

VILLAGE BOARD MINUTES
MONDAY, MAY 23, 2016
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – Trustee Swenson

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Fire Chief Dean, Police Chief Rosch, Clerk Igl, Rec Director Kelli Yogerst, Paul Mozina, Wendy Unger, John Siepmann, Nina Gaydos-Fedak, Deputy Chief Bagin, Officer James Weber, Gina Gresch, Police Department staff members.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Gina Gresch, candidate for the office of Waukesha County Clerk, introduced herself, provided information on her background and asked for support in the upcoming primary election.

Paul Mozina asked that the Board direct department heads to begin to allocate time and staff to conduct a complete review of the comprehensive development plan in 2017.

1. Motion (Meyers/Stevens) to approve Village Board minutes of May 9, 2016. Carried (7-0).
2. Motion (Landwehr/Wallschlager) to approve vouchers for payment in the amount of \$215,258.04. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Meyers/Stevens) to approve an application for a street use permit for the Hartland Chamber of Commerce Street Dance on July 16, 2016. Carried (7-0).
 - b. Motion (Swenson/Wallschlager) to approve a Temporary Class B Beer/Wine permit for the Hartland Chamber of Commerce Street Dance on July 16, 2016. Carried (7-0).
 - c. Motion (Landwehr/Wallschlager) to approve an Application for a Restricted Species Permit to raise 4 chickens on property located at 311 Woodlands Ct. Carried (7-0).
 - d. Motion (Stevens/Compton) to approve the use of the Pawling Avenue Municipal Parking Lots for a weekly Farmer's Market from June 12 through October 16. Carried (7-0).

VILLAGE BOARD MINUTES
MONDAY, MAY 23, 2016
7:00 PM
PAGE 2

4. Special Presentation and Proclamation honoring Officer James R. Weber on his retirement from the Village after 27 years of service.

Chief Rosch thanked Officer Weber for his years of dedicated service in the Police Department. President Lamerand read a proclamation into the record thanking him for his 27 years of service. Deputy Chief Bagin also commented on Officer Weber's exemplary performance to the department.

5. Presentation of the 2015 Financial Statements and Audit results by Wendi M. Unger, CPA, Partner, Baker Tilly.

Ms. Unger provided the financial highlights of the 2015 Financial Statements for the Village of Hartland including a summary of activity by fund. Ms. Unger noted that the General Fund had a \$5.1M Fund Balance at end of year. It was stated that there were no adjustments necessary for the audit.

Total long-term obligations outstanding are \$14,702,661 of governmental activities debt and \$5,126,371 of business-type activities debt. The Village has the ability to borrow up to 5% of the equalized value of the Village or \$59,494,025. The outstanding general obligation debt as of December 31, 2015 was \$16,573,977.

6. Motion (Meyers/Stevens) to adopt on Third Reading of Bill for an Ordinance No. 04/25/2016-01 "An Ordinance To Amend Chapter 76 Of The Village Of Hartland Municipal Code Pertaining Stormwater Management". Carried (7-0).
7. Consideration of a motion to approve Resolution 05/23/2016-01, "A Resolution Accepting Public Improvements in the Windrush Subdivision."

DPW Director Einweck stated that the Village Engineer and staff have reviewed the water and sanitary sewer facilities in the Windrush Subdivision and have found them to be acceptable. It was stated that some warranty work has to occur on the booster station which is in progress.

Motion (Swenson/Meyers) to approve Resolution 05/23/2016-01, "A Resolution Accepting Public Improvements in the Windrush Subdivision. Carried (7-0).

Items referred from the March 21, 2016 and May 16, 2016 Plan Commission meetings

8. Consideration of a motion to approve the Final Plat for the Four Winds West Subdivision.

DPW Director Einweck pointed out that the plat includes a 20 foot wide easement which follows the water main. The easement will serve two purposes: it provides a utility access for the water main and a secondary emergency access to the subdivision. It was stated that during the final design process the subdivision was reduced to 47 lots.

Motion (Swenson/Landwehr) to approve the Final Plat for the Four Winds West Subdivision. Carried (7-0).

9. Motion (Meyers/Swenson) to approve site and building plans for construction of a brat stand for community fund raising for Piggly Wiggly at 505 Cottonwood Avenue. Carried (7-0).

Other items for consideration

10. Consideration of a motion to authorize final development of a three year agreement between the Village of Hartland Recreation Department and To The Pointe related to a dance program.

