

VILLAGE BOARD AGENDA
MONDAY, JUNE 27, 2016
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – Trustee Landwehr

Swearing In of Officer Nicholas S. Greenwood as Police Officer

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve Village Board minutes of June 13, 2016.
2. Consideration of a motion to approve the vouchers for payment.
3. Consideration of actions related to Licenses and Permits
 - a. Consideration of an application for a street use permit for Palmer's "Tent Event" on August 28, 2016
 - b. Consideration of applications for Operator's (Bartender) Licenses
 - i. Operator's Licenses with a term ending June 30 2018
 - ii. Operator's License recommended for denial
4. Consideration of a motion to approve an engagement letter with Baker Tilly for the required TIF #4 audit in an amount not to exceed \$3,500.
5. Consideration of a motion to approve an agreement with Your Choice To Live, Inc. for use of a room in the Survive Alive House.
6. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
7. Consideration of a motion to recess to closed session pursuant to SS 19.85 (1)(e), deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

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regarding acquisition of property and to adjourn thereafter without reconvening into open session pursuant to SS 19.95 (2).

David E. Cox, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

MEMORANDUM

TO: President and Board of Trustees
FROM: David E. Cox, Village Administrator
DATE: June 24, 2016
SUBJECT: Agenda Information

The following information relates to the upcoming Village Board meeting agenda and includes additional or summary information and staff recommendations as necessary. The numbering will follow the numbering of the agenda.

Item 3 Regarding Operator's Licenses.

Background: The Board will note that the Police Chief has recommended denial an Operator's License application based on the applicant's conviction and arrest record. I believe that this individual will be present at the meeting and may want to speak to the Board before action is taken. The Board is urged to listen to the testimony, consider the record and to determine whether to issue the license.

Recommendation: Chief has recommended denial of the renewal.

Item 4 Regarding auditing of TIF District #4.

Background: As Finance Director Bailey's memo indicates, TIF District #4 (Downtown, Emandemco) has surpassed both its 30% and 100% expenditure marks. As such, it is due for an audit by an outside party. The Board is asked to engage the Village's auditing firm to provide the required review.

Recommendation: Recommend approval for execution of the engagement letter.

Item 5 Regarding use of the Survive Alive House by Your Choice

Background: As the Board will recall, the Wake Up Call exhibit was produced on a limited time basis by Your Choice – Live, which educated adults on drug use and signs of drug use by youth. That exhibit was being display at a downtown commercial location and was very popular. However, the organization was not able to continue to use the suite, which it was using at low or no cost, and continuation of the educational exhibit was questionable. The Fire Department staff entered into a discussion with Your Choice to allow them low-cost use of a room in the Survive Alive House to install the exhibit and would allow use of the training room for classes. An agreement for use of the Fire Department's Survive Alive House has been drafted. The Agreement allows use of a second floor bedroom for the display and allows use of the classroom for educational activities at the rate of \$100 per month for one year. After the initial year, the agreement continues on a month-to-month basis.

Recommendation: Recommend approval of the Agreement.



Memo

To: Village Board
From: Chief Robert J. Rosch *for*
CC: David Cox
Date: **June 24, 2016**
Re: Nicholas Greenwood

At the Village Board meeting on Monday, June 27, 2016, you will be doing a ceremonious swearing in of our newest police officer, Nicholas Greenwood. Nick started with us on June 23rd and has begun a 14 week field training process where he will work with an assigned field training officer (Adam Mueller), plus spend time with every staff member on the department on all the shifts. Nick has successfully completed all the hiring process steps we do and is a welcomed addition to our staff.

Nick was born and raised in Benson Arizona. After high school, he enlisted in the U.S. Marines and served for 12 years before leaving in 2015. He is a combat veteran with several tours overseas. Nick met his wife in the Marines and she is from Mukwonago, and that is where he currently lives with her and their three children. Nick has a Bachelor Degree in Criminal Justice and completed his recruit school training in the summer of 2015 at Waukesha County Technical College.

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BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – Trustee Landwehr

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Administrator Cox, Finance Director Bailey, DPW Supervisor Gerszewski, Fire Chief Dean, Police Chief Rosch, Clerk Igl, Rec Director Kelli Yogerst, Paul Mozina, Billy Cooley, reporters.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Paul Mozina, 3612 N 79th Street, Milwaukee, commented that he has begun looking at Village land and has been finding a distinction between closely maintained areas and other areas. For example, he stated that trees that are mowed around will be included in the tree inventory but other trees that are not mowed around or in a closely maintained area, it is not part of the inventory. Mr. Mozina asked whether the Village Board had promulgated a policy to the DPW to differentiate between areas based on whether they are in closely maintained areas. The Board indicated that they have not adopted a policy related to the tree inventory. Mr. Mozina asked whether it is the will of the Board that DPW maintain and inventory trees on all Village land.

Administrator Cox stated that including every tree larger than a designated caliper in the inventory would be an enormous change to how the inventory is currently being done. He encouraged the Board to review additional information before providing a response related to such a policy. It was stated that currently all street trees and park trees in the maintained areas are included in the inventory. It was stated that the Task Force would review this issue and make recommendations to the Village Board along with funding requests.

Mr. Mozina stated that despite the fact that State Statutes and Village code require noxious weeds be cut, he found that they have not been removed from Village owned land. Again, it was stated that the Task Force would evaluate these areas and make recommendations to the Board. Mr. Mozina asked whether DPW would be advised for budgeting purposes to include a sum of money for work related to the Open Space Task Force. He was advised that recommendations including funding requests would need to be submitted to the Board by September for consideration in the 2017 budget.

1. Motion (Meyers/Swenson) to approve the Village Board minutes of May 23, 2016. Carried (7-0).

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2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$571,184.92. Carried (6-0). Meyers abstained.

3. **Public Hearing** and Consideration of the Annual Renewal of Licenses and Permits for:
 - a. Class "B" Beer/"Class B" Liquor
 - b. Reserve Class "B" Beer/"Class B" Liquor
 - c. Class "A" Beer
 - d. Class "A" Beer/Class "A" Liquor
 - e. "Class B" Beer
 - f. "Class C" Wine

President Lamerand opened the Public Hearing at 7:15 p.m. No comments were heard and the Public Hearing was closed at 7:16 p.m.

Motion (Swenson/Landwehr) to approve the following Class "B" Beer/"Class B" Liquor licenses:

1. El Pueblo Inc., dba Café El Sol & Señor Tomas, 150 North Ave., Marco Alarcon, Agent
2. Flanagan-Dorn Legion Post #294, 231 Goodwin Ave., William T. Lay, Jr. Agent
3. KNP Enterprises, Inc., dba Phoenix, 129 Cottonwood Ave., Nancy Fetkenhauer, Agent
4. Lake Country Racquet and Athletic Club, Inc. dba Lake Country Racquet Club, 560 Industrial Dr., Trudy Gebhard, Agent
5. Margrit Meier, dba Hartland Inn, 110 Cottonwood Avenue, Margrit Meier, Individual
6. Palmer's Steakhouse, LLC, dba Palmer's Steakhouse, 122 E. Capitol Dr., Jerome Arenas, Agent
7. Endter's Sports Grill, LLC, dba Endter's Sports Grill, 300 Cottonwood Ave., Patrick Endter, Agent
8. Stacy and Scott Enterprise, LLC, dba The Triangle Tap, 247 W. Capitol Drive, Stacy Smith, Agent
9. The Legend at Bristlecone Pines, LLC, dba The Legend at Bristlecone, 1500 E. Arlene Dr., Jack Gaudion, Agent,
10. JC Bogars, LLC, dba JC Bogars, 352A Cottonwood Ave., Juan C. Montano, Agent
11. Beer Snobs, Inc., dba Beer Snob Eats & Ales, 122 Cottonwood Ave., Steve Berger, Agent
12. Ordway's Corner, Inc., dba Ordway's Corner Tap, 375 Cottonwood Ave., Julie Dunham, Agent

Trustee Wallschlager raised concerns regarding issuing a license to Ordway's as the establishment had not opened after receiving the previous license. It was stated that the code requires that the sale of alcohol commence within 45 days of the issuance of any license. The timeframe for this license will begin July 1 and if not open for business at the end of 45 days, the Village may revoke or suspend the license. Carried (7-0).

Motion (Swenson/Wallschlager) to approve the following Reserve Class "B" Beer/"Class B" Liquor licenses:

1. Bin One Eleven, LLC, dba Bin One Eleven Wine Store & Tasting Bar, , 111 E. Capitol Dr., Justin Jackson, Agent
2. Hartland Hospitality Group, LLC, dba Zesti, 130 E. Capitol Dr., Maricela Feker, Agent

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Carried (7-0).

Motion (Meyers/Wallschlager) to approve the following Class "A" Beer license:

1. Stop-N-Go of Madison, Inc., dba Stop-N-Go #273, 101 E. Capitol Dr., Andrew Bowman, Agent

Carried (7-0).

Motion (Wallschlager/Swenson) to approve the following Class "A" Beer/Class "A" Liquor licenses:

1. Fox Brothers Piggly Wiggly, Inc., dba Piggly Wiggly, 505 Cottonwood Ave., Patrick Fox, Agent
2. Walgreen Co., dba Walgreens #09365, 423 Merton Ave., Jacqueline Wagner, Agent
3. Sendik's Hartland, LLC, dba Sendik's Food Market, 600 Hartbrook Drive, Theodore Balistreri, Agent
4. Hartland Village Mart, Inc., dba Hartland Village Mart, 301 E. Capitol Dr., Moyez T. Badani, Agent
5. CBS Investments, Inc., dba Cardinal Service, 805 Cardinal Lane, Steven Yahr, Agent

Carried (7-0).

Motion (Meyers/Swenson) to approve the following "Class B" Beer licenses:

1. Hartland Athletic Advancement Association, Inc., H.A.A.A. Bark River Canteen, David Godgluck, Agent
2. Hartland Athletic Advancement Association, Inc., H.A.A.A, Nixon Park Canteen, Peter Ludtke, Agent
2. Board & Brush, LLC, dba Board & Brush Creative Studio, 110 W. Capitol Dr., Julie Selby, Agent

Carried (7-0).

Motion (Compton/Swenson) to approve the following "Class C" Wine license:

1. Board & Brush, LLC, dba Board & Brush Creative Studio, 110 W. Capitol Dr., Julie Selby, Agent

Carried (7-0).

Motion (Meyers/Swenson) to approve amusement device licenses as follows:

Beer Snobs, Inc., 122 Cottonwood Avenue
Endter's Sports Grill LLC, 300 Cottonwood Avenue
Flanagan-Dorn Legion Post #294, 231 Goodwin Avenue
KNP Enterprises, Inc. (The Phoenix), 129 Cottonwood Avenue
The Triangle Tap, 247 W. Capitol Drive
Sun Laundries, LLC, 515 Cottonwood Avenue

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Carried (7-0).

Motion (Wallschlager/Compton) to approve renewal Operator's (Bartender) licenses for the listing provided with terms ending June 30, 2018. Carried (7-0).

Applicant for renewal Operator's license that was recommended for denial was present and presented his request to the Village Board. It was stated that he cannot have a license in the Village for a period of 12 months from the date of the offense. Motion (Swenson/Landwehr) to deny the license as recommended. Carried (7-0).

Carried (7-0).

Motion (Wallschlager/Swenson) to approve cigarette licenses for the following:

BAJB Services, LLC, dba Colburn's Car Wash, Over the Counter
Cardinal Service, 805 Cardinal Lane, Over the Counter
Fox Bros Piggly Wiggly, 505 Cottonwood Avenue, Over the Counter
Hartland Village Mart, Inc., 301 E. Capitol Drive, Over the Counter
Sendik's Hartland LLC, 600 Hartbrook Drive, Over the Counter
Stop N Go, 101 E. Capitol, Over the Counter
The Legend at Bristlecone Pines, 1500 E. Arlene Drive, Over the Counter
Walgreen's #9365, 423 Merton Avenue, Over the Counter

Carried (7-0).

Motion (Meyers/Swenson) to approve a taxi cab license for Lake Country Cares Cab, Inc. Carried (7-0).

Motion (Compton/Swenson) to approve weights and measures licenses as follows:

Aurora Pharmacy #065, 109 E. Capitol Drive
BAJB Services, LLC, dba Colburn's Car Wash, 700 Hartbrook Drive
Biebel's True Value, 480 Hartbrook Drive
Cardinal Service, 805 Cardinal Lane
Fox Bros. Piggly Wiggly, 505 Cottonwood Avenue
Hartland Village Mart, Inc., 301 E. Capitol Drive
Health & Happiness, 230 Pawling Avenue
Sendik's Hartland LLC, 600 Hartbrook Drive
Stop N Go #273, 101 E. Capitol Drive
Sun Laundries, LLC, 515 Cottonwood Avenue
Wisconsin Cement Co., 701 W. Capitol Drive
Walgreen's, 423 Merton Avenue

Carried (7-0).

