

**POLICE AND FIRE COMMISSION AGENDA**  
**TUESDAY, DECEMBER 13, 2016**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – President Lopnow

1. Consideration of a motion to approve the Police and Fire Commission minutes of November 08, 2016.
2. Police Department Update and Monthly Report
  - a. Approval of the hiring of Conrad Soboniak
3. Fire Department Update and Monthly Report
4. Consideration of a motion to adjourn into Closed Session under Wis. Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items: 1) Interview of candidates for Police Lieutenant position

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment.  
Possible action items: Announcement of candidate

Darlene Igl  
Village Clerk

**VILLAGE OF HARTLAND  
POLICE & FIRE COMMISSION  
MEETING MINUTES  
TUESDAY, November 08, 2016  
7:00 P.M.**

**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

- 7:01 PM Meeting called to order by Commission President Loppnow
- Commissioner Redlin read the roll for attendance
  - Present : Commissioners Loppnow, Redlin, Rebholz, Wojciechowski, Riesinger
  - Also in attendance : Fire Chief David Dean, Police Chief Robert Rosch, Deputy Chief of Police Michael Bagin, Captain of Police Rosario Collura, Police Officer Nicholas Greenwood, Police Officer Brian DeBarge
- Pledge of Allegiance led by Commissioner Loppnow.
- Commission President Loppnow made an Announcement that a Closed Session will be held at the conclusion of the regular agenda items.

1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on October 11, 2016.

- a. Motion by Commissioners Riesinger / Wojciechowski to approve the Hartland Police & Fire Commission minutes for the meeting of October 11th, 2016. The motion carried on the unanimous vote of the Commissioners.

2. Police Department Update

- a. Presentation of Life Saving Award to Officers – Deputy Chief of Police Michael Bagin

Deputy Chief Bagin presented a report of the recent extraordinary efforts and performance, while “on duty”, by four of Hartland’s Police officers which, in each of the two specific incidents cited, resulted in the saving of the lives of the individuals involved. Attached is a copy of each of the reports which were read into the record of this Village of Hartland Police and Fire Commission meeting by Deputy Chief Bagin commending each of the four Police Officers involved.

Accordingly, the Village of Hartland Police Department has awarded each of the four Police Officers involved in the life saving incidents a Life Saving Award. These are the first such awards ever to be issued by the Village of Hartland Police Department. Deputy Chief Bagin personally presented each Award recipient with the Award; in particular, Captain of Police Rosario J. Collura and Police Officers Nicholas S. Greenwood and Brian D. DeBarge. Officer Adam M. Mueller received his Award at an alternate time as he was unable to attend this meeting.

b. Police Department Update and Monthly Report – Police Chief Robert Rosch

1. Upon conclusion of the Life Saving Awards presentation ceremony, Chief Rosch commended the Officers of the Hartland Police Department for the fine and exemplary work each and every one does on each shift, in particular citing the Police Officers Awarded at this meeting. The Chief went on to additionally thank the invaluable support the HPD routinely receives from the Village of Hartland Fire Department, noting in particular the concerned advocacy of HFD Chief Dean in promoting Police Officer training and the placement of “Narcan” treatment tools in each HPD squad; the availability of the necessary medication, training and equipment has resulted in *one* saved life already.
2. The Chief reported that HPD’s newest Police Officer, Conrad W. Soboniak, started today and Officer Adam Mueller will be his Field Training Officer. As part of a recently introduced procedure to “acclimate” a new Police Officer, Conrad is currently in his first 4-day “Cycle of Acclimation”, during which he is introduced to other HPD personnel, practices, policies, procedures and facilities.
3. Chief Rosch also indicated that the next HPD Officer to be designated for possible hire, Michael Reinke, is currently undergoing “background checking” with an anticipated earliest “start date” of 01/01/2017.
4. The Chief indicated that the 2017 HPD Budget Presentation has been completed and he anticipates Village Board action at their next regularly scheduled meeting on Monday, November 14, 2016.
5. In concluding his report, according to Chief Rosch ... “The Hartland Police Department is running well. Officer Nick Greenwood is ‘on his own’ now and doing well.”

3. Fire Department Update and Monthly Report – Fire Chief David Dean

- a. The Chief reviewed the reports of Ambulance Runs and Fire Calls for the Month of October, 2016, noting that there were 47 EMS calls resulting in 52 patients being treated and 19 Fire Calls during the month.
- b. Chief Dean also indicated that while, as reported last month, the HFD had recently experienced some “turnover”, the staff is, in his opinion, “stabilizing” now.

4. Consideration of a Motion to Adjourn into Closed Session

- a. Commission President Loppnow requested a motion to adjourn into Closed Session under Wis. Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items:

- 1) Conduct oral interview(s) of Firefighter Candidates
- 2) Discuss police promotion process

On motion of Commissioners, Wojciechowski / Riesinger to enter closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow “yes”, Wojciechowski, “yes”, Redlin “yes”, Rebholz “yes”, Riesinger “yes”

The commission *entered* closed session at 7:25 PM

On motion of Commissioners Wojciechowski / Rebholz, the closed session ended.

The roll call vote to *exit* closed session was taken as follows:

Commissioners Loppnow "yes", Wojciechowski "yes", Redlin "yes", Rebholz "yes", Riesinger "yes"

The Commission *exited* closed session at 8:18 PM

Commissioners Wojciechowski / Rebholz made a Motion, in accordance with the Rules for the Police and Fire Commission, to allow for the "waiver" of the "Years of Service" requirement, specifically and exclusively for individuals currently under consideration by the Village of Hartland Police Department Command Team for the likely anticipated imminent opening for the Organization Chart position of Captain of Police. The motion carried on the unanimous vote of the Commissioners.

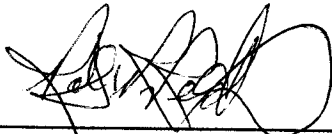
Commssioners Wojciechowski / Redlin made a motion to recommend, to Fire Chief Dean, each of the Firefighter candidates interviewed during the Closed Session, Nicole Bednarski, Baylee Johnson and Alison Velcheck, for further consideration as new Village of Hartland Fire Department Employees. The motion carried on the unanimous vote of the Commissioners.

#### 6. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Riesinger, the Commission voted unanimously to adjourn.

Meeting adjourned at 8:21 PM.

Respectfully submitted,



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Ralph R. Redlin, Commissioner  
Commission Secretary

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Susan M. Loppnow, Commissioner  
Commission President



# Village of Hartland

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210 COTTONWOOD AVENUE  
HARTLAND, WI 53029  
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ROBERT J. ROSCH  
Chief of Police

MICHAEL S. BAGIN  
DEPUTY CHIEF OF POLICE

On Sunday, August 28, 2016 at 2:43 PM, Hartland Officers were dispatched to a wellbeing check on State Highway 16 at North Avenue. It was reported that a female was standing on the STH 16 and may be in distress. WCC dispatch received 2 additional calls regarding this same person. Officer Nick Greenwood and Captain Collura responded from the police department to check on this female. They were unsure what they would find, but due to the description believed she was a 13 Y/O girl that the Hartland Police deal with on a regular basis. She has several mental health issues and can be challenging to deal with.

Upon entering the STH 16 W/B on ramp from Merton Ave, both Officer Greenwood and Captain Collura scanned the area for the girl. They turned around on STH16 and began driving E/B to locate her. Upon arriving at the bridge on STH 16 at North Ave, they discovered the girl. It was the same girl officers thought it was due to her description. This young lady was sitting on the bridge wall, hanging her feet over North Ave. She was sitting on the bridge wall, talking to some citizens who parked under the bridge. Officer Greenwood and Captain Collura exited their squad and walked towards the young girl. As they approached they could tell she was extremely agitated and was very distraught.

Captain Collura took control of the situation. He contacted WCC dispatch asking for additional resources, while trying to determine what needed to be accomplished. Captain Collura began talking with the girl, whom he knew very well from previous calls. He tried to negotiate with her so, she would not jump off the bridge. During negotiations it was discovered that the 13 Y/O was actively cutting herself with a razor, while sitting on the bridge wall. Further information received from the young girl is that she had overdosed at home and would be dying soon. She was very confrontational to officers, cursing at them, and denying that she needed any help. At one point, she started to throw pieces of concrete at the officers. After some time negotiating with the girl, Officer Brian Debarge arrived on scene. It was clear to the officers present that the young lady would not allow them to help her. Eventually, a decision was made to distract the girls, so Hartland Officers could grab her and remove her from the bridge. It worked out well and the young lady was rescued from the bridge. An ambulance was called to treat her self-inflicted injuries.

The following is a breakdown of the officer's responsibilities while working the scene.

**Captain Collura**- Upon arrival Captain Collura was responsible for taking command of the situation. He also started an active dialog with the young lady. He is a trained negotiator. Many things had to be accomplished for this call to end safely. Captain Collura started by trying to shut down the highway. He also called for the Hartland Fire Department to park their largest trucks under the North Avenue Bridge.

Captain Collura requested additional officers and negotiators to be sent to the location. This was accomplished all while actively negotiating with the girl. After negotiations failed, Captain Collura had a conversation with Officer DeBarge. It was decided they would distract the young lady and Officer Greenwood would grab her.

**Officer Brian DeBarge**- Officer DeBarge was conducting an interview when the original call came out. It was soon determined after officers arrived on scene, that he was needed on the call. Officer DeBarge left the Police Department and took a position on the bridge next to Captain Collura. Captain Collura soon determined that it was too much for him to take command and then actively negotiate with the young lady. Officer DeBarge then took command and started to deal with the logistics of the call. At one point Officer DeBarge and Captain Collura discuss what is taking place. It was determined that Officers would have to physically remove her from the bridge, as she was not cooperating with their requests. Officer DeBarge was instrumental in making the decision on how to best handle this call. Officer DeBarge took command of the call and handled the details, while Captain Collura was negotiating.

**Officer Nick Greenwood**- Officer Greenwood arrived in the same squad as Captain Collura. Officer Greenwood took a position on the opposite side of the bridge to the west of the young lady. When communications between Captain Collura and the young girl broke down, Officer Greenwood took it upon himself to introduce himself and attempt further negotiations. Officer Greenwood monitored the situation and was giving non-verbal cues to Captain Collura, that he was ready to go hands on with this young lady to bring a resolution to this incident. After Captain Collura and Officer DeBarge came up with the plan, the hardest part was put on Officer Greenwood's shoulders. After the young lady was distracted, Officer Greenwood walked up behind her, securing her arms, holding her and pulling her back, as Officer DeBarge and Captain Collura converged on them. She was removed safely from the wall and treated by the Hartland Fire Department for her self-inflicted injuries.

Deputy Chief Michael Bagin note- The collective actions of these officers resulted in the saving of human life. The three officers are being awarded a lifesaving award in the presence of the Police and Fire Commission on November 8, 2016.



# Village of Hartland

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ROBERT J. ROSCH  
Chief of Police

MICHAEL S. BAGIN  
Deputy Chief of Police

On Wednesday, 10/5/16, at approximately 2:00 p.m., Hartland Officers were dispatched to 747 Marquette Ct. for a medical emergency described as a possible drug overdose. The patient was described as unconscious and in a state of agonal breathing which usually means death is imminent. Officer Adam Mueller was nearing the end of his shift and was at the police department. The Earlyteam officers were just getting their squads ready. Officer Mueller recognized the seriousness of the situation and immediately responded to the call. He arrived on scene and rendered aid to a 33 yr old male who was on the floor of his bedroom and unresponsive. Officer Mueller administered Narcan which elevated the patients breathing and alertness but he was still not completely responsive. The patient was transported to Waukesha Memorial Hospital for treatment and survived the incident.

Deputy Chief Michael Bagin note- Officer Mueller is being awarded a lifesaving award for recognizing the imminent threat to human life and responding immediately with the proper equipment to take effective action. He is recognized in the presence of the Police and Fire Commission on November 8, 2016.