

VILLAGE BOARD MINUTES
MONDAY, JULY 25, 2016
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance –Trustee Compton

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Police Chief Rosch, Clerk Igl, Operations Supervisor Gerszewski, Billy Cooley, Elise Miller

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Billy Cooley, JD McCormick, stated that engineers are working on the final plans for the bridge. He requested that the bridge be placed on the next Village Board agenda for consideration.

1. Motion (Meyers/Stevens) to approve Village Board minutes of July 11, 2016 and minutes of the Special Joint Meeting of the Village Board and Park and Recreation Board of July 11, 2016. Carried (6-0). Stevens abstained.
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$646,226.77. Carried (7-0).
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Landwehr/Compton) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (7-0).
 - b. Motion (Compton/Swenson) to approve an application for a street use permit for Beer Snobs Ale & Eats Oktoberfest, October 1, 2016. Carried (7-0).
 - c. Motion (Meyers/Wallschlager) to approve an application for a street use permit for Lake Country Bed Barn Sidewalk Sale, August 27, 2016. Carried (7-0).
 - d. Motion (Landwehr/Swenson) to approve an application for a street use permit for Tiffany & Chad Cooley Block Party, July 30, 2016. Carried (7-0).

VILLAGE BOARD MINUTES

MONDAY, JULY 25, 2016

7:00 PM

PAGE 2

4. Consideration of a motion to adopt Resolution 07/25/2016-01 "A Resolution Amending Appendix A of the Code of Ordinances for the Village of Hartland Concerning the Schedule of Municipal Fees and Charges".

DPW Director Einweck stated that staff has reviewed costs for gravesites in the local area and found that the Village's cost per grave of \$500 is among the lowest. It was recommended that the cost be increased to \$750 per grave. He stated that a number of major capital projects are necessary particularly in the acquired former Lutheran cemetery.

Trustee Wallschlager expressed concerns that \$750 per grave may be too high. It was discussed that the Village does not charge a perpetual care fee and costs for ongoing maintenance continue to rise.

Motion (Landwehr/Swenson) to adopt Resolution 07/25/2016-01 "A Resolution Amending Appendix A of the Code of Ordinances for the Village of Hartland Concerning the Schedule of Municipal Fees and Charges". Carried (6-1). Wallschlager opposed.

5. Consideration of a motion to adopt Resolution 7/25/2016-02 "Wisconsin Department of Natural Resources NR 210.23 – Capacity, Management, Operation and Maintenance Program".

Operations Supervisor Gerszewski stated this report is required by the DNR. He stated that the report includes two new policies; a fat, oil and grease plan and an emergency response plan for sewer overflows. It was stated that the Village had contracted with Baxter & Woodman in the amount of \$3,900 to assist with review of certain policies. While it is not required that the report be submitted to the DNR, it is required that the Village have the report in place and have available as a public record.

It was stated that the program requires the Village to have a public relations aspect in place to educate the public. This will be done through the Village newsletter, sewer bills and website. It was suggested that the Village work with Del-Hart to create educational materials. Supervisor Gerszewski stated that some of Del-Hart's materials are already on the Village website.

Motion (Meyers/Wallschlager) to adopt Resolution 7/25/2016-02 "Wisconsin Department of Natural Resources NR 210.23 – Capacity, Management, Operation and Maintenance Program". Carried (7-0).

6. Consideration of Bill for an Ordinance No. 07/25/2016-01 "An Ordinance to Amend Chapter 6 of the Village of Hartland Municipal Code Pertaining To Provisional Operator's Licenses."

It was stated that this change removes the requirement for Provisional Operator's License applicants to be fingerprinted.

Motion (Swenson/Landwehr) to suspend the rules. Carried (7-0).

VILLAGE BOARD MINUTES

MONDAY, JULY 25, 2016

7:00 PM

PAGE 3

Motion (Swenson/Meyers) to adopt on the first reading of Bill for an Ordinance No. 07/25/2016-01 "An Ordinance to Amend Chapter 6 of the Village of Hartland Municipal Code Pertaining To Provisional Operator's Licenses". Carried (7-0).

7. Consideration of a motion to authorize staff to hire a part-time custodian.

Administrator Cox stated that we are not totally satisfied with the cleaning service provided by the current outside contractor providing cleaning services. Staff believes that the Village can pay a reasonable salary to someone for 20 hours a week as a part-time employee with satisfactory results.

Trustee Compton commented that the starting hourly wage being offered may be too low.

Motion (Meyers/Swenson) to authorize staff to hire a part-time custodian. Carried (7-0).

8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Lamerand reminded viewers that a Partisan Primary election will be held on August 9th. Polls will be open from 7 a.m. to 8 p.m.

9. Motion (Stevens/Swenson) to adjourn at 7:32 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk