

JOINT ARCHITECTURAL BOARD/PLAN COMMISSION MINUTES
MONDAY MARCH 17, 2025
6:30 PM
BOARD ROOM
MUNICIPAL BUILDING, 210 COTTONWOOD AVE.

Present: Tim Hallquist, Jeff Bierman, Chip Schneeberger, David DeCourcy-Bower, and Ann Wallschlager.
Excused: Jeff Pfannerstill
Others Present: Ryan Bailey, Scott Hussinger, Deputy Clerk Bushey and Ryan Amtmann.
Call to Order- 6:30 pm

Roll Call taken. All present with Pfannerstill excused and one vacancy.

Public Comments: Please be advised the Joint Architectural Board/Plan Commission will receive comments from the public related to any item(s) on the agenda for a three-minute time period per person, with time extensions per the Chairman's discretion.

- No Comments

- 1. Consideration of a motion to** nominate a Chairperson Pro-Tem for tonight's meeting in the absence of Chairperson Pfannerstill -

Motion (Hallquist/Schneeberger) to nominate Hallquist as Chairman Pro-Tem for tonight's meeting.
Carried. (5-0).

- 2. Consideration of a motion to approve the Jt. Architectural Board/Plan Commission minutes of February 17, 2025 –**

Motion (Wallschlager/Schneeberger) to approve the Jt. Architectural Board/Plan Commission minutes of February 17, 2025. Carried. (5-0).

- 3. Architectural Board review and consideration of an application for signage for Body in Balance Physical Therapy, 557 Cottonwood Avenue -**

Representative for Body in Balance Physical Therapy said the signage is to match the rest of the signs on the building. He said they are non-illuminated with a light above the sign. Building Inspector Hussinger said there is no issue with the signage.

Motion (Wallschlager/Schneeberger) to approve the signage for Body in Balance Physical Therapy with (5-0).

- 4. Architectural Board review and consideration of an application for signage for Sjoberg Tool and Manufacturing, 530 Progress Drive -**

No one from Sjoberg was present. Hussinger said it meets all the Village's standards and is non-illuminated. It was stated an identical sign was installed at the Cardinal Lane location.

Motion (Wallschlager/Schneeberger) to approve an application for signage for Sjoberg Tool and Manufacturing, 530 Progress Drive. Carried. (5-0).

5. Plan Commission and Architectural Board conceptual review and consideration of commercial addition, T-Lon, 1110 Richards Road –

Village Manager Bailey stated this is only a review and not an approval. He said the CSM needs to be done but the stormwater plan will be back in April.

A representative from MSI said it is an addition 1 to 2 buildings and with that they would combine the 2 lots. He said they would need to adjust grades when they combine the 2 lots and re-engineer the stormwater. The representative said they are not ready to build yet, so they don't want to combine the properties on CSM, and he said there was a misunderstanding regarding the CSM. Ryan Amtmann from Ruckert and Mielke said it looks pretty straightforward and doesn't see any issues. It was stated that they want to put on an addition and combine 2 lots and will need to adjust the grades as well as do a stormwater plan. Hussinger asked if they have enough onsite parking, and the representative said he believes so. Hussinger asked if there will be parking and lighting and the answer was yes to both parking and lighting. Brief discussion on lighting. Hussinger asked if they will be utilizing existing dumpsters and enclosures. The representative said there is a new dumpster in the back corner and Hussinger said we would want to see the plan for the enclosure. She said they are showing a masonry 3-sided enclosure.

There was brief discussion on building b, grade and fire trucks getting around the building.

DeCourcy-Bower brought up the subject of easements.

6. Plan Commission and Architectural Board conceptual review and consideration of residential addition, 185 Warren Ave -

Owner of 185 Warren Ave said they would like to put on a 600 sq ft addition. It is for a foyer, upstairs laundry room and four seasons room. Hallquist asked if it was in the back and she said yes. Hussinger said the addition complies with the village's regulations. Wallschlager asked if the garage is on the lot line and it was stated yes.

Motion (Wallschlager/Hallquist) to approve the conceptual review of residential addition at 185 Warren Ave. Carried. (5-0).

7. Announcements –

In-person absentee voting starts on Feb

8. Adjourn

Motion (Schneeberger/Wallschlager) to adjourn. Carried (5-0).

Adjourned at 6:49 pm.

Respectfully submitted by

Recording Secretary,
Deidre Bush y, Deputy Clerk