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4. Consideration of Other Licenses and Permits
 - a. Motion (Wallschlager/Swenson) Restricted Species Permit to exceed the limit on the number of animals to allow Jill Fitzpatrick, 935 Greenway Terrace, to keep three dogs and three cats. Carried (7-0).
 - b. Motion (Swenson/Landwehr) to approve Temporary Licenses relating to Hometown Celebration (June 24 – June 26) as follows:
 - i. Temporary Class “B”/”Class B” Beer/Liquor License – Hartland Rotary
 - ii. Public Dance License – Hartland Rotary
 - iii. Temporary Class “B” Beer License – Hartland Kiwanis
 - iv. Temporary Operator’s (Bartender) LicensesCarried (6-0). Compton abstained.
 - c. Motion (Meyers/Swenson) to approve Temporary Licenses relating to Hartland Chamber of Commerce Street Dance (July 16) as follows:
 - i. Temporary Class “B”/”Class B” Beer/Liquor License
 - ii. Public Dance License
 - iii. Temporary Operator’s (Bartender) LicensesCarried (6-0). Wallschlager abstained.
 - d. Motion (Swenson/Wallschlager) to approve Temporary Licenses relating to St Charles Church Fall Festival (Sept 9 – Sept 11) as follows:
 - i. Temporary Class “B”/”Class B” Beer/Liquor License
 - ii. Public Dance License
 - iii. Temporary Operator’s (Bartender) LicensesCarried (7-0).
 - e. Street Use Permits
 - i. Motion (Meyers/Wallschlager) to approve Street Use Permit for River Reserve Neighborhood Block Party, Long Meadow Drive, July 16, 11am to 4pm. Carried (7-0).
 - ii. Motion (Landwehr/Swenson) to approve Street Use Permit for MBA Parade of Homes, Windrush Subdivision, August 12 to September 5, Weekdays 4pm to 8pm, Weekends and Labor Day 11am to 5pm. Carried (7-0).
5. Review, discussion and determination of the bridge to be used for the Riverwalk Development

Pedestrian bridge alternatives were reviewed and discussed including whether the bridge near the Riverwalk Apartments should be covered. It was stated that the roof option would cost an additional \$15,000. Materials to be used for the bridge were discussed. The DPW recommended that the bridge be constructed as a steel structure utilizing Fiber Force material with a metal roof. It was discussed that when the other bridge in the downtown area needs to be replaced, it could be constructed to be similar based on experience with the Riverwalk bridge. It was discussed that the policy decision for the Board is whether a covered bridge is desired and that the additional cost related to the covered bridge option would be the Village’s. Motion (Landwehr/Swenson) to construct the Riverwalk bridge with the covered option utilizing

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Fiber Force materials with a metal roof. Carried (4-3). Wallschlager, Meyers and Stevens opposed.

6. Consideration of a motion to adopt Resolution No. 06/13/16-01 "A Resolution Adopting the Compliance Maintenance Annual Report (CMAR)"

Operations Supervisor Gerszewski reported that the Village received a score of A which is the highest rating possible.

Motion (Meyers/Wallschlager) to adopt Resolution 06/13/16-01. Carried (7-0).

7. Consideration of a motion to declare as surplus several items of Village property and to authorize their disposal via auction or other means

Operations Supervisor Gerszewski provided a listing of items to be declared as surplus and sold via auction. Motion (Meyers/Wallschlager) to declare the items listed as surplus and to authorize disposal. Carried (7-0).

8. Consideration of a motion to authorize the purchase of 113 radio units for various Village Departments from Baycom, Inc. of Green Bay in the amount of \$296,000, including a \$13,000 contingency.

The replacement of radios was discussed at a previous Village Board meeting. Motion (Meyers/Stevens) to authorize the purchase of 113 radio units as requested. Carried (7-0).

9. Consideration of a motion to affirm Village of Hartland continuation in the Cooperation Agreement with Waukesha County and participating municipalities for CDBG Funding and the HOME Investment Partnership Program

Administrator Cox stated that this action commits that the Village will work through the consortium for low income home investment assistance for purchasing and investing in maintenance/repairs. It also commits that the Village will work with the County for community block grant development.

Motion (Swenson/Landwehr) to affirm the Village's continuation in the Cooperation Agreement with Waukesha County and participating municipalities for CDBG Funding and the HOME Investment Partnership Program. Carried (7-0).

10. Discussion and consideration of a motion to approve installation of a hardwood floor system in a portion of the Community Center in the Municipal Building

Rec Director Yogerst requested Village Board consideration for the installation of a hardwood floor in the southern portion of the community center. Three quotes were received for the project. Staff recommended a QuickLock system from Connor Sports in the amount of the

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\$14,420. It was stated that the life expectancy is long term; possibly up to 50 years. Maintenance will depend on the wear but a periodic buffing and/or revarnishing would be required.

Motion (Meyers/Swenson) to approve installation of a hardwood floor system in a portion of the Community Center in the amount of \$14,420. Carried (7-0).

11. Consideration of a motion to confirm Plan Commission, Park Board and Public Works Department representatives to the Environmental Corridor and Open Space Task Force as appointed by President Lamerand and consideration of a Village Board Liaison to this Task Force.

President Lamerand made the following appointments to the Environmental Corridor and Open Space Task Force: David de Courcy Bower (Plan Commission representative), Tim Hallquist (Park Board representative) and Mike Einweck (Public Works representative). Motion (Swenson/Landwehr) to confirm the appointments as made. Carried (7-0).

12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Lamerand reminded viewers of the Hartland Hometown Celebration June 24 through June 26. The fireworks will be held at dusk on Friday, June 24. The parade will be held on June 26 beginning at 1:30. Viewers were encouraged to check the Village website for more details.

Administrator Cox stated that the water rate study has been completed and submitted with a projected increase of 32%.

13. Adjourn.

Motion (Swenson/Wallschlager) to adjourn at 8:10 p.m. Carried (7-0).

