

**VILLAGE BOARD MINUTES**  
**MONDAY, SEPTEMBER 12, 2016**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance –Trustee Wallschlager

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Fire Chief Dean, Police Chief Rosch, Deputy Police Chief Bagin, Clerk Igl, Operations Supervisor Gerszewski, Tony Armeli, Tyler Langan, Billy Cooley, Attorney Hector de la Mora

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Motion (Swenson/Stevens) to approve Village Board minutes of August 22, 2016. Carried (6-0). Meyers abstained.
2. Motion (Landwehr/Swenson) to approve the vouchers for payment. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
  - a. Actions related to the consideration of the issuance of a Class "B" Beer/"Class B" Liquor License for the premises located at 600 Hartbrook Dr. (Pepino's Hartland, Anthony Armeli, Agent)
    - i. PUBLIC HEARING  
President Lamerand opened the Public Hearing at 7:02 p.m. No comments were heard. Public Hearing declared closed at 7:03 p.m.
    - ii. Motion (Meyers/Wallschlager) to approve the issuance of a Class "B" Beer/"Class B" Liquor License for Pepino's Hartland. Carried (7-0).
  - b. Motion (Landwehr/Swenson) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (7-0).
  - c. Motion (Meyers/Swenson) to approve an application for a Street Use Permit for Arrowhead High School. Carried (7-0).
  - d. Motion (Compton/Swenson) to approve an application for a Street Use Permit for University Lake School. Carried (7-0).

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4. Motion (Stevens/Wallschlager) to approve Resolution No. 09/12/2016-01 "A Resolution Establishing the Location for the November 2016 Election in the Village of Hartland, Waukesha County Wisconsin". Carried (7-0).
5. Consideration of a motion to authorize the start of full time chlorination to the water system.

Operations Supervisor Gerszewski outlined staff's recommendation to transition to full time chlorination of the water system. He stated that ultimately this recommendation is to ensure safe drinking water to the public. He stated that it is anticipated that chlorination will not change the taste of the water. With the Board's approval, the village engineer would move forward with the permit application to the DNR who will then determine what the chlorine level should be.

Motion (Landwehr/Swenson) to authorize the start of full-time chlorination of the water system. Carried (7-0).

6. Consideration of a motion to approve Resolution No. 09/12/2016-02 "A Resolution Accepting Certain Public Improvements in the Riverwalk Apartments Development".

DPW Director Einweck stated that a request had been received for the acceptance of the Riverwalk water main system. The work was inspected by the Village Engineer and staff recommends acceptance. He stated that the minor punch list items are expected to be completed soon.

Motion (Meyers/Swenson) to approve Resolution No. 09/12/2016-02 "A Resolution Accepting Certain Public Improvements in the Riverwalk Apartments Development" contingent on punch list being completed. Carried (7-0).

7. Consideration of a motion to approve a contract with CGI Communications, Inc. for the 2016 Community Video Program.

Administrator Cox stated that several years ago, CGI Communications produced several videos for the Village intended to provide information on the Village for individuals interested in moving or starting a business here. He stated that the way this company operates is that it provides the videos at no cost to the municipality but instead contacts area businesses to seek sponsorships. A sponsor would have a link on the Village's page to their own business website. Another option for businesses interested in sponsorship would be to have a 30 to 60 second commercial produced for them that introduces their business. Those videos would then be provided to those businesses to use as they would like. There is no minimum that CGI has to sell in the agreement to pay for the Village's video so there is no cost to the Village.

There was discussion at the Chamber meeting regarding the approach that would be used with the local businesses. The concern about being too aggressive with area businesses was raised with CGI and they assured us that this will not happen. Administrator Cox also shared

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information on the proposal with the BID and they will be discussing further once more information is available to them. There was discussion whether the Village should approve the contract contingent on the Chamber agreeing to the proposal. The benefit of having this type of multi-media available on the Village's website was discussed. A minimum of four videos would be provided to the Village along with a fifth video about community organizations. The consensus of the Board was to move forward with the contract.

Motion (Landwehr/Meyers) to approve a contract with CGI Communications, Inc. for the 2016 Community Video Program. Carried (7-0).

8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Administrator Cox stated that the Village Board will be holding a budget workshop on Wed., Sept. 21 at 5:00 p.m.

9. Consideration of a motion to recess to closed session pursuant to SS 19.85 (1)(e), deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding amendment to a Development Agreement and pursuant to SS 18.85 (1)(g), conferring with legal counsel concerning current or likely litigation regarding a non-conforming use issue and to adjourn thereafter without reconvening into open session pursuant to SS 19.95 (2). Roll Call Vote was taken. All ayes. Carried (7-0).

Meeting adjourned to closed session at 7:30 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk