



## Village of Hartland

210 Cottonwood Avenue

Hartland WI 53029

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### VILLAGE BOARD AGENDA

MONDAY, JANUARY 13, 2025 ▪ 6:30 PM

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Pledge of Allegiance – Trustee Truttschel

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

1. Approval of Minutes
  - a. December 9, 2024
  - b. December 17, 2024
2. Items related to vouchers
  - a. Consideration of contractor's application for payment no. 5 in the amount of \$153,168.00 to Mid City Corporation relating to the STH 83 Water Main Rehabilitation project.
  - b. Consideration of vouchers for payment in the amount of \$ 1,085,412.42
3. Actions related to Licenses and Permits
  - a. Consideration of Special Event Application – Ice Age Habitat Restoration, January 24-25, 2025 with request to waive fees
  - b. Consideration of Special Event Application – Hometown Celebration, June 26-29, 2025; with request for music Thursday, June 26 until 11 pm.
  - c. Consideration of Hometown Celebration expenditures for 2025:
    - i. Not to exceed \$20,000 to Beer Capital due June 30, 2025.
    - ii. \$19,000 to Five Star Fireworks Co: \$4,095.93 due March 15, 2025, \$14,500 due July 29, 2025.
    - iii. \$16,383.72 to Area Rental: \$4,095.93 deposit, \$12,287.79 due May 23, 2025.
    - iv. \$9,000 to Bella Cain: \$1,000 deposit, \$8,000 due on June 28, 2025.
    - v. \$3,500 to Mt. Olive on June 27, 2025.
    - vi. \$3,105 to Port a John on June 26, 2025.
    - vii. \$1,508 to Home City Ice on June 4, 2025.
  - d. Consideration of bartender applications
    - i. Courtney Smith
    - ii. Shelli Dupras

Referred from Park Board January 6, 2025 Meeting

4. Discussion and consideration for an update to the Special Event Permit Application

5. Discussion and consideration of budgeted electrical contract for Nixon Parks new scoreboard and the flagpole light.

Other Items for Consideration

6. Consideration of First Reading of Bill for an Ordinance No. 01/13/2025 “An Ordinance Amending Article VII. of the Village of Hartland Code of Ordinances Regulating Mobile Food Vendors”.
7. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Manager or other Village Staff members.
8. Adjournment.

Ryan Bailey, Village Manager

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Sandee Policello, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible. To participate via Zoom in the Village of Hartland Board meeting, please dial 1 (312) 626-6799. The meeting ID is: 875 9754 9962 Passcode: 720924  
Or participate online: <https://us02web.zoom.us/j/87597549962?pwd=2Acq4d2HiFJa6RXNShINLIUntjD6oi.1>

**VILLAGE OF HARTLAND  
VILLAGE BOARD MINUTES  
MONDAY, DECEMBER 9, 2024 · 6:30 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

President Pfannerstill called the meeting to order at 6:32 pm.

Present: President Pfannerstill, Trustees de Boer, Truttschel, Pfeiffer, Wallschlager, Conner, Hallquist

Others Present: Village Manager Bailey, Clerk Policello, Police Lt. DeBarge, Fire Chief Jambretz, Recreation Director Rennekamp, Interim DPW Director Jenson, Leo Jungbluth, Library Director Kristensen, Kajil Sharp-Fire Department, Dave Arnott-Ruekert & Mielke

President Pfannerstill read the Village's Proclamation in recognition of Rosario J. Collura's 24 years of service to the Village of Hartland.

Recognition of Hartland Fire Department personnel for their professionalism, talent and actions at the Parquelynn Apartment fire in Delafield on September 12, 2024: Lt. Nick Shimel, FF/EMT Eric Roos and FF/EMT Jake Scaff, all were present.

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

Darcy Sobczak, 223 Meadow Lane. Jake Zuehl has contacted her regarding a tween hangout night and she thinks it is a good idea. Regarding the fraud claim on tonight's agenda, she asked that taxpayers not be responsible for it.

Benjamin Sobczek 223 Meadow Lane. He emailed members of Board regarding the fraud claim on tonight's agenda and thinks that residents shouldn't be responsible. He lives a block from St. Charles right off the freeway by Hwy 16 and said that people go thru the stop sign. This was a problem in the past that had gotten better but it is getting worse again. He requested that public safety be there Sunday nights or other high traffic times. There is a 4-way stop. President Pfannerstill said we could reach out to the church also.

1. Approval of Minutes for November 25, 2024

Motion (Conner/Wallschlager) to approve the Minutes for November 25, 2024. All were in favor, **motion carried**; Pfannerstill abstained.

2. Consideration of claim by Trustee Ann Wallschlager for reimbursement of \$1,200 for personal funds lost to fraud
- a. Discussion of additional cyber training for Village Board members

Trustee Wallschlager read a statement that indicated after she discussed the situation with President Pfannerstill, she was directed to place the issue on the agenda for consideration. She has decided to no longer ask for Village assistance. On December 6<sup>th</sup> she requested in writing and by telephone to have this item removed for consideration. President Pfannerstill wanted this on the

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agenda so that we can address it so that it doesn't happen again. He is proposing that between the spring election and when board members take office, that cyber training is given as a group annually. Right now the training is sent monthly via email to board members and participation is voluntary.

Village Manager Ryan Bailey has spoken with Ontech, our third party IT support provider. Now staff receive emails monthly for cyber training. This would be treated the same as the sexual harassment training and there would be a signed acknowledgement confirming participation. Trustees Conner and Pfeiffer spoke in favor of the training. Trustee de Boer said she has taken all of the emailed trainings that she has received; she said you don't get a confirmation for completion and she recommended that be looked at so the participant and the Village receives that information. President Pfannerstill asked for a motion to put a policy together that staff or the Village Manager will organize training with Ontech annually after the spring election and before the start of the new term; it will be put on an agenda and done in the board room; there would be time for discussion and questions answered.

Motion (Pfeiffer/Truttschel) to establish a policy for cyber security training after the April elections annually for the entire Board in the board room during meeting time. All were in favor, **motion carried.**

3. Items related to vouchers

- a. Consideration of contractor's application for payment no. 5 in the amount of \$18,420.50 and payment no. 6 in the amount of \$4,576.43 to Pieper Electric, Inc. to close out the Arlene Drive Lift Station Upgrades

Interim DPW Director Jensen said Peiper has done a lot of work; they completed a punch list of items that have been inspected; staff recommends payment.

Motion (Truttschel/Conner) to approve payment no. 5 in the amount of \$18,420.50 and payment no. 6 in the amount of \$4,576.43 to Pieper Electric, Inc. to close out the Arlene Drive Lift Station Upgrades. All were in favor, **motion carried.**

- b. Consideration of Langer invoice for library roof installation in the amount of \$98,182.01

Library Director Kristensen said at the May 13<sup>th</sup> meeting there was a formal vote that as soon as we got the invoice from Langer, we would bring it back to the Board as it was going to be a 6 figure payment. The invoice received is in the amount of \$98,182.01, almost \$12,000 under budget.

Motion (Pfeiffer/Hallquist) to approve payment to Langer in the amount of \$98,182.01. All were in favor, **motion carried.**

- c. Consideration of vouchers for payment in the amount of \$ 725,810.79

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Motion (Wallschlager/Conner) to pay vouchers in the amount of \$725,810.79. All were in favor, **motion carried.**

4. Actions related to Licenses and Permits
  - a. Consideration of Special Event Application Special Event Application – Kiwanis Thursday Night Ice Games, with request to waive application and rental fees

Recreation Director Rennekamp said this new event will replace the winter play day that was done in the past. Jim Munzenberger, Kiwanis Club said they would like to try something new. The winter play day has run into some inclement weather in the past. This will be 9 Thursdays from 6 – 8 pm; they will use the warming shed and a portion of the ice rink. They will have hot chocolate and organized games. There will be no fee to the public. Kiwanis is requesting that fees be waived. Trustee Conner supports this application. Trustee Pfeiffer asked if there is additional staffing needed. Rennekamp said Kiwanis will be staffing the event for games.

Motion (Hallquist/de Boer) to approve the Special Event Application for Kiwanis Thursday Night Ice Games, with waiving of application and rental fees. All were in favor, **motion carried.**

- b. Consideration of Special Event Application - Moonlight Hike by Village of Hartland and Ice Age Trail Alliance January 11, 2025 in Nixon Park with fees waived

Recreation Director Rennekamp said the hikes are well attended, over 170 people have attended in the past. It is less than 60 days prior to the event, but this is a repeat event. Park Board Chair/Trustee Hallquist is supportive of moving this application forward. Village departments have approved the event.

Motion (Conner/Wallschlager) to approve the Special Event Application for Moonlight Hike by the Village of Hartland and Ice Age Trail Alliance for January 11, 2025 in Nixon Park with fees waived. All were in favor, **motion carried.**

- c. Consideration of “Class B” Combination Beer/Liquor License – Duke’s Bar & Grill LLC d/b/a Duke’s Bar & Grill, 300 Cottonwood Avenue

- i. **Public Hearing** to receive comments on the alcohol license application  
President Pfannerstill opened the public meeting at 6:58 PM

Darcy Sobczak, 223 Meadow Lane - she likes the location for a restaurant and is sad Endter’s is leaving but happy for their retirement.

Trustee Hallquist read a statement thanking the Endter’s for their generosity to the Village.

Trustee Truttschel thanked the Endter’s; he has used it as a head coach meeting location.

President Pfannerstill thanked Pat and Jackie Endter; they are both a class act. There were a lot of firsts for him at Endter’s from finding love to being there on election

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night and finding out that he was going to become the Village President to meeting other people that have turned into lifelong friendships.  
President Pfannerstill closed the public meeting at 7:02 PM.

- ii. Consideration of action related to issuance of a “Class B” Combination Beer/Liquor License for Duke’s Bar & Grill, LLC d/b/a Duke’s Bar & Grill

Cami and Ralph (Duke) Moska said they are excited to take over with Pat’s help; they hope to fill his shoes. The Board welcomed them.

Motion (Pfeiffer/Hallquist) to approve the liquor license for Duke’s Bar & Grill. All were in favor, **motion carried.**

- b. Consideration of operator’s (bartender) license for Roberta M. Comeau

Motion (Hallquist/Conner) to approve bartender license for Roberta Comeau. All were in favor, **motion carried.**

Recess at 7:07 pm. Return to open session at 7:10 pm.

Items Referred from the December 2, 2024 Park Board Meeting:

5. Request to purchase budgeted golf cart for the sum of \$13,959

Interim Public Works Director Jensen said this was approved with the budget; they are requesting to order the golf cart. Trustee Wallschlager asked what amount was budgeted; Village Manager Bailey said \$14,000 was budgeted.

Motion (Pfeiffer/Truttschel) to approve the purchase of a budgeted golf cart for the sum of \$13,959. All were in favor, **motion carried.**

6. Discussion and consideration of the implementation of the Civic Rec software for field reservations and an update to the policy for facility reservations

Recreation Director Rennekamp said the implementation of the CivicRec software has been in phases. In 2025 they have expanded to include field reservations in the program. User groups were invited to the December Park Board meeting to introduce it. User groups will complete packets that include all of the documents that they need. Dee Dee will still be entering the schedules upfront on a first come/first served basis and user groups will then have access. This was approved by the Park Board last week.

Motion (Conner/de Boer) to approve implementation of the CivicRec software for field reservations and an update to the policy for facility reservations. All were in favor, **motion carried.**

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7. Discussion and consideration of park court rental fees for 2025

Recreation Director Rennekamp said staff reviewed all the user rates. She said all fees will be staying the same with the exception of the tennis and pickleball courts at Nixon and Pembroke. They are requesting to raise those fees from \$20 to \$30 plus tax for 2 hours. Trustee Hallquist asked if Nixon is used more; Rennekamp confirmed that it is. Courts are open to the public on a first come first served basis; you can reserve the courts if you want to guarantee use. Reservation schedules are posted at both locations.

Motion (Truttschel/Pfeiffer) to approve the recommended adjustments to park court rental fees for 2025. All were in favor, **motion carried.**

Trustee Conner asked if the rates are comparable to other area courts. Rennekamp confirmed that they are. Cory Bahr, the newly promoted leadman in DPW, will be the contact for the courts.

Other Items for Consideration

8. Discussion and consideration of Resolution 12-09-24 Approving the Sewer Average Consumption Amount Effective First Quarter 2025

Village Manager Bailey said we currently calculate sewer average using the 4<sup>th</sup> and 1<sup>st</sup> quarter water use; we have had warmer 4<sup>th</sup> quarters when people are watering, which would affect water usage. Nobody should be watering January – March, so this should be more equitable.

Motion (Conner/Hallquist) to approve Resolution 12-09-24 Approving the Sewer Average Consumption Amount Effective First Quarter 2025. All were in favor, **motion carried.**

9. Discussion and consideration of Resolution 12-09-24-A, Approving the 2025 Municipal Court Budget with Lake Country Municipal Court

Lt. DeBarge said the revised resolution that was emailed on Friday reflects the correct figures. Motion (Truttschel/Wallschlager) to approve Resolution 12-09-24-A, Approving the 2025 Municipal Court Budget with Lake Country Municipal Court. All were in favor, **motion carried.**

10. Discussion and consideration to contract Ruckert & Mielke to complete a DNR required Water Supply Area Plan in an amount not to exceed \$49,000

Interim DPW Director Jenson explained what a water supply area plan is. The study is required to comply with DNR rules; it is required for communities that serve more than 10,000 residents with its water supply. This is for the initial report that will need to be updated every 5 years. Dave Arnott from Ruckert & Mielke appeared.

Motion (Pfeiffer/Hallquist) to approve the contract with Ruckert & Mielke to complete a DNR required Water Supply Area Plan in an amount not to exceed \$49,000. All were in favor, **motion carried.**

11. Discussion and consideration for renewal of Hydro Corp. Inc. for cross connection and backflow prevention inspections for 2025.

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Interim DPW Director Jenson said the Village is required by the DNR to inspect and comply with the state code for cross connection and backflow prevention. The Village has traditionally hired Hydro Corp. for all of our commercial properties throughout the Village. The price per inspection under this new contract would average \$161 per inspection. DPW recommends hiring Hydro Corp. at a cost of \$14,076. Chemical companies are higher risk; if they lose pressure in their water lines and there is not a backflow prevention, there would be a risk of chemicals in our distribution system.

Motion (Pfeiffer/Truttschel) to approve renewal of Hydro Corp. Inc. for cross connection and backflow prevention inspections for 2025. All were in favor, **motion carried.**

12. Request to purchase budget approved body and chassis for water truck 2 for the sum of \$109,540

Interim DPW Director Jenson amended the requested amount to \$111,574. This was approved in the budget at \$120,000. The equipment has a wait time of 10 – 14 weeks; the truck could be here in January. This is a replacement for our 2011 white truck.

Motion (Truttschel/Hallquist) to approve the body and chassis for water truck 2 for the sum of \$111,574. All were in favor, **motion carried.**

13. Items related to Kwik Trip

- a. Acceptance of Public Infrastructure in W. Capitol Drive contingent on receipt of Lien Waivers
- b. Reduction in Letter of Credit for Kwik Trip

Village Manager Bailey said projects that include roads, water, sanitary sewer, are accepted by the Village and we take it over. The new road and utilities have been inspected by Ruckert & Mielke. We make sure we get all the lean waivers to confirm they have paid all of their contractors. The Kwik Trip PUD states that the Letter of Credit will be open for 2 years, so we are requesting a decrease in the amount to reflect the completed work.

Motion (Pfeiffer/Hallquist) to approve the acceptance of public infrastructure in W. Capitol Drive contingent on receipt of lien waivers. All were in favor, **motion carried.**

Motion (Conner/Truttschel) to reduce the Letter of Credit for Kwik Trip. All were in favor, **motion carried.**

14. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Manager or other Village Staff members.

Mr. Jungbluth said it was a good weekend for Hartland with the tree lighting; he also enjoys the Holiday Train. Recreation Director Rennekamp said there was good weather and turnout for Hartland Lights with activities in the library and carriage rides. She thanked Andy Kristensen, Emily Doty and Heather Costa for their work running the event on Friday. The Holiday Train was

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a good event with good weather; she thanked Craig Eisenhut at Gristmill for letting them use his parking lot and electricity for the food vendors; she thanked Kiwanis and Epic Mortgage for the money they raised for the food pantries. The ice rink is up at Nixon and will be open weather dependent. The Winter/Spring guide is in homes now and registration starts tomorrow.

Interim DPW Director Jensen said all departments worked together for Hartland Lights and the Holiday Train, which were great events. He said DPW completed fecon/forestry mowing at the Cottonwood wayside. The Ice Age Trail is starting the bridge repair this week.

Chief Jambretz said they have had 4 internal applicants apply for the full-time positions; the last interview is tomorrow with the Police and Fire Commission; 3 will be selected to complete physicals, drug screens and psych evaluations.

Police Lt. DeBarge said police department staff interviewed 7 candidates last week; 5 will be sent to be interviewed by the Police and Fire Commission tomorrow. Mackenzie Weber started this week as their part-time administrative assistant. Ross Collura will retire December 13<sup>th</sup>; there will be a retirement luncheon at noon this Friday. The new tasers have been received and training has started.

Trustee Hallquist said he has heard good things about the drone show Friday night as part of the Hartland Lights. Trustee Conner agreed that it was a great weekend; there was a Grinch scavenger hunt on Saturday, which had a good turnout for its first year.

Trustee Truttschel said Friday was great for Hartland Lights; he was out of town for the Holiday Train. Trustee Pfeiffer said the Friday night Hartland Lights event was a good event; his daughter rode the train and had a great time.

Village Manager Bailey thanked all departments for their work on the events.

President Pfannerstill said the drone show was a big hit. The Holiday Train was late but was great. He congratulated Lt. DeBarge on his promotion to Deputy Chief. He wished everyone a Merry Christmas and a Happy New Year. This will be the last meeting of the year.

15. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the Village Manager performance evaluation.

Motion (Pfeiffer/Truttschel) to go into closed session pursuant to State Statutes §19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the Village Manager performance evaluation. Roll Call vote was taken; all were in favor, **motion carried.**

The Board convened in closed session at 7:54 pm.

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16. Reconvene in open session to take any action, if necessary, with respect to the preceding closed session.

Motion (Truttschel/Pfeiffer) to reconvene in open session. All were in favor, **motion carried.**

The Board reconvened in open session at 8:31 pm.

Motion (Pfeiffer/Conner) to proceed with a 2.5% increase for Village Manager Bailey taking his new salary to \$153,717.20.

17. Adjournment

Motion (Pfeiffer/Conner) to adjourn the meeting. All were in favor, **motion carried.**

Respectfully submitted,

Sandee Policello  
Village Clerk

**VILLAGE OF HARTLAND  
VILLAGE BOARD MINUTES  
MONDAY, DECEMBER 17, 2024 · 6:05 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

President Pfannerstill called the meeting to order at 6:17 pm.

Present: President Pfannerstill, Trustees de Boer, Truttschel, Pfeiffer, Wallschlager, Conner, Hallquist

Others Present: Village Manager Bailey, Clerk Policello, Police Chief Misko, Police Lt. DeBarge, Fire Chief Jambretz, Kajil Sharp, Recreation Director Rennekamp, Julie Konen, Devin Flanigan-Keller, Greg Straub-Keller

1. Building needs study presentation and discussion with Keller, Inc.

Davin Flanigan and Greg Straub presented conceptual site and building plans for a village hall/recreation building and a police and fire public safety building.

Devin Flanigan said the next step is to create a budget for the projects and to put more detail in the building plans. By consensus the Board is in favor of moving forward with the process. President Pfannerstill would like a not to exceed cost of \$29.9 million.

Flanigan said the ideal time to put a project out to bid is November through January. He anticipates plans by March for community open houses March through June and Board consideration in July. With the bidding done in fall 2025, construction could start in 2026.

2. Possible action on previous item  
There was no formal action taken

3. Adjournment  
Motion (Truttschel/Conner) to adjourn the meeting. All were in favor, **motion carried.**  
Meeting adjourned at 8:06 pm.

Respectfully submitted,

Sandee Policello  
Village Clerk

## Contractor's Application for Payment No. 5

	Application Date: 12/12/2024	Application Period: 11/16/2024-12/12/2024
To (Owner): Village of Hartland	From (Contractor): Mid City Corporation	Via (Engineer): Ruekert & Mielke, Inc.
Contact: Tom Jenson	Contact: Thomas Zoulek	Contact: Peter W. Gesch, P.E.
Project: STH 83 Water Main Rehabilitation	Address: 12930 W. Custer Avenue Butler, WI 53007	Address: W233 N2080 Ridgeview Parkway Waukesha, WI 53188
Owner's Contract No.:	Contractor's Project No.: 2470-1086	Engineer's Project No.: 09-10089.200

### Change Order Summary

Approved Change Orders		
Number	Additions	Deductions (Enter as Positive Number)
TOTALS		
<b>NET CHANGE BY CHANGE ORDERS</b>		

1. ORIGINAL CONTRACT PRICE .....	\$ <u>2,313,825.00</u>
2. Net change by Change Orders .....	\$ -
3. CURRENT CONTRACT PRICE (Line 1 + Line 2) .....	\$ <u>2,313,825.00</u>
4. TOTAL COMPLETED TO DATE (Column L Total on Progress Estimates) .....	\$ <u>2,364,155.50</u>
5. RETAINAGE:	
a. 5% X <u>\$1,156,912.50</u> Work Completed ....	\$ <u>57,845.63</u>
6. RETAINAGE REDUCTION TO DATE (Enter as Positive Number) ..	\$
7. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5a. + Line 6) .....	\$ <u>2,306,309.87</u>
8. LESS PREVIOUS PAYMENTS (Line 7 from Prior Application) .....	\$ <u>2,153,141.87</u>
9. AMOUNT DUE THIS APPLICATION .....	\$ <u>153,168.00</u>

**Contractor's Certification**

The undersigned Contractor certifies that to the best of its knowledge:

(1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;

(2) title to all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner per Article 15 of the General Conditions; and

(3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:	Date: 12/12/2024
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Payment of:	\$ <u>153,168.00</u>
	(Line 9 or other - attach explanation of the other amount)
Recommended by:	<u>1/6/2025</u>
	Peter W. Gesch (Engineer) (Date)
Payment of:	\$ _____
	(Line 9 or other - attach explanation of the other amount)
Approved by:	_____ (Date)
	(Owner)

Progress Estimate - Unit Price Work

Contractor's Application for Payment No.

5

For (Project): STH 83 Water Main Rehabilitation							Application Date: 12/12/2024					
Application Period: 11/16/2024-12/12/2024							Owner's Contract No.: Engineer's Project No.: 09-10089.200					
A	B	C	D	E	F	G	H	I	J	K	L	
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Work Completed Previously		Work Completed This Period		Total Work Completed to Date		
						Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	
1	Mobilization	L.S.	1	\$100,000.00	\$ 100,000.00	0.90	\$ 90,000.00	0.10	\$ 10,000.00	1.00	\$ 100,000.00	
2	Traffic control	L.S.	1	\$25,000.00	\$ 25,000.00	0.95	\$ 23,750.00	0.05	\$ 1,250.00	1.00	\$ 25,000.00	
3	Dewatering	L.S.	1	\$400,000.00	\$ 400,000.00	0.95	\$ 380,000.00	0.05	\$ 20,000.00	1.00	\$ 400,000.00	
4	Swamp Mat Access Roads and Construction Entrances	L.S.	1	\$235,000.00	\$ 235,000.00	0.95	\$ 223,250.00	0.05	\$ 11,750.00	1.00	\$ 235,000.00	
5	Silt Fence	L.F.	900	\$3.00	\$ 2,700.00	1,045.00	\$ 3,135.00		\$ -	1,045.00	\$ 3,135.00	
6	Water Main Lining Access Pit	EA.	6	\$127,500.00	\$ 765,000.00	5.50	\$ 701,250.00	0.50	\$ 63,750.00	6.00	\$ 765,000.00	
7	Remove Valve Manhole	EA.	4	\$3,500.00	\$ 14,000.00	4.00	\$ 14,000.00		\$ -	4.00	\$ 14,000.00	
8	Remove Hydrant	EA.	2	\$1,500.00	\$ 3,000.00	2.00	\$ 3,000.00		\$ -	2.00	\$ 3,000.00	
9	12-Inch CIPP Water Main Lining	L.F.	1,976	\$275.00	\$ 543,400.00	1,947.10	\$ 535,452.50		\$ -	1,947.10	\$ 535,452.50	
10	12-Inch Water Main Valve in Valve Manhole	EA.	1	\$15,000.00	\$ 15,000.00	1.00	\$ 15,000.00		\$ -	1.00	\$ 15,000.00	
11	12-Inch Water Main Valve	EA.	3	\$5,500.00	\$ 16,500.00	3.00	\$ 16,500.00		\$ -	3.00	\$ 16,500.00	
12	Hydrant Assembly & Valve	EA.	1	\$14,500.00	\$ 14,500.00	1.00	\$ 14,500.00		\$ -	1.00	\$ 14,500.00	
13	6-Inch Ductile Iron Hydrant Lead	L.F.	10.5	\$250.00	\$ 2,625.00	6.00	\$ 1,500.00		\$ -	6.00	\$ 1,500.00	
14	12-Inch Ductile Iron Water Main, Spoil Backfill	L.F.	89	\$1,000.00	\$ 89,000.00	119.00	\$ 119,000.00		\$ -	119.00	\$ 119,000.00	
15	1" Tap, Saddle & Corporation Valve	EA.	1	\$3,500.00	\$ 3,500.00	1.00	\$ 3,500.00		\$ -	1.00	\$ 3,500.00	
16	1" Curb Valve & Valve Box	EA.	1	\$1,000.00	\$ 1,000.00	1.00	\$ 1,000.00		\$ -	1.00	\$ 1,000.00	
17	1" Copper Water Service - Spoil Backfill	L.F.	6	\$250.00	\$ 1,500.00	20.00	\$ 5,000.00		\$ -	20.00	\$ 5,000.00	
18	2" Tap, Saddle & Corporation Valve	EA.	1	\$4,500.00	\$ 4,500.00	1.00	\$ 4,500.00		\$ -	1.00	\$ 4,500.00	
19	2" Curb Valve & Valve Box	EA.	1	\$1,500.00	\$ 1,500.00	1.00	\$ 1,500.00		\$ -	1.00	\$ 1,500.00	
20	2" Copper Water Service - Spoil Backfill	L.F.	8	\$300.00	\$ 2,400.00	18.00	\$ 5,400.00		\$ -	18.00	\$ 5,400.00	
21	Temporary Water Services	L.S.	1	\$17,500.00	\$ 17,500.00	0.90	\$ 15,750.00	0.10	\$ 1,750.00	1.00	\$ 17,500.00	
22	Wetland Restoration (Topsoil, Native Seed & Coconut Fiber Erosion Control)	S.Y.	1,100	\$10.00	\$ 11,000.00		\$ -	882.00	\$ 8,820.00	882.00	\$ 8,820.00	
23	Restoration (Topsoil, Seed & Erosion Mat)	S.Y.	1,400	\$8.00	\$ 11,200.00		\$ -	4,481.00	\$ 35,848.00	4,481.00	\$ 35,848.00	
24	Pre-/Post-Construction Sewer Cleaning and Televising	L.S.	1	\$34,000.00	\$ 34,000.00	1.00	\$ 34,000.00		\$ -	1.00	\$ 34,000.00	
<b>TOTAL BID ITEMS 1-85</b>						\$ 2,313,825.00	\$ 2,210,987.50	\$ 153,168.00	\$ 2,364,155.50			
<b>ADDITIONAL ITEMS</b>												
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL ADDITIONAL ITEMS</b>						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL ALL ITEMS</b>						\$ 2,313,825.00	\$ 2,210,987.50	\$ 153,168.00	\$ 2,364,155.50			

To: Village President & Board of Trustees  
From: Tonia Smith, Fiscal Clerk  
Date: January 8, 2025  
RE: Voucher List

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Attached is the voucher list for the  
January 13, 2025 Village Board Meeting

January 13, 2025 Checks (2025 Expenses)	\$ 139,798.40
January 13, 2025 Checks (2024 Expenses)	\$ 379,906.28
December 30, 2024 Checks:	\$ 338,247.99
December Manual Checks:	<u>\$ 24,745.87</u>
Subtotal of Checks:	\$ 882,698.54
December Wires	<u>\$ 179,577.33</u>
December Credit Credit Cards	<u>\$ 23,136.55</u>
Total Amount of all Checks, Wires, and Credit Cards	<u><u>\$ 1,085,412.42</u></u>

**VILLAGE OF HARTLAND**  
**VOUCHER LIST - JANUARY 13, 2025 (2025 EXPENSES)**

Account Descr	Search Name	Comments	Amount
G 101-34155 POLICE DONATIONS/EQUIPMENT	ADORAMA	DRONE AND ACCESSORIES	\$312.55
G 101-34155 POLICE DONATIONS/EQUIPMENT	ADORAMA	DRONE AND ACCESSORIES	\$196.65
G 101-34155 POLICE DONATIONS/EQUIPMENT	ADORAMA	DRONE AND ACCESSORIES	\$3,892.20
G 101-34155 POLICE DONATIONS/EQUIPMENT	ADORAMA	DRONE AND ACCESSORIES	\$9,198.40
G 620-14200 CUSTOMER ACCOUNTS RECEIVABLE	BAKKUM, ERIC	REFUND OF DUPLICATE PAYMENT PSN ERROR	\$169.91
G 620-14200 CUSTOMER ACCOUNTS RECEIVABLE	BESTE, ADDISON	REFUND OF DUPLICATE PAYMENT PSN ERROR	\$265.26
G 620-14200 CUSTOMER ACCOUNTS RECEIVABLE	CARLSON, MEGAN	REFUND OF DUPLICATE PAYMENT PSN ERROR	\$169.99
G 620-14200 CUSTOMER ACCOUNTS RECEIVABLE	GALVAN, ALEJANDRO	REFUND OF DUPLICATE PAYMENT PSN ERROR	\$291.07
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	DUES	\$476.00
G 101-23000 SPECIAL DEPOSITS	KEN BECKER & SONS INC	1603 WHISTLING HILL CIRCLE DEPOSIT REFUND	\$2,000.00
G 101-23000 SPECIAL DEPOSITS	OASIS SKIN & COSMETIC TATTOOS	138 NORTH AVE SUITE 8 OCC DEPOSIT REFUND	\$500.00
G 101-12110 PROPERTY TAX REFUNDS	PEDERSEN, JOAN	0427119 2024 PROPERTY TAX OVERPAYMENT	\$2,626.46
G 620-14200 CUSTOMER ACCOUNTS RECEIVABLE	PIERRET, TIMOTHY	REFUND OF DUPLICATE PAYMENT PSN ERROR	\$477.76
G 620-14200 CUSTOMER ACCOUNTS RECEIVABLE	PLANTIKO, NICOLAS	REFUND OF DUPLICATE PAYMENT PSN ERROR	\$320.87
G 101-12110 PROPERTY TAX REFUNDS	SILVERS, WILLIAM & JANYNE	0427159 2024 PROPERTY TAX OVERPAYMENT REFUND	\$20.00
			\$20,917.12
<b>AMBULANCE</b>			
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	LEXIPOL LLC	EMS PLATFORM	\$3,584.28
AMBULANCE			\$3,584.28
<b>CORPORATE RESERVE EXPENSES</b>			
E 402-59900-850 PARKS EXPENSE	PREMIER GOLF & UTILITY VEHICLES	GOLF CART	\$13,959.00
CORPORATE RESERVE EXPENSES			\$13,959.00
<b>ECONOMIC DEVELOPMENT</b>			
E 804-56700-724 WEB SITE HOSTING & MAINT	CYBERLYNK	WEBSITE HOSTING	\$39.98
E 804-56700-752 RENT	ZEUTZIUS, CARL	RENT FOR BID	\$6,000.00
ECONOMIC DEVELOPMENT			\$6,039.98
<b>FINANCIAL ADMINISTRATION</b>			
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ALLONE HEALTH	2025 EAP	\$3,750.00
E 101-51500-500 PROPERTY ASSESSMENT	CATALIS TAX & CAMA INC	ASSESSMENT SERVICES	\$4,587.50
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	JAN HRA FEES	\$297.80
FINANCIAL ADMINISTRATION			\$8,635.30
<b>FIRE PROTECTION</b>			
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	LEXIPOL LLC	FIRE PROTOCOLS AND SOP/SOG	\$5,060.54
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER	TRUNKED RADIO COSTS	\$3,142.06
FIRE PROTECTION			\$8,202.60

Account Descr	Search Name	Comments	Amount
GENERAL ADMINISTRATION			
E 101-51400-395 COMMUNITY RELATIONS	ASCAP	MUSIC SERICES	\$445.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	CTACCESS INC	LSAP RENEWAL	\$3,120.08
E 101-51400-395 COMMUNITY RELATIONS	HUMANE ANIMAL WELFARE SOCIETY	2025 IMPOUNDING SERVICES	\$2,855.16
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER	TRUNKED RADIO COSTS	\$269.32
GENERAL ADMINISTRATION			\$6,689.56
HARTBROOK PARK PLAYGROUND EQPT			
E 401-76195-285 CONSTRUCTION COSTS	BOLAND RECREATION	DEPOSIT ON HARTBROOK PLAYGROUND EQUIPMENT	\$24,487.00
HARTBROOK PARK PLAYGROUND EQPT			\$24,487.00
LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ADVANTAGE POLICE SUPPLY	BALLISTIC CARRIERS	\$2,629.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY POLICE CHIEFS	2025 WCPCA MEMBERSHIP FEE	\$100.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER	TRUNKED RADIO COSTS	\$2,513.64
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	WTSOA	CONFERENCE REGISTRATION (2)	\$500.00
LAW ENFORCEMENT			\$5,742.64
LIBRARY			
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER	TRUNKED RADIO COSTS	\$89.77
LIBRARY			\$89.77
LIBRARY SPEC EXPENSE			
E 205-59100-305 EXPENSES-OTHER	BUTLER, NICKOLAS	AN EVENING WITH NICKOLAS BUTLER	\$1,000.00
LIBRARY SPEC EXPENSE			\$1,000.00
MUNICIPAL BUILDING			
E 101-51600-255 BLDGS/GROUNDS	TERMINIX	PEST CONTROL	\$79.90
MUNICIPAL BUILDING			\$79.90
PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PORT-A-JOHN	TEMPORARY BATHROOMS	\$116.00
PARKS			\$116.00
PUBLIC WORKS			
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GIS CORE SERVICE	\$7,243.33
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER	TRUNKED RADIO COSTS	\$1,885.22
PUBLIC WORKS			\$9,128.55
RECREATION PROGRAMS/EVENTS			
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	CIVIC PLUS	CIVCREC FEES	\$8,375.50
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER	TRUNKED RADIO COSTS	\$89.77
RECREATION PROGRAMS/EVENTS			\$8,465.27

Account Descr	Search Name	Comments	Amount
SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	JAN HRA FEES	\$45.81
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GIS CORE SERVICE	\$7,243.33
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER	TRUNKED RADIO COSTS	\$359.09
SEWER SERVICE			<u>\$7,648.23</u>
TRUSTEES			
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	LEAGUE OF WI MUNICIPALITIES	MEMBERSHIP RENEWAL	\$6,847.37
TRUSTEES			<u>\$6,847.37</u>
WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	JAN HRA FEES	\$114.54
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	GIS CORE SERVICE	\$7,243.34
E 620-53700-923 OUTSIDE SERVICES	WAUKESHA CTY TREASURER	TRUNKED RADIO COSTS	\$807.95
WATER UTILITY			<u>\$8,165.83</u>
			<u>\$139,798.40</u>

**VILLAGE OF HARTLAND**  
**VOUCHER LIST - JANUARY 13, 2025 (2024 EXPENSES)**

Account Descr	Search Name	Comments	Amount
G 101-12110 PROPERTY TAX REFUNDS	GRUNEWALD, ERIC AND HEIDI	0430090 2024 PROPERTY TAX OVERPAYMENT REFUND	\$1,442.52
G 101-12110 PROPERTY TAX REFUNDS	KOWALSKI, PETER AND KELLY	0427061 2024 PROPERTY TAX OVERPAYMENT REFUND	\$357.85
G 101-12110 PROPERTY TAX REFUNDS	QUINETTE, JULIA MARY	0726044 2024 PROPERTY TAX OVERPAYMENT REFUND	\$462.05
G 101-12110 PROPERTY TAX REFUNDS	SWEARINGTON, KENNETH	0428010 2024 PROPERTY TAX OVERPAYMENT REFUND	\$3,153.82
G 101-23000 SPECIAL DEPOSITS	WESTPHAL & COMPANY	140 NORTH AVE/ RIGHT OF WAY DEPOSIT REFUND	\$2,000.00
			<u>\$7,416.24</u>
<b>AMBULANCE</b>			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BOUND TREE MEDICAL	VARIOUS MEDICAL SUPPLIES	\$279.99
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	MEDICAL SERVICES	\$850.00
			<u>\$1,129.99</u>
<b>AMBULANCE</b>			
<b>CORPORATE RESERVE EXPENSES</b>			
E 402-59900-820 POLICE DEPT EXPENSE	AXON ENTERPRISE INC	TASER BUNDLE	\$17,547.84
			<u>\$17,547.84</u>
<b>ECONOMIC DEVELOPMENT</b>			
E 804-56700-732 GENERAL OPERATION OVERSIGHT	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$12.50
			<u>\$12.50</u>
<b>ECONOMIC DEVELOPMENT</b>			
<b>ENVIRONMENTAL SERVICES</b>			
E 101-53635-480 ECOS PLANNING	KM TREE SERVICE LLC	FORESTY, MOWING COTTONWOOD WAYSIDE AND CUL	\$2,319.04
			<u>\$2,319.04</u>
<b>ENVIRONMENTAL SERVICES</b>			
<b>FINANCIAL ADMINISTRATION</b>			
E 101-51500-530 TAX BILLING/TAX ROLL	AB DATA	TAX MAILINGS	\$1,608.33
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$253.41
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$58.85
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$49.14
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENICATION	\$18.00
			<u>\$1,987.73</u>
<b>FINANCIAL ADMINISTRATION</b>			
<b>FIRE PROTECTION</b>			
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	DISH WAND/ REFILL	\$10.18
E 101-52200-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	CMD 50 50 HD EXT	\$57.56
E 101-52200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	\$130.81
E 101-52200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	\$255.58
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$162.50
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$163.85
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENICATION	\$42.00

Account Descr	Search Name	Comments	Amount
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	MEDICAL SERVICES	\$850.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	STAPLES	LAMINATING POUCHES/ BLACK BROTHER/ COPYPLUS	\$222.38
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	STAPLES	REFUND OF TAXES PAID	-\$4.23
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	STAPLES	RETURN LAMINATING POUCHES	-\$127.12
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	RECORD CHECKS	\$7.00
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	RECORD CHECKS	\$56.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	XEROX CORPORATION	COPIER SERVICES	\$216.75
FIRE PROTECTION			<u>\$2,043.26</u>
GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	PUBLIC NOTICES	\$87.76
E 101-51400-395 COMMUNITY RELATIONS	LINCOLN CONTRACTORS	LIGHT TOWERS FOR HOLIDAY TRAIN	\$632.20
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$54.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$32.78
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$18.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	RECORD CHECKS	\$105.00
GENERAL ADMINISTRATION			<u>\$929.74</u>
INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$12.50
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$0.00
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$6.00
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WI BUILDING INSPECTIONS	DEC PERIMTS	\$50,111.15
INSPECTION			<u>\$50,129.65</u>
LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALLS	PANT	\$138.40
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALLS	CARGO PANT	\$111.76
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALLS	COLLAR BRASS	\$105.99
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALLS	VARIOUS SHIRTS	\$260.78
E 101-52100-360 VEHICLE MAINT/EXPENSE	MENARDS- PEWAUKEE	HARDWARE/ PARTICLE BOARD	\$233.68
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$144.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$450.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$294.92
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$283.00
E 101-52100-360 VEHICLE MAINT/EXPENSE	VAN HORN FORD	SQ#2 INSTALL AGM BATTERY	\$287.46
LAW ENFORCEMENT			<u>\$2,309.99</u>
LIBRARY			
E 101-55110-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	\$396.92
E 101-55110-255 BLDGS/GROUNDS	MENARDS- PEWAUKEE	SPRAY PAINT	\$6.98
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	DIGITAL MEDIA	\$341.20
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$300.00

Account Descr	Search Name	Comments	Amount
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$180.23
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$0.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	MEDICAL SERVICES	\$47.00
LIBRARY			<u>\$1,272.33</u>
LIBRARY NEW ROOF & ROOF REPAIR			
E 401-79275-285 CONSTRUCTION COSTS	LANGER ROOFING & SHEET METAL	REPLACEMENT OF LIBRARY ROOF	\$98,182.01
E 401-79275-285 CONSTRUCTION COSTS	RZ HEATING AND COOLING	HVAC DISCONNECT FOR ROOF REPLACEMENT	\$1,860.00
LIBRARY NEW ROOF & ROOF REPAIR			<u>\$100,042.01</u>
MUNICIPAL BUILDING			
E 101-51600-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	\$499.86
MUNICIPAL BUILDING			<u>\$499.86</u>
PARKS			
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	\$216.26
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	\$61.07
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	\$145.18
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	\$223.68
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	\$152.96
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	\$128.79
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	\$217.32
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	\$418.93
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	-\$487.93
PARKS			<u>\$1,076.26</u>
PUBLIC WORKS			
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	MULTI PURPOSE CLEANER	\$12.78
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	12V POWER PLUG	\$11.08
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	SWAY BAR LINKS/ STABILIZER DAMPER	\$116.06
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	NO-LEAD REFOR	\$476.57
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDF FUEL	\$210.66
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	GAPPA SECURITY SOLUTIONS	VARIOUS LOCKS AND RELATED HARDWARE	\$635.70
E 101-53000-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	\$360.33
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	\$169.84
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	\$228.25
E 101-53000-420 STORM SEWER	KM TREE SERVICE LLC	FORESTY, MOWING COTTONWOOD WAYSIDE AND CUL	\$2,647.74
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	KM TREE SERVICE LLC	FORESTY, MOWING COTTONWOOD WAYSIDE AND CUL	\$5,935.22
E 101-53000-430 SNOW & ICE REMOVAL	MS LANDSCAPING LLC	SNOW REMOVAL	\$2,150.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	SWAY BAR RETURN	-\$154.42
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	VARIOUS FILTERS	\$229.80
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	SWAY BAR	\$154.42
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$12.00

Account Descr	Search Name	Comments	Amount
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$131.08
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$75.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	MEDICAL SERVICES	\$190.00
PUBLIC WORKS			<u>\$13,592.11</u>
RECREATION PROGRAMS/EVENTS			
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUSOLD, CAROL	NIA DEC PUNCH CARDS	\$32.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	EBERLE, KYLE	DEC FFOA CLASSES	\$720.00
E 101-55300-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	\$481.43
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	HAY, DOUGLAS E	TROPHIES (REISSUE)	\$92.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HAY, DOUGLAS E	PICKLEBALL TOURNAMENT COORDINATOR (REISSUE)	\$300.00
E 101-55300-302 TO THE POINTE DANCE PROGRAM	HECKEL DANCE LLC	KELSEY TTP DANCE DEC PMTS	\$3,300.00
E 101-55300-302 TO THE POINTE DANCE PROGRAM	HECKEL DANCE LLC	LORT TTP DANCE DEC PMTS	\$1,206.40
E 101-55300-302 TO THE POINTE DANCE PROGRAM	HECKEL DANCE LLC	VALERIE TTP DANCE DEC PMTS	\$289.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ITS IN EVERY DETAIL	DEC BARRE CLASSES	\$939.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NELSON BRANDON, LISA	DEC YOGA CLASSES	\$806.40
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$32.77
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$26.75
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$18.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SANCHEZ, TERRIE	DEC LINE DANCING	\$24.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	TEAS, NANCY	DEC LINE DANCING	\$24.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	DEC YOGA CLASSES	\$2,014.40
RECREATION PROGRAMS/EVENTS			<u>\$10,306.95</u>
SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	AMERICAN BUSINESS TECHNOLOGIES	UTILITY BILL PROCESSING	\$1,341.52
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$9.00
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$32.77
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$31.25
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$56.25
SEWER SERVICE			<u>\$1,470.79</u>
TRUSTEES			
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$28.00
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENTICATION	\$42.00
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$114.69
TRUSTEES			<u>\$184.69</u>
WATER UTILITY			
E 620-53700-651 MAINTENANCE OF MAINS	ACE REDI-MIX INC	3 YARDS CONCRETE	\$700.58
E 620-53700-651 MAINTENANCE OF MAINS	ACE REDI-MIX INC	SLURRY FOR E PARK WATER BREAK	\$1,835.00
E 620-53700-923 OUTSIDE SERVICES	AMERICAN BUSINESS TECHNOLOGIES	UTILITY BILL PROCESSING	\$1,341.52
E 620-53700-923 OUTSIDE SERVICES	AMERICAN LEAK DETECTION	HYDRANT LEAK SURVEY	\$7,125.00

Account Descr	Search Name	Comments	Amount
E 620-53700-674 METERS	BADGER METER INC	ORION/BEACON HOSTING	\$311.13
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BUMPER TO BUMPER	ATTACHMENT TAPE	\$12.80
E 620-53700-923 OUTSIDE SERVICES	HYDROCORP	CROSS CONNECTION PROGRAM	\$1,012.00
E 620-53700-673 TRANS&DIST MAINS	MID CITY CORPORATION	STH 83 WATER MAIN REHAB	\$153,168.00
E 620-53700-921 OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENICATION	\$9.00
E 620-53700-921 OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$31.25
E 620-53700-921 OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	\$32.77
E 620-53700-923 OUTSIDE SERVICES	ONTECH SYSTEMS, INC	IT SERVICES	\$56.25
WATER UTILITY			\$165,635.30
			\$379,906.28



# VILLAGE OF HARTLAND

## Payments

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Payments Batch 123024AP

\$338,247.99

Refer	1998 10-33 VEHICLE SERVICES	-			
Cash Payment	E 101-52100-360 VEHICLE MAINT/EXPE	SQ#3 REPLACE SPOTLIGHT		\$212.54	
Invoice	3523	11/26/2024			
Cash Payment	E 402-59900-820 POLICE DEPT EXPENS	NEW SQUAD #3 SETUP		\$10,065.96	
Invoice	3552	12/18/2024 PO 30456			
Cash Payment	E 402-59900-820 POLICE DEPT EXPENS	NEW SQUAD #1 SETUP		\$10,065.96	
Invoice	3549	12/15/2024 PO 30455			
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$20,344.46
Refer	1999 ACE REDI-MIX INC	-			
Cash Payment	E 620-53700-651 MAINTENANCE OF MAI	SLURRY FOR CAPITOL AND GOODWIN		\$2,025.00	
Invoice	110991	12/10/2024 PO 30296			
Cash Payment	E 620-53700-651 MAINTENANCE OF MAI	SLURRY FOR CAPITOL AND GOODWIN		\$806.96	
Invoice	110997	12/11/2024 PO 30296			
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$2,831.96
Refer	2079 AIRGAS USA LLC	-			
Cash Payment	E 101-52300-300 OPERATING SUPPLIE	OXYGEN CYLINDER		\$192.30	
Invoice	5512438685	12/30/2024			
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	\$192.30
Refer	2090 ALSCO	-			
Cash Payment	E 101-51600-290 OUTSIDE SERVICES/C	MAT SERVICES		\$242.11	
Invoice	IMIL2080484	12/24/2024			
Transaction Date	12/23/2024	GF Checking	11100	<b>Total</b>	\$242.11
Refer	2000 AMERICAN LITHO	-			
Cash Payment	E 101-55300-300 OPERATING SUPPLIE	WINTER SPRING GUIDES		\$4,793.00	
Invoice	260900-01	12/12/2024 PO 30441			
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$4,793.00
Refer	2001 AVALON GRAPHICS LLC	-			
Cash Payment	G 101-31680 ICE RINK	BANNER FOR ICE RINK		\$45.00	
Invoice	18617	12/11/2024			
Cash Payment	G 101-31680 ICE RINK	BANNER FOR ICE RINK		\$110.00	
Invoice	18512	11/1/2024			
Cash Payment	E 804-56700-715 STREETScape PROG	HOLIDAY GRANT		\$119.77	
Invoice	HARTLANDBID1224	12/26/2024			
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$274.77
Refer	2002 BADGER METER INC	-			
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	BEACON/ ORION HOSTING		\$670.77	
Invoice	80179710	11/28/2024 PO 29385			
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$670.77
Refer	2080 BADGER UNDERGROUND INC	-			
Cash Payment	G 101-23000 SPECIAL DEPOSITS	608 W CAPITOL DR ROW DEPOSIT REFUND		\$2,000.00	
Invoice	HARTLAND DEC24	12/19/2024			
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	\$2,000.00
Refer	2003 BAILEY, RYAN	-			



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<b>Cash Payment</b>	E 101-51500-300	OPERATING SUPPLIE	MILAGE FOR WGFOA CONFERENCE		\$101.84
Invoice	HARTLAND DEC24	12/5/2024			
Transaction Date	12/19/2024		GF Checking	11100	<b>Total</b> \$101.84
Refer	2005 BATTERY PRODUCTS INC				
<b>Cash Payment</b>	E 101-53000-300	OPERATING SUPPLIE	AA BATTERIES		\$18.72
Invoice	68923	12/5/2024	PO 30289		
<b>Cash Payment</b>	E 101-52200-300	OPERATING SUPPLIE	AA INDUSTRIAL BATTERIES		\$22.70
Invoice	68960	12/16/2024			
Transaction Date	12/19/2024		GF Checking	11100	<b>Total</b> \$41.42
Refer	2006 BECKER, JULIE				
<b>Cash Payment</b>	E 101-52100-300	OPERATING SUPPLIE	REIMBURSEMENT FOR OFFICE POINSETTIA		\$19.99
Invoice	HARTLAND DEC24	12/6/2024			
Transaction Date	12/19/2024		GF Checking	11100	<b>Total</b> \$19.99
Refer	2007 BIEBELS TRUE VALUE				
<b>Cash Payment</b>	E 101-52300-300	OPERATING SUPPLIE	LUGG LOCK		\$10.77
Invoice	185016	12/13/2024			
<b>Cash Payment</b>	E 101-52200-255	BLDGS/GROUNDS	HOOKS/ TAPE		\$34.12
Invoice	184980	12/11/2024			
<b>Cash Payment</b>	E 101-53000-410	STREETS GEN MAINT	PRUNING SEAL		\$8.88
Invoice	185063	12/17/2024	PO 30303		
<b>Cash Payment</b>	E 101-51400-395	COMMUNITY RELATIO	EXTENTION CORDS		\$48.49
Invoice	184859	12/3/2024	PO 30285		
<b>Cash Payment</b>	E 101-52100-300	OPERATING SUPPLIE	SHOP TOWELS		\$14.87
Invoice	185082	12/18/2024			
<b>Cash Payment</b>	E 101-52200-300	OPERATING SUPPLIE	XTREME TIE		\$15.27
Invoice	185111	12/19/2024			
<b>Cash Payment</b>	E 101-52200-255	BLDGS/GROUNDS	20A ALM DPLX SELF GFCI		\$29.67
Invoice	185109	12/19/2024			
<b>Cash Payment</b>	E 101-53000-365	BLDGS/GROUNDS MAI	CLOTHES HOOK		\$16.12
Invoice	182035	6/28/2024			
Transaction Date	12/19/2024		GF Checking	11100	<b>Total</b> \$178.19
Refer	2089 BOUND TREE MEDICAL				
<b>Cash Payment</b>	E 101-52300-300	OPERATING SUPPLIE	VARIOUS MEDICAL SUPPLIES		\$190.21
Invoice	85594028	12/16/2024			
Transaction Date	12/23/2024		GF Checking	11100	<b>Total</b> \$190.21
Refer	2101 CA LIGHTING LENSES INC				
<b>Cash Payment</b>	E 101-53000-225	STREET LIGHTING	STREETLIGHT GLOBES		\$916.50
Invoice	240860	12/16/2024	PO 30292		
<b>Cash Payment</b>	E 101-53000-225	STREET LIGHTING	STREETLIGHT GLOBES		\$916.50
Invoice	240922	12/26/2024	PO 30292		
Transaction Date	12/27/2024		GF Checking	11100	<b>Total</b> \$1,833.00
Refer	2008 CLEARPATH CONNECTIONS				
<b>Cash Payment</b>	E 101-52100-300	OPERATING SUPPLIE	INSIDE GARAGE DOOR REPAIRS		\$1,555.96
Invoice	18468	11/22/2024	PO 30451		
Transaction Date	12/19/2024		GF Checking	11100	<b>Total</b> \$1,555.96
Refer	2009 CLIENTFIRST TITLE LLC				



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Cash Payment	G 101-12110	PROPERTY TAX REFUNDS 2024	PROPERTY TAX REFUND 0426036		\$372.21
Invoice	259397.19260		12/4/2024		
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$372.21
Refer	2010 CORE & MAIN LP				
Cash Payment	E 620-53700-651	MAINTENANCE OF MAI	6X30 CLAMP		\$435.75
Invoice	121124		12/11/2024 PO 30297		
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$435.75
Refer	2093 DELAFIELD BREWHAUS				
Cash Payment	E 101-51400-395	COMMUNITY RELATIO	EMPLOYEE CELEBRATION		\$3,316.54
Invoice	2263		12/20/2024		
Transaction Date	12/27/2024	GF Checking	11100	<b>Total</b>	\$3,316.54
Refer	2094 DELAFIELD-HARTLAND WATER				
Cash Payment	E 204-53610-270	TREATMENT EXPENS	TOTAL USER FEES		\$97,749.38
Invoice	HARTLAND2DEC24		12/26/2024		
Cash Payment	G 204-23400	DEPOSITS DUE TO DEL-H	CONNECTION CHARGES		\$20,936.00
Invoice	HARTLAND2DEC24		12/26/2024		
Transaction Date	12/27/2024	GF Checking	11100	<b>Total</b>	\$118,685.38
Refer	2011 DIVERSIFIED BENEFIT SERVICES				
Cash Payment	E 101-51500-290	OUTSIDE SERVICES/C	FSA FEES		\$101.43
Invoice	428397		12/16/2024		
Cash Payment	E 620-53700-923	OUTSIDE SERVICES	FSA FEES		\$39.01
Invoice	428397		12/16/2024		
Cash Payment	E 204-53610-290	OUTSIDE SERVICES/C	FSA FEES		\$15.60
Invoice	428397		12/16/2024		
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$156.04
Refer	2012 DUKES BAR AND GRILL				
Cash Payment	E 101-52100-300	OPERATING SUPPLIE	FOOD FOR EMPLOYEE CELEBRATION		\$650.00
Invoice	229		12/13/2024 PO 30452		
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$650.00
Refer	2013 EH WOLF				
Cash Payment	E 101-53000-360	VEHICLE MAINT/EXPE	NO LEAD FUEL		\$689.98
Invoice	18215		12/11/2024 PO 29364		
Cash Payment	E 101-53000-360	VEHICLE MAINT/EXPE	PDFD FUEL		\$997.13
Invoice	17398		12/10/2024 PO 29364		
Cash Payment	E 101-53000-360	VEHICLE MAINT/EXPE	PDF FUEL		\$615.16
Invoice	17415		12/10/2024 PO 29364		
Cash Payment	E 101-53000-360	VEHICLE MAINT/EXPE	NO LEAD FUEL		\$1,295.94
Invoice	10592		12/3/2024 PO 29364		
Cash Payment	E 101-53000-360	VEHICLE MAINT/EXPE	PDF FUEL		\$1,380.14
Invoice	27422		12/20/2024 PO 29364		
Cash Payment	E 101-53000-360	VEHICLE MAINT/EXPE	NO LEAD FUEL		\$2,285.32
Invoice	31037		12/23/2024 PO 29364		
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$7,263.67
Refer	2014 EXECU PRINT				
Cash Payment	E 101-51400-395	COMMUNITY RELATIO	HOLIDAY TRAIN SIGNAGE		\$285.10
Invoice	75231		12/5/2024 PO 30050		



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Cash Payment	E 101-52100-300 OPERATING SUPPLIE	BUSINESS CARDS/ NAMEPLATES			\$97.00
Invoice	75210	12/3/2024			
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$382.10
Refer	2015 FAIRWAY LIGHTING				
Cash Payment	E 101-51600-255 BLDGS/GROUNDS	METAL HALIDE 50 WATT			\$195.00
Invoice	10997	10/4/2024			
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$195.00
Refer	2097 FLOWER GARDEN				
Cash Payment	E 804-56700-715 STREETSCAPE PROG	HOLIDAY GRANT			\$111.83
Invoice	HARTLANDBID1224	12/26/2024			
Transaction Date	12/27/2024	GF Checking	11100	<b>Total</b>	\$111.83
Refer	2016 FOX BROS PIGGLY WIGGLY				
Cash Payment	E 101-55300-300 OPERATING SUPPLIE	WHITE GLUE			\$4.17
Invoice	3174	12/6/2024			
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$4.17
Refer	2081 GALE/CENGAGE LEARNING				
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$30.33
Invoice	86050231	12/11/2024			
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	\$30.33
Refer	2017 GALLS				
Cash Payment	E 101-52100-300 OPERATING SUPPLIE	POLO AND EMBROIDERY			\$68.88
Invoice	29768961	11/27/2024			
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$68.88
Refer	2018 GFL ENVIRONMENTAL				
Cash Payment	E 201-53620-200 GARBAGE COLLECTIO	GARBAGE/ RECYCLING SERVICES			\$48,165.59
Invoice	233237	11/30/2024			
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$48,165.59
Refer	2019 HALQUIST STONE CO INC				
Cash Payment	E 620-53700-652 MAINTENANCE OF SE	3/4 CHIPS			\$528.38
Invoice	5613725-IN	12/11/2024 PO 30300			
Cash Payment	E 620-53700-651 MAINTENANCE OF MAI	ASPHALT DUMP			\$10.00
Invoice	S15809	12/13/2024 PO 30302			
Cash Payment	E 620-53700-651 MAINTENANCE OF MAI	ASPHALT DUMP			\$30.00
Invoice	S15738	12/3/2024 PO 30282			
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$568.38
Refer	2091 HANSON, ANGIE				
Cash Payment	E 101-52300-300 OPERATING SUPPLIE	NATIONAL REGISTRY TESTING			\$175.00
Invoice	HARTLAND DEC24	12/23/2024			
Transaction Date	12/23/2024	GF Checking	11100	<b>Total</b>	\$175.00
Refer	2102 HARTLAND LAKESIDE EDU FOUND				
Cash Payment	E 205-59100-305 EXPENSES-OTHER	SUPPORTING CAST SPONSOR			\$100.00
Invoice	MOVIE NIGHT SP	12/9/2024			
Transaction Date	12/27/2024	GF Checking	11100	<b>Total</b>	\$100.00
Refer	2020 HARTLAND OVERHEAD DOOR				



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Cash Payment	E 101-52100-300	OPERATING SUPPLIE	BROKEN SPRING ON GARAGE DOOR		\$1,470.00
Invoice	32553		11/21/2024 PO 30448		
Transaction Date	12/19/2024		GF Checking	11100	<b>Total</b> \$1,470.00
Refer	2021 HARTLAND SERVICE INC				
Cash Payment	E 101-52100-360	VEHICLE MAINT/EXPE	WHEEL CENTER CAP		\$121.38
Invoice	185306		12/6/2024		
Cash Payment	E 101-52100-360	VEHICLE MAINT/EXPE	SQ#4 TUNE UP		\$919.81
Invoice	185457		12/18/2024 PO 30453		
Transaction Date	12/19/2024		GF Checking	11100	<b>Total</b> \$1,041.19
Refer	2022 HAYES, MATTHEW				
Cash Payment	E 101-53000-180	OTHER BENEFITS	CLOTHING REIMBURSEMENT		\$200.00
Invoice	HARTLAND DEC24		12/8/2024		
Transaction Date	12/19/2024		GF Checking	11100	<b>Total</b> \$200.00
Refer	2023 HELD, JASON				
Cash Payment	E 101-53000-180	OTHER BENEFITS	CLOTHING REIMBURSEMENT		\$26.75
Invoice	HARTLAND DEC24		12/9/2024		
Transaction Date	12/19/2024		GF Checking	11100	<b>Total</b> \$26.75
Refer	2024 HENRY SCHEIN INC.				
Cash Payment	E 101-52300-300	OPERATING SUPPLIE	VARIOUS MEDICAL SUPPLIES		\$94.94
Invoice	28711936		11/20/2024		
Cash Payment	E 101-52300-300	OPERATING SUPPLIE	VARIOUS MEDICAL SUPPLIES		\$263.12
Invoice	27734075		11/20/2024		
Cash Payment	E 101-52300-300	OPERATING SUPPLIE	VARIOUS MEDICAL SUPPLIES		\$153.17
Invoice	29226569		12/16/2024		
Transaction Date	12/19/2024		GF Checking	11100	<b>Total</b> \$511.23
Refer	2082 HOFFA, PAULA				
Cash Payment	E 101-52100-300	OPERATING SUPPLIE	CLOTHING REIMBURSEMENT		\$295.40
Invoice	HARTLAND DEC24		12/18/2024		
Transaction Date	12/20/2024		GF Checking	11100	<b>Total</b> \$295.40
Refer	2025 INTERSTATE BATTERIES				
Cash Payment	E 620-53700-933	TRANSPORTATION EX	BATTERIES FOR WATER TRUCK		\$325.90
Invoice	70007498		12/3/2024 PO 30283		
Cash Payment	E 620-53700-933	TRANSPORTATION EX	BATTERIES FOR WATER TRUCK		\$325.90
Invoice	70007497		12/3/2024 PO 30283		
Transaction Date	12/19/2024		GF Checking	11100	<b>Total</b> \$651.80
Refer	2026 ITU ABSORBTECH INC				
Cash Payment	E 101-53000-180	OTHER BENEFITS	UNIFORM SERVICES		\$340.68
Invoice	8452491		12/11/2024 PO 29363		
Cash Payment	E 101-53000-180	OTHER BENEFITS	UNIFORM SERVICES		-\$430.00
Invoice	M000060235		12/9/2024 PO 29363		
Cash Payment	E 101-53000-180	OTHER BENEFITS	UNIFORM SERVICES		\$588.67
Invoice	8448509		12/4/2024 PO 29363		
Cash Payment	E 101-53000-180	OTHER BENEFITS	UNIFORM SERVICES		\$160.79
Invoice	8456128		12/17/2024 PO 29363		
Cash Payment	E 101-53000-180	OTHER BENEFITS	UNIFORM SERVICES		-\$74.00
Invoice	M000060262		12/16/2024 PO 29363		



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Transaction Date		GF Checking	11100	<b>Total</b>	\$586.14
Refer	2027 JEFFERSON FIRE & SAFETY INC -				
Cash Payment	E 101-52200-360	VEHICLE MAINT/EXPE	AERIAL MAINTENANCE/ PUMP TEST		\$1,455.00
Invoice	IN321019	11/19/2024	PO 30385		
Cash Payment	E 101-52200-360	VEHICLE MAINT/EXPE	ACCIDENT REPAIRS		\$5,957.93
Invoice	IN320947	11/26/2024	PO 30386		
Cash Payment	E 101-52200-360	VEHICLE MAINT/EXPE	BODY CORNER		\$208.33
Invoice	IN320954	11/26/2024			
Cash Payment	E 101-52200-300	OPERATING SUPPLIE	BAUER MAINTENANCE		\$1,123.00
Invoice	IN321488	12/4/2024	PO 30387		
Cash Payment	E 101-52200-360	VEHICLE MAINT/EXPE	DONATION OF \$500 ON PURCHASE OVER \$1000		-\$500.00
Invoice	IN315250	6/3/2024			
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$8,244.26
Refer	2103 JENKINS ELECTRIC LLC -				
Cash Payment	E 101-52100-290	OUTSIDE SERVICES/C	ELECTRICAL WORK		\$236.25
Invoice	2173	12/12/2024	PO 30366		
Transaction Date	12/27/2024	GF Checking	11100	<b>Total</b>	\$236.25
Refer	2028 JUNGBLUTH, LEO -				
Cash Payment	E 101-53000-180	OTHER BENEFITS	CLOTHING ALLOWANCE		\$61.61
Invoice	HARTLAND DEC24	12/13/2024			
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$61.61
Refer	2029 KAESTNER AUTO ELECTRIC CO -				
Cash Payment	E 101-53000-430	SNOW & ICE REMOVA	STROBE LIGHT		\$33.00
Invoice	438959	12/4/2024			
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$33.00
Refer	2032 KEN BECKER & SONS INC -				
Cash Payment	G 101-23000	SPECIAL DEPOSITS	500 W NORTH SHORE DR ROW DEP REFUND		\$2,000.00
Invoice	HARTLAND DEC24	12/19/2024			
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	\$2,000.00
Refer	2031 KIMBALL MIDWEST -				
Cash Payment	E 101-53000-360	VEHICLE MAINT/EXPE	PRIMER/ FLAP DISC		\$597.36
Invoice	102903413	12/18/2024	PO 30306		
Cash Payment	E 101-53000-430	SNOW & ICE REMOVA	PLOW BOLT		\$339.00
Invoice	102863802	12/5/2024			
Transaction Date	12/19/2024	GF Checking	11100	<b>Total</b>	\$936.36
Refer	2033 KONEN, TONY -				
Cash Payment	E 101-53000-180	OTHER BENEFITS	CLOTHING REIMBURSEMENT		\$8.50
Invoice	HARTLAND DEC24	12/19/2024			
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	\$8.50
Refer	2034 KRIETE GROUP -				
Cash Payment	E 101-53000-360	VEHICLE MAINT/EXPE	BRAKE CHAMBER		\$534.50
Invoice	X101105246:01	12/12/2024	PO 30293		
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	\$534.50
Refer	2035 LAUERSDORF, CODY -				



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Cash Payment	E 101-53000-180	OTHER BENEFITS	CDL LICENSE FEE		\$30.00
Invoice	HARTLAND DEC24	12/11/2024			
Transaction Date	12/20/2024		GF Checking	11100	<b>Total</b> \$30.00
Refer	2030 LAW OFFICE OF KIMBERLY KERS				
Cash Payment	E 101-51400-210	LEGAL SERVICES	LEGAL SERVICES		\$1,200.00
Invoice	12/24 19704	12/12/2024			
Cash Payment	E 101-51400-210	LEGAL SERVICES	LEGAL SERVICES		\$43.50
Invoice	12/24 19713	12/16/2024			
Transaction Date	12/19/2024		GF Checking	11100	<b>Total</b> \$1,243.50
Refer	2036 LF GEORGE, INC				
Cash Payment	E 101-53000-360	VEHICLE MAINT/EXPE	FUEL CAP		\$34.16
Invoice	IC96483	12/17/2024 PO 30304			
Cash Payment	E 101-53000-360	VEHICLE MAINT/EXPE	KNIFE SHARPENER		\$101.36
Invoice	RC52121	11/1/2024			
Transaction Date	12/20/2024		GF Checking	11100	<b>Total</b> \$135.52
Refer	2037 MAKOSKI, NICK				
Cash Payment	E 101-53000-180	OTHER BENEFITS	CLOTHING ALLOWANCE		\$29.99
Invoice	HARTLAND DEC24	12/16/2024			
Cash Payment	E 101-53000-180	OTHER BENEFITS	CLOTHING ALLOWANCE		\$33.56
Invoice	HARTLAND DEC24	12/16/2024			
Transaction Date	12/20/2024		GF Checking	11100	<b>Total</b> \$63.55
Refer	2038 MARTELLE WATER TREATMENT				
Cash Payment	E 620-53700-631	WATER TREATMENT -	WELLHOUSE CHEMICALS		\$889.84
Invoice	28353	12/3/2024 PO 29374			
Cash Payment	E 620-53700-662	WATER TREATMENT E	WELLHOUSE CHEMICALS		\$4,511.02
Invoice	28353	12/3/2024 PO 29374			
Cash Payment	E 620-53700-631	WATER TREATMENT -	WELLHOUSE CHEMICALS		\$2,008.44
Invoice	28396	12/11/2024 PO 29374			
Cash Payment	E 620-53700-632	WATER TREATMENT-	WELLHOUSE CHEMICALS		\$585.00
Invoice	28456	12/19/2024 PO 29374			
Transaction Date	12/20/2024		GF Checking	11100	<b>Total</b> \$7,994.30
Refer	2039 MENARDS- PEWAUKEE				
Cash Payment	E 101-53000-225	STREET LIGHTING	WALL COVER/ GANG BOX		\$61.00
Invoice	42578	12/3/2024 PO 30281			
Cash Payment	E 101-51400-395	COMMUNITY RELATIO	TOTE		\$45.75
Invoice	42637	12/4/2024 PO 30286			
Transaction Date	12/20/2024		GF Checking	11100	<b>Total</b> \$106.75
Refer	2041 MENARDS- WAUKESHA				
Cash Payment	E 204-53610-385	MAINTENANCE-COLLE	(REISSUE) DOOR WALL CABINET		\$339.98
Invoice	70210	9/24/2024 PO 30193			
Transaction Date	12/20/2024		GF Checking	11100	<b>Total</b> \$339.98
Refer	2098 MERCADO, STEPHANIE				
Cash Payment	E 804-56700-715	STREETSCAPE PROG	HOLIDAY GRANT		\$184.47
Invoice	HARTLANDBID1224	12/26/2024			
Transaction Date	12/27/2024		GF Checking	11100	<b>Total</b> \$184.47
Refer	2042 METRO MUNICIPAL CLERKS ASSO				



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Cash Payment	E 101-51400-290	OUTSIDE SERVICES/C	ed		\$15.00
Invoice	HARTLAND DEC24	12/11/2024			
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	\$15.00
Refer	2043 MILLER-BRADFORD RISBERG INC				
Cash Payment	E 101-53000-360	VEHICLE MAINT/EXPE	ROTARY SWITCH		\$9.75
Invoice	P4652902	12/11/2024	PO 30301		
Cash Payment	E 101-53000-360	VEHICLE MAINT/EXPE	RESISTOR		\$141.75
Invoice	P4657102	12/13/2024	PO 30301		
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	\$151.50
Refer	2044 MS LANDSCAPING LLC				
Cash Payment	E 101-53000-430	SNOW & ICE REMOVA	SNOW REMOVAL		\$1,075.00
Invoice	8924	12/3/2024	PO 30427		
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	\$1,075.00
Refer	2099 MUENZENBERGER, JIM				
Cash Payment	E 804-56700-715	STREETSCAPE PROG	HOLIDAY GRANT		\$250.00
Invoice	HARTLANDBID1224	12/26/2024			
Transaction Date	12/27/2024	GF Checking	11100	<b>Total</b>	\$250.00
Refer	2045 MULROONEY, JACKIE				
Cash Payment	E 101-55300-290	OUTSIDE SERVICES/C	REFUND FOR BASKETBALL OVERPAYMENT		\$18.00
Invoice	80707394	12/17/2024			
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	\$18.00
Refer	2084 NAUKKARI, KATHRYN A				
Cash Payment	G 101-12110	PROPERTY TAX REFUNDS	0388988006 2024 PROPERTY TAX REFUND		\$152.48
Invoice	260061.19271	12/18/2024			
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	\$152.48
Refer	2046 NORTHERN LAKE SERVICE INC				
Cash Payment	E 620-53700-923	OUTSIDE SERVICES	WATER SAMPLE TESTING		\$82.50
Invoice	2421631	12/13/2024	PO 29376		
Cash Payment	E 620-53700-923	OUTSIDE SERVICES	WATER SAMPLE TESTING		\$110.00
Invoice	2421212	12/6/2024	PO 29376		
Cash Payment	E 620-53700-923	OUTSIDE SERVICES	WATER SAMPLE TESTING		\$82.50
Invoice	2421962	12/19/2024	PO 29376		
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	\$275.00
Refer	2096 NORTHERN LIGHTS DRONE SHO				
Cash Payment	E 804-56700-719	EVENTS	HARTLAND LIGHTS DRONE SHOW		\$7,500.00
Invoice	2412100016	12/10/2024			
Transaction Date	12/27/2024	GF Checking	11100	<b>Total</b>	\$7,500.00
Refer	2048 ONTECH SYSTEMS, INC				
Cash Payment	E 101-51500-290	OUTSIDE SERVICES/C	TECH SERVICES		\$544.32
Invoice	98366	12/16/2024			
Cash Payment	E 101-51400-290	OUTSIDE SERVICES/C	TECH SERVICES		\$450.00
Invoice	98366	12/16/2024			
Cash Payment	E 101-52100-290	OUTSIDE SERVICES/C	TECH SERVICES		\$412.50
Invoice	98366	12/16/2024			
Cash Payment	E 101-52200-290	OUTSIDE SERVICES/C	TECH SERVICES		\$56.25
Invoice	98366	12/16/2024			



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Cash Payment	E 101-52300-290	OUTSIDE SERVICES/C	TECH SERVICES		\$56.25
Invoice 98366		12/16/2024			
Cash Payment	E 101-55110-290	OUTSIDE SERVICES/C	TECH SERVICES		\$112.50
Invoice 98366		12/16/2024			
Cash Payment	E 101-55300-290	OUTSIDE SERVICES/C	TECH SERVICES		\$75.00
Invoice 98366		12/16/2024			
Cash Payment	E 620-53700-923	OUTSIDE SERVICES	TECH SERVICES		\$112.50
Invoice 98366		12/16/2024			
Cash Payment	E 204-53610-290	OUTSIDE SERVICES/C	TECH SERVICES		\$112.50
Invoice 98366		12/16/2024			
Cash Payment	E 101-55110-290	OUTSIDE SERVICES/C	CLOUD BACKUP		\$50.00
Invoice 98522		12/16/2024			
Cash Payment	E 101-51500-290	OUTSIDE SERVICES/C	CLOUD BACKUP		\$56.66
Invoice 98523		12/16/2024			
Cash Payment	E 620-53700-923	OUTSIDE SERVICES	CLOUD BACKUP		\$56.67
Invoice 98523		12/16/2024			
Cash Payment	E 204-53610-290	OUTSIDE SERVICES/C	CLOUD BACKUP		\$56.67
Invoice 98523		12/16/2024			
Transaction Date	12/20/2024		GF Checking	11100	<b>Total</b> \$2,151.82
Refer	2049 PATIO PETALS				
Cash Payment	E 101-51600-255	BLDGS/GROUNDS	ENTRANCE PLANTERS		\$630.00
Invoice 2203		12/10/2024 PO 30442			
Cash Payment	E 101-55200-470	LANDSCAPE PLANTIN	NIXON PARK PLANTERS		\$522.50
Invoice 2204		11/2/2004 PO 30442			
Cash Payment	E 804-56700-715	STREETSCAPE PROG	WINTER PLANTERS		\$515.00
Invoice 2202		12/10/2024			
Transaction Date	12/20/2024		GF Checking	11100	<b>Total</b> \$1,667.50
Refer	2050 PATTI, JUDITH				
Cash Payment	G 101-12110	PROPERTY TAX REFUNDS	0727150 2024 PROPERTY TAX OVERPAYMENT REFUND		\$4,184.58
Invoice 259911.19269		12/16/2024			
Transaction Date	12/20/2024		GF Checking	11100	<b>Total</b> \$4,184.58
Refer	2051 PIONEER SUPPLY LLC				
Cash Payment	E 101-52200-255	BLDGS/GROUNDS	KITCHEN PAPER TOWELS		\$84.00
Invoice 23099		11/22/2024			
Cash Payment	E 101-51600-355	JANITORIAL SUPPLIES	CLEANING/ PAPER SUPPLIES		\$468.00
Invoice 23094		11/13/2024 PO 30440			
Cash Payment	E 101-55110-355	JANITORIAL SUPPLIES	CLEANING/ PAPER SUPPLIES		\$468.00
Invoice 23094		11/13/2024 PO 30440			
Cash Payment	E 101-51600-255	BLDGS/GROUNDS	ICE MELT/ TOWELS		\$721.88
Invoice 23105		12/2/2024 PO 30279			
Transaction Date	12/20/2024		GF Checking	11100	<b>Total</b> \$1,741.88
Refer	2052 PITNEY BOWES SUPPLIES				
Cash Payment	E 101-51400-300	OPERATING SUPPLIE	RED INK FOR MAIL MACHINE		\$132.79
Invoice 1026601477		12/12/2024			
Transaction Date	12/20/2024		GF Checking	11100	<b>Total</b> \$132.79
Refer	2053 PLAYAWAY PRODUCTS				



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Cash Payment	E 101-55110-310	BOOKS & MATERIALS	PLAYAWAYS		\$24.99
Invoice	485139		12/17/2024		
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	PLAYAWAYS		\$56.99
Invoice	483191		12/3/2024		
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	<b>\$81.98</b>
Refer	2054	POMPS TIRE SERVICE INC			
Cash Payment	E 101-53000-360	VEHICLE MAINT/EXPE	4 WHEELS FOR #19		\$660.00
Invoice	60355963		12/11/2024 PO 30298		
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	<b>\$660.00</b>
Refer	2055	PORT-A-JOHN			
Cash Payment	E 101-51400-395	COMMUNITY RELATIO	RESTROOMS FOR HOLIDAY TRAIN		\$625.00
Invoice	0450786-IN		12/6/2024 PO 30249		
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	<b>\$625.00</b>
Refer	2058	PROHEALTH CARE (LAB BILLING)			
Cash Payment	E 101-52100-290	OUTSIDE SERVICES/C	BLOOD DRAWS		\$77.63
Invoice					
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	<b>\$77.63</b>
Refer	2057	PROHEALTH CARE MEDICAL ASS			
Cash Payment	E 101-52300-300	OPERATING SUPPLIE	MEDICAL SERVICES		\$238.50
Invoice	324949		12/2/2024		
Cash Payment	E 101-52200-300	OPERATING SUPPLIE	MEDICAL SERVICES		\$238.50
Invoice	324949		12/2/2024		
Cash Payment	E 101-52100-290	OUTSIDE SERVICES/C	MEDICAL SERVICES		\$49.00
Invoice	324977		12/2/2024		
Cash Payment	E 101-55110-290	OUTSIDE SERVICES/C	MEDICAL SERVICES		\$47.00
Invoice	324707		12/2/2024		
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	<b>\$573.00</b>
Refer	2056	PROHEALTH PHARMACY OCON			
Cash Payment	E 101-52300-300	OPERATING SUPPLIE	VARIOUS PHARMACEUTICALS		\$72.34
Invoice	HARTLAND DEC24		11/30/2024		
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	<b>\$72.34</b>
Refer	2059	PROSHRED SECURITY			
Cash Payment	E 101-52100-290	OUTSIDE SERVICES/C	SHREDDING SERVICES		\$91.10
Invoice	1611907		12/5/2024		
Cash Payment	E 101-51400-290	OUTSIDE SERVICES/C	SHREDDING SERVICES		\$62.45
Invoice	1611911		12/4/2024		
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	<b>\$153.55</b>
Refer	2085	REARDON METAL FABRICATING			
Cash Payment	E 101-53000-430	SNOW & ICE REMOVA	REC TUBE 10 FT		\$150.00
Invoice	67537		12/16/2024 PO 30294		
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	<b>\$150.00</b>
Refer	2060	REGISTRATION FEE TRUST (7911)			
Cash Payment	E 101-53000-360	VEHICLE MAINT/EXPE	PLATE TRANSER		\$5.00
Invoice	HARTLAND DEC24		12/19/2024		
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	<b>\$5.00</b>



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Refer	2076 REGISTRATION FEE TRUST (7949)			
Cash Payment	E 101-52100-360	VEHICLE MAINT/EXPE	2025 FORD	\$165.50
Invoice	HARTLAND DEC24	12/11/2024		
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b> \$165.50
Refer	2077 REGISTRATION FEE TRUST (7949)			
Cash Payment	E 101-52100-360	VEHICLE MAINT/EXPE	2025 FORD	\$165.50
Invoice	HARTLAND DEC24	12/20/2024		
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b> \$165.50
Refer	2061 RENEWABLE FOREST PRODUCTS			
Cash Payment	E 201-53635-440	RECYCLING	GRINDING SERVICES	\$4,487.00
Invoice	1193	12/10/2024	PO 30295	
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b> \$4,487.00
Refer	2092 REULAND, KARI			
Cash Payment	G 101-12110	PROPERTY TAX REFUNDS	0727024 PROPERTY TAX OVERPAYMENT REFUND	\$154.12
Invoice	26032519274	12/26/2024		
Transaction Date	12/27/2024	GF Checking	11100	<b>Total</b> \$154.12
Refer	2062 RICOH AMERICAS CORP			
Cash Payment	E 101-55110-290	OUTSIDE SERVICES/C	STAFF ROOM COPIER	\$96.01
Invoice	40048969	12/13/2024		
Cash Payment	E 101-55110-290	OUTSIDE SERVICES/C	FLOOR COPIER	\$96.01
Invoice	40049324	12/13/2024		
Cash Payment	E 101-55110-290	OUTSIDE SERVICES/C	STAFF ROOM COPIER SERVICES	\$207.86
Invoice	5070544476	12/1/2024		
Cash Payment	E 101-55110-290	OUTSIDE SERVICES/C	FLOOR COPIER SERVICES	\$124.14
Invoice	5070544975	12/1/2024		
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b> \$524.02
Refer	2063 RMC PRODUCTIONS			
Cash Payment	E 101-55370-290	OUTSIDE SERVICES/C	VIDEO HOLIDAY LIGHTS	\$400.00
Invoice	20495	12/17/2024		
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b> \$400.00
Refer	2100 RUEKERT & MIELKE			
Cash Payment	E 101-53000-290	OUTSIDE SERVICES/C	PROFESSIONAL FEES	\$560.85
Invoice	154656	12/14/2024		
Cash Payment	E 204-53610-290	OUTSIDE SERVICES/C	PROFESSIONAL FEES	\$104.50
Invoice	154656	12/14/2024		
Cash Payment	E 620-53700-923	OUTSIDE SERVICES	ESRI LICENSES	\$687.50
Invoice	154657	12/14/2024		
Cash Payment	E 204-53610-290	OUTSIDE SERVICES/C	ESRI LICENSES	\$687.50
Invoice	154657	12/14/2024		
Cash Payment	E 620-53700-923	OUTSIDE SERVICES	GIS MAINTENANCE	\$822.00
Invoice	154658	12/14/2024		
Cash Payment	G 403-31840	HOMESTEAD	DESIGN/ CONSTRUCTION REVIEW	\$112.50
Invoice	154659	12/14/2024		
Cash Payment	E 204-53610-800	CAPITAL OUTLAY	CONSTRUCTION ADMIN AND INSPECTION	\$794.75
Invoice	154660	12/14/2024		



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Cash Payment	G 403-31896	KWIK TRIP	EROSION CONTROL INSPECTION	\$113.75
Invoice	154661	12/14/2024		
Cash Payment	G 403-31896	KWIK TRIP	W CAPITOL DRIVE DESIGN/ CONSTRUCTION REVIEW	\$526.25
Invoice	154662	12/14/2024		
Cash Payment	G 403-31897	THREE LEAF QUARRY	CONSTRUCTION ADMIN	\$620.33
Invoice	154663	12/14/2024		
Cash Payment	E 620-53700-673	TRANS&DIST MAINS	CONSTRUCTION REVIEW AND ADMIN	\$7,931.72
Invoice	154664	12/14/2024		
Cash Payment	E 217-58300-290	OUTSIDE SERVICES/C	DESIGN PROFESSIONAL FEES	\$7,083.63
Invoice	164665	12/14/2024		
Cash Payment	E 620-53700-678	HYDRANTS	MISC HYDRANT REPAIRS	\$358.00
Invoice	154666	12/14/2024		
Cash Payment	E 401-70600-290	OUTSIDE SERVICES/C	CONSTRUCTION REVIEW AND ADMIN	\$802.00
Invoice	154667	12/14/2024		
Cash Payment	E 204-53610-800	CAPITAL OUTLAY	DESIGN AND BIDDING	\$122.72
Invoice	154668	12/14/2024		
Cash Payment	E 401-57300-290	OUTSIDE SERVICES/C	EROSION CONTROL INSPECTIONS	\$823.75
Invoice	154669	12/14/2024		
Cash Payment	E 401-70630-290	OUTSIDE SERVICES/C	ROADWAY DESIGN	\$10,724.60
Invoice	154670	12/14/2024		
Cash Payment	E 401-74010-290	OUTSIDE SERVICES/C	MISC STORM SEWER REPAIRS	\$1,401.00
Invoice	154671	12/14/2024		
Cash Payment	E 620-53700-673	TRANS&DIST MAINS	MISC VALVE REPAIRS	\$322.75
Invoice	154672	12/14/2024		
Cash Payment	E 620-53700-678	HYDRANTS	MISC HYDRANT REPAIRS	\$496.75
Invoice	154673	12/14/2024		
Cash Payment	E 204-53610-800	CAPITAL OUTLAY	MISC SANITARY SEWER REPAIRS	\$1,029.00
Invoice	154674	12/14/2024		
Cash Payment	E 401-74075-290	OUTSIDE SERVICES/C	MISC CATCH BASIN REPAIRS	\$1,363.75
Invoice	154675	12/14/2024		
Cash Payment	E 401-70640-290	OUTSIDE SERVICES/C	PAVING PROGRAM	\$492.97
Invoice	154676	12/14/2024		
Cash Payment	E 401-70645-290	OUTSIDE SERVICES/C	PAVING PROGRAM	\$492.97
Invoice	154676	12/14/2024		
Cash Payment	E 401-70650-290	OUTSIDE SERVICES/C	PAVING PROGRAM	\$492.98
Invoice	154676	12/14/2024		
Cash Payment	E 401-70655-290	OUTSIDE SERVICES/C	PAVING PROGRAM	\$492.97
Invoice	154676	12/14/2024		
Cash Payment	E 401-75010-290	OUTSIDE SERVICES/C	PAVING PROGRAM	\$492.97
Invoice	154676	12/14/2024		
Cash Payment	E 401-79175-290	OUTSIDE SERVICES/C	PAVING PROGRAM	\$492.97
Invoice	154676	12/14/2024		
Cash Payment	E 401-70625-290	OUTSIDE SERVICES/C	PAVING PROGRAM	\$492.97
Invoice	154676	12/14/2024		
Cash Payment	E 401-70630-290	OUTSIDE SERVICES/C	PAVING PROGRAM	\$492.98
Invoice	154676	12/14/2024		
Cash Payment	E 401-70635-290	OUTSIDE SERVICES/C	PAVING PROGRAM	\$492.97
Invoice	154676	12/14/2024		



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Cash Payment	E 204-53610-290 OUTSIDE SERVICES/C SCADA SERVICES				\$4,818.25
Invoice	154677	12/14/2024			
Transaction Date	12/27/2024	GF Checking	11100	<b>Total</b>	\$46,744.60
Refer	2065 SHERWIN INDUSTRIES INC.				
Cash Payment	E 101-53000-410 STREETS GEN MAINT COLD PATCH				\$259.92
Invoice	SC053304	12/11/2024	PO 30291		
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	\$259.92
Refer	2066 SUPPLYZONE				
Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPE WHIPLASH/ VANISH				\$193.97
Invoice	12852	12/6/2024	PO 30288		
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	\$193.97
Refer	2067 TIERNEY, PATRICK				
Cash Payment	G 101-12110 PROPERTY TAX REFUNDS 0727091 2024 PROPERTY TAX REFUND				\$4,355.58
Invoice	260115	12/19/2024			
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	\$4,355.58
Refer	2069 VERDEGAN, ISAAC				
Cash Payment	G 101-12110 PROPERTY TAX REFUNDS 0426036 2024 PROPERTY TAX REFUND				\$4,581.31
Invoice	259810.19268	12/13/2024			
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	\$4,581.31
Refer	2095 VILLAGE GRAPHICS				
Cash Payment	E 804-56700-719 EVENTS HARTLAND LIGHTS				\$75.00
Invoice	30837	12/24/2024			
Cash Payment	E 804-56700-719 EVENTS HARTLAND LIGHTS				\$95.00
Invoice	30803	12/24/2024			
Cash Payment	E 804-56700-719 EVENTS HARTLAND LIGHTS				\$102.00
Invoice	30756	12/12/2024			
Cash Payment	E 804-56700-715 STREETScape PROG HOLIDAY GRANT				\$59.46
Invoice	HARTLANDBID1224	12/26/2024			
Transaction Date	12/27/2024	GF Checking	11100	<b>Total</b>	\$331.46
Refer	2070 VIRTUE CONSTRUCTION CORPOR				
Cash Payment	G 101-23000 SPECIAL DEPOSITS 313 CIRCLE DRIVE ROW REFUND				\$2,000.00
Invoice					
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	\$2,000.00
Refer	2071 VIRTUE SPORTS				
Cash Payment	G 101-23000 SPECIAL DEPOSITS FIELD RESTORATION REFUND				\$300.00
Invoice	HARTLAND DEC24	11/26/2024			
Cash Payment	G 101-23000 SPECIAL DEPOSITS FIELD USE DEPOSIT REFUND				\$600.00
Invoice	HARTLAND DEC24	11/26/2024			
Cash Payment	R 101-46725 PARK RENTALS-TAX EXEM FIELD USE FEES REFUND				\$585.00
Invoice	HARTLAND DEC24	11/26/2024			
Cash Payment	R 101-46725 PARK RENTALS-TAX EXEM REFUND FOR ONE PREP				\$60.00
Invoice	HARTLAND DEC24	11/26/2024			
Transaction Date	12/20/2024	GF Checking	11100	<b>Total</b>	\$1,545.00
Refer	2072 VON BRIESEN & ROPER				
Cash Payment	E 101-51400-210 LEGAL SERVICES LEGAL SERVICES				\$425.00
Invoice	477805	12/10/2024			



# VILLAGE OF HARTLAND

## Payments

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Cash Payment	E 101-51400-210	LEGAL SERVICES	LEGAL SERVICES		\$5,425.72
Invoice	477803	12/10/2024			
Transaction Date	12/20/2024		GF Checking	11100	<b>Total</b> \$5,850.72
Refer	2073 WAUKESHA CTY TREASURER				
Cash Payment	E 101-52100-290	OUTSIDE SERVICES/C	INMATE BILLING		\$21.51
Invoice	2024-20040116	12/6/2024			
Cash Payment	E 101-55300-290	OUTSIDE SERVICES/C	LEARN TO SKATE CLASSES		\$840.00
Invoice	2024-10080043	12/2/2024			
Transaction Date	12/20/2024		GF Checking	11100	<b>Total</b> \$861.51
Refer	2074 WCTC(BILLING)				
Cash Payment	E 101-52100-300	OPERATING SUPPLIE	OFFICER INSERVICE		\$269.20
Invoice	S0847828	11/26/2024			
Transaction Date	12/20/2024		GF Checking	11100	<b>Total</b> \$269.20
Refer	2075 WI DEPT OF ADMINISTRATION				
Cash Payment	E 101-55110-290	OUTSIDE SERVICES/C	TEACH SERVICES		\$600.00
Invoice	505-0000097224	12/13/2024	PO 30465		
Transaction Date	12/20/2024		GF Checking	11100	<b>Total</b> \$600.00
Refer	2078 WIL-KIL				
Cash Payment	E 101-52200-255	BLDGS/GROUNDS	PEST CONTROL		\$78.72
Invoice	71362064	12/3/2024			
Cash Payment	E 101-51600-255	BLDGS/GROUNDS	PEST CONTROL		\$79.90
Invoice	71362079	12/4/2024			
Transaction Date	12/20/2024		GF Checking	11100	<b>Total</b> \$158.62

### Fund Summary

	11100 GF Checking
101 GENERAL FUND	\$77,320.93
201 REFUSE & GARBAGE COLLECTION	\$52,652.59
204 SEWER	\$126,766.85
205 SPECIAL LIBRARY FUND	\$100.00
217 TIF #7	\$7,083.63
401 CAPITAL PROJECTS FUND	\$19,551.85
402 CORPORATE RESERVE FUND	\$20,131.92
403 DEVELOPMENT FUND	\$1,372.83
620 WATER FUND	\$24,254.86
804 BUSINESS IMPROVEMENT DISTRICT	\$9,012.53
	\$338,247.99

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$338,247.99
Total	\$338,247.99



VILLAGE OF HARTLAND
Payments

Current Period: DECEMBER 2024

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Payments Batch DEC24MC

\$24,745.87

Table with columns: Refer, Description, Ck#, Date, Transaction Date, Amount, Total. Includes entries for 2087 BANK FIVE NINE, 2104 DELTA DENTAL PLAN OF WISCON, 1996 ELAN FINANCIAL SERVICES, 2086 TABOR, BETH, and 1997 WE ENERGIES.



# VILLAGE OF HARTLAND

## Payments

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Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES		\$532.29
Invoice	070431870800003 12/6/2024			
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES		\$7,018.08
Invoice	070431870800007 12/6/2024			
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES		\$106.71
Invoice	070615982400001 12/6/2024			
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES		\$395.00
Invoice	071422113700024 12/6/2024			
Transaction Date	12/16/2024	GF Checking	11100	<b>Total</b> \$9,129.80
Refer	2088 WE ENERGIES	Ck# 009252	12/23/2024	
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES		\$22.57
Invoice	071422113700038 12/13/2024			
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES		\$441.72
Invoice	070431870800004 12/13/2024			
Cash Payment	E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		\$15.23
Invoice	070431870800011 12/13/2024			
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES		\$390.53
Invoice	071422113700021 12/17/2024			
Cash Payment	E 620-53700-622 POWER FOR PUMPIN	ENERGY SERVICES		\$1,153.24
Invoice	070431870800002 12/19/2024			
Cash Payment	E 101-51600-220 UTILITY SERVICES	ENERGY SERVICES		\$1,411.39
Invoice	071422113700009 12/19/2024			
Cash Payment	E 101-55110-220 UTILITY SERVICES	ENERGY SERVICES		\$1,596.56
Invoice	071422113700036 12/19/2024			
Cash Payment	E 101-52200-220 UTILITY SERVICES	ENERGY SERVICES		\$98.96
Invoice	070914485800001 12/18/2024			
Cash Payment	E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		\$71.12
Invoice	071419245500001 12/18/2024			
Cash Payment	E 101-53000-220 UTILITY SERVICES	ENERGY SERVICES		\$632.19
Invoice	071422113700001 12/18/2024			
Cash Payment	E 204-53610-220 UTILITY SERVICES	ENERGY SERVICES		\$55.64
Invoice	071422113700002 12/18/2024			
Cash Payment	E 101-51600-220 UTILITY SERVICES	ENERGY SERVICES		\$0.00
Invoice	071422113700003 12/18/2024			
Cash Payment	E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		\$141.07
Invoice	071422113700004 12/18/2024			
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	ENERGY SERVICES		\$113.44
Invoice	071422113700005 12/18/2024			
Cash Payment	E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		\$15.40
Invoice	071422113700006 12/18/2024			
Cash Payment	E 620-53700-622 POWER FOR PUMPIN	ENERGY SERVICES		\$55.16
Invoice	071422113700007 12/18/2024			
Cash Payment	E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		\$15.23
Invoice	071422113700008 12/18/2024			
Cash Payment	E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		\$175.06
Invoice	071422113700010 12/18/2024			
Cash Payment	E 620-53700-622 POWER FOR PUMPIN	ENERGY SERVICES		\$37.22
Invoice	071422113700011 12/18/2024			



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## Payments

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Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES	\$842.56
Invoice	071422113700012	12/18/2024		
Cash Payment	E 620-53700-625	MAINTENANCE OF PU	ENERGY SERVICES	\$39.17
Invoice	071422113700013	12/18/2024		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$15.23
Invoice	071422113700014	12/18/2024		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$124.07
Invoice	071422113700015	12/18/2024		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$30.55
Invoice	071422113700016	12/18/2024		
Cash Payment	E 101-53000-220	UTILITY SERVICES	ENERGY SERVICES	\$665.13
Invoice	071422113700017	12/18/2024		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$19.12
Invoice	071422113700018	12/18/2024		
Cash Payment	E 101-53000-225	STREET LIGHTING	ENERGY SERVICES	\$127.07
Invoice	071422113700019	12/18/2024		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$27.94
Invoice	071422113700020	12/18/2024		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$323.08
Invoice	071422113700022	12/18/2024		
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES	\$1,630.64
Invoice	071422113700023	12/18/2024		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$51.09
Invoice	071422113700025	12/18/2024		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$55.43
Invoice	071422113700026	12/18/2024		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$43.27
Invoice	071422113700027	12/18/2024		
Cash Payment	E 101-53000-225	STREET LIGHTING	ENERGY SERVICES	\$411.96
Invoice	071422113700028	12/18/2024		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$20.78
Invoice	071422113700029	12/18/2024		
Cash Payment	E 101-55200-220	UTILITY SERVICES	ENERGY SERVICES	\$15.23
Invoice	071422113700032	12/18/2024		
Cash Payment	E 204-53610-220	UTILITY SERVICES	ENERGY SERVICES	\$63.95
Invoice	071422113700034	12/18/2024		
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES	\$1,370.51
Invoice	071422113700035	12/18/2024		
Cash Payment	E 620-53700-622	POWER FOR PUMPIN	ENERGY SERVICES	\$265.35
Invoice	071422113700037	12/18/2024		
Cash Payment	E 620-53700-625	MAINTENANCE OF PU	ENERGY SERVICES	\$42.24
Invoice	071422113700037	12/18/2024		
Cash Payment	E 101-52200-220	UTILITY SERVICES	ENERGY SERVICES	\$1,061.20
Invoice	071825124400001	12/18/2024		
Cash Payment	E 101-52200-220	UTILITY SERVICES	ENERGY SERVICES	\$36.73
Invoice	071825124400002	12/18/2024		
Transaction Date	12/23/2024		GF Checking 11100	<b>Total</b> \$13,724.03



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## Payments

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### Fund Summary

	11100 GF Checking	
101 GENERAL FUND		\$16,838.66
204 SEWER		\$779.09
620 WATER FUND		\$6,896.72
804 BUSINESS IMPROVEMENT DISTRICT		\$231.40
		<hr/>
		\$24,745.87

Pre-Written Checks	\$24,745.87
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$24,745.87

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## Payments

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**Payments Batch DEC24WIRE**

\$179,577.33

Refer	2106 AFLAC	Ck# 2024757E 12/31/2024	
Cash Payment	G 101-21592 AFLAC INS PAYABLE	MONTHLY AFLAC EMPLOYEE CONTRIBUTIONS	\$215.50
Invoice			
Transaction Date	12/31/2024	GF Checking 11100	<b>Total</b> \$215.50
Refer	2107 B2E SOLUTIONS INC	Ck# 2024758E 12/3/2024	
Cash Payment	E 804-56700-110 SALARIES	DECEMBER 6 BID PAYROLL WIRE	\$1,289.64
Invoice			
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	DECEMBER 6 BID PAYROLL WIRE	\$65.05
Invoice			
Transaction Date	12/31/2024	GF Checking 11100	<b>Total</b> \$1,354.69
Refer	2108 B2E SOLUTIONS INC	Ck# 2024759E 12/20/2024	
Cash Payment	E 804-56700-110 SALARIES	DECEMBER 20 BID PAYROLL WIRE	\$1,289.66
Invoice			
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	DECEMBER 20 BID PAYROLL WIRE	\$65.05
Invoice			
Transaction Date	12/31/2024	GF Checking 11100	<b>Total</b> \$1,354.71
Refer	2109 BANK FIVE NINE	Ck# 2024760E 12/31/2024	
Cash Payment	E 101-51500-300 OPERATING SUPPLIE	MONTHLY BANKING FEES	\$120.00
Invoice			
Transaction Date	12/31/2024	GF Checking 11100	<b>Total</b> \$120.00
Refer	2110 EMPLOYEE TRUST FUNDS	Ck# 2024761E 12/24/2024	
Cash Payment	E 101-51400-150 HEALTH/DENTAL/LIFE	JANUARY 2025 HEALTH INSURANCE PREMIUMS	\$2,252.75
Invoice			
Cash Payment	E 101-51500-150 HEALTH/DENTAL/LIFE	JANUARY 2025 HEALTH INSURANCE PREMIUMS	\$6,758.25
Invoice			
Cash Payment	E 101-55300-150 HEALTH/DENTAL/LIFE	JANUARY 2025 HEALTH INSURANCE PREMIUMS	\$4,505.50
Invoice			
Cash Payment	E 101-52100-150 HEALTH/DENTAL/LIFE	JANUARY 2025 HEALTH INSURANCE PREMIUMS	\$28,023.32
Invoice			
Cash Payment	E 101-53000-150 HEALTH/DENTAL/LIFE	JANUARY 2025 HEALTH INSURANCE PREMIUMS	\$25,275.41
Invoice			
Cash Payment	E 101-55110-150 HEALTH/DENTAL/LIFE	JANUARY 2025 HEALTH INSURANCE PREMIUMS	\$5,916.63
Invoice			
Cash Payment	E 101-52200-150 HEALTH/DENTAL/LIFE	JANUARY 2025 HEALTH INSURANCE PREMIUMS	\$5,421.47
Invoice			
Cash Payment	E 101-52300-150 HEALTH/DENTAL/LIFE	JANUARY 2025 HEALTH INSURANCE PREMIUMS	\$5,421.47
Invoice			
Cash Payment	G 101-21530 INSURANCE DEDUCTIONS	JANUARY 2025 HEALTH INSURANCE PREMIUMS	\$12,706.54
Invoice			

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Cash Payment	G 101-34140	UNFUNDED EMPLOYEE B	JANUARY 2025 HEALTH INSURANCE PREMIUMS		\$3,677.88
Invoice					
Transaction Date	12/31/2024		GF Checking	11100	<b>Total</b> \$99,959.22
Refer	2111	WI RETIREMENT SYSTEM	Ck# 2024762E	12/31/2024	
Cash Payment	E 101-55300-140	RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS		\$647.76
Invoice					
Cash Payment	E 101-51400-140	RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS		\$512.57
Invoice					
Cash Payment	E 101-51500-140	RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS		\$497.54
Invoice					
Cash Payment	E 101-52100-140	RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS		\$20,328.97
Invoice					
Cash Payment	E 101-52100-140	RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS		\$521.86
Invoice					
Cash Payment	E 101-52200-140	RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS		\$121.50
Invoice					
Cash Payment	E 101-52200-140	RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS		\$698.63
Invoice					
Cash Payment	E 101-52300-140	RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS		\$121.52
Invoice					
Cash Payment	E 101-52300-140	RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS		\$3,774.53
Invoice					
Cash Payment	E 101-53000-140	RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS		\$3,859.70
Invoice					
Cash Payment	E 101-55110-140	RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS		\$1,562.10
Invoice					
Cash Payment	E 620-53700-926	EMPLOYEE PENSIONS	NOVEMBER WRS PREMIUMS		\$1,936.42
Invoice					
Cash Payment	E 204-53610-110	SALARIES	NOVEMBER WRS PREMIUMS		\$336.65
Invoice					
Cash Payment	E 204-53610-110	SALARIES	NOVEMBER WRS PREMIUMS		\$316.86
Invoice					
Cash Payment	E 204-53610-390	BILLING/COLLECTION/	NOVEMBER WRS PREMIUMS		\$561.76
Invoice					
Cash Payment	G 101-21520	RETIREMENT DEDUCTION	NOVEMBER WRS PREMIUMS		\$10,996.24
Invoice					
Cash Payment	G 101-21520	RETIREMENT DEDUCTION	NOVEMBER WRS PREMIUMS		\$11,950.75
Invoice					
Transaction Date	12/31/2024		GF Checking	11100	<b>Total</b> \$58,745.36
Refer	2112	WI DEFERRED COMPENSATION P	Ck# 2024763E	12/31/2024	
Cash Payment	G 101-21570	DEFERRED COMP DEDUC	MONTHLY EMPLOYEE DEFERRED COMP CONTRIBUTIONS		\$16,900.51
Invoice					
Transaction Date	12/31/2024		GF Checking	11100	<b>Total</b> \$16,900.51
Refer	2113	WI SUPPORT COLLECTIONS TRUS	Ck# 2024764E	12/31/2024	
Cash Payment	G 101-21580	GARNISHMENT DEDUCTIO	DECEMBER EMPLOYEE WAGE GARNISHMENTS		\$766.14
Invoice					

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## Payments

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Transaction Date	12/31/2024	GF Checking	11100	<b>Total</b>	\$766.14
Refer	2114 PAYMENT SERVICE NETWORK	Ck# 2024765E 12/2/2024			
Cash Payment Invoice	E 620-53700-923 OUTSIDE SERVICES	MONTHLY CREDIT CARD PROCESSING FEES			\$80.60
Cash Payment Invoice	E 204-53610-290 OUTSIDE SERVICES/C	MONTHLY CREDIT CARD PROCESSING FEES			\$80.60
Transaction Date	12/31/2024	GF Checking	11100	<b>Total</b>	\$161.20

### Fund Summary

	11100 GF Checking	
101 GENERAL FUND		\$173,555.04
204 SEWER		\$1,295.87
620 WATER FUND		\$2,017.02
804 BUSINESS IMPROVEMENT DISTRICT		\$2,709.40
		<u>\$179,577.33</u>

Pre-Written Checks	\$179,577.33
Checks to be Generated by the Computer	\$0.00
<b>Total</b>	<u>\$179,577.33</u>

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## Payments

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Payments Batch DEC24CC		\$23,136.55			
Refer	0 ADOBE INC		Ck# 2024736E 12/24/2024		
Cash Payment	E 101-55110-300 OPERATING SUPPLIE	Mac Grant			\$692.87
Invoice					
Transaction Date	12/24/2024	GF Checking	11100	<b>Total</b>	\$692.87
Refer	0 ALLWORX SERVICES		Ck# 2024750E 12/24/2024		
Cash Payment	E 101-51400-300 OPERATING SUPPLIE	Allworx monthly billing			\$123.24
Invoice					
Cash Payment	E 101-52400-300 OPERATING SUPPLIE	Allworx monthly billing			\$123.24
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIE	Allworx monthly billing			\$123.24
Invoice					
Cash Payment	E 101-55300-300 OPERATING SUPPLIE	Allworx monthly billing			\$123.24
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIE	Allworx monthly billing			\$123.24
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIE	Allworx monthly billing			\$123.24
Invoice					
Cash Payment	E 101-53000-220 UTILITY SERVICES	Allworx monthly billing			\$123.24
Invoice					
Cash Payment	E 620-53700-605 MAINTENANCE-WATE	Allworx monthly billing			\$123.24
Invoice					
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	Allworx monthly billing			\$123.23
Invoice					
Transaction Date	12/24/2024	GF Checking	11100	<b>Total</b>	\$1,109.15
Refer	0 AMAZON		Ck# 2024725E 12/24/2024		
Cash Payment	E 101-52100-300 OPERATING SUPPLIE	Work Cell Phone Case and Protective Screen			\$23.13
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIE	VGA Monitor adapter			\$16.97
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIE	Ear Pads for Earmuffs - Chief's Clothing Allowance			\$24.65
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIE	Batteries, USB Drives, Copy Paper, Paper Plates...			\$201.34
Invoice					
Cash Payment	E 620-53700-921 OFFICE SUPPLIES & E	FlashLights			\$134.95
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIE	Cell Ph Case & Screen Protector - LT Jewell			\$18.89
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	DVDs for Collection			\$55.74
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIE	Among Us Bandanas			\$11.99
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIE	Office Supplies- Drawer Organizer			\$15.59
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIE	Office Supplies- Ethernet Parts			\$23.54
Invoice					

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## Payments

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Cash Payment Invoice	E 101-51400-300	OPERATING SUPPLIE	CONFIDENTIAL STAMP	\$9.75
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	MMA Gloves (2 Pairs)	\$50.46
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Office Supplies- Paper Shredder	\$54.59
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Craft Supplies	\$15.19
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Children's Books	\$19.99
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	25 Children's Books and DND Program Supplies	\$995.83
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Craft Supplies	\$50.94
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Tinker Tote Part Replacement	\$6.58
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Tuesday Tastes Program Supplies	\$7.49
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Ice Age Trail Logbook for Explorer Backpack	\$16.00
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	iPhone Ear Bud Replacement Sponge Covers (24 ct)	\$4.99
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection	\$309.85
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Spice Club Kit Materials	\$14.81
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	Holiday Train Food Collection Decorations	\$24.57
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Receipt Paper	\$25.95
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Children's Books	\$26.96
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	Hartland Lights Items - Rec	\$9.89
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Hartland Lights Items - Library	\$9.89
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	Hartland Lights Items - Rec	\$7.49
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Hartland Lights Items - Library	\$7.48
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Spice Club Kit Materials	\$7.99
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Office Supplies- Refund for Ethernet Cable	-\$22.49
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Refund for Ethernet Parts	-\$11.58
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Adult Nonfiction Books	\$175.73

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Payments

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Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Compressed air duster	\$11.69
Cash Payment Invoice	E 101-51400-300	OPERATING SUPPLIE	STAPLES	\$20.51
Cash Payment Invoice	E 101-52200-300	OPERATING SUPPLIE	mouse for watch room computer	\$9.95
Cash Payment Invoice	E 101-51400-300	OPERATING SUPPLIE	NOTE PADS	\$20.18
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Adult Fiction Books	\$18.64
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection REFUND	-\$0.54
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection REFUND	-\$3.38
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	Office equipment	\$186.88
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Adult Fiction Books	\$9.59
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Adult Fiction Books	\$16.99
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Compact Flashlight - Offc Mundy Clothing Allowance	\$34.48
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	CDs for Collection	\$26.97
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Acrylic Paint	\$30.76
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection	\$258.45
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Book Repair/Processing Supplies	\$30.34
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection	\$17.98
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Adult Fiction Books	\$7.65
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Adult Fiction Books	\$11.53
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	4 Video Games for Collection	\$122.94
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Tuesday Tastes Program Supplies	\$2.65
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection	\$19.99
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Adult Fiction Books	\$10.26
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Adult Fiction Books	\$11.94
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection	\$14.26

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Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Adult Nonfiction Books	\$24.30
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Young Adult Books	\$9.93
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Adult Replacement Books	\$81.44
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Tuesday Tastes Program Supplies	\$3.98
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	CDs for Collection	\$13.99
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Video Games for Collection	\$14.99
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	Pickleball equipment	\$21.24
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection	\$123.75
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Plastic Spoons (100 ct)	\$35.96
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Children's Books	\$38.27
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Kleenex Facial Tissues (6 Pack)	\$18.79
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Asprin	\$21.34
Cash Payment Invoice	E 101-52200-300	OPERATING SUPPLIE	Display case for flag	\$54.97
Cash Payment Invoice	E 101-52300-300	OPERATING SUPPLIE	Display case for flag	\$54.98
Cash Payment Invoice	E 101-53000-365	BLDGS/GROUNDS MAI	Numbers for Garage Doors.	\$54.99
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Children's Books	\$78.99
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection	\$40.90
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Children's Books	\$89.36
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Children's Books	\$44.00
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Antiseptic Spray	\$9.48
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Plastic Forks (100 ct)	\$24.30
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Plastic Knives (100 ct)	\$13.95
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Desk Calendars (4 ct)	\$51.96
Transaction Date	12/24/2024		GF Checking 11100	<b>Total</b> \$4,161.71
Refer	0 APPLE		Ck# 2024739E 12/24/2024	
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Apple TV Yearly Charge	\$103.95

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Transaction Date	12/24/2024	GF Checking	11100	<b>Total</b>	\$103.95
Refer	0 ARLO TECHNOLOGIES	<u>Ck# 2024740E 12/24/2024</u>			
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	Arlo Security Camera Monthly Service Fee			\$7.99
Invoice					
Transaction Date	12/24/2024	GF Checking	11100	<b>Total</b>	\$7.99
Refer	0 AT&T	<u>Ck# 2024711E 12/24/2024</u>			
Cash Payment	E 101-52200-300 OPERATING SUPPLIE	FD FIRSTNET			\$187.05
Invoice					
Cash Payment	E 101-52300-300 OPERATING SUPPLIE	FD FIRSTNET			\$187.06
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIE	ATT PD INTERNET			\$85.60
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIE	ATT PHONE SERVICE			\$32.76
Invoice					
Cash Payment	E 101-52400-300 OPERATING SUPPLIE	ATT PHONE SERVICE			\$32.76
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIE	ATT PHONE SERVICE			\$32.76
Invoice					
Cash Payment	E 101-55300-300 OPERATING SUPPLIE	ATT PHONE SERVICE			\$32.76
Invoice					
Cash Payment	E 101-52200-220 UTILITY SERVICES	ATT PHONE SERVICE			\$32.76
Invoice					
Cash Payment	E 101-55110-220 UTILITY SERVICES	ATT PHONE SERVICE			\$32.76
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIE	ATT PHONE SERVICE			\$32.77
Invoice					
Cash Payment	E 101-53000-220 UTILITY SERVICES	ATT PHONE SERVICE			\$32.77
Invoice					
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	ATT PHONE SERVICE			\$32.77
Invoice					
Cash Payment	E 204-53610-290 OUTSIDE SERVICES/C	ATT PHONE SERVICE			\$32.77
Invoice					
Transaction Date	12/24/2024	GF Checking	11100	<b>Total</b>	\$787.35
Refer	0 BAKER & TAYLOR CREDIT CARD	<u>Ck# 2024726E 12/24/2024</u>			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$10.27
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$1,478.35
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$240.37
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$32.35
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$296.95
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$829.06
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$113.65
Invoice					

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Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	BOOKS				\$3,364.31
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b>		\$6,365.31
Refer	0	<u>COMPETITOR AWARDS &amp; ENGRAV</u>		<u>Ck# 2024717E 12/24/2024</u>			
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	DC Retirement Plaques				\$393.00
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b>		\$393.00
Refer	0	<u>DISNEY PLUS</u>		<u>Ck# 2024737E 12/24/2024</u>			
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Roku Subscription				\$11.60
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Roku Subscription				\$11.60
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b>		\$23.20
Refer	0	<u>DOLLAR TREE</u>		<u>Ck# 2024727E 12/24/2024</u>			
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	Hartland Lights Items - Rec				\$5.62
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Hartland Lights Items - Library				\$5.63
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b>		\$11.25
Refer	0	<u>DOLLARTREE</u>		<u>Ck# 2024754E 12/24/2024</u>			
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	Holiday Train Food Collection Decorations				\$7.50
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b>		\$7.50
Refer	0	<u>ENDTERS SPORTS GRILL</u>		<u>Ck# 2024743E 12/24/2024</u>			
Cash Payment Invoice	E 101-51440-300	OPERATING SUPPLIE	FOOD FOR ELECTION				\$220.70
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b>		\$220.70
Refer	0	<u>FALBO BROS PIZZERIA</u>		<u>Ck# 2024721E 12/24/2024</u>			
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Falbo Pizza for DPW Thank You				\$179.63
Cash Payment Invoice	E 620-53700-923	OUTSIDE SERVICES	Chainsaw Safety Lunch				\$102.84
Cash Payment Invoice	E 204-53610-290	OUTSIDE SERVICES/C	Chainsaw Safety Lunch				\$102.83
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b>		\$385.30
Refer	0	<u>FLEET FARM</u>		<u>Ck# 2024734E 12/24/2024</u>			
Cash Payment Invoice	E 101-51400-395	COMMUNITY RELATIO	Fencing For Holiday Train				\$599.00
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b>		\$599.00
Refer	0	<u>FOX BROS PIGGLY WIGGLY</u>		<u>Ck# 2024712E 12/24/2024</u>			
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	Bingo prizes				\$21.00
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	Bingo prizes				\$53.53
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Tuesday Tastes				\$68.66

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Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Distilled water for disc cleaning		\$2.78
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	Hartland Lights Items - Rec		\$40.61
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Hartland Lights Items - Library		\$40.61
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Emily's birthday cake		\$20.28
Cash Payment Invoice	E 101-52200-300	OPERATING SUPPLIE	Water		\$19.98
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b> \$267.45
Refer	0	<u>FRIENDS OF THE DOMES</u>	<u>Ck# 2024753E 12/24/2024</u>		
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Explore Pass		\$500.00
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b> \$500.00
Refer	0	<u>GALLS</u>	<u>Ck# 2024720E 12/24/2024</u>		
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	DC Stars for Uniform and Handcuff Case		\$72.21
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b> \$72.21
Refer	0	<u>GODADDY</u>	<u>Ck# 2024729E 12/24/2024</u>		
Cash Payment Invoice	E 101-51400-395	COMMUNITY RELATIO	ssl renewal		\$99.99
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b> \$99.99
Refer	0	<u>GOOD HOUSEKEEPING MAGAZIN</u>	<u>Ck# 2024742E 12/24/2024</u>		
Cash Payment Invoice	E 101-55110-325	PERIODICALS	Good Housekeeping Subscription		\$34.97
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b> \$34.97
Refer	0	<u>HAGEMEISTER PARK INC</u>	<u>Ck# 2024732E 12/24/2024</u>		
Cash Payment Invoice	E 101-55110-345	STAFF EDUCATION/TR	WLA Conference Hotel & Food		\$17.98
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b> \$17.98
Refer	0	<u>HOME DEPOT (NO MAILING ADDR)</u>	<u>Ck# 2024718E 12/24/2024</u>		
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Tool Box - Taser 10 Items Storage		\$129.00
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b> \$129.00
Refer	0	<u>HYATT REGENCY GREEN BAY</u>	<u>Ck# 2024733E 12/24/2024</u>		
Cash Payment Invoice	E 101-55110-345	STAFF EDUCATION/TR	WLA Conference Hotel & Food		\$278.00
Cash Payment Invoice	E 101-55110-345	STAFF EDUCATION/TR	WLA Conference Hotel & Food		\$278.00
Cash Payment Invoice	E 101-55110-345	STAFF EDUCATION/TR	WLA Conference Hotel & Food		\$16.88
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b> \$572.88
Refer	0	<u>JOURNAL SENTINEL</u>	<u>Ck# 2024752E 12/24/2024</u>		

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Cash Payment	E 101-55110-325	PERIODICALS	Milwaukee Journal Sentinel Monthly Subscription	\$50.99
Invoice				
Transaction Date	12/24/2024		GF Checking 11100	<b>Total</b> \$50.99
Refer	0	KAPCO	Ck# 2024715E 12/24/2024	
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Book jackets, tape, and polycovers	\$224.95
Invoice				
Transaction Date	12/24/2024		GF Checking 11100	<b>Total</b> \$224.95
Refer	0	KWIK TRIP	Ck# 2024724E 12/24/2024	
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Tuesday Tastes	\$2.69
Invoice				
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	driver gift	\$20.00
Invoice				
Transaction Date	12/24/2024		GF Checking 11100	<b>Total</b> \$22.69
Refer	0	LEAGUE OF WI MUNICIPALITIES	Ck# 2024744E 12/24/2024	
Cash Payment	E 101-51400-300	OPERATING SUPPLIE	Liquor Licensing Updated Manual	\$25.00
Invoice				
Transaction Date	12/24/2024		GF Checking 11100	<b>Total</b> \$25.00
Refer	0	MILW ART MUSEUM	Ck# 2024746E 12/24/2024	
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Art museum renewal	\$600.00
Invoice				
Transaction Date	12/24/2024		GF Checking 11100	<b>Total</b> \$600.00
Refer	0	NATIONAL SHERIFFS ASSN	Ck# 2024730E 12/24/2024	
Cash Payment	E 101-52100-290	OUTSIDE SERVICES/C	Misko NSA Dues for 2025	\$56.00
Invoice				
Transaction Date	12/24/2024		GF Checking 11100	<b>Total</b> \$56.00
Refer	0	NETFLIX	Ck# 2024738E 12/24/2024	
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	Roku Subscription	\$32.53
Invoice				
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	Roku Subscription	\$32.53
Invoice				
Transaction Date	12/24/2024		GF Checking 11100	<b>Total</b> \$65.06
Refer	0	NORTHERN TOOL & EQUIPMENT	Ck# 2024755E 12/24/2024	
Cash Payment	E 101-51600-255	BLDGS/GROUNDS	dolly / cart	\$49.99
Invoice				
Cash Payment	E 101-51600-255	BLDGS/GROUNDS	cleaning supplies	\$53.95
Invoice				
Transaction Date	12/24/2024		GF Checking 11100	<b>Total</b> \$103.94
Refer	0	PASSION PLANNER	Ck# 2024747E 12/24/2024	
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Passion Planners for Staff	\$308.72
Invoice				
Transaction Date	12/24/2024		GF Checking 11100	<b>Total</b> \$308.72
Refer	0	QUILL CORPORATION	Ck# 2024714E 12/24/2024	
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Office Supplies- Printer Paper	\$227.54
Invoice				

