



ADMINISTRATION
210 COTTONWOOD AVENUE
HARTLAND, WI 53029
PHONE (262) 367-2714
FAX (262) 367-2430
www.villageofhartland.com

**PARK AND RECREATION BOARD AGENDA
MONDAY, AUGUST 1, 2016
7:00 PM
Board Room
210 Cottonwood Avenue, Hartland, WI**

Motion to nominate a chairperson for tonight's meeting, in the absence of Chairman Tim Hallquist

7:00 PM Call to Order

Public comments for those items not included on this agenda (Please be advised per Wisconsin Act 123, the Park Board will receive information from the public for a three minute time period, with time extensions per the Park Board Chairman's discretion, per person, be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Approval of Park and Recreation Board Minutes – July 11, 2016 Meeting and Special Joint Meeting of the Village Board and Park and Recreation Board Meeting on July 11, 2016

Director of Public Works Items

Item tabled from July 11, 2016 meeting

Continued Discussion and Possible Consideration of a request by a citizen, Beverly Prasser, who is asking for benches along Mill Place Pathway, including the name of the volunteer group interested in installing the benches and the information regarding who planted/paid for small trees along the WE Energies easement about 10 years ago

Discussion and Possible Consideration of a September Park Board Meeting Date since the Labor Day Holiday Falls on the First Monday of September

Announcements: It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Park and Recreation Board Members or other Village Staff members

Adjourn

The meeting will be held in the Village Board Room of the Community Center in the Hartland Municipal Building located at 210 Cottonwood Avenue.

Lynn Meyer
Deputy Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any government body at the above stated meeting other than the governmental body referred to in the above notice.

Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, CMC, Village Clerk, at (262) 367-2714. The Municipal Building is handicap accessible.

PARK AND RECREATION BOARD AGENDA

MONDAY, JULY 11, 2016

6:00 PM

Board Room

AND

JOINT PARK AND RECREATION BOARD/VILLAGE BOARD AGENDA

6:30 PM OR AFTER COMPLETION OF PARK BOARD, WHICHEVER IS LATER

210 Cottonwood Avenue, Hartland, WI

Present: Tina Bromberger, Mike Cottrell, Curt Gundrum, Tim Hallquist, Peggy Kallenberger, Dick Landwehr and Duane Lawson.

Others Present: DPW Director Einweck and Recreation Director Yogerst.

6:00 PM Call to Order

Public comments for those items not included on this agenda (Please be advised per Wisconsin Act 123, the Park Board will receive information from the public for a three minute time period, with time extensions per the Park Board Chairman's discretion, per person, be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) — **NONE.**

Approval of Park and Recreation Board Minutes – May 23, 2016 Meeting

Motion (Landwehr/Cottrell) to approve the May 23 Park and Recreation Board Minutes. Carried (6-0-1). Bromberger abstained.

Director of Public Works Items

Discussion and Possible Consideration of a request by a citizen, Beverly Prasser, who is asking for benches to be placed along Mill Place Pathway

The outlot around the Mill Place Subdivision goes along the Bark River from Cardinal Lane, along the railroad tracks, to Maple Avenue. This summer the Village improved that pathway by repaving it and widening it from its 6 foot width to an 8 foot width. Two residents from 550 Cottonwood Avenue contacted the Village Hall with a request for placing benches along the pathway. Currently there is one bench at the intersection of Granary and Cardinal at the beginning of the pathway.

Staff considered installing a bench possibly along the railroad tracks because areas along the river have very poor soil. If a bench on a concrete pad is installed near the river, the bench could tip over. Mr. Einweck looked at the existing berms and vegetation behind residences. The bench placement would be so as not to have people sitting on the bench looking into residents' backyard. The idea is to place the benches about half way around the pathway.

The Village hand-delivered an informational letter to the residents along the path. Mr. Einweck showed pictures he had taken looking toward 196 and 202 Granary Circle. The foliage and berms block the view into the backyards.

There is a possibility of a volunteer group willing to install the benches.

Rob Toth, 202 Granary Circle – His concern is that American Transmission has notified him that they plan to cut down some of the trees on his berm. Therefore, the foliage that is there today may not be in the future. He does not want people sitting on the bench

Park and Recreation Board Meeting
July 11, 2016 Minutes

looking into his yard. About ten years ago when American Transmission announced that they were going to cut down numerous trees, then-Administrator Thiel had them replant smaller trees for replacement. However, most of those trees died. At that time, there was a 20 foot easement for the utility. Now, American Transmission says there is a 30 foot easement. More trees will be cut down. Mr. Toth also wanted to let the Village know that several neighbors have been dumping garbage in that area. Concrete has been dumped behind 204 Granary Circle on the railroad property.

It was suggested to send a letter to the area residents asking them not to dump there and give them information on where to take their refuse.

Several people thought one bench would be sufficient. It would still provide rest for people who need it on the long walk.

Mr. Toth asked if the bench could be located on the other side of the path, looking away from the yards. Also would it be possible to replace the dead trees that were planted a number of years ago?

Mike Einweck will look back to see if the trees were a Village funded project or if the utility funded it. The Village funds about 30 tree placements per year. Because of hot and dry summer conditions and pest infestation, the Village is removing up to 90 trees per year. Consequently, the tree replacement schedule gets longer and longer.

John Skinner of 202 Granary Circle was concerned that kids might congregate near a bench if it is installed. They did have some issues in the neighborhood with youth congregating in the front yards last year.

Mike Einweck did talk to Ms. Prasser. She has requested this bench because she likes to walk the path, but it is too long to walk without a rest.

There was discussion on what the bench would be made of. If a volunteer group installs it, they may suggest a type of bench. Similar benches in the Village are made of aluminum seats and backs, metal upright supports and a concrete pad. The Board also discussed plantings for screening the back yards.

One resident was very concerned about safety and attracting problems by having the bench. Police Chief Rosch came in at this point and was asked if there have been any problems with unsafe conditions on any pathways in the Village. Chief Rosch said there are very rarely any problems. The resident thought that the planned area is too secluded to be patrolled often.

Motion (Bromberger/Kallenberger) to table until the August Park Board Meeting the discussion and possible consideration of a citizen request for benches along Mill Place Pathway. Carried (7-0).

At the next Park Board Meeting, Mike Einweck will have the information about who did the tree replacement along the railroad tracks and the possible volunteer group for installing the bench.

Discussion and possible consideration to select the final design for the Veterans Memorial to be placed in Nixon Park

Because it was time for the joint meeting with the Village Board, the item was tabled in order to move forward and meet with the Village Board for a joint discussion and possible consideration of this item.

Park and Recreation Board Meeting
July 11, 2016 Minutes

Motion (Kallenberger/Lawson) to table the discussion and possible consideration to select the final design for the Veterans Memorial to be placed in Nixon Park until the joint meeting with the Village Board immediately following the adjournment of this Park Board Meeting. Carried (7-0).

Announcements: It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Park and Recreation Board Members or other Village Staff members

None.

Adjourn

Motion (Cottrell/Gundrum) to adjourn. Carried (7-0). Meeting adjourned at 6:31 PM.

Respectfully submitted by
Recording Secretary,

Lynn Meyer
Deputy Clerk

**SPECIAL JOINT MEETING OF THE
VILLAGE BOARD AND PARK AND RECREATION BOARD MINUTES
MONDAY, JULY 11, 2016
6:35 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Present for Village Board: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager and President Lamerand.

Present for Park Board: Tina Bromberger, Mike Cottrell, Curt Gundrum, Tim Hallquist, Peggy Kallenberger, Dick Landwehr and Duane Lawson

Others Present: Administrator Cox, Recreation Director Yogerst, DPW Director Einweck, Clerk Igl and Ron Reichle, Arrowhead High School.

1. Discussion and possible consideration to select the final design for the Veterans Memorial to be placed at Nixon Park

Ron Reichle provided quotes for two of the three proposed designs. There was no quote available for the third option. Administrator Cox stated that based on the previous meeting he believed the consensus of the Boards was to construct a memorial on dry land at the location of the existing memorial. He stated that the intent of this meeting was to provide additional information and to determine the preferred memorial design.

Mr. Reichle stated that it is required that the existing memorial plaque be incorporated into whichever design is chosen. It was stated that individuals at the Legion had viewed the options and were part of determining the final six options. It was stated that the final six designs were narrowed to three at the last meeting. Mr. Reichle stated that he would take the final design selection of the boards to the Legion for a final review if desired.

Tina Bromberger suggested that the group narrow the options to two and then present to veterans at the Legion for them to make the final selection. Group members discussed their preference of design.

President Lamerand asked Board members to select their preference. The result of the survey was design 1 referred to as "the wall" was the favorite with design 2 referred to as "granite" selected as second choice. The plan referred to as "the gazebo" was eliminated. It was requested that these two designs be presented for further review to the Legion. In addition, the specifications including material and cost for design 1 were requested.

SPECIAL JOINT VILLAGE BOARD AND PARK AND RECREATION BOARD MEETING
MONDAY, JULY 11, 2016
6:30 PM
PAGE 2

Mr. Reichle stated that the goal for the project would be to raise the funds this year, break ground in spring of 2017 and have completed by the end of summer 2017. It was requested that another meeting be scheduled when results are in from the Legion and specifications are available.

2. Adjourn/Recess

Motion (Bromberger/Hallquist) to adjourn the Park and Recreation Board. Carried (7-0). Meeting adjourned at 6:50 p.m.

Motion (Landwehr/Compton) to recess the Village Board meeting. Carried (7-0). Meeting recessed at 6:50 p.m.

Mike Einweck

From: Murphy, Garrett <garrett.murphy@davey.com>
Sent: Monday, May 02, 2016 6:22 PM
To: Mike Einweck
Subject: American Transmission Vegetation Maintenance for the Village of Hartland Property



Vegetation Management Work Summary

Line: 46151

Spans: 2497-2500, 2502-2503

Property Location: East and West of Maple Ave in Hartland, Wisconsin

Owner Name: Village of Hartland

American Transmission Company, which owns, operates, and maintains the electric transmission system in this area, has contracted with Davey Resource Group (DRG) to plan and evaluate clearing activities, along with Nelson Tree Service to conduct forestry and clearing activities, to manage the growth of trees and brush along the transmission line Right-of-Way on the property listed above. This work is consistent with the rights granted under the terms of the easement for this property. Periodic vegetation management may include the removal of trees and brush and is necessary to maintain the reliability and safety of the electric transmission system, and to maintain access to facilities. Clearing activities will be starting sometime in the year of (2016). The work is described below.

The removal of all woody vegetation within the Right- of- Way of (60'). This includes the removal of all brush and any on Right-of-Way trees (approximately 10) by manual and mechanical means, and with a herbicide treatment.

Arborvitaes and three ornamental apple trees are an exception for this cycle.

Three red cedar, one 5-10" spruce tree, and six 5" brushy trees in maintained area will be removed. (10 total)

Trimming of trees will be completed up to and beyond the easement edge, as necessary, within proper arbor cultural practices. Trees requiring heavy trimming and/or topping (stubbed trees) may result in removal.

This also includes the inspection and removal of any off Right-of-Way Hazard trees present at the time of work: (None current).

Resulting debris will be managed through a combination of chipping and/or mowing in maintained areas, or chipped and hauled in maintained areas.

The clearing contractor will not utilize the paved pathway for heavy equipment.

If the work described above is understandable, please **REPLY** to this email stating:

"I understand the work to be performed."

Also, if you have any questions now, or in the future, please feel free to contact me at any time.

Thank you,

--

Garrett Murphy
Contract Utility Forester
608-408-9029



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ATTENTION

July 28, 2016

Re: Village of Hartland – Pathway at Mill Place Subdivision

Dear Resident:

This letter is to inform you that dumping of cut grass, leaves, other yard waste (brush) and concrete debris on other people's property is illegal per Chapter 74 of the Hartland Municipal Code. Recently, it has been reported to the Village that there is dumping of yard waste and concrete in the area between the pathway behind your homes and the CP Railroad tracks. Please be aware that this land is owned by both the Village and CP Railroad and any dumping may be cited by the Police Department. We need your help and cooperation to make sure that this process does not continue. Yard waste may be dropped off at the Village's DPW site located at 701 Progress Drive and concrete waste can be taken to some local construction companies. Should you see any dumping occurring, please contact Waukesha County Communications, Non-Emergency Dispatch at 262-446-5070 to report it. Your assistance with this will allow this area to be enjoyed by all for its proper purpose as a recreational pathway to be enjoyed by our residents.

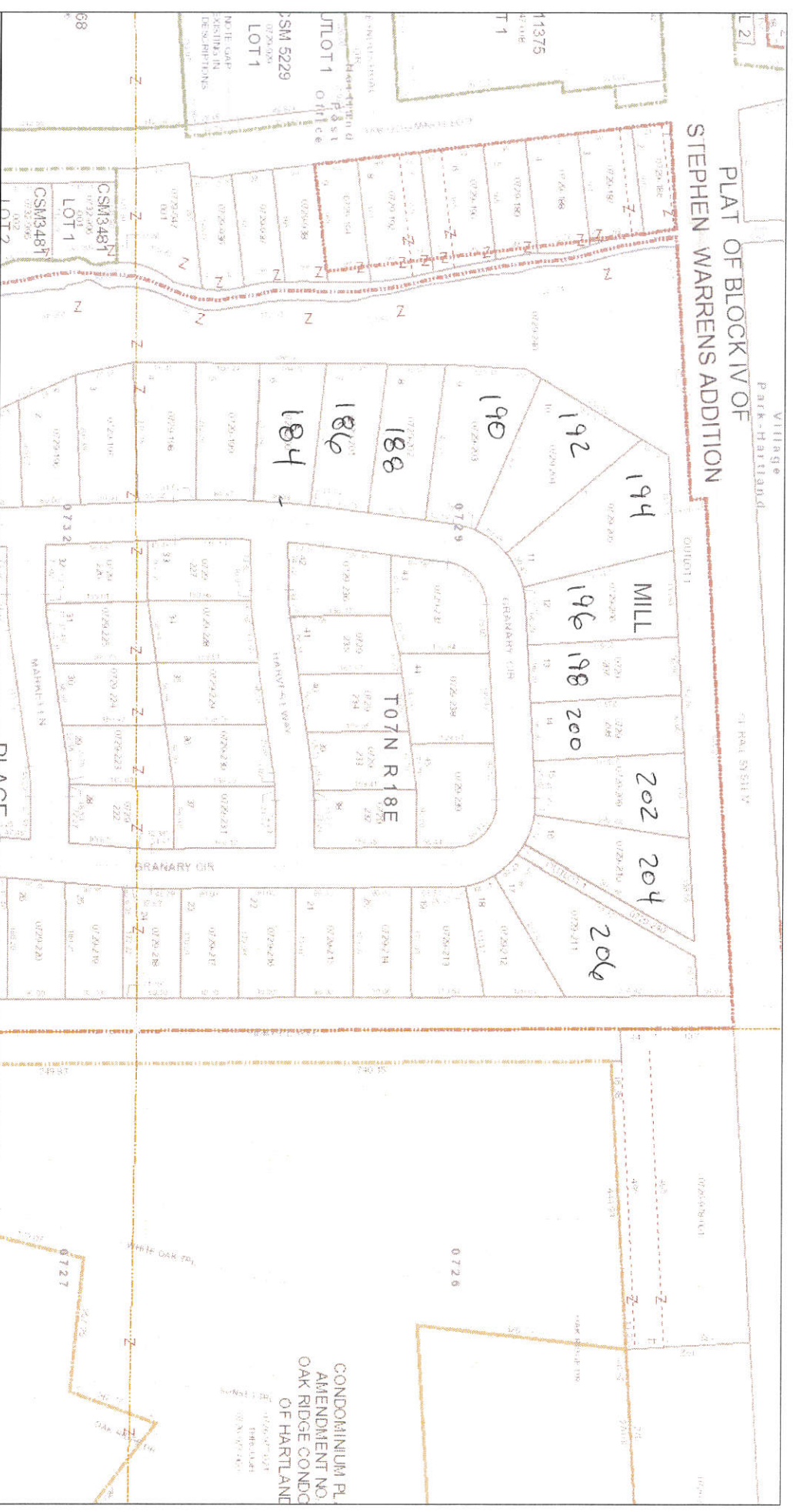
Thank you in advance for your cooperation in keeping Hartland clean!

Sincerely,

Michael Einweck, P.E.
Director of Public Works

Cc: Hartland Police Department
Mike Gerszewski, DPW Operations Supervisor

All Gravelly Circle



DISCLAIMER:

This map is not a survey of the actual boundary of any property this map depicts.
The Village of Hartland does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

SCALE: 1" = 144'



Village of Hartland
210 Cottonwood Ave
Hartland, WI 53029
262-367-2714

Print Date: 7/28/2016

DREW TIMMERMAN
184 GRANARY CIR
HARTLAND WI 53029

BRET & LORI WAGNER
186 GRANARY CIR
HARTLAND WI 53029

DON & ROXANE STARRY
188 GRANARY CIR
HARTLAND WI 53029

MARK HAMM
190 GRANARY CIR
HARTLAND WI 53029

MICHAEL TREMMEL
192 GRANARY CIR
HARTLAND WI 53029

BRUCE BEEBE
194 GRANARY CIR
HARTLAND WI 53029

SEVDIJE BERISHA
196 GRANARY CIR
HARTLAND WI 53029

ARMANDO & ROCILYN GESMAN
198 GRANARY CIR
HARTLAND WI 53029

GALE & THERESA KLATT
200 GRANARY CIR
HARTLAND WI 53029

ROBERT TOTH
202 GRANARY CIR
HARTLAND WI 53029

WEIHUA HUANG
204 GRANARY CIR
HARTLAND WI 53029

PATRICK SHAW
206 GRANARY CIR
HARTLAND WI 53029

MEMO

TO: Park and Recreation Board

FROM: Michael Einweck, Director of Public Works

DATE: July 28, 2016

SUBJECT: Mill Place Pathway – Bench request

Since the July Park and Recreation Board meeting, staff has followed up on issues raised by residents during the discussion of the request for benches to be placed along the pathway. Staff has visited the site and has mailed a letter to adjacent residents in regards to the illegal dumping that has occurred on the CP Railroad property (please see attached).

About ten years ago when ATC last removed trees from their utility easement, the Village had planted some low growing trees (arborvitae) to replace those that were removed. Many of these trees are still growing quite well and only a few were noticed to have died. A couple of these trees that died appeared to be in an area that has become very overgrown with other tree species.

As for the bench request, a decision on the number of benches and their placement direction along the path is very flexible. Board members are encouraged to visit the site and walk the pathway to decide if benches are appropriate and if so, where they feel would be the best placement.

An update on the volunteer group will be made at the meeting.

Attachment



Village of Hartland



Village of Hartland

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Hartland, WI 53029
262-367-2714

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SCALE: 1 = 288'

Print Date: 7/28/2016