date for the Library Roofing Project is Monday, October 7th.
- The version of the Library's 2025 budget with an internal promotion was presented to the Village Board on Wednesday, September 11, 2024, and it was very well received, so Andy thinks the board and he should start talking about a timeline on that subject.
- Andy worked with Jake Zuehl (representing Kiwanis), Sara Rennekamp, and Tom Jenson to present the Pumpkin Party in the Park proposal to the Village Board on Monday, September 9, 2024. The event is scheduled for Saturday, October 19th from 4-8pm. It will have many different activities (bounce house, eating contest, pumpkin float, movie, concessions, etc.). Sponsorship emails will be going out this week to local businesses. All proceeds from the event will go towards the Library's children's area remodel.

VI. Old Business

a. Discussion & Consideration of 2025 Budget

Amy Reichert motioned to formally pass the 2025 budget. Lisa Feldner seconded. The motion carried unanimously.

VII. New Business

a. Discussion and Consideration of Library Staff Attendance at 2024 WLA Conference

Lisa Feldner motioned to approve the Library Staff Attendance at 2024 WLA Conference. Amy Reichert seconded. The motion carried unanimously.

b. Discussion of Request for Reconsideration of Library Materials Policy

VIII. Announcements

- Reminder that the Bridges Library System Library Trustee Appreciation 2024 is Thursday, October 17, 2024 at the Brookfield Public Library.
- Library Trustees please try to attend all Board meetings as we approach the end of the year. Rescheduling these meetings gets difficult if we don't know far enough in advance.
- We are looking for volunteers for the Pumpkin Party in the Park on Saturday, October 19th from 4-8pm. Library Trustees please consider volunteering if available.

IX. Adjournment

A motion to adjourn was made at 5:41 pm by Tom Truttschel. It was seconded by Lisa Kwiat. The motion carried unanimously.

Next regular meeting is scheduled for October 10, 2024 at 5:00 pm