Respectfully submitted,

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: June 24, 2016

RE: Voucher List

Attached is the voucher list for the June 27, 2016 Village Board meeting.

June 27, 2016 Checks: \$151,635.70

Total amount to be approved: \$151,635.70

VILLAGE OF HARTLAND
VOUCHER LIST - JUNE 27, 2016

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-31660 REC - TALENT SHOW	HAFEMAN, KALYN	REIMBURSE TALENT SHOW	\$20.00
G 101-31620 FINE ARTS CENTER DONATIONS	JANISCH, CHRISTOPHER	JULY 7 CONCERT	\$120.00
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	SABOL/BRADFORD	\$897.60
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	PERKINS/T501943-1/T501941-6/T501942-0	\$1,039.00
G 101-31660 REC - TALENT SHOW	LAWSON, REGINALD DUANE	TALENT SHOW REIMBURSEMENT	\$20.00
G 101-31620 FINE ARTS CENTER DONATIONS	LIBAN, RAY	JUNE 30 CONCERT	\$475.00
R 101-46730 RECREATION CLASSES	MCGUIRE, RYAN	UNDER THE SEA CAMP	\$10.00
R 101-46735 TO THE POINTE DANCE PROGRAM	MCGUIRE, RYAN	UNDER THE SEA CAMP	\$45.00
G 101-21515 SALES TAXES PAYABLE	MUNDT, PAT	CAMP INVENTION	\$10.68
R 101-46730 RECREATION CLASSES	MUNDT, PAT	CAMP INVENTION	\$209.32
G 101-24240 COURT FINES DUE STATE	OAK CREEK POLICE DEPT	CRIST PELOT/87808BLHN1	\$313.00
R 101-46735 TO THE POINTE DANCE PROGRAM	ROHR, JAIME	UNDER THE SEA CAMP	\$45.00
G 403-31786 SANCTUARY OF HARTLAND	RUEKERT & MIELKE	EROSION CONTROL INSPECTIONS	\$125.04
G 403-31841 MURPHY FARMS	RUEKERT & MIELKE	SUBDIVISION CONSTRUCTION REVIEW	\$1,818.98
G 403-31848 HARTLAND SERVICE	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$84.94
G 403-31849 RIVERWALK APTS	RUEKERT & MIELKE	EROSION CONTROL INSPECTIONS	\$105.04
G 403-31861 FOUR WINDS WEST	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$4,863.35
G 403-31861 FOUR WINDS WEST	RUEKERT & MIELKE	DEVELOPMENT REVIEW	\$615.75
G 403-31861 FOUR WINDS WEST	RUEKERT & MIELKE	EROSION CONTROL INSPECTIONS	\$208.72
G 101-31620 FINE ARTS CENTER DONATIONS	TEREK, ANDREA	JULY 7 CONCERT	\$280.00
G 101-24240 COURT FINES DUE STATE	WAUKESHA CTY SHERIFF S DEPT	KLINKE/KEVIN	\$310.00
R 101-46750 RECREATION-SUMMER	WINTER, AMY	ACCOUNT BALANCE	\$120.00
EXPENSE Descr			\$11,736.42
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$178.50
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN/ELGER	\$110.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	JUNE-JULY CELLULAR SERVICE	\$55.20
EXPENSE Descr AMBULANCE			\$343.70
EXPENSE Descr CEMETERY			
E 101-54910-365 BLDGS/GROUNDS MAINT EXPENSE	FRONTIER FS MAPLETON	TURF APPLICATION	\$680.00
EXPENSE Descr CEMETERY			\$680.00
EXPENSE Descr CENTENNIAL RESTROOMS			
E 401-76065-290 OUTSIDE SERVICES/CONTRACTS	DELAFIELD-HARTLAND WATER	SEWER CONN FEE	\$4,339.00
EXPENSE Descr CENTENNIAL RESTROOMS			\$4,339.00
EXPENSE Descr DEBT SERVICE			
E 301-58000-615 DEBT SERVICE - INTEREST	BOND TRUST SERVICES CORP	31177-PA	\$350.00

Account Descr	Search Name	Comments	Amount
EXPENSE Descr DEBT SERVICE			\$350.00
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-500 PROPERTY ASSESSMENT	ACCURATE APPRAISAL LLC	FINAL 2016 INVOICE	\$3,670.00
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	DIVERSIFIED BENEFIT SERVICES	JUNE ADMIN SERVICES	\$163.93
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MILEAGE	\$32.40
EXPENSE Descr FINANCIAL ADMINISTRATION			\$3,866.33
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	PVC/VALVE/ADAPTER	\$27.39
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	ZIP TIES/PAINT	\$11.21
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	BANNER	\$150.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	PRINTER TONER	\$23.00
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	KEN WEBER TRUCK SERVICE	WINCHING	\$225.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	LARK UNIFORM INC	BELTS	\$20.95
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	LARK UNIFORM INC	UNIFORMS	\$239.40
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	LARK UNIFORM INC	UNIFORMS	\$273.30
E 101-52200-360 VEHICLE MAINT/EXPENSE	PARTS HUT HARTLAND	OIL/FILTER	\$23.24
E 101-52200-255 BLDGS/GROUNDS	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$464.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN/ELGER	\$110.00
E 101-52200-220 UTILITY SERVICES	U.S. CELLULAR	JUNE-JULY CELLULAR SERVICE	\$55.20
EXPENSE Descr FIRE PROTECTION			\$1,622.69
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	DAVID COX	AIRFARE REIMBURSEMENT/ICMA	\$127.96
E 101-51400-395 COMMUNITY RELATIONS	LF GEORGE, INC	EQUIPMENT RENTAL/HARTLAND MARSH	\$2,000.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	VILLAGE GRAPHICS	LETTERHEAD	\$439.16
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL FEES	\$3,352.90
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY REGISTER OF DEEDS	MAY DOCUMENT REGISTRATIONS	\$30.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	MAY BARTENDERS	\$392.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	MAY SOLICITOR	\$91.00
EXPENSE Descr GENERAL ADMINISTRATION			\$6,433.02
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	CHILDS, CRAIG D	NEW HIRE EVALUATION/GREENWOOD	\$500.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	CREDIT	-\$25.04
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$155.98
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	NAME PLATES/BUSINESS CARDS NEW EMPLOYEES	\$87.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GENERAL COMMUNICATIONS	COMPUTER SCREEN SUPPORTS	\$325.00
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	LOF SQ 1	\$45.66
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HOME DEPOT	STORAGE BIN	\$17.97
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ORTHOPAEDIC ASSOCIATES WI	FITNESS FOR DUTY EVAL/GREENWOOD	\$123.50
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	CLOTHING/NEW OFFICER	\$169.96

Account Descr	Search Name	Comments	Amount
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	HOLSTERS	\$1,270.50
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	MAY PRISONER HOUSING	\$232.68
E 101-52100-360 VEHICLE MAINT/EXPENSE	WEARING, DARRIN	REIMBURSE FOR FUEL	\$10.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	CARE CAB	\$7.00
EXPENSE Descr LAW ENFORCEMENT			\$2,920.21
EXPENSE Descr LIBRARY			
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (C031146 3)	BOOKS	\$64.57
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (C031146 3)	BOOKS	\$115.82
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.67
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$45.87
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$46.80
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$120.35
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.12
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$219.17
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$44.20
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$91.45
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$596.43
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$568.28
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$264.20
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$311.68
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$180.15
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$254.12
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOK	\$10.63
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOK	\$10.07
E 101-55110-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	LOPPER	\$13.35
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	ADULT AUDIOBOOK	\$50.00
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINTS	\$183.62
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINTS	\$216.41
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$93.65
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$61.16
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$189.14
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	CREDIT	-\$34.34
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	AUDIOBOOK	\$31.49
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	DVD	\$17.84
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	DVD/MUSIC	\$27.28
E 101-55110-345 STAFF EDUCATION/TRAINING	NANCY MASSNICK	APR-JUNE MILEAGE	\$92.88
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	NANCY MASSNICK, LIBRARY DIR	PETTY CASH	\$4.69
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	NANCY MASSNICK, LIBRARY DIR	PETTY CASH	\$8.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	NANCY MASSNICK, LIBRARY DIR	PETTY CASH	\$33.43
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	NANCY MASSNICK, LIBRARY DIR	PETTY CASH	\$34.78
E 101-55110-325 PERIODICALS	OCONOMOWOC ENTERPRISE	ANNUAL SUBSCRIPTION	\$43.00

Account Descr	Search Name	Comments	Amount
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	PRINTER	\$299.00
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT AUDIOBOOKS	\$67.50
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT AUDIOBOOK/LARGE PRINT	\$50.25
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	CHILDRENS AUDIOBOOK	\$30.00
E 101-55110-255 BLDGS/GROUNDS	PROBARK	MULCH	\$148.00
E 101-55110-310 BOOKS & MATERIALS	RECORDED BOOKS LLC	ADULT AUDIOBOOKS	\$111.60
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	JULY LEASE	\$76.35
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	JULY LEASE	\$66.01
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	UPSTART	POSTER/BOOKMARK	\$13.00
E 101-55110-325 PERIODICALS	WAUKESHA CTY TREASURER (515)	FLIPSTER E-MAGAZINE	\$348.00
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	MAY-JUNE ELECTRIC	\$2,564.85
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF ADMINISTRATION	JAN-JUNE TEACH SERVICES	\$600.00
EXPENSE Descr LIBRARY			\$8,415.52
EXPENSE Descr LIBRARY ADDITION			
E 401-79130-285 CONSTRUCTION COSTS	SIMPLEX GRINNELL	FIRE ALARM UPGRADE	\$4,473.96
EXPENSE Descr LIBRARY ADDITION			\$4,473.96
EXPENSE Descr LIBRARY SPEC EXPENSE			
E 205-59100-305 EXPENSES-OTHER	BAKER & TAYLOR (L676958 2)	BOOKS	\$108.90
E 205-59100-305 EXPENSES-OTHER	SWANSON, SARA	REIMBURSE PROGRAM SUPPLIES	\$166.64
EXPENSE Descr LIBRARY SPEC EXPENSE			\$275.54
EXPENSE Descr MISC STORM SEWER REPAIR			
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MISC STORM SEWER REPAIR	\$661.00
EXPENSE Descr MISC STORM SEWER REPAIR			\$661.00
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$109.01
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$109.01
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	LOPPER	\$13.35
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	MITE CONTROL SPRAY	\$19.68
E 101-51600-255 BLDGS/GROUNDS	KAESTNER AUTO ELECTRIC CO	FLAG	\$260.00
E 101-51600-220 UTILITY SERVICES	WE ENERGIES	MAY-JUNE ELECTRIC	\$1,680.13
EXPENSE Descr MUNICIPAL BUILDING			\$2,191.18
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	ALL-WAYS CONTRACTORS INC	TOP SOIL	\$137.50
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BATTERY PRODUCTS INC	BATTERIES	\$16.80
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	HINGES/PLIER/DRILL	\$129.32
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	RED SPRAY PAINT	\$9.88
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	FRONTIER FS MAPLETON	TURF APPLICATION	\$110.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PORT-A-JOHN	PENBROOK RESTROOM	\$150.00

Account Descr	Search Name	Comments	Amount
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PREMIER BLASTING LLC	REMOVE GRAFFITI/CASTLE PARK	\$175.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PROVEN POWER INC	STRING/OIL	\$505.51
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PROVEN POWER INC	BLADE	\$153.90
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	WERNER ELECTRIC SUPPLY	ELECTRIC BOX BREAKER STOPS	\$3.54
EXPENSE Descr PARKS			\$1,391.45
EXPENSE Descr PUBLIC WORKS			
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	ALL-WAYS CONTRACTORS INC	TOP SOIL	\$137.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	PARTS CABINET	\$179.95
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	HOSE	\$6.78
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	HOSES	\$486.61
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	ADAPTER	\$51.84
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN/DENK/FREDRICK	\$58.00
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 5/25/16	\$99.00
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 6/08/16	\$126.00
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 6/01/16	\$99.00
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORM 6/14/16	\$17.95
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 5/25/16	\$126.00
E 101-53000-235 STREET SWEEPING	STRIETER FARM TRUCK SERVICE	HAUL SWEEPER SPOILS	\$855.00
E 101-53000-235 STREET SWEEPING	STRIETER FARM TRUCK SERVICE	HAUL STREET SWEEPING	\$332.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	FILTERS/FUEL LINE FOR SWEEPER	\$973.91
E 101-53000-220 UTILITY SERVICES	U.S. CELLULAR	JUNE-JULY CELLULAR SERVICE	\$99.60
E 101-53000-360 VEHICLE MAINT/EXPENSE	WEBER, KURT	WRENCHES/HOSE HOOKS	\$309.24
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	DPW EMPLOYMENT	\$7.00
E 101-53000-420 STORM SEWER	WOLF CONSTRUCTION CO INC	ASPHALT	\$140.43
EXPENSE Descr PUBLIC WORKS			\$4,106.31
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ACCURATE GRAPHICS INC	CONCERT SERIES FLYERS	\$87.50
E 101-55300-312 SPLASHPAD EXPENSES	AUSTIN PLUMBING & HEATING	WATER FITTING/SPLASH PAD	\$46.75
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	AVALON GRAPHICS LLC	ZUMBA BANNER	\$140.00
E 101-55300-312 SPLASHPAD EXPENSES	COMMERCIAL RECREATION SPECIALI	PRESS AND PLAY SWITCH/SOLENOID VALVE	\$550.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HOOPER HANDS BASKETBALL AC	FUNDAMENTALS OF BASKETBALL	\$336.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KIDS SPORTS LLC	BASEBALL/MULTISPORT/SOCCER	\$5,304.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	BEGINNER TAEKWONDO	\$50.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	CLASSICAL FENCING	\$50.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NAGAWAUKEE YACHT CLUB	SAILING LESSONS	\$624.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN/DENNISTON	\$29.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN/KORPELA	\$29.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	JUNE-JULY CELLULAR SERVICE	\$46.79
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$7,293.84
EXPENSE Descr SEWER SERVICE			

Account Descr	Search Name	Comments	Amount
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	JUNE FEES	\$69,672.51
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIGGERS HOTLINE INC	2016 2ND PREPAYMENT	\$658.60
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	JUNE ADMN SERVICES	\$25.22
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	MISC SEWER REPAIRS	\$4,081.20
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	U.S. CELLULAR	JUNE-JULY CELLULAR SERVICE	\$99.61
E 204-53610-800 CAPITAL OUTLAY	WONDERWARE MIDWEST	REPORT DEVELOPMENT	\$2,050.00
EXPENSE Descr SEWER SERVICE			\$76,587.14
EXPENSE Descr STORM SWR CATCH BASIN REPAIR			
E 401-74075-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	STORM SEWER CATCH BASIN REPAIR	\$1,444.50
EXPENSE Descr STORM SWR CATCH BASIN REPAIR			\$1,444.50
EXPENSE Descr WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	ACCURATE GRAPHICS INC	CONSUMER CONFIDENCE REPORTS	\$1,152.64
E 620-53700-654 MAINTENANCE OF HYDRANTS	ALL-WAYS CONTRACTORS INC	TOP SOIL	\$137.50
E 620-53700-654 MAINTENANCE OF HYDRANTS	BIEBELS TRUE VALUE	HYDRANT HARDWARE	\$54.43
E 620-53700-653 MAINTENANCE OF METERS	BIEBELS TRUE VALUE	VALVES/COUPLING	\$45.31
E 620-53700-923 OUTSIDE SERVICES	DIGGERS HOTLINE INC	2016 2ND PREPAYMENT	\$658.60
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	JUNE ADMN SERVICES	\$63.05
E 620-53700-654 MAINTENANCE OF HYDRANTS	HD SUPPLY WATERWORKS, LTD	HYDRANT WRENCH	\$41.76
E 620-53700-654 MAINTENANCE OF HYDRANTS	HD SUPPLY WATERWORKS, LTD	VALVE/GREASE	\$324.29
E 620-53700-651 MAINTENANCE OF MAINS	HD SUPPLY WATERWORKS, LTD	VALVE PARTS	\$779.94
E 620-53700-923 OUTSIDE SERVICES	PREMIER BLASTING LLC	REMOVE GRAFFITI/COVENTRY LANE WATER TOWNER	\$520.00
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	BRISTLECONE WATER VALVE REPLACEMENT	\$4,711.00
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	GENERAL SERVICES	\$560.00
E 620-53700-678 HYDRANTS	RUEKERT & MIELKE	HYDRANT REPLACEMENT	\$990.50
E 620-53700-653 MAINTENANCE OF METERS	RUEKERT & MIELKE	METER GASKETS	\$125.59
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	T&P SALES INC	JUNE-JULY CELLULAR SERVICE	\$99.61
E 620-53700-651 MAINTENANCE OF MAINS	U.S. CELLULAR	ASPHALT	\$189.67
E 620-53700-651 MAINTENANCE OF MAINS	WOLF CONSTRUCTION CO INC	REPORT DEVELOPMENT	\$2,050.00
E 620-53700-681 COMPUTERS & SOFTWARE	WONDERWARE MIDWEST		\$12,503.89
EXPENSE Descr WATER UTILITY			\$151,635.70

**VILLAGE OF HARTLAND
LICENSES AND PERMITS
JUNE 27, 2016**

Licenses and Permits related to “Tent Event” to benefit Cystic Fibrosis Foundation

Applicant: Palmer’s Steakhouse
Date: Sunday, August 28, 2016
Time: 1 p.m. – 7:00 p.m.

Street Use Permit

No concerns from Staff regarding this event.

Bartender (Operator’s) License – expires June 30, 2018

Jasmine Miller
Lauren Peterson
Bridgette Mundy
Caitlin McCoy
Judy Callies
Rabia Malik
Katie Jacobs
Matthew Fischer

The Police Chief and Village Clerk recommend approval of the licenses listed above. All applicants have successfully completed the Responsible Beverage Servers Course.

The Police Chief recommends denial of bartender license for Mike Orth.



Memo

To: Village Board

From: Chief Robert J. Rosch 

CC: David Cox

Date: June 24, 2016

Re: Michael Orth

At the Village Board meeting on Monday, June 27, 2016, there will be a recommendation to deny an operator's license for Michael Orth. I don't know if Mr. Orth will be appearing to ask for consideration, but he is aware of this option via a written notice from the Village Clerk.

When reviewing his application for the license, a record check was completed and it was determined that Mr. Orth had a conviction for a Blood Alcohol Content Violation on May 26, 2016, which is related to an OWI arrest. Mr. Orth was arrested by our department for this OWI violation on April 9, 2016 and because this was a second offense, it automatically makes it a referral to the District Attorney for a state traffic crime. The previous conviction was in 2013.

The DMV record for Mr. Orth lists the conviction date of May 26, 2016 for this offense. A check was also done with the District Attorney Office to verify the conviction.

