

Minutes of the Hartland Public Library Board of Trustees
Regular meeting on Thursday, October 9, 2025
Submitted by Emily Doty

Attendance

- Present: Lee Bromberger, Lisa Kwiat, Elise Miller, Tom Truttschel, Robyn Ludtke, Linda Hallquist, Lisa Feldner, Andrew Kristensen, and Emily Doty
- Absent: Amy Reichert

I. **Call to Order**

a. Call to Order was made at 5:04 pm by President Lee Bromberger.

II. **Public Comment:** Please be advised that the audio of this meeting will be recorded and available online through the library's website.

a. There were no public comments.

III. **Consideration of Library Board Minutes of the September Meeting**

a. A motion to approve the Library Board Minutes of the September Meeting was made by Tom Truttschel and seconded by Lisa Kwiat. The motion carried unanimously with two abstaining: Robyn Ludtke and Linda Hallquist.

IV. **Financial Affairs**

a. Consideration of the September Bills

i. Linda asked what LP means. LP means Large Print. Lee Bromberger asked what are Tonies.

ii. A motion to approve the September bills was made by Robyn Ludtke and seconded by Linda Hallquist. The motion carried unanimously.

b. Status of the Budget

i. Director Kristensen updated the board about the status of the budget, especially the building and grounds budget.

V. **Director's Report**

a. Statistics

i. Director Kristensen discussed the most recent monthly stats.

b. Staff Updates, Buildings and Grounds, & Miscellaneous

i. Director Kristensen highlighted that the women's restroom has issues during winter which needs fixing, Pumpkin Party in the Park update, Hoopla ending on October 25, staff shortage due to illness, and visit to the Demco showroom.

ii. Linda Hallquist asked about the staffing changes.

iii. Robyn gives a shoutout to DPW Tom Jensen for his due diligence with building maintenance and all his help with miscellaneous tasks.

VI. **Old Business**

a. Discussion & Consideration of Library of Things Policy

- i. Library Board Trustees discussed the changes made to the Library of Things Policy.
- ii. A motion to approve the Library of Things Policy was made by Elise Miller and seconded by Tom Truttschel. The motion carried unanimously.

VII. **New Business**

- a. Discussion of Meeting Rooms Policy
 - i. Library Board Trustees discussed the proposed changes made to the Meeting Rooms Policy.
- b. Discussion & Consideration of 2026 Holiday Closings
 - i. Library Board Trustees discussed the proposed Holiday Closings for 2026.
 - ii. A motion to approve the 2026 Holiday Closings was made by Robyn Ludtke and seconded by Lisa Kwiat with the amendments of including closings on Saturdays, July 4, December 26, and January 2. The motion carried unanimously.
 - iii.

VIII. **Announcements**

- a. Pumpkin Party in the Park – October 11
- b. Lisa Kwiat mentioned the Community Partner Health Summit at WCTC on Tuesday, November 11. This is a free event with registration.
- c. Tom Truttschel mentioned the Fire Department Pancake Breakfast is Saturday, October 11 from 7 – 11 am.

IX. **Adjournment**

- a. A motion to adjourn was made at 5:58 pm by Linda Hallquist and seconded by Tom Truttschel. The motion carried unanimously.

Next regular meeting is scheduled for November 13, 2025 at 5:00 pm