

VILLAGE BOARD MINUTES
MONDAY, DECEMBER 12, 2016
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance –Trustee Stevens

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Police Chief Rosch, Deputy Police Chief Bagin, Clerk Igl, Tyler Langan, members of the Hartland Fire Department

Swearing in and recognition of Fire Department personnel – New members of the department were sworn in by Clerk Igl. Class graduates of 2016 and new/promoted officers were recognized.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Motion (Meyers/Swenson) to approve Village Board minutes of November 28, 2016. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$743,793.42. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Compton/Wallschlager) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (7-0).
4. Consideration of items related to the Sanctuary of Hartland development
 - a. Consideration of a Resolution to accept the rest of the public infrastructure in the Sanctuary of Hartland development.

DPW Director Einweck stated that there are a few minor punch list items remaining but those will be completed in spring. Trustee Landwehr asked whether there are funds remaining to address any outstanding drainage issues behind homes located on Maple Avenue. It was stated that the engineer review found no drainage problems and it is believed that the area is adequately restored. Motion (Meyers/Swenson) to adopt Resolution 12/12/2016-01 "A Resolution Accepting Public Improvements in the Sanctuary of Hartland Subdivision". Carried (7-0).

- b. Consideration of a motion to approve release of the Letter of Credit. Motion (Swenson/Landwehr) to approve the release of the Letter of Credit. Carried (7-0).
- 5. Consideration of a motion to approve release of the Letter of Credit for the Windrush development.

Motion (Landwehr/Swenson) to approve release of the Letter of Credit for the Windrush development. Carried (7-0).

- 6. Consideration of a motion to approve the 2017 Ambulance Service Charges.

Administrator Cox stated that there has been a change in how insurance companies are paying for ambulance service. In the past, a basic service fee was charged with additions for mileage and actual supplies used. Insurance companies have begun to pay only the basic service charge and mileage. As a result, departments have moved to a bundled approach for billing.

Proposed rates which are based on the level of care required were discussed. The proposed bundled rate will include all costs for supplies. Resident fees are proposed to be \$100 less than non-resident fees. It was stated that once Medicare pays their portion for the service, the balance is written off. All other patients are billed for the balance due after insurance has made payment.

Motion (Landwehr/Swenson) to approve the 2017 ambulance service charges as proposed. Carried (7-0).

- 7. Consideration of a motion to approve amendments to the contract with the Hartland Professional Police Association to clarify the vacation leave provision and incorporate the general wage adjustment approved in the 2017 Village Budget.

Administrator Cox stated that there had been confusion in the department about how one of the changes approved in the 2015 contract would be implemented related to accrual of vacation. This led to a bigger conversation and they have agreed to change the way that they accrue their vacation to the system in place for other employees rather than the previous system in which the entire year's allotment of vacation was given on January 1. In addition, there were other clarifications made to the vacation accrual and the 2% wage adjustment approved by Village Board was incorporated.

Motion (Meyers/Wallschlager) to approve amendments to the contract with the Hartland Professional Police Association to clarify the vacation leave provision and incorporate the general wage adjustment approved in the 2017 Village Budget. Carried (7-0).

- 8. Consideration of a motion to confirm appointment of Jon Wojciechowski, Marilyn Haroldson and Mike Badani to the downtown Business Improvement District Board for terms ending December 31, 2019.

VILLAGE BOARD MINUTES
MONDAY, DECEMBER 12, 2016
7:00 PM
PAGE 3

Motion (Compton/Swenson) to confirm appointment of Jon Wojciechowski, Marilyn Haroldson and Mike Badani to the downtown Business Improvement District board for terms ending December 31 2019. Carried (7-0).

*Note – It was discovered by Administrator Cox following the meeting that the term of Mike Badani was not yet up but instead the term of Tom Brass was. The reappointment of Tom Brass will be considered at the next regular Village Board meeting.

9. Motion (Wallschlagel/Swenson) to cancel the Village Board meeting scheduled for December 27. Carried (7-0).

10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members

President Lamerand thanked the Fire and Police personnel for their assistance with the Holiday Train and the Holiday Lights events. The support from the Village was phenomenal. The Canadian Pacific rail donated \$4,000 to the Hartland Food Pantry and the thousands that attended brought items as well

On behalf of the Village Board President Lamerand wished all a Merry Christmas, Happy New Year and Happy Holidays.

Trustee Wallschlagel gave a special thanks to the staff of the Hartland Chamber of Commerce, particularly Lynn Minturn and Jackie Perrigo, for their hard work on the Holiday Train event. President Lamerand also thanked Marlene Millevolte, Lake Country Fine Arts, for her continued efforts behind the Hartland Lights event.

11. Motion (Stevens/Landwehr) to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding the Village Administrator and to adjourn thereafter without reconvening into open session pursuant to §19.95(2). Roll Call Vote was taken. All ayes. Carried (7-0).

Meeting adjourned to closed session at 7:30 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk