

**VILLAGE OF HARTLAND  
VILLAGE BOARD MINUTES  
MONDAY, JUNE 8, 2015  
7:00 PM**

**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson and President Lamerand.  
Excused: Trustee Wallschlager.

Others Present: Administrator Cox, Deputy Clerk Meyer, DPW Director Einweck, Interim Fire Chief Dean, Finance Director Bailey and Recreation Director Yogerst. Excused: Police Chief Rosch.

Roll Call

Pledge of Allegiance – Trustee Stevens

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) – None.

1. Motion (Meyers/Swenson) to approve the Village Board minutes of May 26, 2015. Carried (6-0)
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$282,031.49. Carried (5-0-1). Meyers abstained.
3. Consideration of actions related to Licenses and Permits

Recreation Director Yogerst reported on the details of the upcoming Hometown Celebration on June 26 – 28, 2015. Set up of the Lake Country Rotary's 60' x 60' tent will start June 25. There will be arts and crafts booths (eleven are signed up at this time) on Friday and Saturday from 4:00 – 8:45 PM and Saz's will be the food vendor. Kettle corn and Kona Ice will also be vendors.

The Hartland Community Band will perform Friday from 6:45 – 8:00 PM. Andrea and the MODS will perform from 8:30 – 11:00 PM and the Hometown Celebration Fireworks will start at 9:30 PM. The fireworks rain date is Saturday. The Hartland Kiwanis will sell food under the park shelter on Friday. Saz's Catering will sell food at the beer tent.

On Saturday Saz's Catering Lake Country will provide the food for the Rotary's Ultimate Barbecue Experience and Beer Celebration from 5:00 – 7:00 PM. This is a ticket event. Tickets may be purchased on line at the Audacious Beer and Barbeque website, or they can be purchased the day of the event in the tent. Live music by Crossfire will be from 7:00 – 11:00 PM.

The parade will be on Sunday at 1:30. There will be no activities in the park.

- a. Items related to the Hometown Celebration Weekend – June 26-28
  - i. Rotary Audacious Beer & Barbeque Event
    1. Public Dance License

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Motion (Compton/Meyers) to approve the Public Dance License for the Lake Country Rotary's Audacious Beer & Barbeque Event on June 26-27, 2015 from 5 – 11:00 PM each night. Carried (6-0).

2. Temporary Class B Beer License-Rotary and Kiwanis  
Motion (Meyers/Stevens) to approve the Temporary Class B Beer License to the Kiwanis of Greater Hartland and the Lake Country Rotary Club. Carried (6-0).
3. Temporary Bartender Licenses  
Motion (Swenson/Landwehr) to approve Temporary Bartender Licenses as presented. Carried (6-0).

- b. Motion (Landwehr/Swenson) to approve Operator (Bartender) Licenses with terms ending June 30, 2016, as presented. Carried (6-0).
- c. Consideration of an Application for a Restricted Species Permit to raise 3 chickens on property located at 726 Cameron Circle.

Mr. Stechner was present and stated that none of his neighbors objected to his raising the chickens.

Motion (Landwehr/Swenson) to approve an application for a Restricted Species Permit to raise 3 chickens on property located at 726 Cameron Circle. Carried (6-0).

4. Consideration of a motion to approve installation of a pedestrian sign requested by Girl Scout Troop #4526 at the corners of Maple Avenue and Cardinal Lane

Troop Leader Val Wisniewski introduced the Girl Scouts. The girls stated they were searching for a project that they could use for their Bronze Award that would help the Village of Hartland. After searching for a long time, they found that the intersection of Maple Avenue and Cardinal Lane is difficult to cross. They met with Administrator Cox and asked for either a slower speed limit sign or a pedestrian crossing sign at the intersection. It was decided that a pedestrian crossing sign would be best for the community.

The girls met with DPW Director Einweck to discuss where to place the signs and how to go about having the signs be accepted by the Village Board. The scouts will give presentations to the Hartland schools regarding pedestrian safety. The troop offered their help to the Village, should it be needed.

The signs will be the standard pedestrian crosswalk signs. The white painted crosswalk lines are already there. White is the regulatory color for crosswalks.

Motion (Stevens/Meyers) to approve the installation of pedestrian signs requested by Girl Scout Troop #4526. Carried (6-0).

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5. Consideration of a motion to approve and authorize execution of a Development Agreement with Four Winds West Development, LLC for the Four Winds West subdivision.

Staff has completed preparation and developer review of the agreement related to the Four Winds West subdivision, which received approval earlier this year. An interesting item included in this agreement calls for the developer to be allowed to install a sanitary sewer lift station. The future costs for the maintenance, operation and replacement of the station would be billed annually to the residents of that subdivision and would not be a cost to the general sewer rate payers. This arrangement was made because the station would serve only this subdivision even if future development occurred in the general area.

Motion (Meyers/Swenson) to approve and authorize execution of a Development Agreement with Four Winds West Development, LLC for the Four Winds West subdivision. Carried (6-0).

6. Consideration of a motion to authorize staff to complete and submit a Simplified Rate Case Water Utility Rate increase on behalf of the Hartland Water Utility and to annually review the possible need for a full rate case study.

The Village has been annually monitoring the rate structure for the Water Utility to determine when a full rate study should be implemented. At this point, staff is recommending that a Simple Rate Case be performed through which the State Public Service Commission (PSC) authorizes a small rate adjustment without the need for a full study. The resulting increase will be three percent (3%), which calculates to a \$2 - \$3 increase for 18,000 gallons usage. The last full study for the Village was in 2009. That water utility did have a change in position of \$153,000 negative. Usage was down last year because the summer was not very hot.

Motion (Meyers/Stevens) to authorize staff to complete and submit a Simplified Rate Case Water Utility Rate increase on behalf of the Hartland Water Utility and to annually review the possible need for a full rate case study. Carried (6-0).

7. Consideration of a motion to approve the 2016 Budget Preparation Schedule

Motion (Compton/Landwehr) to approve the 2016 Budget Preparation Schedule. Carried (6-0).

8. Consideration of a motion to approve award of a contract to Bierman Construction Corporation of Hartland and other related contracts for Fire Department Office Renovation in the amount of \$5,500 including a 10% contingency.

The Fire Department is proposing to remodel/renovate the Chief's Office at the Lawn Street Fire Station. The proposed renovation will include the addition of insulation, renewed electrical and computer/telecom wiring and lighting as well as associated drywall and painting. Quotes have been solicited and the recommended contractor is a local company, Bierman Construction, who will perform the carpentry-related aspects of the project. Some smaller contracts will also be let for electrical and computer/telecom wiring, which are included in the overall cost. Fire Department employees will do the demo work themselves.

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Motion (Stevens/Swenson) to award a contract to Bierman Construction Corporation of Hartland and other related contracts for Fire Department Office Renovation in the amount of \$5,500 including a 10% contingency. Carried (6-0).

9. Update on TIF Districts #4 and #6 including results of the recent Public Hearing and Plan Commission meeting and future meetings and activities.

Administrator Cox gave the update of the reduction of size of TIF District #4 downtown and the creating of TIF District #6 to support the Riverwalk development. A Public Hearing was held on June 4. The basic project plans were reviewed as well as the changes in the district. There was public present at the meeting, however, none of those present chose to speak.

The Plan Commission did vote to recommend to the Village Board that the project plan be adopted and the District boundaries be adopted. The Village Board will get a revised project plan for TIF #4 and TIF #6 in their packets for the June 22 Village Board Meeting. The next day it will go to the Joint Review Board, June 23 at 5:00 PM in the Board Room. If approved the Districts would become effective January 1, 2015.

10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

DPW Director Einweck announced that on Thursday, June 11 at 4:00 PM, the grand opening for the Centennial Park Restroom is scheduled. The Village Board and Park Board are invited to attend.

President Lamerand reminded everyone that the Hartland Hometown Celebration be held June 26-28. The fireworks will be on Friday, June 26 at Nixon Park at 9:30 PM. The parade will be Sunday, June 28 at 1:30 PM.

11. Adjourn

Motion (Stevens/Swenson) to adjourn. Carried (6-0). Meeting adjourned at 7:40 PM.

Respectfully submitted by  
Recording Secretary,

Lynn Meyer  
Deputy Clerk