

HARTLAND RECREATION DEPARTMENT

SUMMER CAMP 2026



AFTERNOON CAMP

MONDAY - FRIDAY

June 15 - June 26

July 6 - July 31

ALL DAY CAMP

MONDAY - WEDNESDAY

June 29 - July 1



REGISTRATION OPENS

MARCH 11 AT 7:30 AM

AFTERNOON CAMP

Hartland North Elementary

June 15 - June 26
July 6 - July 31

Monday - Friday
12:30 pm - 5:30 pm
\$170/week

ALL DAY CAMP

Hartland North Elementary

June 29 - July 1

Monday - Wednesday
8:30 am - 5:30 pm
\$170/week

SUMMER SPLASH

The Summer Splash program
is hosted by the Hartland
Lakeside School District.
Details can be found at
<https://hartlake.org>

CAMP PROGRAMS

- For children aged 6-11, rising 1st through 6th graders.
- Afternoon Camp runs Monday-Friday, June 15-June 26 and July 6-July 31, 12:30pm-5:30pm at Hartland North Elementary following the Hartland Lakeside School District's Summer Splash program.
- The Summer All Day Camp runs Monday-Wednesday, June 29-July 1 at Hartland North Elementary, 8:30 am-5:30 pm. There are no Hartland Lakeside Summer Splash offerings during the week of June 29-July 3.

ENROLLMENT & REGISTRATION

- Registration opens March 11 at 7:30 am online, in person or by mail.

210 Cottonwood Avenue
Hartland, WI 53029
www.villageofhartland.wi.gov



- Enrollment requires a credit card on file.
- Payment options include payment in full at enrollment or manual weekly payments due two Fridays prior to the start of camp with a 10% deposit due at enrollment. For example, the remaining 90% payment is due on June 5 for the camp session that runs June 15-19. This requires logging into the recreation portal and making a payment.
- For modifications or cancellations after enrollment, the Recreation Department must be notified at least **seven calendar days** prior to the start of that week's camp to receive a full refund. No refunds are given if a cancel notification comes less than seven days prior to the start of that week's camp.
- Rates will not be prorated for participants who cannot attend any portion of the session.

JUNE 15-19: Friendship & Kindness Week

Afternoon camp, Monday-Friday, HARTLAND NORTH

This week focuses on helping campers build positive relationships, practice empathy, and create a supportive camp community. Through cooperative indoor and outdoor games, crafts, and team activities, campers strengthen friendships, boost confidence, and celebrate the joy of being kind and thoughtful toward others.

JUNE 22-26: Art Explosion Week

Afternoon camp, Monday-Friday, HARTLAND NORTH

This week is all about creativity, imagination, and self-expression. Campers will explore painting, drawing, building, and hands-on crafts while experimenting with different artistic styles and materials. Campers will build confidence, strengthen fine motor skills, practice problem-solving, and collaborate with others.

JUNE 29-JULY 1: Celebrate Yourself Week

All day camp, Monday-Wednesday, HARTLAND NORTH

This week focuses on self-expression, confidence, and recognizing each camper's unique strengths. Through creative projects, team sports, and activities, campers celebrate what makes them special while building self-esteem, teamwork skills, and pride in who they are.

JULY 6-10: Superhero & Costume Week

Afternoon camp, Monday-Friday, HARTLAND NORTH

This week invites campers to unleash their imagination, creativity, and sense of fun! Campers are encouraged to dress up as superheroes, storybook characters, or costumes of their own design. Activities focus on teamwork, problem-solving, and self-expression through games, challenges, and themed crafts, giving campers the chance to embody their favorite heroes while boosting confidence and having fun.

HARTLAND NORTH ELEMENTARY

- Drop-off time for children arriving for camp is 12:30pm at the cafeteria entrance on the south side of Hartland North.
- Children attending Hartland-Lakeside's Summer Splash program at Hartland North will be brought to the cafeteria.
- Children attending Summer Splash at North Shore Middle School will ride a bus to Hartland North and be met by camp staff and taken to the cafeteria. Staff will not be on the bus.
- Children will return from scheduled off-site activities by 4:00pm or 4:30pm daily.
- Pick-up is no later than 5:30pm. Late pick-ups do incur a fee, per child.
- For early pick-up, parents or guardians should call the camp phone to locate their children, in case they're off site. A phone call or e-mail is required for early pick-up.

Hartland North Elementary
232 Church Street
Hartland, WI 53029

QUESTIONS?

Contact Heather, Recreation Coordinator
heatherh@villageofhartland.wi.gov
Phone: 262-367-0352



JULY 13-17: Adventure in Nature Week

Afternoon camp, Monday-Friday, HARTLAND NORTH

This week is all about discovery, exploration, and appreciation of the natural world. Campers will engage in hands-on outdoor activities, games, and creative projects that highlight the beauty and wonder of nature while building curiosity, teamwork, and a love for the outdoors.

JULY 20-24: Relaxation Week

Afternoon camp, Monday-Friday, HARTLAND NORTH

This week is all about slowing down, recharging, and enjoying simple pleasures. Campers can wear pajamas, bring a favorite stuffed animal or blanket, and take part in cozy activities like storytime, crafts, a cozy book corner, and mindfulness exercises that promote calm, creativity, and well-being.

JULY 27-July 31: Music & Dance Week

Afternoon camp, Monday-Friday, HARTLAND NORTH

This week is all about movement, rhythm, and self-expression. Campers will explore different styles of music and dance, participate in fun group activities, and possibly even create their own performances. Each day offers opportunities to sing, dance, and express creativity through movement.

Programming may change. Updates will be provided in the weekly reminder.

WHAT TO BRING TO CAMP

- Play clothes are suggested for camp as children utilize paint, sand, dirt, food, water and other materials.
- Participants may choose to pack an extra shirt for crafting.
- Spirit days will be scheduled that encourage children to wear fun and festive clothing.
- Gym shoes are ideal. Children do a lot of running and physical activities that make wearing sandals or flip flops difficult and a safety concern.
- A backpack or drawstring bag should be brought to camp daily with these items, as needed:
 - Sunscreen - children must be able to self apply sunscreen, sprays are preferred
 - Water bottle
 - Bag lunch
 - Snack
 - Bathing suit and towel - children can change into swim gear on days with water activities (refer to weekly reminder email for scheduled water activities)
- Children may bring a personal item from home on scheduled Show and Tell days.
- All personal items should be labelled. The Hartland Recreation Department is not responsible for lost or stolen items.
- **All electronics are prohibited at camp. Smart Watches with call/text capability are prohibited from being used during camp.**
- Each child must bring their own lunch, as lunch is not provided.
- A daily, nutritious snack should be packed. Fruits or vegetables, crackers, popcorn, pretzels and water or juice are recommended. Please refrain from packing high sugar sweets and drinks as they create a problem with bees and sticky tables.

THINGS TO KNOW

- Camp will operate rain or shine.
- Rainy day activities will be low key, such as movies, arts & crafts, board games, etc. Please feel free to send games, cards or books along to camp on rainy days. All games brought from home should be labelled.
- Staff is not authorized to apply sunscreen. Here are recommendations regarding sunscreens and applications:
 - Spray and/or waterproof sunscreen with a duration period of at least six hours is recommended.
 - Apply sunscreen prior to camp.
 - Instruct children on how to properly re-apply sunscreen.
 - Each family must send children with personal sunscreen; staff will not provide sunscreen and participants will not be allowed to share sunscreen. The only exception is when siblings are attending camp together.
 - Parents must communicate with camp staff if children are not using sunscreen.
- All Summer Camp participants will receive one camp t-shirt. Requested t-shirt sizes can not be guaranteed.



- Weekly reminders are emailed the Friday before camp starts. **If an email address is not provided, the parents/guardians will not receive weekly reminders.** Weekly reminders contain important information and details on the upcoming camp week.
- There will be scheduled field trips throughout the summer. Details on the field trips will be shared in the weekly reminders.
- In the event that Summer Camp has a wait list for any of the camp weeks, the Recreation Department will send an email update to wait list registrants on or before June 1.
- For the health of all participants, camp families must notify the Recreation Department, 262-367-0352, of all communicable diseases your child may have contracted (i.e. chicken pox, head lice, pink eye, COVID, etc). Specific information will be kept confidential; however, we must notify all parents and participants.
- Camp participants are expected to stay home if they are sick with a fever of 100.0° or higher or if they have taken any medication in the past 24-hours to lower their temperature. If campers are too sick to participate in camp programming and/or have developed any of the following symptoms, camp staff will contact a parent/guardian for immediate pick-up: sore throat, unusual tiredness, nausea or stomachache, vomiting, runny or stuffy nose, headache, body aches and/or diarrhea.
- Any changes to routine or medications that may affect a child's behavior while at camp must be shared with camp staff.

SUMMER CAMP CONTACT INFORMATION

To report any absences or early departures:

Camp Email: summercamp@villageofhartland.wi.gov
Camp Phone: 414-630-8275

For payment questions:

Recreation Phone: 262-367-0352
Recreation Email: heatherh@villageofhartland.wi.gov



LATE FEE POLICY

- Pick-ups after 5:30 pm will be charged a fee, per child.
- Failure to pay the late fee or continued late pick-ups may result in removal from camp.
- Refunds for camp will not be given for any children that are asked to leave camp.

5 minutes late	Verbal Warning
6 - 10 minutes late	\$10 (per child)
11 - 20 minutes late	\$20 (per child)
21 - 30 minutes late	\$30 (per child)

BEHAVIOR POLICY

- Appropriate behavior by participants is expected at all times.
- The staff will work cooperatively with parents to inform them of inappropriate behavior and solicit support to resolve conflicts and encourage positive interaction.
- Participants who remain disruptive after consultation with parents may be excused from camp.
- The primary concern of the Recreation Department must be the safety and well-being of all participants.
- Refunds for camp will not be given for any children that are asked to leave camp.
- Please review our discipline procedures with children prior to the start of camp.

DISCIPLINE POLICY

FIRST OCCURRENCE

Verbal warning given to participant.

SECOND OCCURRENCE

5-minute time out for participant to cool off and rethink choices.

THIRD OCCURRENCE

10-minute time out for participant to cool off and rethink choices.

FOURTH OCCURRENCE

Participant removed from activities for the rest of the day and telephone call made to parent/guardian. Incident form completed for the Recreation Department.

SEVERE CLAUSE

Will be used for gross misbehavior. Participant removed from activities for the rest of the day and telephone call made to parent/guardian. Incident form completed for the Recreation Department.

Continued problems will lead to a meeting with the participant, parent/guardian, the Camp Coordinator and the Recreation Director.



- Registration for Summer Camp opens on March 11 at 7:30 am, online or in person/by mail,

210 Cottonwood Avenue, Hartland, WI 53029

- **For in person or by mail enrollment, registration cannot be completed until all of the forms and fees/deposits are submitted.** Please refer to the enrollment check-list below.

IN PERSON/BY MAIL ENROLLMENT CHECK-LIST

- Summer Camp Registration Form (page 8)
- Credit Card on file (page 8)
- Signed liability waiver & photo release (page 7)
- Signed Behavior Policy Agreement (page 7)
- Emergency Form (page 9)
- Camp Fees/Deposit

PLEASE RETURN THE BOTTOM PORTION

My child and I reviewed and discussed the Behavior Policy and Discipline Procedures and fully understand the disciplinary steps, and if a severe situation occurs, my child will be removed from that day’s activities. If problems continue, a meeting with myself, my child, the Camp Coordinator and the Recreation Director will be held.

Print Parent/Guardian’s Name

Print Participant’s Name

Parent/Guardian Signature Date

Participant’s Signature Date

All Hartland Recreation Department participants are asked to sign this liability release and consent to use of images. A custodial parent or guardians must sign for any minor. I the undersigned, do hereby agree to allow the above named to participate in the activity indicated. I am aware of and understand that there may be potential risks inherent with participating in any recreational activities and that the Village of Hartland does not provide accident or health insurance coverage for any participant. I assume all risks and hazards incidental to such participation including transportation to and from the activities and do hereby waive, release, absolve, indemnity and agree to hold harmless the Village of Hartland, its officers, employees, staff, agents and other contract instructors for any and all claims, injuries, liabilities, damage or cause of action directly or indirectly arising out of the use of Village of Hartland facilities, equipment, and/or participation in Village of Hartland Recreation Department programs/activities. However, in the event of a medical emergency, I authorize the Village of Hartland staff to obtain medical treatment for the above named participant. I consent and give permission for all images of myself and the above named participant to appear in media/promotion/information materials approved by the Village of Hartland without any payment or consideration. This consent/grant of use of images includes but is not limited to the distribution/publication by any means including but not limited to the Internet, and by means of e-mails, magazines, newsletters, pamphlets, news articles, advertisement flyers, and in whatever other manner the Village of Hartland finds useful or utilizes for any other lawful purpose. This release shall continue indefinitely, until I otherwise revoke said release in writing. In the event of a revocation, I agree that the Village will not initiate any new use of images of myself or the above named participant within any new material(s) after the date of actually being notified of my revocation, but will not be obligated to withdraw or retract any distribution, circulation or publication of any then existing material(s) containing any image of or information about myself or the above named participant.

SIGNATURE _____ DATE _____

SUMMER CAMP REGISTRATION FORM

Parent/Guardian's First & Last Name: _____

Participant's First & Last Name: _____

Date of Birth: _____

Age: _____

Address: _____

City: _____

State: _____

Zip: _____

Home Phone: _____

Cell Phone: _____

Email - to receive weekly reminders _____

Please check your child's t-shirt size

Youth SM ____ Youth MD ____ Youth LG ____ Adult SM ____ Adult MD ____ Adult LG ____ Adult XL ____

Please initial all that apply.

<input type="checkbox"/>	Yes, I would like to pay in full.
<input type="checkbox"/>	Yes, I would like to be signed up for the Weekly Payment Plan.
<input type="checkbox"/>	I understand that my child may not receive the preferred t-shirt size.
<input type="checkbox"/>	I understand that my child must self apply sunscreen and that sunscreen cannot be shared or applied by camp staff.
<input type="checkbox"/>	I understand that I will not receive a refund if Hartland Recreation Department is not notified 7 calendar days prior to the start of the camp week that I wish to withdraw my child from.
<input type="checkbox"/>	My child has an IEP and/or needs special accommodations while at camp. Please have a camp staff employee contact me to discuss this further.
<input type="checkbox"/>	I understand that if my child does not have a lunch, a cheese sandwich and bottle of water will be provided, and my credit card will be charged \$10.
<input type="checkbox"/>	I understand I am the individual who is responsible for camp payments.
<input type="checkbox"/>	I understand that if I am late for pick-up, I will be charged a late pick-up fee per child, and if I continue to be late for pick-up, my child may be asked to leave camp.

Cash/Check and Amount enclosed (\$): _____ (Make checks payable to Village of Hartland)

Credit Card #: _____ Expiration Date: _____ CVV/CVC# _____

Name on Card: _____ Signature: _____

Check	HARTLAND RECREATION DEPARTMENT SUMMER CAMP THEMES	Fee
	June 15-19, FRIENDSHIP & KINDNESS WEEK, 12:30pm - 5:30pm	\$170
	June 22-26, ART EXPLOSION WEEK, 12:30pm - 5:30pm	\$170
	June 29-July 1, CELEBRATE YOURSELF WEEK, 8:30am - 5:30pm, <i>Three day, all day camp</i>	\$170
	July 6-10, SUPERHERO & COSTUME WEEK, 12:30pm - 5:30pm	\$170
	July 13-17, ADVENTURE IN NATURE WEEK, 12:30pm - 5:30pm	\$170
	July 20-24, RELAXATION WEEK, 12:30pm - 5:30pm	\$170
	July 27-July 31, MUSIC & DANCE WEEK, 12:30pm - 5:30pm	\$170

SUMMER CAMP EMERGENCY FORM

PARTICIPANT DETAILS

Camp Participant's First, Last Name: _____

Address: _____

City: _____

Zip: _____

Parent/Guardian's Name: _____

Parent/Guardian's Phone: _____

My child is allowed to be picked up by the following individuals:

Name: _____ Relation: _____ Phone: _____

Name: _____ Relation: _____ Phone: _____

Name: _____ Relation: _____ Phone: _____

EMERGENCY INFORMATION

Allergies (medical or non-medical):

Pre-existing medical condition (application to program activities):

Medications:

Other:

Emergency Contacts:

Name: _____ Relation: _____ Phone: _____

Name: _____ Relation: _____ Phone: _____

Name: _____ Relation: _____ Phone: _____