

VILLAGE BOARD MINUTES
MONDAY, NOVEMBER 10, 2014
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – Trustee Stevens

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Administrator Cox, Clerk Igl, Police Chief Rosch, Fire Chief Wilde, Finance Director Bailey, DPW Director Einweck, Library Director Massnick, Reporter Steve Martinez, Jim Siepman, Advanced Disposal Representative Jason Johnson, Waukesha Freeman Reporter

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period, with time extensions per the Village President's discretion, per person. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None

1. Motion (Meyers/Wallschlager) to approve Village Board minutes of October 27, 2014. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$505,328.53. Carried (7-0).
3. Consideration of items related to the 2015 Village Budget as shown on Tab 1 Page 8 and Tab 31 Pages 1 and 2 of the 2015 Budget Book. All information after Tab 1 is for informational purposes only:
 - a. Motion (Meyers/Swenson) to approve the 2015 Municipal Budget in the amount of \$6,658,230 as shown on Tab 1 Page 8 of the 2015 Budget Book (Roll call vote) All ayes. Carried.
 - b. Motion (Landwehr/Stevens) to approve the 2015 Water Utility Budget in the amount of \$1,350,921 as shown on Tab 1 Page 8 of the 2015 Budget Book (Roll call vote) All ayes. Carried.
 - c. Motion (Landwehr/Swenson) to approve the 2015 Sewer Utility Budget in the amount of \$1,395,555 as shown on Tab 1 Page 8 of the 2015 Budget Book (Roll call vote) All ayes. Carried.

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- d. Motion (Compton/Meyers) to approve the 2015 TIF's Budget in the amount of \$800 as shown on Tab 1 Page 8 of the 2015 Budget Book (Roll call vote) All ayes. Carried.
- e. Motion (Swenson/Wallschlager) to approve the 2015 Debt Service Budget in the amount of \$1,039,753 as shown on Tab 1 Page 8 of the 2015 Budget Book (Roll call vote) All ayes. Carried.
- f. Motion (Compton/Landwehr) to approve a Property Tax Levy in the amount of \$5,221,226 as shown on Tab 1 Page 8 of the 2015 Budget Book (Roll call vote) All ayes. Carried.
- g. Motion (Landwehr/Wallschlager) to approve the 2015 Payroll Matrix as shown on Tab 31 Pages 1 and 2 of the 2015 Budget Book (Roll call vote) All ayes. Carried.

Administrator Cox stated that the 2015 Village Budget will result in an increase in the tax levy of .5%. He stated that the Village budget includes increases in the sewer and water utilities and the decrease in the refuse contract amount. It was stated that the average resident with a home valued at \$270,000 will pay \$18 more for Village services in 2015.

- 4. Items related to the Hartland River Walk Apartments at 208 E. Capitol Dr. (between E. Capitol Drive and Lawn Street).
 - a. Review of updated plans

Administrator Cox stated that plans have been updated based on comments received by the Plan Commission and Village Board after initial review of the project. He stated that following the initial review the primary focus was to develop an alternative site layout. The revised plan includes modifications to the location of all proposed buildings and proposes a project that involves the demolition of the existing commercial structure with a replacement structure running parallel to E Capitol Drive. Based on the fact that the revised proposed site plan would likely meet with the approval of the Plan Commission and Village Board as the proposed plan is similar to the concepts included in the downtown redevelopment program, it was requested that the Village Board consider setting public hearings necessary for the project.

- b. Consideration of Resolution No.11-10-14-01, "Initial Resolution Concerning Discontinuance Of The Oak Street Right-Of-Way"

Trustee Wallschlager asked whether the proposed vacation of the Oak Street right of way would affect the bank. It was stated that the bank is aware that the rear entry to their property will cease to exist.

Motion (Swenson/Landwehr) to approve Resolution No. 11/10/2014-01 "Initial Resolution Concerning Discontinuance Of The Oak Street Right-Of-Way". Carried (7-0).

Trustee Stevens asked whether this right of way vacation would cause additional traffic to flow onto Capitol Drive by closing off Oak Street and whether stop lights would become necessary. President Lamerand stated that stop lights would not be necessary. He also commented that

traffic may attempt to cut through the alley to avoid two stop signs. Administrator Cox stated that the plan includes continuous pavement between the two streets and in theory drivers could continue to cut through the area as a shortcut.

- c. Motion (Swenson/Landwehr) to set and affirm the date of a Public Hearing on the Comp Plan/Land Use Amendment, Zoning Code Amendment and Vacation of Right of Way for Monday, December 22, 2014 at the Village Board Meeting. Carried (7-0).
5. Consideration of a motion to approve a Development Agreement with Sunrise Development LLC for the Windrush Subdivision.

President Lamerand stated that the proposed development is east of the intersection of KE and K on the south side of Highway K. Administrator Cox stated that the preliminary plat for this project was approved by the Board previously and stated that the development agreement is in standard form.

Motion (Compton/Meyers) to approve a Development Agreement with Sunrise Development LLC for the Windrush Subdivision. Carried (7-0).

6. Items related to refuse and recycling collection.
 - a. Consideration of a motion to approve the Solid Waste and Recycling Collection Contract with Advanced Disposal Services, Inc.

Administrator Cox stated that the Village had participated with the County in an rfp process to seek proposals for this service. The proposal from Advanced Disposal is to move to a larger refuse container that would be collected on a weekly basis through an automated system. The representative present from Advanced stated that educational materials regarding the new program will be delivered along with the containers to residents. It was stated that the containers would need to be placed within four feet of the side of roadway for the automated system to collect the materials.

A larger wheeled container will be provided for the collection of recyclable materials. It was stated that recyclable materials will be collected every other week and that the list of acceptable recyclables will expand with the new program.

Trustee Meyers raised concerns about the possibility of refuse/recycling containers being knocked over during snowplowing. DPW Director Einweck stated that the refuse/recycling containers should be placed in driveways for collection. He stated that due to the larger size, the heavier containers should not be an issue. In addition, it was stated that the new containers will be square on the bottom and are less likely to tip over compared to the round containers. It was confirmed that the cost to the residents will be \$30 less per year than the current service.

Motion (Stevens/Compton) to approve the Solid Waste and Recycling Collection Contract with Advanced Disposal Services, Inc. Carried (7-0).

- b. Motion (Swenson/Lanwehr) to approve a Recycling Agreement with Waukesha County Department of Parks and Land Use regarding Financial Support for Municipal Recycling Collection Contracts. Carried (7-0).
7. Consideration of a motion to approve Resolution No. 11/10/2014-02 "A Resolution Addressing the Need for an Exception of Trans 75 Standards on WisDOT Project #1330-10-01/71".

DPW Director Einweck stated that this DOT project is scheduled for 2017 and that the requirements would include pedestrian facilities on both sides of the roadway. After review, the municipalities affected agreed to the installation of a paved asphalt path on the west side of the road from Village Square Drive down to Cardinal Lane and to eliminate the east side walk from the DOT project. Once constructed, the Village would be responsible for the maintenance of a majority of this pathway. The resolution requests that DOT grant an exception from the design standards to eliminate a sidewalk on the east side from W. Capitol Drive south to the railroad overpass.

Motion (Swenson/Wallschlager) to approve Resolution No. 11/10/2014-02 "A Resolution Addressing the Need for an Exception of Trans 75 Standards on WisDOT Project #1330-10-01/71". Carried (7-0).

8. Consideration of a motion to approve a policy of allowing major non-profit organizations to utilize the Village's standard way finding sign.

DPW Director Einweck stated that it was felt that the sign that the BID District had designed for way finding was a good format. He further stated that the one change that could be made is to remove the word "downtown" from the top of the sign and make "Hartland" larger allowing major non-profit organizations not located in the downtown area to utilize the same sign. It was stated that the non-profit organizations interested in installing the signs would pay for the sign, post and installation.

Motion (Landwehr/Swenson) to approve a policy of allowing major non-profit organizations to utilize the Village's standard way finding sign. Carried (7-0).

9. Consideration of a motion to approve Resolution No. 11/10/2014-03 "A Resolution Approving 2014 Trunked Radio System Contract Addendum and Authorizing the Issuance of a General Obligation Promissory Note to Waukesha County to Pay Infrastructure Costs of the new Digital Radio System".

Administrator Cox stated that this is related to the joint dispatch center in Waukesha County and the agreement regarding sharing of the costs of the radio system upgrades.

Motion (Stevens/Wallschlager) to approve Resolution No. 11/10/2014-03 "A Resolution Approving 2014 Trunked Radio System Contract Addendum and Authorizing the Issuance of a General Obligation Promissory Note to Waukesha County to Pay Infrastructure Costs of the new Digital Radio System". Carried (7-0).

10. Consideration of a motion to approve modifications to employee dental plan.

Finance Director Bailey stated that the dental plan had not been reviewed for several years. The Village was approached by the third party provider. Due to changes to overall dental care, modifications were proposed to the plan. The recommended changes will not change the overall cost of the plan.

Motion (Stevens/Landwehr) to approve modifications to employee dental plan. Carried (7-0).

11. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Lamerand thanked residents for coming out to vote in the November 4th election.

Trustee Wallschlager announced that there will be a Veterans Day celebration at the VFW post at 10:45 a.m. on Nov. 11.

12. Motion (Stevens/Landwehr) to adjourn. Carried (7-0). Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk