

**VILLAGE BOARD MINUTES  
TUESDAY, MAY 26, 2015  
7:00 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – Trustee Meyers

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Administrator Cox, Finance Director Bailey, Clerk Igl, DPW Operations Supervisor Gerszewski, Reporter Steve Martinez, Wendi Unger and Michelle Walter (Baker Tilly)

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Motion (Meyers/Stevens) to approve Village Board minutes of May 11, 2015. Carried (6-0). Wallschlager abstained.
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$91,595.25. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
  - a. Motion (Landwehr/Swenson) to approve Operator (Bartender) Licenses with terms ending June 30, 2016. Carried (7-0).
  - b. Motion (Meyers/Swenson) to approve a Temporary Class B Beer/Wine Permit for the Chamber of Commerce Street Dance. Carried (7-0). Motion (Meyers/Compton) to approve a Street Use Permit for the Chamber of Commerce Street Dance. Carried (7-0).
4. Presentation of the 2014 Financial Statements and Audit results by Michelle Walter, Manager and Wendi M. Unger, CPA, Partner, Baker Tilly.

Ms. Unger provided the financial highlights of the 2014 Financial Statements for the Village of Hartland including a summary of activity by fund. Ms. Unger noted that the General Fund had a \$4.7M Fund Balance at end of year. It was stated that there were no adjustments necessary for the audit.

Total long-term obligations outstanding are \$12,868,582 of governmental activities debt and \$4,966,291 of business-type activities debt. The Village has the ability to borrow up to 5% of the

equalized value of the Village or \$58,379,530. The outstanding general obligation debt as of December 31, 2014 was \$14,423,831.

5. Motion (Landwehr/Wallschlager) to approve Del-Hart Commission appointments of Karen Compton, Mike Meyers, Rick Stevens, and Rick Landwehr as presented by Village President Lamerand. Carried (7-0).

Items referred from the May 18, 2015 Plan Commission meeting

6. Items related to the proposed Merton Avenue Memory Care CBRF (32 units) at 430, 438 and 444 Merton Ave.

- a. **PUBLIC HEARING** regarding an amendment to the Village Of Hartland Comprehensive Development Plan: 2035 to designate the land use of 430, 438 and 444 Merton Ave. as Multi-Family Residential Senior Housing.

President Lamerand opened the Public Hearing at 7:30 p.m. No comments were heard. The Public Hearing was closed at 7:31 p.m.

- b. **PUBLIC HEARING** regarding rezoning the properties involved in the development from RD-2 Two-Family Residential District and B-1 Business District to RM-1 Multiple Family Residential District.

President Lamerand opened the Public Hearing at 7:32 p.m. No comments were heard. The Public Hearing was closed at 7:33 p.m.

- c. Motion (Meyers/Wallschlager) to adopt on third reading of Bill for an Ordinance No. 03/23/2015-01 "An Ordinance Adopting an Amendment to the Village of Hartland Comprehensive Development Plan: 2035" to designate the properties at 430, 438 and 444 Merton Ave. to Multi-Family Residential Development - Senior Housing. Carried (7-0).

- d. Motion (Landwehr/Meyers) to adopt on third reading of Bill for an Ordinance No. 03/23/2015-02 "An Ordinance to Amend the Official Zoning Map" to rezone the properties at 430, 438 and 444 Merton Ave. to RM-1, Multiple Family Residential District. Carried (7-0).

- e. Consideration of a motion to approve site and building plans for the Merton Avenue Memory Care CBRF.

Administrator Cox stated that the developer had addressed all staff and Plan Commission concerns in the final plans which were received today.

Motion (Compton/Swenson) to approve site and building plans for the Merton Avenue Memory Care CBRF. Carried (7-0).

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- f. Motion (Meyers/Swenson) to approve a Conditional Use Permit for the operation of a community living arrangement with a capacity for 16 or more in the RM-1 Multiple Family Residential District (memory care facility, 32 units). Carried (7-0).
7. Motion (Meyers/Stevens) to approve site and building plans for construction of an addition for Dorner Manufacturing, 975 Cottonwood Ave. Carried (7-0).
8. Motion (Meyers/Landwehr) to approve an application for a fence relocation for Kinney Properties, 630 E. Industrial Drive. Carried (7-0).
9. Consideration of actions related to a proposed Compressed Natural Gas (CNG) Fuel Facility and CSM for Advanced Disposal Services, 547/559 Progress Drive.
  - a. Motion (Swenson/Compton) to approve a Certified Survey Map to combine the properties located at 547/559 Progress Drive. Carried (7-0).
  - b. Motion (Swenson/Stevens) to approve site and construction plans for a CNG Fuel Facility for Advanced Disposal Services, 547/559 Progress Drive. Carried (7-0).

Others items for consideration

10. Motion (Stevens/Compton) to approve the Election Equipment Contract Governmental Agreement with Waukesha County. Carried (7-0).
11. Motion (Meyers/Swenson) to approve a reduction to standby letter of credit for Sanctuary of Hartland, LLC. Carried (7-0).
12. **Announcements:** The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members. No announcements.
13. Motion (Compton/Swenson) to adjourn at 7:38 p.m. Carried (7-0).

Respectfully submitted,

Darlene Igl  
Village Clerk