The denial is being recommended based upon the Village Board policy to deny the issuance based upon a conviction for an alcohol related offense within one year of application. This information is clearly stated on the application form.

MEMORANDUM

TO: Village Board
FROM: Ryan Bailey, Finance Director
DATE: June 20, 2016
SUBJECT: TIF #4 (Emandemco Buildings) Required Audit

The State of Wisconsin mandates that all TIF District's have audits when each of the following occurs 30% of project plan expenditures is met, 100% of project plan expenditures is met, and the close-out of the TIF District (maximum of 23 years after the creation). TIF #4 has reached the 30% and 100% of project plan expenditures as stated in the TIF plan document and requires an audit. Staff has requested an engagement letter from Baker Tilly for the TIF audit. Baker Tilly anticipates the fee to be approximately \$2,500-\$3,500 for the audit and audit report that will be prepared.

The close-out TIF audit will happen when the TIF has created enough increment to offset expenditures and eliminate the TIF's negative fund balance. Currently TIF #4 has a fund balance deficit of \$649,220. TIF #4 was shrunk down to two parcels last year in the hopes of gaining some positive increment to help offset as much of the fund balance deficit as possible. Depending on the increase of property values this TIF will take a while to overcome this deficit and eventually close out.

Staff is recommending the Village Board sign and approve the engagement letter provided by Baker Tilly with a fee not to exceed \$3,500 for this service.

Agreement for Use of Certain Fire Department
Property for Community Education

THIS AGREEMENT (hereinafter referred to as the "Agreement") is made and entered into this day July 1, 2016 by and between Village Of Hartland (hereinafter referred to as "Village") and Your Choice to Live, Inc. (hereinafter referred to as "Your Choice").

WITNESSETH:

WHEREAS, Village is the owner of certain real property being, lying and situated in the Village of Hartland, Waukesha County, Wisconsin such real property having a street address of 150 Lawn Street.

WHEREAS, Village is desirous of allowing use of a portion of the building commonly referred to as the Survive Alive House and specifically a second floor bedroom as well as periodic use of the classroom and bathroom (collectively "Premises") to Your Choice upon the terms and conditions as contained herein; and

WHEREAS, Your Choice is desirous of leasing the Premises from Village on the terms and conditions as contained herein;

NOW, THEREFORE, the covenants and obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree as follows:

TERM. The lease term begins on July 1, 2016 (hereinafter referred to as "Commencement Date") and shall terminate on June 30, 2017. This Agreement shall automatically continue on a month-to-month basis until such time as the lease is either terminated by either party in accordance with the terms herein or upon the parties entering into a successor Agreement.

RENT. Rent shall mean all monetary obligations owed from Your Choice to Village under the terms of this Agreement, except for security deposit, if any.

- 1) Amount. The total rent for the term hereof is the sum of \$100.00 per month for the term of the Agreement.
- 2) Due Date. Rent is payable on or before the first day of each month of the term and is considered late five (5) days after the aforementioned date. The first month's installment is to be paid upon the due execution of this Agreement.
- 3) Commencement Date. Rent for the period beginning on the Commencement Date is due upon execution of this agreement and not later than the first day of occupancy by Your

Choice. All other payments are to be paid as set forth in the Rent Section, paragraphs (1) and (2) above.

- 4) Early Termination. In the event of early termination, Your Choice shall have no obligation to pay any rent or other costs as described herein except late rent.
- 5) Payment Information. All payments under this Agreement shall be made to Village at Village's address; 210 Cottonwood Ave, Hartland, Wisconsin 53029 or any other location subsequently specified by Village in writing to Your Choice, on or before the due date and without demand. If any payment is returned for non-sufficient funds, stop payment, or account closure by Your Choice's bank, the Village may charge appropriate fees pursuant to Village policy.

DAMAGE TO PREMISES. If, by no fault of Your Choice, Premises are totally or partially damaged or destroyed by fire, earthquake, flood, storm, accident, civil commotion, or other unavoidable cause so as to render the Premises totally or partially uninhabitable, either Village or Your Choice may terminate this Agreement by giving the other written notice. Rent shall be prorated on the date the premises became totally or partially uninhabitable. The prorated amount shall be the current monthly Rent prorated on a thirty (30) day period. If the Agreement is not terminated, Village shall promptly repair the damage, and Rent shall be reduced based on the extent to which the damage interferes with Your Choice's reasonable use of the Premises. If damage occurs as a result of an act of Your Choice or Your Choice's guests, only Village shall have the right of termination, and no reduction in Rent shall be made.

INSURANCE: Your Choice's or its guests' personal property and vehicles are not insured by Village against loss or damage due to fire, theft, vandalism, rain, water, criminal or negligent acts of others, or any other cause. Your Choice is advised to carry Your Choice's own insurance to protect Your Choice from any such loss or damage. Your Choice shall comply with any requirement imposed on Your Choice by Village's insurer.

LATE CHARGE. In the event that any payment required to be paid by Your Choice hereunder is not made within five (5) days, Your Choice shall pay to Village, in addition to such payment or other charges due hereunder, a "late fee" in the amount of \$10.00. Late fees are deemed additional Rent.

USE OF PREMISES. The Premises shall be used and occupied by Your Choice for the purpose of presenting drug and alcohol awareness training and programs for youth and adults. Your choice shall be allowed exclusive use of the designated second-floor bedroom for the Wake Up Call education display and shall be granted use of the classroom facility for purposes of presenting related training and education programs. Such use of the classroom shall be coordinated with the Fire Department through the Fire Chief or his/her designee. Any Village or Fire Department use of the classroom shall take precedence over use of the room by Your Choice. Your Choice shall not allow any other person, other than Your Choice's employees, agents, volunteers and guests to use or occupy the Premises. Your Choice shall comply with any

and all laws, ordinances, rules and orders of the Village and its Fire Department affecting the cleanliness, use, occupancy and preservation of the Premises.

KEYS; LOCKS. The Your Choice shall be issued 2 keys to the Premises by the Village at the signing of this Agreement. In the event the Your Choice loses the keys that were issued at the signing of this agreement and the Your Choice requests more keys from the Village, the Your Choice will be required to pay reasonable costs for replacement of the keys.

ASSIGNMENT AND SUB-LETTING. Your Choice shall not assign this Agreement, or sub-let or grant any license to use the Premises or any part thereof.

ALTERATIONS AND IMPROVEMENTS. Your Choice shall make no alterations to the buildings or improvements on the Premises or construct any building or make any other improvements on the Premises. Your Choice shall not make any repairs, alternations, or improvements in or about the Premises including: painting, wallpapering, adding or changing locks, installing antenna or satellite dish(es), placing signs, displays or exhibits, or using screws, fastening devices, large nails or adhesive materials except by specific permission of the Fire Chief or his/her designee. Village shall not be responsible for costs of alternations or repairs made by Your Choice. Your Choice shall not deduct from Rent the costs of any repairs, alternations or improvements and any deduction made by Your Choice shall be considered unpaid Rent.

HAZARDOUS OR ILLEGAL MATERIALS. Your Choice shall not keep on the Premises any item of a dangerous, flammable, or explosive character that might unreasonably increase the danger of fire or explosion on the Premises nor shall Your Choice keep on the Premises any illegal drug or controlled substance even if kept for education or display purposes.

UTILITIES. Landlord shall be responsible for arranging and paying for all utility services required on the Premises.

VEHICLES/PARKING. Parking is permitted as follows:

- (1) Marked spaces only
- (2) Parking for Your Choice employees and guests shall be limited to the spaces on the south side of the Fire Department parking lot and to legal parking areas on the adjacent streets and municipal parking lots.
- (3) Parking is prohibited in the driveways and on the north side of the parking lot adjacent to the Fire Station building at all times.
- (4) NO parking or driving on the property lawn or neighbor's lawns or driveway is permitted.

INSPECTION OF PREMISES. Village and Village's agents shall have the right at all reasonable times during the term of this Agreement and any renewal thereof to enter the Premises for the purpose of inspecting the Premises and all buildings and improvements thereon and for the purposes of making any necessary or agreed repairs, decorations, additions or alterations as may be deemed appropriate by Village for the preservation of the Premises or the building. Village and Your Choice agree that 24-hour written notice shall be reasonable and sufficient notice except as follows: 48-hour written notice to conduct an inspection of the Premises prior to the

Your Choice moving out, unless the Your Choice waives the right to such notice. No notice is required: (i) to enter in case of an emergency; (ii) if the Your Choice is present and consents at the time of entry; or (iii) if the Your Choice has abandoned or surrendered the Premises. No written notice is required if Village and Your Choice orally agree to an entry for agreed services or repairs if the date and time of entry are within one week of the oral agreement.

TERMINATION OF LEASE.

The lease terminates if:

- (1) During the initial term of the lease or any extension thereof, the Village may immediately terminate the tenancy on the following grounds:
 - a. Serious or repeated violations of the terms and conditions of the lease
 - b. Violation of Federal, State, or local law that imposes obligations on the Your Choice in connection with the occupancy or use of the contract unit and the premises
 - c. Criminal activity
 - d. Non-payment of rent or repeated failure to pay rent in a timely manner
 - e. Interfering with the management or operation of the property
 - f. Causing an undue financial burden on the property
 - g. Upon a minimum of 30 calendar days written notice after the initial term
- (2) The Your Choice terminates the lease with a minimum of 30 calendar days written notice after the initial term; or
- (3) The Village and the Your Choice mutually agree to terminate the lease, and subject to any agreed upon terms of a subsequent agreement.

YOUR CHOICE'S OBLIGATIONS UPON VACATING PREMISES. Upon the termination of the Agreement, Your Choice shall surrender the Premises in as good a state and condition as they were at the commencement of this Agreement, reasonable use and wear and tear thereof and damages by the elements accepted. Upon the termination of the Agreement, Your Choice shall: (i) give Village all copies of all keys or opening devices to Premises, including any common areas; (ii) vacate and surrender the Premises to Village, empty of all persons and personal property of Your Choice; (iii) clean and deliver Premises to Village in the same as it was delivered to Your Choice except for normal wear and tear

INDEMNIFICATION. Village shall not be liable for any damage or injury of or to Your Choice, Your Choice's guests, invitees, agents or employees or to any person entering the Premises or the building of which the Premises are a part or to goods or equipment, or in the structure or equipment of the structure of which the Premises are a part, and Your Choice hereby agrees to indemnify, defend and hold Village harmless from any and all claims or assertions of every kind and nature.

NOTICE. Notices may be served at the following addresses, or at any other location subsequently designated:

If to Village: Village Of Hartland, 210 Cottonwood Avenue, Hartland, Wisconsin 53029

If to Your Choice: Your Choice to Live, Inc., 138 North Avenue, Hartland, Wisconsin 53029

GOVERNING LAW. This Agreement shall be governed, construed and interpreted by, through and under the Laws of the State of Wisconsin.

SEVERABILITY. If any provision of this Agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, neither the remainder of this Agreement nor the application of the provision to other persons, entities or circumstances shall be affected thereby, but instead shall be enforced to the maximum extent permitted by law.

BINDING EFFECT. The covenants, obligations and conditions herein contained shall be binding on and inure to the benefit of the heirs, legal representatives, and assigns of the parties hereto.

DESCRIPTIVE HEADINGS. The descriptive headings used herein are for convenience of reference only and they are not intended to have any effect whatsoever in determining the rights or obligations of the Village or Your Choice.

CONSTRUCTION. The pronouns used herein shall include, where appropriate, either gender or both, singular and plural.

NON-WAIVER. No indulgence, waiver, election or non-election by Village under this Agreement shall affect Your Choice's duties and liabilities hereunder.

MODIFICATION. The parties hereby agree that this document contains the entire agreement between the parties and this Agreement shall not be modified, changed, altered or amended in any way except through a written amendment signed by all of the parties hereto.

TIME OF ESSENCE; ENTIRE CONTRACT. Time is of the essence. All understandings between the parties are incorporated in this Agreement. Its terms are intended by the parties as a final, complete and exclusive expression of their Agreement with respect to its subject matter, and may not be contradicted by evidence of any prior agreement, or contemporaneous oral agreement.

[SIGNATURES FOLLOW]

Dated: _____

VILLAGE OF HARTLAND

a Wisconsin Municipal Corporation

Dated: _____

YOUR CHOICE TO LIVE, INC.

a Wisconsin Non-Stock Corporation

By: _____

David Lamerand, Village President

By: _____

Sandra Lybert, President

ATTEST:

Darlene Igl, Village Clerk