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Transaction Date	12/24/2024	GF Checking	11100	<b>Total</b>	\$227.54
Refer	0 SENDIKS ACCOUNT	<u>Ck# 2024751E 12/24/2024</u>			
Cash Payment	E 101-52200-300 OPERATING SUPPLIE	Cake for Griffin return			\$73.79
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIE	TAB Food Supplies			\$25.48
Invoice					
Transaction Date	12/24/2024	GF Checking	11100	<b>Total</b>	\$99.27
Refer	0 SPECTRUM ENTERPRISE	<u>Ck# 2024745E 12/24/2024</u>			
Cash Payment	E 101-53000-220 UTILITY SERVICES	SPECTRUM FIBER DPW			\$150.00
Invoice					
Cash Payment	E 620-53700-605 MAINTENANCE-WATE	SPECTRUM FIBER DPW			\$150.00
Invoice					
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM FIBER DPW			\$150.00
Invoice					
Cash Payment	E 101-53000-220 UTILITY SERVICES	SPECTRUM ENTERPRISE VOICE			\$34.91
Invoice					
Cash Payment	E 620-53700-605 MAINTENANCE-WATE	SPECTRUM ENTERPRISE VOICE			\$34.91
Invoice					
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM ENTERPRISE VOICE			\$34.91
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIE	SPECTRUM ENTERPRISE INTERNET			\$106.72
Invoice					
Cash Payment	E 101-52400-300 OPERATING SUPPLIE	SPECTRUM ENTERPRISE INTERNET			\$106.72
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIE	SPECTRUM ENTERPRISE INTERNET			\$106.72
Invoice					
Cash Payment	E 101-55300-300 OPERATING SUPPLIE	SPECTRUM ENTERPRISE INTERNET			\$106.72
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIE	SPECTRUM ENTERPRISE INTERNET			\$106.72
Invoice					
Cash Payment	E 101-53000-220 UTILITY SERVICES	SPECTRUM ENTERPRISE INTERNET			\$106.72
Invoice					
Cash Payment	E 620-53700-605 MAINTENANCE-WATE	SPECTRUM ENTERPRISE INTERNET			\$106.71
Invoice					
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM ENTERPRISE INTERNET			\$106.71
Invoice					
Cash Payment	E 101-55370-300 OPERATING SUPPLIE	SPECTRUM ENTERPRISE INTERNET			\$64.26
Invoice					
Cash Payment	E 101-52200-300 OPERATING SUPPLIE	FD FIBER			\$379.00
Invoice					
Cash Payment	E 101-52200-220 UTILITY SERVICES	SPECTRUM ENTERPRISE VOICE			\$101.50
Invoice					
Transaction Date	12/24/2024	GF Checking	11100	<b>Total</b>	\$1,953.23
Refer	0 STAPLES	<u>Ck# 2024749E 12/24/2024</u>			
Cash Payment	E 101-55300-300 OPERATING SUPPLIE	TACKS			\$1.84
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIE	MAT			\$29.13
Invoice					

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Cash Payment	E 101-51400-300	OPERATING SUPPLIE	PENS/ INK REFILL/ PAPER		\$25.12
Invoice					
Cash Payment	E 101-54910-300	OPERATING SUPPLIE	CEMETERY FOLDERS		\$10.53
Invoice					
Cash Payment	E 101-51400-300	OPERATING SUPPLIE	CERTIFICATES/ PAPER		\$19.62
Invoice					
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b> \$86.24
Refer	0	<u>TECHSOUP</u>		<u>Ck# 2024728E 12/24/2024</u>	
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Microsoft and Adobe Software Products		\$130.00
Invoice					
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b> \$130.00
Refer	0	<u>U.S. CELLULAR</u>		<u>Ck# 2024713E 12/24/2024</u>	
Cash Payment	E 101-55300-300	OPERATING SUPPLIE	US CELLULAR PHONE SERVICES		\$71.82
Invoice					
Cash Payment	E 101-53000-220	UTILITY SERVICES	US CELLULAR PHONE SERVICES		\$118.47
Invoice					
Cash Payment	E 620-53700-605	MAINTENANCE-WATE	US CELLULAR PHONE SERVICES		\$118.47
Invoice					
Cash Payment	E 204-53610-385	MAINTENANCE-COLLE	US CELLULAR PHONE SERVICES		\$118.47
Invoice					
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b> \$427.23
Refer	0	<u>US POSTAL SERVICE</u>		<u>Ck# 2024722E 12/24/2024</u>	
Cash Payment	E 101-52200-300	OPERATING SUPPLIE	POSTAGE		\$9.68
Invoice					
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	ILL shipping		\$11.20
Invoice					
Cash Payment	E 101-52200-300	OPERATING SUPPLIE	POSTAGE		\$5.58
Invoice					
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b> \$26.46
Refer	0	<u>USA TODAY</u>		<u>Ck# 2024741E 12/24/2024</u>	
Cash Payment	E 101-55110-325	PERIODICALS	USA Today Subscription		\$34.00
Invoice					
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b> \$34.00
Refer	0	<u>VERIZON COMMUNICATIONS</u>		<u>Ck# 2024748E 12/24/2024</u>	
Cash Payment	E 101-52100-290	OUTSIDE SERVICES/C	VERIZON MODEM AND PHONE		\$456.12
Invoice					
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b> \$456.12
Refer	0	<u>VILLAGE GRAPHICS</u>		<u>Ck# 2024756E 12/24/2024</u>	
Cash Payment	E 101-52200-300	OPERATING SUPPLIE	Card stock		\$17.79
Invoice					
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b> \$17.79
Refer	0	<u>VISTAPRINT</u>		<u>Ck# 2024731E 12/24/2024</u>	
Cash Payment	E 101-55110-300	OPERATING SUPPLIE	Matt's Business Cards		\$37.78
Invoice					
Transaction Date	12/24/2024		GF Checking	11100	<b>Total</b> \$37.78
Refer	0	<u>WALGREENS</u>		<u>Ck# 2024719E 12/24/2024</u>	

VILLAGE OF HARTLAND

Payments

Current Period: DECEMBER 2024

Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIE	Retirement Card for DC			\$7.34
Transaction Date	12/24/2024	GF Checking	11100	<b>Total</b>	\$7.34
Refer	0 <i>WI DEPT OF JUSTICE</i>		<u>Ck# 2024716E 12/24/2024</u>		
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIE	SOUTHER SUPERVISOR TRAINING			\$250.00
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIE	SOUTHER SUPERVISOR TRAINING			\$5.00
Transaction Date	12/24/2024	GF Checking	11100	<b>Total</b>	\$255.00
Refer	0 <i>WILEAG</i>		<u>Ck# 2024723E 12/24/2024</u>		
Cash Payment Invoice	E 101-52100-290 OUTSIDE SERVICES/C	WILEAG Dues for 2025			\$668.85
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIE	WILEAG On-Site Costs			\$672.80
Transaction Date	12/24/2024	GF Checking	11100	<b>Total</b>	\$1,341.65
Refer	0 <i>ZOOM</i>		<u>Ck# 2024735E 12/24/2024</u>		
Cash Payment Invoice	E 101-51400-395 COMMUNITY RELATIO	MONTHLY ZOOM ACCOUNT			\$16.79
Transaction Date	12/24/2024	GF Checking	11100	<b>Total</b>	\$16.79

Fund Summary

	11100 GF Checking	
101 GENERAL FUND		\$21,663.74
204 SEWER		\$668.92
620 WATER FUND		\$803.89
		<u>\$23,136.55</u>

Pre-Written Checks	\$23,136.55
Checks to be Generated by the Computer	\$0.00
<b>Total</b>	<u>\$23,136.55</u>



210 Cottonwood Avenue  
 Hartland WI 53029  
 262-367-2714 FAX: 262-367-2430  
[www.villageofhartland.wi.gov](http://www.villageofhartland.wi.gov)

## SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned	_____	Date	_____
<b>FEES ARE NON-REFUNDABLE</b>			

**APPLICATION AND PERMIT FEES ARE DUE 60 DAYS PRIOR TO YOUR EVENT**

ORGANIZATION INFORMATION			
Name of Organization Ice Age Trail Alliance			
Street Address 2110 Main Street	City Cross Plains	State WI	Zip 53528
Phone Number 608-798-4453	Are you a 501(c)3 Organization?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Event Contact Person (First & Last Name) Steve Pence			
Address 2110 Main Street	City Cross Plains	State WI	Zip 53528
Email steve@iceagetrail.org	Phone Number 608-798-4453	Day of Event Phone Number 262-305-9643	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.			

EVENT INFORMATION	
Name of Event 2025 HIP: Invasive Species Control, Hartland Marsh Preserve	Date(s) of Event January 24 & 25, 2025
Event Start Time 09:00	Event End Time 15:30
Location of the Event* Cottonwood Wayside Park	
Will your event take place in a Village of Hartland Park?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<p><i>You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.</i></p> <p><i>*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.</i></p>	

OTHER INFORMATION		
Generally describe your event and its purpose The Ice Age Trail Alliance will be removing non-native brush from our Hartland Marsh Preserve property. This will enhance the hiking experience, and habitat for birds, bats, and insects. We would like to utilize the Cottonwood Park for parking, meeting, and to serve lunch. We will utilize local catering, and portable toilet services for this event.		
Estimated Number of Participants 80 total	Spectators	Vendors
Will alcohol be sold/served? <i>If yes, liquor and bartender licenses are necessary under separate application.</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will you be selling/serving food?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will you have food trucks? <i>If yes, you will need to obtain Outside Food Vendor Permits under separate application.</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, how many food trucks will be at the event?		
Will you be selling merchandise? <i>If yes, you will need to obtain a Solicitor's Permit under separate application.</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the event involve fireworks? <i>If yes, you will need to obtain a Fireworks Permit under separate application.</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the event involve amplified music?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, will the amplified music be a:		<input type="checkbox"/> Band <input type="checkbox"/> DJ
Hours of amplified music:		
<i>Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.</i>		
Is street closure requested?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Hours of street closure:		
Diagram for Street Closure Provided?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will you need barricades provided by the Village for your event?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
How many barricades needed for your event?	None	
"Road Closed" signs requested?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will you be erecting any tents, canopies or other temporary structure(s)? <i>If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will you be providing portable restrooms and wash stations?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

**OTHER INFORMATION CONTINUED**

*If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?*  
 One toilet will be placed in the parking lot at the park. All waste will be removed by the toilet service.

Will you provide parking for participants?

Yes  No

*If yes, where will parking be available?* We would like to use the park's parking lot.

Will you provide a dumpster/clean-up services?

Yes  No

*If yes, please describe your clean-up and refuse collection plan.* We don't create much waste at these projects. What we do make, we haul out to our own dumpster off-site.

Will the event require additional security?

Yes  No

Will you have an emergency plan in the event of severe weather?

Yes  No

Will the event require first aid and/or emergency responders?

Yes  No

**INSURANCE REQUIREMENTS**

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents?

Yes  No

**DEPOSIT REQUIREMENTS**

For events to held in a Village Park: The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.

**TERMINATION OF AN EVENT**

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.

*As Dupee*  
Signature of Applicant

12/20/24  
Date

**For staff use only**

Park/Rec. Board approval, if necessary, on:

Application forwarded to:

- Administrator
- Building Inspector
- Fire Chief
- Police Chief
- Public Works Director
- Rec Director

Village Board approval, if necessary, on:

Date: \_\_\_\_\_

DEPT.	APPROVE	DENY	BY	REASON (if denied)
Bldg. Insp.	12-30-24		<i>[Signature]</i>	for Scott Hussinger
Clerk	12-23-24		<i>[Signature]</i>	
Fire	1/1/25		<i>[Signature]</i>	
Police	12/30/24		<i>[Signature]</i>	
Public Works	12/30/24		<i>[Signature]</i>	
Rec	12/30/24		<i>[Signature]</i>	

**Fees**

\_\_\_\_\_ Outside Food Vendors      \_\_\_\_\_ Special Event Permit  
 \_\_\_\_\_ Park Facility Fees            \_\_\_\_\_ Temp. Bartender's  
 \_\_\_\_\_ Solicitor's Permit(s)        \_\_\_\_\_ Temp. Class B

**TOTAL FEES**  
*Request fees waived*

All requirements for this special event have been met.

*[Signature]*  
Village Administrator approval

12/30/24  
Date

JANUARY 24-25, 2025

The timeline for both days of the event is as follows:

- 8:15am volunteers will start to arrive
- 8:30am we will gather in the parking lot for work assignments
- 8:45am I will begin setting up for lunch in the park shelter
- 12pm Lunch will be served, after which I will begin cleaning up
- 3:30pm work will stop, we will pack up and head out. We will be off the premises no later than 5pm each day if everything goes according to plan.

Most of the event is on Alliance owned property, but we would like to have lunch served out of the pavilion, and utilize the parking lot for parking, and to place a portable toilet in. The attached map shows the location, but they're very easily moved and I can have it placed anywhere the village would prefer.





# VILLAGE OF HARTLAND

210 Cottonwood Avenue | Hartland, WI 53029 | 262-367-2714

## PARK FACILITY RESERVATION APPLICATION

Organization name (if applicable): ICE AGETRAIL ALLIANCE

Tax Exempt:  No  Yes - attach WI Sales & Use Tax Exemption Certificate, form S-211

Point of contact name: STEVE PENCE

Phone number: 608-798-4453 Email: STEVE@ICEAGETRAIL.ORG

Address: 2110 MAIN ST, CROSS PLAINS WI, 53528

Additional contact: RILEY DUPEE

Phone number: 608-617-2326 Email: RILEY@ICEAGETRAIL.ORG

I verify the information provided and agree to the Park Board's policy and Village Ordinances regarding park usage.

Riley Dupee  
Signature

12/20/24  
Date

## RENTAL INFORMATION

Reservation date: 1/24 & 1/25/25 Event type: HABITAT RESTORATION/VOLUNTEER

Arrival time (including set up): 08:00 Departure time (including clean up): 16:00

Attendance: 80 Electricity:  Yes  No

## RENTAL FEES

Checks (payable to the Village of Hartland), cash, and credit card are accepted. All fees must be paid at the time of reservation.

### Park Shelter/Open Space

- Bark River (may not use if athletic field is reserved)
- Centennial Park
- Cottonwood Wayside
- Hartbrook Park
- Nixon Splash Pad Shelter 1
- Nixon Splash Pad Shelter 2
- Nixon Park Shelter 4 (by Fine Arts Center)
- Penbrook Park (may not use if athletic field is reserved)
- Other structures to be placed in park (bounce house, dunk tank, climbing wall, etc.) **\$100 Deposit Required**
- Open Space Reserved (describe area below)

### Rental Fee (based on attendance)

Attendees	Resident	Non-Resident
<input type="checkbox"/> 0 - 50	\$85.00	\$140.00
<input checked="" type="checkbox"/> 51 - 100	\$100.00	\$155.00
<input type="checkbox"/> 101+	\$150.00	\$205.00

### Refundable Deposit (based on attendance)

Attendees	Deposit Amount
<input type="checkbox"/> 0 - 100	No deposit required
<input type="checkbox"/> 101 - 200	\$200.00
<input type="checkbox"/> 201+	\$300.00

Rental Fee

Tax (5%) on rental fee

Deposit

Structure Deposit

Total Due

Request to Waive

Date/time rec'vd: \_\_\_\_\_ Total: \_\_\_\_\_

Date entered: \_\_\_\_\_ Permit Number: \_\_\_\_\_

# **PARK SHELTER USE POLICIES**

## **RESERVATIONS**

Picnic area shelters must be reserved for a specific site. All uses must be open to the public and free of charge. To reserve a park shelter or open space, complete the reservation application form and submit it with the required fees and deposits to the Village of Hartland. Reservations are processed on a first-come, first-serve basis. An authorized representative 18 years old or older of the group who shall be personally responsible for the conduct of the participants and for damages must sign the application. Reservation requests will be accepted beginning the first business day in January each year. All rental fees include Wisconsin sales tax (where applicable).

Athletic facilities require a separate reservation. If you wish to reserve an athletic facility (soccer field, softball field, volleyball court, etc.), please contact Village Hall staff. No park fields can be reserved with your shelter permit prior to the first Monday in March.

## **LIMITS TO RESERVATION TIME**

- Hours for all Village parks are sunrise to sunset.
- The Village cannot guarantee privacy to any group.
- Reservations are made for a specific time frame. Set-up and clean-up time must be included in the scheduled time. No equipment, supplies, or materials shall be placed at the facility prior to or after the scheduled reservation time.

## **LIMITS ON USE OF FACILITIES**

- Malt beverages are permitted in all picnic areas when a valid malt beverage permit is applied for and granted through the Village's Administrative Office or Police Department. No other intoxicating liquor products are allowed.
- Parking is permitted in designated areas only. Parking in the picnic areas on the grass is prohibited. • Individuals must be at least 18 years of age to request a rental permit.
- The Village is not responsible for private equipment or material used in a Village facility.
- All pets must be licensed, on a leash not exceeding six feet in length and under control of its owner at all times. Owners must promptly remove and dispose of any pet waste in a sanitary manner.
- Facility decorations must not be removed. Individuals who wish to decorate may do so as long as the facility is returned to its original condition. Failure to do so will result in loss of the deposit.
- Participants may not pass a collection plate or solicit from the audience. Donations may be accepted at concession areas only. Material distribution must be confined to the concession areas.

## **FACILITY AMENITIES**

- Electricity - Some picnic shelters offer a limited number of electrical outlets. Caution is advised when using electrical services as they are all 20 amp circuits and can be easily overloaded. Due to vandalism, we cannot guarantee electrical availability. Press the red GFI button on the outlet to reset if necessary.
- Picnic tables - There are a limited number of picnic tables available in the parks for all users. Large groups will need to provide their own additional seating. Please respect the rights of others to utilize the park facilities.
- Grills - Some grills are supplied by the Village of Hartland in picnic areas. Caution should be exercised when disposing hot ashes.
- Restroom facilities and parking lots are open to park patrons and not exclusive to the permit holder.

## **PERMITTED**

- Tents are permitted only in certain areas when a picnic group has reserved a shelter. Tents are to be placed adjacent to the shelter. Tents may not be placed on the asphalt. Tents may only be set up on the day of the picnic and must be removed the same day. Charges will be assessed for damage incurred during the set-up or removal of tents.
- Radios are permitted in all picnic areas. The use of amplification equipment is not permitted. The volume of radios must be kept at a level so as to not unreasonably annoy or disturb the peace and quiet for other park users or surrounding residents in accordance with Section 9.07 of the Municipal Code.

## **REFUNDS**

- In the event of cancellation, permit fee may be refunded. A \$10.00 fee may be charged for administrative processing. **Cancellations within 2 weeks of the reservation will not be refunded.**
- Reservations may be altered online or by submitting a written request to the Village of Hartland at least 14 days prior to the reservation. Contact the Village's Administrative Office for further assistance.

## **REMINDERS**

- Disorderly conduct is prohibited.
- Allow time for clean-up. Leave the park and facility in the condition found.
- Any costs for damage or excessive clean-up will be invoiced or deducted from the security deposit.



# Wisconsin Sales and Use Tax Exemption Certificate

# Form S-211

Do not send this certificate to the Department of Revenue

**Purchaser:** Complete this certificate and give it to the seller.

**Seller:** If this certificate is not fully completed, you must charge sales tax. Keep this certificate as part of your records.

Check One  Single Purchase  Continuous

<b>Purchaser Information</b>			
Business Name ICE AGE TRAIL ALLIANCE INC		Type of Business Nonprofit organization	
Business Address PO BOX 128, 2110 MAIN ST		City CROSS PLAINS	State WI
		ZIP Code 53528	
Purchaser's Tax ID Number 39-6076028		State of Issue WISCONSIN	
If no Tax ID Number, enter one of the following:	FEIN	Driver's License Number/State Issued ID Number	State of Issue
<b>Seller Information</b>			
Name VILLAGE OF HARTLAND			
Address 210 COTTONWOOD AVE		City HARTLAND	State WI
		ZIP Code 53029	

### Reason for Exemption

**Resale** (Enter purchaser's seller's permit or use tax certificate number) \_\_\_\_\_

#### Manufacturing and Biotechnology

- Tangible personal property (TPP) or item under s.77.52(1)(b) that is used exclusively and directly by a manufacturer in manufacturing an article of TPP or items or property under s.77.52(1)(b) or (c) that is destined for sale and that becomes an ingredient or component part of the article of TPP or items or property under s.77.52(1)(b) or (c) destined for sale or is consumed or destroyed or loses its identity in manufacturing the article of TPP or items or property under s.77.52(1)(b) or (c) destined for sale.
- Machines and specific processing equipment and repair parts or replacements thereof, exclusively and directly used by a manufacturer in manufacturing tangible personal property or items or property under s.77.52(1)(b) or (c) and safety attachments for those machines and equipment.
- The repair, service, alteration, fitting, cleaning, painting, coating, towing, inspection, and maintenance of machines and specific processing equipment, that the above purchaser would be authorized to purchase without sales or use tax, at the time the service is performed. Tools used to repair exempt machines are not exempt.
- Fuel and electricity consumed in manufacturing tangible personal property or items or property under s.77.52(1)(b) or (c) in this state.  
Percent of fuel exempt: \_\_\_\_\_ %      Percent of electricity exempt: \_\_\_\_\_ %
- Portion of the amount of fuel converted to steam for purposes of resale. Percent of fuel exempt: \_\_\_\_\_ %
- Property used exclusively and directly in qualified research, by persons engaged in manufacturing at a building assessed under s. 70.995, by persons engaged primarily in biotechnology in Wisconsin, or a combined group member conducting qualified research for another combined group member that meets these requirements.

#### Farming (To qualify for this exemption, the purchaser must use item(s) exclusively and directly in the business of farming, including dairy farming, agriculture, horticulture, floriculture, silviculture, beekeeping or custom farming services.)

- Tractors (except lawn and garden tractors), all-terrain vehicles (ATV) and farm machines, including accessories, attachments, and parts, lubricants, nonpowered equipment, and other tangible personal property or items or property under s.77.52(1)(b) or (c) that are used exclusively and directly, or are consumed or lose their identities in the business of farming. This includes services to the property and items above.
- Feed, seeds for planting, plants, fertilizer, soil conditioners, sprays, pesticides, and fungicides.
- Breeding and other livestock, poultry, farm work stock, bees, beehives and bee combs.
- Containers for fruits, vegetables, bee products, grain, hay, and silage (including containers used to transfer merchandise to customers), and plastic bags, sleeves, and sheeting used to store or cover hay and silage. Baling twine and baling wire.
- Animal waste containers or component parts thereof (may only mark certificate as "Single Purchase").
- Animal bedding, drugs for farm livestock or on bees, and milk house supplies.

**Governmental Units and Other Exempt Entities**

Enter CES No., if applicable

008-0000525099-05

- The United States and its unincorporated agencies and instrumentalities.
- Any federally recognized American Indian tribe or band in this state.
- Wisconsin state and local governmental units, including the State of Wisconsin or any agency thereof, Wisconsin counties, cities, villages, or towns, and Wisconsin public schools, school districts, universities, or technical college districts.
- Organizations organized and operated exclusively for religious, charitable, scientific, or educational purposes, or for the prevention of cruelty to children or animals. CES Number 008-0000525099-05 (Required for Wisconsin organizations).

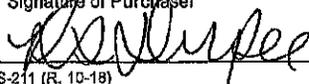
**Other**

- Containers and other packaging, packing, and shipping materials, used to transfer merchandise to customers of the purchaser.
- Trailers and accessories, attachments, parts, supplies, materials, and service for motor trucks, tractors, and trailers which are used exclusively in common or contract carriage under LC, IC, or MC No. (if applicable) \_\_\_\_\_
- Machines and specific processing equipment used exclusively and directly in a fertilizer blending, feed milling, or grain drying operation, including repair parts, replacements, and safety attachments.
- Building materials acquired solely for and used solely in the construction or repair of holding structures used for weighing and dropping feed or fertilizer ingredients into a mixer or for storage of such grain, if such structures are used in a fertilizer blending, feed milling, or grain drying operation.
- Tangible personal property purchased by a person who is licensed to operate a commercial radio or television station in Wisconsin, if the property is used exclusively and directly in the origination or integration of various sources of program material for commercial radio or television transmissions that are generally available to the public free of charge without a subscription or service agreement.
- Fuel and electricity consumed in the origination or integration of various sources of program material for commercial radio or television transmissions that are generally available to the public free of charge without a subscription or service agreement.  
Percent of fuel exempt: \_\_\_\_\_ %      Percent of electricity exempt: \_\_\_\_\_ %
- Tangible personal property and items, property and goods under s.77.52(1)(b), (c), and (d) to be resold by \_\_\_\_\_ on my behalf where \_\_\_\_\_ is registered to collect and remit sales tax to the Department of Revenue on such sales.
- Tangible personal property, property, items and goods under s.77.52(1)(b), (c), and (d), or services purchased by a Native American with enrollment # \_\_\_\_\_, who is enrolled with and resides on the \_\_\_\_\_ Reservation, where buyer will take possession of such property, items, goods, or services.
- Tangible personal property and items and property under s.77.52(1)(b) and (c) becoming a component of an industrial or municipal waste treatment facility, including replacement parts, chemicals, and supplies used or consumed in operating the facility. Caution: Do not check the "continuous" box at the top of page 1.
- Portion of the amount of electricity or natural gas used or consumed in an industrial waste treatment facility.  
(Percent of electricity or natural gas exempt \_\_\_\_\_ %)
- Electricity, natural gas, fuel oil, propane, coal, steam, corn, and wood (including wood pellets which are 100% wood) used for fuel for residential or farm use.
 

	% of Electricity Exempt	% of Natural Gas Exempt	% of Fuel Exempt
<input type="checkbox"/> Residential .....	_____ %	_____ %	_____ %
<input type="checkbox"/> Farm .....	_____ %	_____ %	_____ %
- Address Delivered: \_\_\_\_\_
- Percent of printed advertising material solely for out-of-state use. \_\_\_\_\_ %
- Catalogs, and the envelopes in which the catalogs are mailed, that are designed to advertise and promote the sale of merchandise or to advertise the services of individual business firms.
- Computers and servers used primarily to store copies of the product that are sent to a digital printer, a plate-making machine, or a printing press or are used primarily in prepress or postpress activities, by persons whose NAICS code is 323111, 323117, or 323120.
- Purchases from out-of-state sellers of tangible personal property that are temporarily stored, remain idle, and not used in this state and that are then delivered and used solely outside this state, by persons whose NAICS code is 323111, 323117, or 323120.
- Other purchases exempted by law. (State items and exemption). \_\_\_\_\_

*I declare that the information provided is complete and accurate to the best of my knowledge, and that the product(s) purchased will be used in the exempt manner indicated. If a product is not used in an exempt manner, I will remit use tax on the purchase price at the time of first taxable use. I understand that failure to remit the use tax may result in a future liability, including tax, interest, and penalty.*

**CAUTION:** Using this certificate to avoid paying sales tax may result in a fine of \$250 for each transaction for which the certificate is used

Signature of Purchaser 	Print or Type Name RILEY DUPEE	Title FIELD OPS SPEC	Date 12/20/2024
---	-----------------------------------	-------------------------	--------------------

(DETACH AND PRESENT TO SELLER)



210 Cottonwood Avenue  
 Hartland WI 53029  
 262-367-2714 FAX: 262-367-2430  
[www.villageofhartland.wi.gov](http://www.villageofhartland.wi.gov)

## SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned	_____	Date	_____

**FEES ARE NON-REFUNDABLE**

**APPLICATION AND PERMIT FEES ARE DUE 60 DAYS PRIOR TO YOUR EVENT**

ORGANIZATION INFORMATION			
Name of Organization Village of Hartland			
Street Address 210 Cottonwood Avenue	City Hartland	State WI	Zip 53029
Phone Number 262-367-0352	Are you a 501(c)3 Organization?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Event Contact Person (First & Last Name) Sara Rennekamp			
Address 210 Cottonwood Avenue	City Hartland	State WI	Zip 53029
Email sara@villageofhartland.wi.gov	Phone Number 262-367-0352	Day of Event Phone Number 262-367-0352	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.			

EVENT INFORMATION	
Name of Event Hometown Celebration	Date(s) of Event June 26-29, 2025
Event Start Time 6/26 4 pm, 6/27 4 pm, 6/28 12 pm, 6/29 11 am	Event End Time 6/26 11 pm, 6/27 11 pm, 6/28 11 pm, 6/29 4 pm
Location of the Event* Nixon Park 6/26-6/28, Parade Route Through Hartland 6/29	
Will your event take place in a Village of Hartland Park?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p><b>You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.</b></p> <p><b>*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.</b></p>	

OTHER INFORMATION			
Generally describe your event and its purpose Community event to celebrate 4th of July; music, refreshments and food, carnival,			
Estimated Number of Participants 5,000	Spectators	Vendors 5	
Will alcohol be sold/served? <i>If yes, liquor and bartender licenses are necessary under separate application.</i>		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will you be selling/serving food?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will you have food trucks? <i>If yes, you will need to obtain Outside Food Vendor Permits under separate application.</i>		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, how many food trucks will be at the event?			
Will you be selling merchandise? <i>If yes, you will need to obtain a Solicitor's Permit under separate application.</i>		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the event involve fireworks? <i>If yes, you will need to obtain a Fireworks Permit under separate application.</i>		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the event involve amplified music?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, will the amplified music be a:		<input checked="" type="checkbox"/> Band	<input type="checkbox"/> DJ
Hours of amplified music:	4-11 pm 6/26-6/28		
<i>Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.</i>			
Is street closure requested?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Hours of street closure:	Park closure (Maple and Park entrance)		
Diagram for Street Closure Provided?	Map provided	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will you need barricades provided by the Village for your event?		<i>will be coordinated with PD/DPW</i>	
How many barricades needed for your event?		Trucks/blocks/barricades	
"Road Closed" signs requested?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will you be erecting any tents, canopies or other temporary structure(s)? <i>If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.</i>		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will you be providing portable restrooms and wash stations?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

**OTHER INFORMATION CONTINUED**

*If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?* 17 restroom units, 2 wash stations - includes 1 ADA unit. 15 units by pickleball, 1 unit by lower pond, 1 unit on Hartbrook Drive. (Wednesday delivery, Port-A-John)

Will you provide parking for participants?  Yes  No

*If yes, where will parking be available?* Street parking, municipal parking, and additional lot in industrial park, 455 E. Industrial Drive.

Will you provide a dumpster/clean-up services?  Yes  No

*If yes, please describe your clean-up and refuse collection plan.* Collect garbage throughout event as needed and the following morning (park clean up). 3 Dumpsters 8 yard (Wednesday delivery, serviced Friday & Saturday)

Will the event require additional security? Police presence near tent and throughout park  Yes  No

Will you have an emergency plan in the event of severe weather? *PD makes weather determinations*  Yes  No

Will the event require first aid and/or emergency responders? *Fire/EMS on site*  Yes  No

**INSURANCE REQUIREMENTS**

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents? *N/A*  Yes  No

**DEPOSIT REQUIREMENTS**

For events to held in a Village Park: The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.

**TERMINATION OF AN EVENT**

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.

*[Handwritten Signature]*

Signature of Applicant

12-20-24

Date

*For staff use only*

Park/Rec. Board approval, if necessary, on:

\_\_\_\_\_

Application forwarded to:

- Administrator
- Building Inspector
- Fire Chief
- Police Chief
- Public Works Director
- Rec Director

Village Board approval, if necessary, on:

\_\_\_\_\_

Date: \_\_\_\_\_

DEPT.	APPROVE	DENY	BY	REASON (if denied)
Bldg. Insp.				
Clerk	<u>12-23-24</u>		<i>[Signature]</i>	
Fire	<u>1/2/25</u>		<i>[Signature]</i>	
Police	<u>12/30/24</u>		<i>[Signature]</i>	
Public Works	<u>12/23/24</u>		<i>[Signature]</i>	
Rec	<u>12/23/24</u>		<i>[Signature]</i>	

*Fees*

_____ Outside Food Vendors	_____ Special Event Permit	TOTAL FEES _____
_____ Park Facility Fees	_____ Temp. Bartender's	
_____ Solicitor's Permit(s)	_____ Temp. Class B	

All requirements for this special event have been met.

Village Administrator approval

*[Handwritten Signature]*

Date

12/30/24

# **HOMETOWN CELEBRATION: CALENDAR OF EVENTS**

## **THURSDAY, JUNE 26**

**FOOD & REFRESHMENTS**

**CARNIVAL**

**MUSIC**

## **FRIDAY, JUNE 27**

**FOOD & REFRESHMENTS**

**CARNIVAL**

**MUSIC**

**FIREWORKS**

## **SATURDAY, JUNE 28**

**FOOD & REFRESHMENTS**

**CARNIVAL**

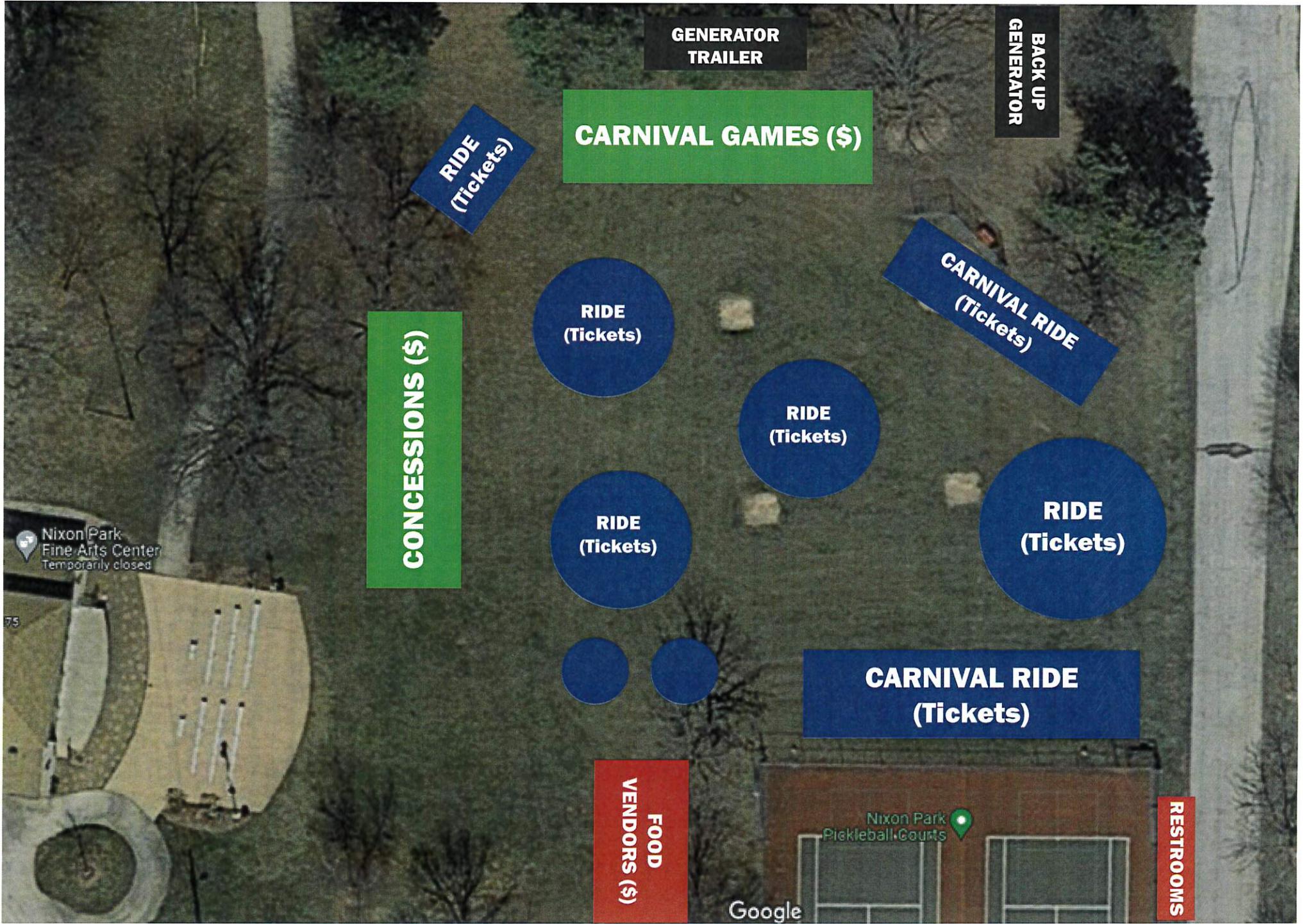
**MUSIC**

## **SUNDAY, JUNE 29**

**PARADE**



# WENZEL AMAZEMENTS APPROXIMATE SITE MAP





# WENZEL AMAZEMENTS CARNIVAL





## WENZEL AMAZEMENTS



Route to drop off



Staging



Parade route



1.3 mile route



RAE DR.

SUNNYSLOPE DR.

HARTBROOK DR.

Parade ends

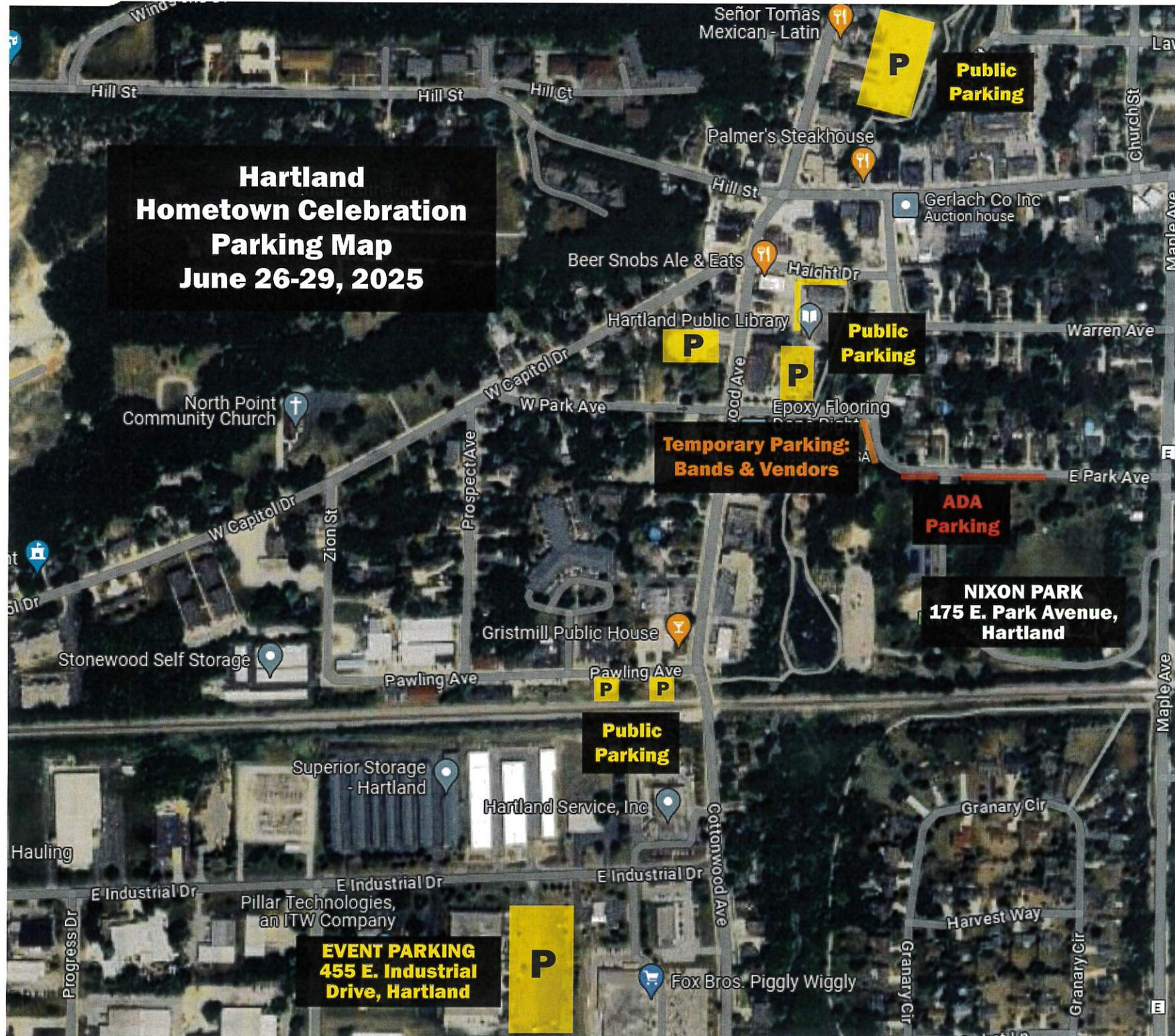
Parade Starts

NORTH AVE.

MERTON AVE.

E. CAPITOL DR.

**Hartland  
Hometown Celebration  
Parking Map  
June 26-29, 2025**



**Public  
Parking**

**Public  
Parking**

**P**

**P**

**Temporary Parking:  
Bands & Vendors**

**ADA  
Parking**

**NIXON PARK  
175 E. Park Avenue,  
Hartland**

**Public  
Parking**

**P**

**EVENT PARKING  
455 E. Industrial  
Drive, Hartland**

mail



July 1, June 30,  
**2024-2026**

**APPLICATION FOR:**

**REGULAR OPERATOR LICENSE**  
To serve fermented malt beverages and intoxicating liquors  
License expires June 30, 2026

NEW APPLICANT (\$50)     RENEWAL APPLICANT (\$40)  
(Not applicable after 8/31/24)

Regular Operator License Only \$50.00

Renewal: \$40.00

Total Amount: 50.00

Date Paid: 12-5-24

Receipt No.: 259427

PRINT the answers to the following questions fully and completely:

Name Courtney LeSmith  
(First, Middle, Last)

Date of Birth: 02/02/1990 Driver's License No. and State S530-1129-0542-04

Address: 1348 Sunnyridge rd apt 4

City, State, Zip: DeWaukee, WI 53072

Home Phone Number: (269) 339-8169 Citizen of United States? Yes  No

How long have you lived at this address? 1 Year

List all previous residences for the past 10 years: (City and State Only) DeWaukee, WI  
Mattle Creek, MI

Name of establishment where you will be serving/selling Malt Beverages and/or Intoxicating Liquors?  
Cristmill

CHECK ONE:

- I have held an operators, premises or managers license within the past two years (if in another Municipality other than the Village of Hartland, proof required)
- I have completed the "Responsible Beverage Server's Training Course" at WCTC or an On-Line Responsible Beverage Server's Training Course that is approved by the Wisconsin Department of Revenue. Certificate is required.
- I have enrolled in the "Responsible Beverage Server's Training Course" (Classes are held at Waukesha County Technical College). Copy of enrollment receipt is required.

HAVE YOU EVER BEEN CONVICTED OF ANY ALCOHOL BEVERAGE RELATED OFFENSES, INCLUDING ANY OF THE FOLLOWING, AS A JUVENILE OR AN ADULT?

Please Circle One Answer

- 1. Illegal purchase, sale or providing of intoxicating liquor or beer? YES  NO
- 2. Violation of closing hours at a licensed premise? YES  NO
- 3. Any other violation of laws pertaining to alcoholic beverages? YES  NO
- 4. Disorderly conduct or criminal damage to property that occurred at a licensed establishment? YES  NO
- 5. Obstruction of a police officer while on a licensed premise for the sale of alcoholic beverages? YES  NO
- 6. Operating a motor vehicle while under the influence of alcohol or controlled substance or with a prohibited alcohol concentration (Wis. Stat. 346.63)? YES  NO
- 7. Operating a motor vehicle while under age 21 with a blood alcohol of more than .0% but not more than .1% (Wis. Stat. 346.63(2)(m)? YES  NO
- 8. Having alcohol beverages in your possession in a motor vehicle as a driver or a passenger (Wis. Stat. 346.935)? YES  NO

HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES  NO

DO YOU HAVE ANY CRIMINAL OR ORDINANCE CHARGES PRESENTLY PENDING AGAINST YOU? YES  NO

DO YOU PRESENTLY HAVE ANY OVERDUE OR OUTSTANDING FORFEITURES RESULTING FROM A VIOLATION OF AN ORDINANCE OF ANY COUNTY, CITY, VILLAGE, OR TOWN? YES  NO

If you have answered yes to any of the above questions, list the date, nature of offense and the location of the offense (City, County and State)

<u>Date</u>	<u>Nature of Offense</u>	<u>Location: City, County and State</u>
2011	Dwi	Battle Creek, MI
2014	Dwi	Battle Creek, MI
* 2024	disorderly conduct	Newark, WI

Please list additional convictions or other pertinent information below:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Approval by Municipal Authority**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory, and I have no objection.

Approved on 12/17/24 by [Signature] Title Police Chief  
 (Date) (Signature of Proper Local Official)

\* Smith had a BAC of .310 at the time of arrest on 08/11/23. Convicted of Non-Criminal DC on 07/22/24. This incident was domestic violence related.

I hereby apply for a license to serve Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2), and 125.68(2) of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

The license shall, if issued, be from the date of its issuance to June 30, 2026, unless the license is revoked for cause by the Village Board prior to that date.

STATE OF WISCONSIN

§

WAUKESHA COUNTY

(Please Print)

being first duly sworn on oath says that he/she is at least eighteen years of age, is of good moral character, and is the person who made and signed the foregoing application for an Operator's License; and that all the statements made by the applicant are true.

(Signature of Applicant)

IN THE EVENT THAT THE VILLAGE OF HARTLAND POLICE DEPARTMENT DECLARES ANY OBJECTION TO THE ISSUANCE OF THE LICENSE, THE APPLICANT SHALL DISCUSS THE ISSUE DIRECTLY WITH THE POLICE CHIEF.

**NOTICE:**

**TO ALL APPLICANTS FOR AN OPERATOR'S LICENSE:**

**If you have had a conviction for any alcohol related offense within the past 12 months, you should know that the Village Board policy has been to deny the application for an Operator's License until at least a 12-month period of time has elapsed since the conviction date of the offense.**

**OPERATOR'S LICENSE**

No. 25-172

WHEREAS, the local governing body of the City of Pewaukee, County of Waukesha, Wisconsin, has upon application duly made, granted and authorized the issuance of an Operator's License to

**COURTNEY L. SMITH**  
*Curlys Waterfront*

AND WHEREAS, the said applicant has paid to the treasurer the sum of \$25.00 as required by local ordinances and has complied with all requirements necessary for obtaining a license:

NOW THEREFORE, an Operator's License, pursuant to sections 125.32(2) and 125.68(2) of the Wisconsin Statutes, and local ordinances, is hereby issued to said applicant.

for the period ending June 30, 2025



Given under my hand and the corporate seal of the City of Pewaukee, County of Waukesha, State of Wisconsin, this 2<sup>nd</sup> day of August, 2024

*Tia Fiorentino*  
Tia Fiorentino - Licensing Clerk  
Ami Hurd - Deputy Clerk



July 1, June 30,  
**2024-2026**

**APPLICATION FOR:**

**REGULAR OPERATOR LICENSE**

To serve fermented malt beverages and intoxicating liquors  
License expires June 30, 2026

NEW APPLICANT (\$50)     RENEWAL APPLICANT (\$40)  
(Not applicable after 8/31/24)

Regular Operator License Only \$50.00

Renewal: \$40.00

Total Amount: \$50.00

Date Paid: 12-5-24

Receipt No.: 259419

**PRINT the answers to the following questions fully and completely:**

Name Shelli Sue Dupras  
(First, Middle, Last)

Date of Birth: 7/20/68 Driver's License No. and State D162-7976-8760-04

Address: N195 W26715 County Rd Q

City, State, Zip: Colgate, WI 53017

Home Phone Number: 262-844-7115 Citizen of United States? Yes  No

How long have you lived at this address? 1 yr 9 mo.

List all previous residences for the past 10 years: (City and State Only) Oconomowoc, WI

Name of establishment where you will be serving/selling Malt Beverages and/or Intoxicating Liquors?  
The Phoenix

**CHECK ONE:**

I have held an operators, premises or managers license within the past two years (if in another Municipality other than the Village of Hartland, proof required)

I have completed the "Responsible Beverage Server's Training Course" at WCTC or an On-Line Responsible Beverage Server's Training Course that is approved by the Wisconsin Department of Revenue. Certificate is required.

I have enrolled in the "Responsible Beverage Server's Training Course" (Classes are held at Waukesha County Technical College). Copy of enrollment receipt is required.

HAVE YOU EVER BEEN CONVICTED OF ANY ALCOHOL BEVERAGE RELATED OFFENSES, INCLUDING ANY OF THE FOLLOWING, AS A JUVENILE OR AN ADULT?

Please Circle One Answer

1. Illegal purchase, sale or providing of intoxicating liquor or beer? YES  NO
2. Violation of closing hours at a licensed premise? YES  NO
3. Any other violation of laws pertaining to alcoholic beverages? YES  NO
4. Disorderly conduct or criminal damage to property that occurred at a licensed establishment? YES  NO
5. Obstruction of a police officer while on a licensed premise for the sale of alcoholic beverages? YES  NO
6. Operating a motor vehicle while under the influence of alcohol or controlled substance or with a prohibited alcohol concentration (Wis. Stat. 346.63)? YES  NO
7. Operating a motor vehicle while under age 21 with a blood alcohol of more than .0% but not more than .1% (Wis. Stat. 346.63(2)(m))? YES  NO
8. Having alcohol beverages in your possession in a motor vehicle as a driver or a passenger (Wis. Stat. 346.935)? YES  NO

HAVE YOU EVER BEEN CONVICTED OF A FELONY?

YES  NO

DO YOU HAVE ANY CRIMINAL OR ORDINANCE CHARGES PRESENTLY PENDING AGAINST YOU?

YES  NO

DO YOU PRESENTLY HAVE ANY OVERDUE OR OUTSTANDING FORFEITURES RESULTING FROM A VIOLATION OF AN ORDINANCE OF ANY COUNTY, CITY, VILLAGE, OR TOWN?

YES  NO

If you have answered yes to any of the above questions, list the date, nature of offense and the location of the offense (City, County and State)

<u>Date</u>	<u>Nature of Offense</u>	<u>Location: City, County and State</u>
2011	OWI	Lake County Waupkesha WI
2/2017		Hartwood Waupkesha WI
4/2022		Oconomowoc Waupkesha WI

Please list additional convictions or other pertinent information below:

9/2011 Disorderly

Approval by Municipal Authority

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory, and I have no objection.

Approved on 12/11/24 by [Signature] Title Police Chief  
 (Date) (Signature of Proper Local Official)

\* See attached memos dated 5/9/22 and 6/3/24 and the Village Board meeting minutes from 6/10/24 for further information.

I hereby apply for a license to serve Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2), and 125.68(2) of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

The license shall, if issued, be from the date of its issuance to June 30, 2026, unless the license is revoked for cause by the Village Board prior to that date.

STATE OF WISCONSIN

§

WAUKESHA COUNTY

Shelli Dupras

(Please Print)

being first duly sworn on oath says that he/she is at least eighteen years of age, is of good moral character, and is the person who made and signed the foregoing application for an Operator's License; and that all the statements made by the applicant are true.

Shelli Dupras

(Signature of Applicant)

IN THE EVENT THAT THE VILLAGE OF HARTLAND POLICE DEPARTMENT DECLARES ANY OBJECTION TO THE ISSUANCE OF THE LICENSE, THE APPLICANT SHALL DISCUSS THE ISSUE DIRECTLY WITH THE POLICE CHIEF.

**NOTICE:**

**TO ALL APPLICANTS FOR AN OPERATOR'S LICENSE:**

**If you have had a conviction for any alcohol related offense within the past 12 months, you should know that the Village Board policy has been to deny the application for an Operator's License until at least a 12-month period of time has elapsed since the conviction date of the offense.**

**Operator's License  
Town of Genesee**

Name Shelli Dupras

Fee Paid \$45.00 Expires: June 30, 2025

*Mimi Maysler* 24-12  
Clerk/Deputy Clerk

e. **Consideration of Operator's License recommended for denial**

Shelli Dupras appeared in person. Lt. DeBarge referred to Chief Misko's memo dated May 9, 2022 that addressed Ms. Dupras' bartender application dated May 2, 2022; that application was denied. There was a pending OWI 3<sup>rd</sup> offense that was not disclosed on that's application. In March, 2024 she applied for a bartender license; she was on probation at that time and her agent indicated her restrictions would not allow for it and she withdrew the application. Chief Misko's memo dated June 3, 2024 indicates that Dupras has three convictions for OWI in 2011, 2017, 2022, which may classify her as a habitual offender regarding alcohol related crimes under state law. Also, not much time has passed since her most recent offense. Misko recommends Dupras submit another application for consideration in 12 months if she has not committed another crime. Chief Misko recommends denial of this application.

Dupras appeared with the agent and owner for The Phoenix, Sheri Fetkenhauer. She realizes she has screwed up. She is 26 months sober. She continues to have the breathalyzer in her car and she will continue to do so. She holds a bartender license in Genesee Depot with no issues. She would like to continue to work at The Phoenix. Fetkenhauer said Dupras is an asset to the team and it would be devastating to lose her. William Redford agreed. He said they try to give back to the community and Dupras is a part of that team. He asked the Board to allow her to have a license; she has worked for then for 10+ years.

President Pfannerstill asked if Dupras is working at another place now. Duprad said she has been working in Genesee Depot for 11 years. Trustee Truttschel asked if Dupras is working under the supervision of another licensed bartender now. Dupras confirmed that she is.

**Motion (Wallschlager/Conner) to deny the bartender license for Shelli Dupras.**

President Pfannerstill acknowledged the accomplishment of not having alcohol for a long period of time. He understands the Police Chief's recommendation. He said it might be nice to meet in the middle and offer for her to re-apply in 6 months, she would be 32 months sober at that time.

Trustee Truttschel said 26 months sober is significant and acknowledged it.

Pfannerstill called the question: Vote to approve motion to deny 4 – 1, Truttschel – Nay.  
**Motion carried.**



**Village of Hartland  
Administration**

210 Cottonwood Ave, Hartland, WI 53029  
[www.villageofhartland.wi.gov](http://www.villageofhartland.wi.gov)

<b>To:</b> Village Board	<b>Date:</b> 06/03/2024
<b>Submitted By:</b> Chief Misko	
<b>Subject:</b> Operator License for Shelli Dupras	

**Details:** Please see the attached memo dated 05/09/2022 regarding Ms. Dupras' prior application for an operator license. In addition to the information in this previous memo, Ms. Dupras was placed on probation due to her Operating While Under the Influence (OWI) - Third Offense conviction, which occurred on May 27, 2022.

Ms. Dupras attempted to apply for an operator's license in March of 2024, but she was still on probation and the rules of her supervision would not allow her to possess alcohol. This was confirmed through her Probation Agent, Sue Karras, and the police department was advised that Ms. Dupras would not be allowed to work in a bar as a bartender. Ms. Dupras was informed that she would not be able to obtain an operator license as a condition of her probation status and she requested to withdraw her application. Ms. Dupras completed her probation on May 27, 2024.

Ms. Dupras has three convictions for OWI occurring in 2011, 2017, and 2022 which may classify her as a habitual law offender regarding alcohol related crimes under WI State Statute 125.04(5)(b) which states, no license or permit related to alcohol beverages may be issued under this chapter to any person who has habitually been a law offender or has been convicted of a felony unless the person has been duly pardoned. In addition, not much time has passed since Ms. Dupras has completed her probation for an alcohol related crime.

Therefore, I am recommending that Ms. Dupras' application be denied. I would recommend now that Ms. Dupras is no longer on supervision that she may submit another application for consideration in 12 months if she is not involved in a crime that would relate to her ability to make proper decisions as a licensed operator.

**Financial Remarks:** None

**Options & Alternatives:**

1. Deny the Operator License for Dupras.
2. Approve the Operator License for Dupras.

**Executive Recommendation:** Deny the Operator License for Shelli Dupras.



**Village of Hartland  
Administration**

210 Cottonwood Ave, Hartland, WI 53029  
[www.villageofhartland.com](http://www.villageofhartland.com)

<b>To:</b> Village Board	<b>Date:</b> 05/09/2022
<b>Submitted By:</b> Chief Torin J. Misko	
<b>Subject:</b> Operator License for Shelli Dupras	

**Details:** I am recommending denial of Shelli Dupras' Operator License application due to an alcohol related arrest within the past twelve months, which was not disclosed on her application. Dupras was charged with Operating While Under the Influence (OWI) - Third Offense under WI State Statute 346.63(1)(a) on April 2, 2022. Dupras disclosed her prior two OWI convictions that occurred in 2011 and 2017 on her application dated May 2, 2022. Under the question "DO YOU HAVE ANY CRIMINAL OR ORDINANCE CHARGES PRESENTLY PENDING AGAINST YOU?" Dupras checked the answer "NO".

The Village of Hartland Operator License Application contains the following notice. "If you have had a conviction for any alcohol related offense within the past 12 months, you should know that the Village Board policy has been to deny the application for an Operator's License until at least a 12 month period of time has elapsed since the conviction date of the offense."

WI State Statute 125.04(5)(b) states, no license or permit related to alcohol beverages may be issued under this chapter to any person who has habitually been a law offender or has been convicted of a felony unless the person has been duly pardoned.

If Dupras is convicted on her recent third offense OWI arrest, it would be considered an alcohol related offense within the past twelve months, and she may be considered a habitual law offender regarding alcohol related crimes. It should be noted that Dupras is scheduled for a plea and sentencing hearing in Waukesha County Circuit Court on May 27, 2022 at 10:00 am which would likely indicate that she will be convicted of her third offense OWI at that time. In addition, Dupras did not disclose her third offense OWI arrest on her application. Therefore, I am recommending that Dupras' application be denied.

**Financial Remarks:** None

**Options & Alternatives:**

1. Deny the Operator License for Dupras due to her pending third offense OWI and failure to disclose her OWI arrest.
2. Approve the Operator License for Dupras and conduct another background check the next time she renews her license to see if she was convicted.

**Executive Recommendation:** Deny Shelli Dupras' Operator License application.



210 Cottonwood Avenue  
 Hartland WI 53029  
 262-367-2714 FAX: 262-367-2430  
[www.villageofhartland.wi.gov](http://www.villageofhartland.wi.gov)

## SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned	_____	Date	_____
<b>FEES ARE NON-REFUNDABLE</b>			

**APPLICATION AND PERMIT FEES ARE REQUESTED 60 DAYS PRIOR TO YOUR EVENT. EVENTS WITHIN 60 DAYS ARE SUBJECT TO DENIAL BY VILLAGE STAFF OR THE VILLAGE BOARD.**

The following event is a:  New Event  Reoccurring Event

ORGANIZATION INFORMATION			
Name of Organization			
Street Address	City	State	Zip
Phone Number	Are you a 501(c)3 Organization?		Yes <input type="checkbox"/> No <input type="checkbox"/>
Event Contact Person (First & Last Name)			
Address	City	State	Zip
Email	Phone Number	Day of Event Phone Number	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.			

EVENT INFORMATION	
Name of Event	Date(s) of Event
Event Start Time	Event End Time
Location of the Event*	
Will your event take place in a Village of Hartland Park?	Yes <input type="checkbox"/> No <input type="checkbox"/>
<p><b>You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.</b></p> <p><b>*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.</b></p>	

OTHER INFORMATION			
Generally describe your event and its purpose			
Estimated Number of Participants	Spectators	Vendors	
Will alcohol be sold/served? <i>If yes, liquor and bartender licenses are necessary under separate application.</i>		Yes	No
Will you be selling/serving food?		Yes	No
Will you have food trucks? <i>If yes, you will need to obtain Outside Food Vendor Permits under separate application.</i>		Yes	No
If yes, how many food trucks will be at the event?			
Will you be selling merchandise? <i>If yes, you will need to obtain a Solicitor's Permit under separate application.</i>		Yes	No
Does the event involve fireworks? <i>If yes, you will need to obtain a Fireworks Permit under separate application.</i>		Yes	No
Does the event involve amplified music?		Yes	No
If yes, will the amplified music be a:		Band	DJ
Hours of amplified music:			
<b>Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.</b>			
Is street closure requested?		Yes	No
Hours of street closure:			
Diagram for Street Closure Provided?		Yes	No
Will you need barricades provided by the Village for your event?		Yes	No
How many barricades needed for your event?			
"Road Closed" signs requested?		Yes	No
Will you be erecting any tents, canopies or other temporary structure(s)? <i>If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.</i>		Yes	No
Will you be providing portable restrooms and wash stations?		Yes	No

**OTHER INFORMATION CONTINUED**

*If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?*

Will you provide parking for participants?

Yes

No

*If yes, where will parking be available?*

Will you provide a dumpster/clean-up services?

Yes

No

*If yes, please describe your clean-up and refuse collection plan.*

Will the event require additional security?

Yes

No

Will you have an emergency plan in the event of severe weather?

Yes

No

Will the event require first aid and/or emergency responders?

Yes

No

**INSURANCE REQUIREMENTS**

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents?

Yes

No

**DEPOSIT REQUIREMENTS**

For events to held in a Village Park: The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.

**TERMINATION OF AN EVENT**

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**For staff use only**

Park/Rec. Board approval, if necessary, on:

\_\_\_\_\_

Application forwarded to:

- Administrator
- Building Inspector
- Fire Chief
- Police Chief
- Public Works Director
- Rec Director

Village Board approval, if necessary, on:

\_\_\_\_\_

Date: \_\_\_\_\_

DEPT.	APPROVE	DENY	BY	REASON (if denied)
Bldg. Insp.				
Clerk				
Fire				
Police				
Public Works				
Rec				

**Fees**

_____ Outside Food Vendors	_____ Special Event Permit	<b>TOTAL FEES</b> _____
_____ Park Facility Fees	_____ Temp. Bartender's	
_____ Solicitor's Permit(s)	_____ Temp. Class B	

All requirements for this special event have been met.

\_\_\_\_\_  
**Village Administrator approval**

\_\_\_\_\_  
**Date**



**Village of Hartland  
Administration**

210 Cottonwood Ave, Hartland, WI 53029  
[www.villageofhartland.com](http://www.villageofhartland.com)

<b>Committee:</b> Village Board	<b>Date:</b> 1/8/2025
<b>Village Board Item Number:</b> 5	<b>Date:</b> 1/13/2024
<b>Submitted By:</b> Tom Jenson, DPW Interim Director	
<b><u>Subject:</u> Discussion and Consideration for the rewiring of the Nixon Park scoreboard and flagpole.</b>	

**Details:** In the 2025 public works budgeted for the rewiring of the new Nixon Park scoreboard and flagpole light in the outfield of the baseball field. The new scoreboard for the field was donated the Hartland American Legion Post 294 and Arrowhead Youth Baseball. The scope of work for this project is to run two new bored in conduit, power and CAT 5 cables from the baseball canteen to the score board. In addition, one bored in conduit power cable will be installed from the scoreboard to the flagpole. At the flagpole a new post will be installed with a new light mounted on top of it to point up at the flag. This light will be controlled by a dusk to dawn sensor. Four proposals were obtained for this work, and the lowest qualified bidder was Southeast Electrical Service with a total proposal of \$15,752.66

**Financial Remarks:**

This funding will come from the budgeted account 401 – 76196 – 285 where 18,300 was budgeted.

**Options & Alternatives:**

**Executive Recommendation:** Staff recommend awarding the rewiring of the Nixon Park Scoreboard and flagpole to Southeast Electrical Service for the sum of \$15,752.66



## Southeast Electrical Services

Tom Jenson (Village of Hartland)  
210 Cottonwood Ave  
Hartland, WI 53029

✉ tomj@villageofhartland.wi.gov

ESTIMATE	#57
ESTIMATE DATE	Dec 22, 2024
EXPIRATION DATE	Feb 20, 2025
<b>TOTAL</b>	<b>\$15,752.66</b>

### SERVICE ADDRESS

343 Maple Ave  
Hartland, WI 53029

### CONTACT US

S92W23055 Milwaukee Ave  
Big Bend, WI 53103

☎ (262) 899-1727

✉ sean@southeastelectricalwi.com

## ESTIMATE

### Services

#### Residential Hourly Labor - Job Description and Terms

Job description: -343 Maple Ave baseball field-

-Concrete opened up near electrical meter on building, chipped out and removed for directional boring. Concrete work to patch closed INCLUDED.

-Directional bore to new baseball field sign with (2) 1in PVC pipes; (1) for line voltage and (1) for underground rated Cat5e cable for sign.

-Pull Cat5e cable to sign, stub into baseball field building

-(1) new 20amp circuit for new baseball field sign.

-(1) new 20amp circuit for outlet underneath sign.

-Directional bore to flag pole location; (1) for line voltage for flag pole light and outlet on pole.

-Supply 8 to 10ft 4in square pole for flag pole light, concrete work for light pole by OTHERS.

-Supply light for top of pole.

-Install light pole, install flag pole light. Flag pole light to be on dusk to dawn photocell.

-Add GFCI protected outlet at base of pole.

#### Payment Terms:

50% down payment to schedule.

50% due upon completion

Permit fees are NOT included, if permits are requested there will be an additional charge added to the final invoice.

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Directional Boring, 600ft

600ft of directional boring, 1000ft of 1in poly pipe.

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Concrete Saw Rental

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Time and Material - 2024 Hourly rate

Subtotal	\$15,752.66
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Tax (Out of scope 0%)	\$0.00
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<b>Total</b>	<b>\$15,752.66</b>
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**Village of Hartland  
Administration**

210 Cottonwood Ave, Hartland, WI 53029  
[www.villageofhartland.wi.gov](http://www.villageofhartland.wi.gov)

<b>Committee:</b> <b>Village Board</b>	<b>Memo Date:</b> January 6, 2025
<b>Village Board Item Number: 6</b>	<b>Meeting Date:</b> January 13, 2025
<b>Submitted By: Ryan Bailey</b>	
<b>Subject:</b> Food Truck Ordinance update	

**Details:** Staff has updated some of the language in regards to food trucks at Private businesses/on private property. We would like to update the language to say the Village Manager can approve these. We've only had 1 food truck and that's at Gristmill. The Special Events food trucks will still run through normal approval of the Village Board. The reason for the request is that if a business wants to have a food truck sometimes it's hard to make a Village Board meeting with the timing of their desired food truck. Again, this will only be for the one time permits or annual permits at a business. If Food Truck usage picks up we can always revisit this change but staff would be reviewing and approving any food trucks that ARE NOT special events.

**Financial Remarks:** No financial Impact

**Options & Alternatives:**

1. Update policy/ordinance to allow Village Manager approval
2. Keep policy as is.

**Executive Recommendation:** Staff recommends update to Food Truck policy as requested by staff.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING ARTICLE VII.  
OF THE VILLAGE OF HARTLAND CODE OF ORDINANCES  
REGULATING MOBILE FOOD VENDORS

THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

**SECTION 1:** §22-169 through §22-172 of the CODE OF ORDINANCES OF THE VILLAGE OF HARTLAND are hereby amended with the following regulating Mobile Food Vendors:

**ARTICLE VII. – MOBILE FOOD VENDORS**

• **Sec. 22-169 - License Required.**

(A) No Mobile Food Vendor shall sell any food whatsoever in the Village of Hartland without first obtaining an approved license from the Village ~~Board~~ Manager or their designee unless exempted in this section. The following are exempt from Mobile Food Vendor license requirements:

1. Home delivery of food or beverage items.
2. Temporary food stands or produce stands which are regulated by a solicitors’ permit, outdoor establishment permit or by other Village codes.
3. Rentals at Village facilities where Mobile Food Establishment services are not available to the public.
4. Where the Mobile Food Establishment is exclusively serving a private event not open to the general public on private property.

(B) All Vendors shall be licensed for such use by the Waukesha County Health Department and all other applicable agencies. Mobile Food Vendors shall acquire the appropriate licenses and permits for any additional food items not required under this subchapter if deemed necessary by the Waukesha County Health Department.

(C) A license shall be applied for annually. A permit, when granted, shall be displayed at all times by the Mobile Food Establishment or business. The license shall be valid from January 1 of each year. All licenses shall expire on December 31 each year. ~~Applications for renewals shall be handled in the same manner as original applications but may be approved by the Village Manager or their designee.~~

(D) Mobile Food Vendors are not allowed to engage in any business activity on the Village streets without approval from the Village ~~Board~~ Manager or their designee. They are allowed on

private property with written permission and as allowed by the Village Board for the Farmers Market and Special Events. ~~The licensee may not be located on one street or one private property lot for more than 8 hours within a 24 hour period. This time restriction does not apply to Village Board authorized permits for the Farmers Market or Special Events.~~

(E) Mobile Food Vendors are allowed to operate in the Village Monday through Sunday between 7:00 a.m. and 11:00 p.m.

(F) A license shall be issued to a person or legal entity. A license shall not be transferable. A license is valid for one vehicle only for each daily permit and shall not be transferrable between vehicles.

(G) Any Mobile Food Vendor shall fully and without haste comply with any order of the Police Department Officer or Fire Department Officer to ensure the safety of the public. Failure to comply may result in suspension or revocation of the license and/or issuance of a citation as allowed by law.

(H) The number of licenses allowed to be issued per year and the fee for a license as herein provided shall be as set forth and modified from time to time from the Village Board by Resolution.

- **Sec. 22-170 - Application Process.**

(A) Any person desiring to operate a Mobile Food Establishment shall apply for a license and pay the established license fee. The application shall be sworn to by the applicant and filed with the Village and shall contain such information as the Village shall require for the effective enforcement of this section and the safeguarding of the residents of the Village from fraud, misconduct or abuse.

(B) In approving a license, the Village Board/Manager may impose such conditions as it deems appropriate to protect the public health, safety and general welfare. ~~Subsequent annual renewals of a license may be processed administratively without additional Village Board approval if the conditions of the original license issuance are maintained at the discretion of the Village Manager or designee.~~

- **Sec. 22-171 - Application Requirements.**

...

- **Sec. 22-172 - Revocation or Suspension of License.**

(A) The Village Board or Village Manager may revoke or suspend any license issued under this subchapter for violation by any Property Owner/Business holding the license, Vendor or the Vendor's employee or agent of any provision of State law or Village ordinance which renders future vending contrary to the public health, safety or welfare; or for fraud or misrepresentation in solicitation under this chapter. Prior to revocation or suspension, the Village shall send written

notice to the address on the license about the concerns or issues and provide 15 days for the Property Owner/Business and Vendor to correct the issue or concern to the satisfaction of the Village. If the concern is not addressed within 15 days from the date of mailing the letter, the Village may place the issue of revocation and or suspension before the Village Board for possible action. The Property Owner/Business Vendor and/or their agent may appear before the Village Board to present information and respond to the issues of concern. The Clerk shall send written notice to the Property Owner/Business at the address on the application about the date and time of the meeting for consideration of the matter. Said notice shall be post marked at least 5 days prior to the Board meeting.

(B) An exception to this process exists in that any Public Health, Hartland Police or Fire Officer may immediately order the Mobile Food Vendor to stop service and the Mobile Food Vendor shall not restart again until deemed safe by the appropriate authority if said public health, Hartland Police or Fire Officer identify an immediate risk to the public health, safety or welfare of the community from the operation of the mobile food vendor.

**SECTION 2:** If any section, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of such ordinance.

**SECTION 3:** This ordinance shall take effect and be in full force from and after its passage and publication.

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2024.

VILLAGE OF HARTLAND

By: \_\_\_\_\_  
Jeffrey Pfannerstill, Village President

ATTEST:

\_\_\_\_\_  
Santee Policello, Village Clerk

ORDINANCE NO. \_\_\_\_\_

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VILLAGE OF HARTLAND

By: \_\_\_\_\_  
Jeffrey Pfannerstill, Village President

ATTEST:

\_\_\_\_\_  
Santee Policello, Village Clerk