

VILLAGE BOARD MINUTES
MONDAY, OCTOBER 26, 2015
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager and President Lamerand

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Fire Chief Dean, Police Chief Rosch, Clerk Igl, DPW Supervisor Gerszewski, Library Director Massnick, members of Hartland Fire Dept.

Roll Call

Pledge of Allegiance – Trustee Landwehr

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Motion (Wallschlager/Meyers) to approve Village Board minutes of October 13, 2015. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$277,842.79. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Swenson/Wallschlager) to approve Operator (Bartender) Licenses with terms ending June 30, 2016. Carried (7-0).
 - b. Motion (Landwehr/Wallschlager) to approve a Street Use Permit for closure of River Grove Lane for the Four Winds Fall Fest Fun, October 31 from 3 – 5 pm. Carried (7-0).
4. **PUBLIC HEARING** on the proposed 2016 Village Budget including the General Fund, Water and Sewer Utility Funds, Debt Service, and all other Revenue and Expenditure Funds with consideration of adoption of the budget at the November 9, 2015 Village Board meeting.

President Lamerand opened the Public Hearing at 7:03 p.m. Finance Director Bailey stated that there have been no changes made to the budget since presented to the Village Board. It was stated that there will be a change to the debt service prior to the adoption of the budget at the November 9th meeting. It is anticipated that the levy will drop slightly due to a favorable premium in the recent debt issue.

Trustee Meyers asked Finance Director Bailey where the 2015 budget would come in. A brief review of the current actual to budget for 2015 was provided.

There were no public comments and President Lamerand closed the Public Hearing at 7:06 p.m.

5. Consideration of a motion to approve Change Order 1 (Final) for the 2015 Crack Sealing Contract with Precision Sealcoating, Inc. in the net additional amount of \$562.50 for a revised contract price of \$45,562.50.

DPW Director Einweck stated that this change is due to the need for the contractor to use more crack filling material than anticipated. Trustee Stevens asked whether the Village is doing more crack sealing now due to the change in scheduling repaving. Director Einweck stated that the Village doubled the amount of crack sealing this year and that trend will continue into the foreseeable future.

Motion (Meyers/Swenson) to approve Change Order 1 (Final) for the 2015 Crack Sealing Contract with Precision Sealcoating, Inc. in the net additional amount of \$562.50 for a revised contract price of \$45,562.50. Carried (7-0).

6. Consideration of a motion to approve a reduction in the Letter of Credit for the Windrush Subdivision.

DPW Director Einweck stated that this is a sizeable reduction as the subdivision is nearing completion. In addition, the reduction corrects an error in the amount of the original letter of credit provided to the Village.

Motion (Meyers/Landwehr) to approve a reduction in the Letter of Credit for the Windrush Subdivision. Carried (7-0).

7. Motion (Compton/Wallschlager) to approve Resolution No. 10/26/2015-01, A Resolution to Adopt the Official Legal Description for the Village of Hartland. Carried (7-0).

8. Motion (Landwehr/Swenson) to approve Resolution No. 10/26/2015-02, A Resolution to Authorize the Combining of Wards for Elections in the Village of Hartland. Carried (7-0).

9. Consideration of a motion to approve a Full Rate Case Contract with Baker Tilly related to water utility rates.

Finance Director Bailey stated that the Village's utility rates are low, the Village has aging infrastructure that will need replacement and expansion may be necessary in the future. He stated that he contacted Baker Tilly to provide a proposal to put together a rate case study that the Village would then provide to the Public Service Commission.

Trustee Meyers asked whether the Village would be locked into the increase proposed in the study. It was stated that the PSC reviews the recommendation of the study, makes their findings and makes a recommendation to the Village for Board consideration. It was stated that the study would have to be submitted to the PSC in July of 2016 for a rate increase to be effective in December 2016.

Motion (Meyers/Swenson) to approve a Full Rate Case Contract with Baker Tilly related to water utility rates not to exceed \$8,000. Carried (7-0).

10. Consideration of an agreement regarding recapture of certain utility costs with Sunrise Development, LLC.

Administrator Cox stated Windrush is the first development in the northeast corner of the Village that has a separate water pressure system. In addition to the usual underground facilities, the developer is required to install systems that will increase the pressure of the water in the area because of its relative elevation in comparison to the Village's water towers. Due to that extraordinary additional expense and the fact that his development accounts for about half of the end users of that system he has asked the Village to consider a recapture agreement through which the developer would be able to collect a fee from new potential users of the system for a period of ten years. It was stated that the fee would be based on the actual cost of improvements divided by total potential users of the system. The Village would collect the fees and transmit those funds to the developer.

It was stated that payments would be made at one of two different times. If an existing house were allowed to connect to the water system, the fee would be payable at that time. For a new subdivision, once the developer would be granted a plat of subdivision by the Village, the developer would be required to pay all of the fees for all of the units in the subdivision.

Administrator Cox stated that the exact fee is not yet known as the final amount would be established once the infrastructure is accepted by the Village and all costs are known. There is a ceiling on the total amount to be recovered by the developer set at 54.9% of the original cost which is based on the ratio of users in his subdivision. It was clarified that this fee will be in addition to the usual sewer connection charge as well as the regional sewer access charge for the area.

Motion (Landwehr/Swenson) to approve an agreement regarding recapture of certain utility costs with Sunrise Development, LLC. Carried (7-0).

11. Motion (Meyers/Stevens) to approve a contract with von Briesen and Roper, S.C. for services of the Village Attorney. Carried (7-0).
12. Consideration of a motion to approve the compensation for newly-appointed full time Fire Chief Dave Dean.

President Lamerand stated that the Police & Fire Commission has appointed Dave Dean as the Fire Chief and that the Village Board needs to approve a motion related to compensation. Chief Dean thanked the Police & Fire Commission, the Village Board, fellow firefighters within the department and his family for their support.

Motion (Meyers/Stevens) to approve the compensation for newly-appointed full-time Fire Chief Dave Dean. Carried (7-0).

13. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Lamerand reminded viewers that the CP Rail Holiday Train will make a stop in Hartland on Friday, December 4th at approximately 9:00 p.m. which is the same night as the Village's tree lighting.

14. Adjourn.

Motion (Stevens/Wallschlager) to adjourn at 7:28 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk