

VILLAGE BOARD MINUTES
MONDAY, NOVEMBER 23, 2015
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – Trustee Compton

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager,
President Lamerand

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Fire Chief Dean,
Police Chief Rosch, Clerk Igl, Steve Martinez

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period, with time extensions per the Village President's discretion, per person. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Motion (Meyers/Swenson) to approve Village Board minutes of November 9, 2015. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$183,332.50. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Landwehr/Wallschlager) to approve a Bartender's (Operator's) License with a term ending June 30, 2016. Carried (7-0).
 - b. Motion (Meyers/Swenson) to approve an application for Amusement Devices for Beer Snobs Inc., 122 Cottonwood Avenue. Carried (7-0).
 - c. Motion (Stevens/Landwehr) to approve a Restricted Species Permit to raise no more than 20 pigeons on the property at 196 Granary Circle for a period of one year. Carried (7-0).

Items referred from the November 16, 2015 Plan Commission meeting

4. Consideration of a motion to approve a Certified Survey Map to divide the property at 1112 Lisbon Avenue (existing Hammer residence).

Administrator Cox stated that this is a preliminary step toward a proposed future subdivision and that both lots are compliant in that the rear portion is not land locked. There is an easement being granted to the Village on the east side of the parcel as any development to the rear might need that as a drainage way.

There was discussion regarding the layout of roadways on the concept plan for the area. It was stated that six to seven lots were proposed with discussions continuing with the Plan Commission and neighboring property owners.

VILLAGE BOARD MINUTES
MONDAY, NOVEMBER 23, 2015
7:00 PM
PAGE 2

Motion (Meyers/Swenson) to approve a Certified Survey Map to divide the property at 1112 Lisbon Avenue. Carried (7-0).

5. Consideration of a motion to approve a Certified Survey Map to combine the properties for the Riverwalk Development.

Administrator Cox stated that this is a technical step that combines five individual parcels for the Riverwalk Development into one parcel.

Motion (Landwehr/Swenson) to approve a Certified Survey Map to combine the properties for the Riverwalk Development. Carried (7-0).

Others items for consideration

6. Motion (Meyers/Swenson) to approve the ordering of two Police Department vehicles as approved in the 2016 Village Budget. Carried (7-0).
7. Motion (Landwehr/Wallschlager) to approve the ordering of one DPW vehicle as approved in the 2016 Village Budget. Carried (7-0).
8. Consideration of a motion to approve a reduction in the Letter of Credit for The Sanctuary development.

DPW Director Einweck stated that he had reviewed areas of concerns with the developer. The silt fence has been removed and restored with topsoil/seed. In addition, erosion logs at the northern end of the borrow pit were removed. After review, Village staff agreed to a reduction in the Letter of Credit of \$8,000 less than requested for a reduction of \$261,489.77

Motion (Swenson/Landwehr) to approve a reduction in the Letter of Credit for The Sanctuary development. Carried (7-0).

9. Consideration of a motion to approve a change order for the 2015 Paving Program due to retaining wall design modifications.

DPW Director Einweck stated that a part of the paving project was the replacement of the retaining wall in the municipal lot. The contract called for the contractor to have a structural engineer provide plans and for the contractor to build as designed. It was discovered after the wall was complete that the drain tiles were not put in by the contractor. The contractor was told to either install the drain tiles behind the wall or have the structural engineer provide an explanation of why drain tiles were not required. After review of the analysis supplied, the Village engineer and Village staff agree that the drain tile is not necessary.

Trustee Wallschlager asked that a cost reduction be requested for the tile not installed. DPW Director Einweck stated that he will request a reduction. Trustee Wallschlager stated she felt that the wall should be corrected and built as designed.

Administrator Cox stated that staff can request a cost reduction for costs related to the drain tile not being installed and can pursue remuneration for staff time and efforts put in because of the

VILLAGE BOARD MINUTES
MONDAY, NOVEMBER 23, 2015
7:00 PM
PAGE 3

change. He stated that the Village could pursue removal and reconstruction of the wall if desired.

It was discussed that if the wall were to fail due to the lack of drain tile being installed, the Village would then take action against the structural engineer's firm.

After discussion, motion (Meyers/Swenson) to table this item. Carried (7-0).

10. Consideration of a motion to approve a Fire Protection and Emergency Medical Services Agreement with the Town of Merton.

Administrator Cox stated that this is the renewal of the agreement with the Town of Merton. The update this year is primarily to adjust the amount of contribution from the town and update some of the language.

Fire Chief Dean stated that the contract is improved and should lead to increased revenues for the Village.

Motion (Swenson/Wallschlager) to approve a Fire Protection and Emergency Medical Services Agreement with the Town of Merton. Carried (7-0).

11. **Announcements:** The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Lamerand reminded viewers of the Village's tree lighting and Holiday Train event on December 4th.

Fire Chief Dean stated that the public is invited to attend a ceremony planned for Monday, Dec. 7 at 7:30 p.m. to dedicate the Survive Alive House as the Allen "Augie" Wilde Education Center.

12. Motion (Stevens/Landwehr) to recess to closed session pursuant to SS 19.85 (1)(e), deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding an Agreement with Labor Association of Wisconsin Inc. on behalf of the Hartland Professional Police Association and to adjourn thereafter without reconvening into open session pursuant to SS 19.85 (2). Roll Call Vote was taken. All ayes. Carried (7-0).

Meeting adjourned to closed session at 7:40 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk