

VILLAGE BOARD MINUTES
MONDAY, NOVEMBER 9, 2015
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – President Lamerand

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Fire Chief Dean, Police Chief Rosch, Clerk Igl, Library Director Massnick, Steve Martinez, Lee Bromberger.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period, with time extensions per the Village President's discretion, per person. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Lee Bromberger, 140 Maple Avenue, commented regarding the Sanctuary outlet that borders the homes on Maple Avenue. He voiced concerns regarding the grading which he feels is not satisfactory as water is collecting in low areas. He stated that he feels additional topsoil and grading is necessary. He stated that the silt fence is still in place and feels that area needs restoration as well prior to winter.

1. Motion (Meyers/Stevens) to approve Village Board minutes of October 26, 2015. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$283,542.91. Carried (7-0).
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Compton/Swenson) to approve Operator (Bartender) Licenses with terms ending June 30, 2016. Carried (7-0).
4. Consideration of a motion to approve Resolution No. 11/09/2015-01 "Resolution Approving the Sewer Utility Rate Effective First Quarter 2016".

Administrator Cox stated that a five percent (5%) increase is proposed on sewer rates which would be effective December 16, 2016 and is included in the 2016 budget. The first bills with the new rate would be mailed in March 2016.

Motion (Meyers/Landwehr) to approve Resolution No. 11/09/2015-01 "Resolution Approving the Sewer Utility Rate Effective First Quarter 2016". Carried (7-0).

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5. Consideration of items related to the 2016 Village Budget as shown on Tab 1 Page 8 and Tab 31 Pages 1 and 2 of the 2016 Budget Book. All information after Tab 1 is for informational purposes only:

- a. Consideration of a motion to approve the 2016 Municipal Budget in the amount of \$6,757,149 as shown on Tab 1 Page 8 of the 2016 Budget Book (Roll call vote)

Administrator Cox stated that the budget includes an expenditure increase of approximately \$119,000 or about 1.8%. Some of this increase will be offset by revenues reducing the increase for operations to approximately \$55,000 or 1.3%. Overall it is anticipated that the average household would pay approximately \$55 more annually for all municipal services in 2016.

Motion (Compton/Meyers) to approve the 2016 Municipal Budget in the amount of \$6,757,149 as shown on Tab 1 Page 8 of the 2016 Budget Book (Roll call vote) All ayes. Carried.

- b. Motion (Meyers/Landwehr) to approve the 2016 Water Utility Budget in the amount of \$1,662,633 as shown on Tab 1 Page 8 of the 2016 Budget Book (Roll call vote) All ayes. Carried.

- c. Motion (Stevens/Wallschlager) to approve the 2016 Sewer Utility Budget in the amount of \$1,476,650 as shown on Tab 1 Page 8 of the 2016 Budget Book (Roll call vote) All ayes. Carried.

- d. Motion (Landwehr/Swenson) to approve the 2016 TIF's Budget in the amount of \$951 as shown on Tab 1 Page 8 of the 2016 Budget Book (Roll call vote) All ayes. Carried

- e. Motion (Meyers/Swenson) to approve the 2016 Debt Service Budget in the amount of \$1,174,550 as shown on Tab 1 Page 8 of the 2016 Budget Book (Roll call vote) All ayes. Carried.

- f. Motion (Swenson/Landwehr) to approve a Property Tax Levy in the amount of \$5,357,668 as shown on Tab 1 Page 8 of the 2016 Budget Book (Roll call vote) All ayes. Carried.

- g. Consideration of a motion to approve the 2016 Payroll Matrix as shown on Tab 31 Pages 1 and 2 of the 2016 Budget Book (Roll call vote)

Administrator Cox stated that funds available to plan for some general wage adjustment for staff. Several options for a wage adjustment were provided including a .73% increase, 1% adjustment or 1.25% adjustment. There was discussion and clarification regarding the grades included on the job classification list.

Motion (Compton/Landwehr) to approve the 2016 Payroll Matrix as shown on Tab 31 Pages 1 and 2 of the 2016 Budget Book including a 1.25% Village-wide general wage adjustment. (Roll call vote) All ayes. Carried.

6. Consideration of items recommended for approval by the Hartland Park and Recreation Board:
 - a. Consideration of a motion to approve Canteen Agreements between the Village of Hartland and the Hartland Athletic Advancement Association

DPW Director Einweck stated that the agreements include minor changes which were approved by the Park and Recreation Board.

Motion (Meyers/Swenson) motion to approve Canteen Agreements between the Village of Hartland and the Hartland Athletic Advancement Association. Carried (7-0).

- b. Consideration of a motion to approve Score Board/Press Box Agreement between the Village of Hartland and the Lake Country Chiefs Football

Motion (Meyers/Landwehr) to approve Score Board/Press Box Agreement between the Village of Hartland and the Lake Country Chiefs Football. Carried (7-0).

7. Consideration of a motion to approve a proposal from CTW Corporation for rehabilitation of Well #4 in an estimated amount of \$19,610.

DPW Director Einweck stated that typically the DNR requests water utilities rehabilitate their well systems every 15 to 20 years. He stated that it has been 17 years since Well #4 was last done. He stated that the well is checked to verify that it is operating properly and the screen is cleaned. This rehabilitation is intended to avoid breakdowns. It was stated that Well #4 is located in Penbrook Park. DPW Director Einweck stated that water is tested regularly following a specific schedule.

Motion (Swenson/Wallschlager) to approve a proposal from CTW Corporation for rehabilitation of Well #4 in an estimated amount of \$19,610. Carried (7-0).

8. Consideration of a motion to authorize Ruckert-Mielke to input data from the former Lutheran cemetery into GIS at a cost not to exceed \$35,000.

The scope of the work to be conducted by Ruckert-Mielke was outlined by DPW Director Einweck. He stated that the Village will attempt to save funds by having one of the seasonal help check all records out in the field. It is anticipated that this may save \$5,000 to \$7,000.

Motion (Wallschlager/Meyers) to authorize Ruckert-Mielke to input data from the former Lutheran cemetery into GIS at a cost not to exceed \$35,000. Carried (7-0).

9. **Announcements:** The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Wallschlager stated that the Buddy Walk was a fun, successful event.

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President Lamerand reminded viewers of the Hartland Christmas tree lighting ceremony and CP Rail Holiday Train events scheduled for December 4th.

Viewers were reminded of the service to be held at the Legion on Veterans Day. President Lamerand thanked Veterans on behalf of the Village Board for their service.

Chief Rosch stated that WILEAG assessors will be on-site November 17, 18 & 19 reviewing policies, interviewing staff and community members and taking tours related to the accreditation process. A Public Hearing is scheduled for November 18th at 5:00 p.m. to take comments.

10. Adjourn

Motion (Swenson/Stevens) to adjourn at 7:30 p.m.

Respectfully submitted,

Village Clerk
Darlene Igl