

VILLAGE BOARD MINUTES
MONDAY, SEPTEMBER 26, 2016
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance –Trustee Swenson

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Finance Director Bailey, DPW Director Einweck, Police Chief Rosch, Deputy Police Chief Bagin, Clerk Igl, Tyler Langan

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Motion (Wallschlager/Swenson) to approve Village Board minutes of September 12, 2016 and Special Village Board minutes of September 21, 2016. Carried (6-0). Meyers abstained to minutes of Sept. 12, 2016.
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$298,585.12. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
 - a. Items related to St. Charles Home and School Association's Moonlight Trivia Night on October 22
 - i. Motion (Compton/Swenson) to approve an application for a Temporary Class B Beer License and an application for a Temporary Operator's License. Carried (7-0).
 - b. Motion (Landwehr/Swenson) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (7-0).

Items referred from the September 12, 2016 Plan Commission meeting

4. Motion (Meyers/Wallschlager) to approve site and building plans for construction of an addition to Midwest Composite Technologies, 1050 Walnut Ridge Drive. Carried (7-0).
5. Consideration of a motion to approve site, building and operational plans for Birch and Banyan Coffee Shop, 150 E Capitol Drive including permission to place tables on the sidewalk.

Trustee Meyers raised concerns as to whether the parking proposed is adequate. President Lamerand stated that the Plan Commission had concerns about parking as well and it was determined that they need to have five spaces and six are proposed. President Lamerand stated that there will likely be an alternative plan and as this project goes through the process the parking may be changed. Trustee Wallschlager commented that she believes that the parking spaces in the Riverwalk do not meet the parking space size requirements. Trustee Compton raised concerns about placing tables on the sidewalk as the area is rather narrow and doing so will take up most of the pedestrian walkway. Trustee Wallschlager asked whether renovations are proposed for the apartments and it was stated that the renovations currently proposed are for the first floor only. Trustee Meyers also raised concerns about there being enough space for pedestrians to pass if tables are placed on the sidewalk. It was stated that if the tables and chairs on the sidewalk become a problem, they will have to be removed.

Motion (Landwehr/Swenson) to approve site, building and operational plans for Birch and Banyan Coffee Shop, 150 E Capitol Drive including permission to place tables on the sidewalk. Carried (7-0).

Other items for consideration

6. Motion (Meyers/Wallschlager) to approve award of a five-year contract to Spic and Span, Inc. of Milwaukee for Department of Public Works uniforms in the estimated annual amount of \$5,632 or \$28,160 over the five-year term. Carried (7-0).
7. Actions related to the proposed installation of LED lights for street and parking lot lighting.
 - a. Village Board/Staff tour of LED street and parking lot lighting in the Village Hall/Library parking lot and on Haight Drive.

At 7:15 p.m., Village Board, staff and interested public left the Village Board Room but remained in session to view samples of LED lights installed in the parking lot and on the street for the purpose of viewing the lights to determine preferences for future installations.

- b. The Village Board returned to finalize the discussion and complete the meeting at 7:32 p.m.

President Lamerand stated that the Board needs to evaluate whether the Village wants to change the lighting color plan as the change proposed would be a policy shift. After discussion regarding light preferences and potential savings, it was requested by the Village Board that staff put together a proposal including timeframes for changing to LED and identifying specific areas to be changed as LED is phased in, and to provide notice to BID that the Village will be going with the bright white lights as seen on Haight Drive.

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Motion (Meyers/Swenson) to approve changing over the Village owned and maintained street lights in the downtown and parking lot to LED. Carried (7-0).

8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Lamerand reminded residents that all voting for the November 8 election will be held at St. Charles. In-person absentee started September 26 at Village Hall.

It was stated that the water rate increase public hearing with the Public Service Commission is scheduled for Tuesday, September 27 at 10:00 a.m.

Trustee Wallschlager stated that the Buddy Walk is scheduled for October 9 at North Shore Middle School beginning at 11:00 a.m.

9. Adjournment.

Motion (Stevens/Wallschlager) to adjourn at 7:42 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk