

**VILLAGE BOARD MINUTES**  
**MONDAY, MARCH 28, 2016**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – Trustee Compton

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager and President Lamerand

Others Present: Administrator Cox, Finance Director Bailey, Clerk Igl, DPW Director Einweck, Deputy Chief Bagin, Jill Vento, Billy Cooley.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Jill Vento, candidate for Municipal Court Judge, introduced herself to the Board, provided her background information and asked for support in the April 5<sup>th</sup> election.

Billy Cooley, Project Manager for JD McCormick, provided an update on the Riverwalk Project stating that the project is currently stalled as they are waiting for certain utilities to relocate poles/lines.

1. Motion (Meyers/Stevens) to approve Village Board minutes of March 14, 2016. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$145,462.48. Carried (7-0).
3. Consideration of actions related to Licenses and Permits
  - a. Actions related to the consideration of the issuance of a Class "B" Beer/"Class B" Liquor License for the premises located at 375 Cottonwood Ave. (Ordway's Corner, Inc., Julie Dunham, Agent)
    - i. PUBLIC HEARING  
President Lamerand opened the Public Hearing at 7:08 p.m. No comments were heard. Public Hearing declared closed at 7:09 p.m.
    - ii. Motion (Stevens/Landwehr) to approve the issuance of a Class "B" Beer/"Class B" Liquor License for Ordway's Corner, Inc. subject to final inspection by the Building Inspector. Carried (7-0).
  - b. Motion (Stevens/Swenson) to approve an application for a Cabaret License for Ordway's Corner, Inc. Carried (7-0).
  - c. Motion (Wallschlager/Landwehr) to approve an Operator's (Bartender) License with term ending June 30, 2016. Carried (7-0).

4. Consideration of Second Reading of Bill for an Ordinance No. 03/14/2016-01 “An Ordinance To Amend Chapter 38 Of The Village Of Hartland Municipal Code Pertaining To Fire Protection And Prevention”

Administrator Cox stated the ordinance includes language related to fees. At this time the Fire Dept. is not ready to make a recommendation on software related to fire inspections, however, it was requested that the ordinance changes move forward.

Trustee Meyers asked for clarification on whether this ordinance would establish a fee related to fire inspections. It was stated that the ordinance would allow the Board to set a fee if deemed appropriate at some time in the future.

Trustee Wallschlager asked how a business owner would be notified of a new requirement in the fire code. It was stated that during an inspection, the fire inspector would identify any compliance issues and provide a written report to the business owner. Based on the severity of an issue, a time frame for repairs would be established. If the inspector finds that an issue has not been rectified at the time of the next inspection, the business could be issued a citation for a persistent problem.

Finance Director Bailey stated that the Village receives approximately \$40,000 in 2% fire dues from the state and those funds offset the cost of conducting fire inspections.

This item was carried over to the next regular Village Board meeting.

Items referred from the March 21, 2016 Plan Commission meeting

5. Items related to consideration of site plans and building plans for the Lift Station building and the Entry Monument Sign for the Four Winds West Subdivision.
  - a. Consideration of a motion to approve a Special Real Estate Development (Entry) Monument Sign, including site, landscaping and building plans, for the Four Winds West Subdivision.

Administrator Cox stated that the basic layout for the entry signage is similar to the entrance sign across the street. Motion (Compton/Meyers) to approve a Special Real Estate Development (Entry) Monument Sign, including site, landscaping and building plans, for the Four Winds West Subdivision. Carried (7-0).

- b. Consideration of a motion to approve the site, landscaping and building plans for the sanitary sewer lift station in the Four Winds West Subdivision.

Administrator Cox stated that this lift station building will be built by the developer and designed to resemble a “gate house”. Motion (Meyers/Wallschlager) to approve the

site, landscaping and building plans for the sanitary sewer lift station in the Four Winds West Subdivision. Carried (7-0).

Other items for consideration

6. Actions related to the purchase of a new mower.
  - a. Consideration of a motion to authorize the purchase of a Scag Cheetah mower from Waldshmidt's Town and Country Mart of Menomonee Falls in the amount of \$11,847.00.

DPW Director Einweck stated that this smaller mower will be a replacement that will be used for trim work in the cemetery. Trustee Meyers asked whether the older larger mower should be retained but staff felt the older mower was not needed. Motion (Swenson/Landwehr) to authorize the purchase of the Scag Cheetah mower as recommended in the amount of \$11,847.00. Carried (7-0).

- b. Motion (Compton/Wallschlager) to declare as surplus one 2011 Scag Turf Tiger model STT61V-28CAT mower and authorize its disposal at auction. Carried (7-0).
7. Motion (Meyers/Wallschlager) to authorize the purchase of two laser flow meters for the sanitary sewer system from Mulcahy Shaw Water of Cedarburg in the amount of \$34,035. Carried (7-0).
8. Consideration of a motion to approve an agreement with AECOM of Milwaukee for water leak detection services in the amount of \$7,309.

DPW Director Einweck stated that municipalities are encouraged to perform leak detection services annually to minimize water loss. Motion (Meyers/Swenson) to approve an agreement with AECOM of Milwaukee for water leak detection services in the amount of \$7,309. Carried (7-0).

9. Consideration of a motion to approve the submittal to Wisconsin Department of Natural Resources of the MS4 Annual Storm Water report.

DPW Director Einweck reviewed the requirements for this annual report and stated that he spends approximately a week preparing documents for the report. Motion (Landwehr/Swenson) to approve submittal of the MS4 Annual Storm water report to Wisconsin Department of Natural Resources. Carried (7-0).

10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

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President Lamerand stated that a special electronic recycling event will be held on April 9<sup>th</sup> at the DPW facility on Progress Drive.

WE Energies has begun gas main replacement work this week along Nixon Avenue and Renson Road.

Residents were reminded of the Presidential Preference & Spring Election to be held on April 5<sup>th</sup>.

11. Adjournment.

Motion (Stevens/Swenson) to adjourn at 7:44 p.m. Carried (7-0).

Respectfully submitted,

Darlene Igl  
Village Clerk