Rec Director Yogerst stated that the department has been in the process of developing a program with To The Pointe dance studio to add dance program offerings. The agreement with To The Pointe includes an obligation of the village to provide dance studio flooring for the commercial space. The Rec Department would be responsible for registering participants, paying the instructors and providing advertising/marketing for the program. It was stated that the next session of dance offerings would begin on July 1. It is proposed that the Village would retain 10% of the fees collected. It is anticipated that the detailed three year agreement will be presented to the Village Board for consideration at their June 13 meeting. It was requested that staff be authorized to move forward with the program including expending \$15,000 for the floor and implement registrations for the program.

Motion (Meyers/Swenson) to authorize the final development of the agreement. Carried (7-0).

11. Discussion of the draft Application for Water Rate Increase and Consideration of a motion to authorize staff to submit the Application to the Public Service Commission.

Ms. Unger provided background on the process required by the PSC for the water rate study and how the data is calculated. The data is then entered into a pre-populated spreadsheet provided by the PSC. After incorporating the information, the draft shows that based on the review the net operating loss of for the test year of 2016 is \$304,303. Part two of the draft takes into account assets less accumulated depreciation for an average net investment rate base of \$6,530,194. The rate evaluation portion allows a flexible rate of return. Operation and maintenance expenses are calculated to determine the increase requested. The overall increase requested on the draft results in a 48% increase.

Ms. Unger stated that the PSC will conduct a full review of the draft document and ask questions about calculations. The Village could request a lower percentage increase but would have to provide justification for the PSC to consider. It was discussed that the Village has been utilizing the simplified rate increase of 3%. It is proposed that the rate increase would be effective December 15, 2016. The first bills with the increase would be seen in April of 2017. It was stated that after the larger increase is implemented, the PSC would likely encourage a simplified rate increase be implemented as often as possible.

Once the review is complete by the PSC and makes a recommendation, the Village can determine what percentage increase is desired and propose that increase to the PSC providing justification. It was stated about a 30% rate increase would equate to an increase of approximately \$25 per quarter and a 48% increase would be approximately \$42 more per quarter. It was stated that bulk water would be charged at the highest rate. After review by the PSC, there will be a Public Hearing held.

Motion (Meyers/Swenson) to authorize staff to submit the application to the Public Service Commission. Carried (7-0).

12. Motion (Compton/Landwehr) to approve the 2017 Budget Preparation Schedule. Carried (7-0).

VILLAGE BOARD MINUTES

MONDAY, MAY 23, 2016

7:00 PM

PAGE 4

13. Consideration of a motion to approve a Fourth Amendment To Ground Lease Agreement with Milwaukee MPL Tower Holdings, LLC related to AT&T cellular antennas at the Hill Street water tower site.

It was stated that this document memorializes changes to the document that was originally approved in September 2015. Motion (Landwehr/Swenson) to approve a Fourth Amendment to Ground Lease Agreement with Milwaukee MPL Tower Holdings, LLC related to AT&T cellular antennas at the Hill Street water tower site. Carried (7-0).

14. Motion (Meyers/Wallschlager) to authorize the Fire Department to immediately list for sale the 1993 Equipment Truck #4376 and the 2000 Peterbuilt Ladder truck #4371, which will be replaced in early 2017, and to declare them as surplus and authorize their sale upon receipt of the replacement vehicle. Carried (7-0).

Fire Chief Dean stated that he had the vehicles evaluated to assist in setting the price. He stated that the vehicle will be shown at events next year and are expected to take delivery in May/June of 2017.

15. Consideration of a motion to confirm appointments to the Environmental Corridor and Open Space Task Force as made by President Lamerand.

President Lamerand recommended the appointment of Carol Zahorik, David Pride, Paul Mozina and Michelle Bonness to the Environmental Corridor and Open Space Task Force.

Motion (Meyers/Swenson) to confirm appointment as made by President Lamerand.

16. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Administrator Cox stated that the splash pad at Nixon Park will open for the season on Saturday, May 28 open from 10:00 a.m. to 7:00 p.m. daily.

President Lamerand reminded voters that a primary election will be held on August 9 and asked that voters consider supporting Gina Gresch for Waukesha County Clerk.

17. Adjournment.

Motion (Stevens/Swenson) to adjourn at 8:15 p.m. Carried (7-0).

Darlene Igl
Village Clerk