

POLICE AND FIRE COMMISSION AGENDA
TUESDAY, SEPTEMBER 8, 2015
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – President Lopnow

1. Consideration of a motion to approve the Police and Fire Commission minutes of August 11, 2015
2. Fire Department Update and Monthly Report
3. Police Department Update and Monthly Report
4. Consideration of a motion to adjourn into Closed Session under Wis. Stats. 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

- Item: 1) Conduct oral interview(s) for Firefighter Candidate(s)
2) Police Department Personnel Matter

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment. Possible action item: Announcement of candidate(s) for Firefighter

Darlene Igl
Village Clerk

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, August 11, 2015
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:02 PM Meeting called to order by Commission President Loppnow
- Commissioner Redlin read the roll for attendance
 - Present : Commissioners Loppnow, Wojciechowski, Redlin, Rebholz
 - Absent: Commissioner Riesinger
 - Also in attendance : Police Captain Rosario Collura, Interim Fire Chief David Dean
- Pledge of Allegiance led by Commissioner Loppnow.
- Commission President Loppnow made an Announcement that a Closed Session will be held at the conclusion of the regular agenda items.
 1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on July 14, 2015.
 - a. Motion by Commissioners Rebholz / Loppnow to approve the Hartland Police & Fire Commission minutes for the meeting of July 14, 2015. The motion carried on the unanimous vote of the Commissioners present.
 2. Fire Department Update and Monthly Report – Interim Chief David Dean
 - a. Chief Dean briefly reviewed the July, 2015 Call Summary and Monthly Response Reports for the Commissioners.
 - b. The Chief then presented a copy of a Position Statement on Rail Transport of Crude Oil as recently drafted by the Wisconsin Fire Chiefs' Association and related that the HFD is actively working with the State Fire Chiefs Association to develop Action Plans for the event of a derailment.
 - c. Chief Dean reported that the HFD has drafted version 1.0 of a FIVE YEAR PLAN and he distributed copies of the draft to the Commissioners. The Plan was briefly reviewed by Dean and the Commissioners were asked to review the Plan and provide any feedback regarding it to him as soon as possible
 - d. Chief Dean reported that the HFD budget for 2016 has been drafted and submitted to the Village Board for consideration.
 - e. At the conclusion of Interim Chief Dean's report Commissioner Redlin asked Commission President Loppnow what, in accordance with Article IV.A. of the Police and Fire Commission Rules and Regulations, the current status of planning *was* for the appointment of a *permanent* Hartland Fire Chief. Commissioner Loppnow indicated she would follow up and determine what, if any, action would be appropriate, planning to report back on September 8th at the next HPFC meeting.

3. Police Department Update – Police Captain Rosario Collura for Chief Rosch

- a. Captain Collura reported that the HPD had recently undertaken the periodic operational re-certification of its RADAR and LIDAR equipment.
- b. According to Captain Collura Officer Luke Joswick is now a part of the Late Team and is doing an “outstanding” job.
- c. Captain Collura related that the HFD has been involved, on an increasingly frequent basis, with calls for service that include emergency detention, to a mental health facility, of individuals who are determined to be an “imminent threat” to themselves or others. According to Captain Collura such calls consume significant police resources and usually involve more than one Officer to respond and stay involved.
- d. Captain Collura reported that, since the HFD has its second vehicle, responses by the HPD to fire calls are enhanced by the presence of an HFD Officer to assist immediately with emergencies. Since January 1st of 2015 the HPD is *required* to respond to each such call and “clear the scene” to provide the assurance of safety for responding HFD personnel. The Captain indicated, also, that there are now more calls for service which involve delivery of individuals to secure “alternate emergency rooms” which involve Police Officer oversight.
- e. The Captain reported that the new “joint investigation Team” with the HFD was moving ahead well. This currently involves Police Detective Paula Hoffa and Sharon Dyer of the HFD.

4. Consideration of a Motion to Adjourn into Closed Session

- a. Commission President Loppnow requested a motion to adjourn into Closed Session under Wis. Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items: 1) Conduct oral interview(s) of Firefighter candidate(s).

On motion of Commissioners Redlin / Wojciechowski to enter closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow “yes”, Wojciechowski “yes”, Redlin “yes”, Rebholz “yes”

The commission entered closed session at 7:32 PM

On motion of Commissioners Wojciechowski / Redlin the closed session ended at 8:01 PM.

The roll call vote to exit closed session was taken as follows:

Commissioners Loppnow “yes”, Wojciechowski “yes”, Redlin “yes”, Rebholz “yes”

Commissioners Loppnow / Wojciechowski made a Motion to recommend each of the candidates interviewed during the Closed Session, Alec C. Marquette, Joshua R. Orgas and Shayla A. Schuett, to Fire Chief Dean for further consideration as new Village of Hartland Fire Department employees. The Motion carried unanimously.

5. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Loppnow / Wojciechowski, the Commission voted unanimously to adjourn.

Meeting adjourned at 8:03 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President