

**VILLAGE OF HARTLAND
PARK AND RECREATION BOARD MINUTES
MONDAY, NOVEMBER 7, 2016**

7:00 PM

Board Room

210 Cottonwood Avenue, Hartland, WI

Present: Tina Bromberger (Arrived at 7:10 PM), Mike Cottrell, Curt Gundrum, Tim Hallquist, Peggy Kallenberger, Dick Landwehr and Duane Lawson.

Others Present: DPW Director Einweck. Excused: Recreation Director Yogerst

7:00 PM Call to Order

Public comments for those items not included on this agenda (Please be advised per Wisconsin Act 123, the Park Board will receive information from the public for a three minute time period, with time extensions per the Park Board Chairman's discretion, per person, be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Tom Ludtke introduced himself as the new President of HAAA. Tom said that he may run things a little differently than Pete Ludtke, but all in all things should be about the same.

He questioned about the fact that Pete was the "Agent" and he wasn't sure what that meant. The Board wasn't familiar that that term, but just noted that Tom was responsible for signing papers, contracts, etc.

HAAA recently reviewed their by-laws and made some changes.

Approval of Park and Recreation Board Minutes for September 12, 2016

Motion (Landwehr/Lawson) to approve the Park and Recreation Board Minutes for September 12, 2016. Carried (6-0).

Director of Public Works Item

Discussion and Consideration for "Adopt A Park" where each Park and Recreation Board Member should adopt a park to watch over and contact staff should anything need attention

At the last meeting it was suggested that the Park Board take some time before a Park Board meeting to visit all the parks. It would be helpful to the new members. If a park was assigned to each person for the year, that member could report back the things that they observe throughout the year. An email was sent to all Park Board members. Those who replied with their park choices were:

Dwayne Lawson – Nixon Park
Curt Gundrum – Hartbrook Park
Tina Bromberger – Bark River Park
Peggy Kallenberger – Penbrook Park and Cottonwood Wayside
Mike Cottrell – Centennial Park

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Dick Landwehr – Joliet Park and Sunnyslope Park
That leaves Castle, Northwest Park, Nottingham, Bark River Greenway and Mill Place Greenway.

Bark River Greenway goes from the south side of Centennial Park down to the parking lot behind Senor Tomas.

Tim Hallquist – Castle Park and Nottingham Park
Duane Lawson – added Mill Place Greenway in addition to Nixon Park
Tina Bromberger will add the south portion of Bark River Greenway and Curt Gundrum will add Bark River Greenway North.
Tim Hallquist will add Northwest Park

The members should notice the conditions of the parks and if any equipment might be damaged. Tina Bromberger added that she brings a garbage bag and some gloves for picking up trash. Board members should inspect the bathrooms if they are open. They will be an eye to what is going on in the parks. If necessary, report to the Police Department things that may be going on.

It was suggested that the board members should walk through the parks about once a month. It's more important to go through the parks when they are most active.

Motion (Cottrell/Bromberger) to accept the assignments of the parks to the Park Board members. Carried (7-0).

Discussion and Consideration of the Annual Review of the Bark River and Nixon Park Canteen Agreements with HAAA and the Score Board/Pressbox Agreement with Lake Country Chiefs

Mike Einweck has previously talked to Tom Ludtke regarding the canteen agreements. Everything has been working well. HAAA has made some improvements at Bark River Park. Recently they put in a new scorer's booth that has been painted. Next year there will be a combined effort on some paving around Bark River Park. HAAA will be responsible for a portion that is now gravel and the Village will be improving some existing paving under the bleachers.

The only thing that has changed in the Bark River Agreement is that when they replaced the scorer's booth, the stairs were eliminated. The part about the stairs in the agreement can be deleted. There are a few added things (i.e. nacho cheese maker) that have been added that are not listed on the agreement. Those can be added to the agreement.

If other groups want to use the canteen, they usually bring in their own items or HAAA works with them on sharing their items.

Mike Cottrell asked if there is a written agreement available for another sub-user to fill out and sign. There is no such agreement. In the past couple of years only Brewtown used the canteen for a benefit tournament.

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It was clarified that other groups need to get their own alcohol license unless someone from HAAA is present with their licensed bartenders. It was pointed out that as the "Agent", Tom Ludtke, will need to oversee the legalities of their alcohol licensing. Other groups need to obtain their own liquor license, insurance and servers permits if HAAA is not involved with their events. They will have to file paperwork at the Administrative office and be approved by the Village Board.

Motion (Bromberger/Cottrell) to renew the existing Bark River and Nixon Canteen Agreements. Tom Ludtke and Mike Einweck will work to revise the agreement with the minor changes for next year, per the discussions that were talked about with the Park Board tonight. Carried (7-0).

Discussion regarding the Chiefs Score Board/Press box Agreement brought the clarification that **the bleachers at Centennial Park are owned by the Village.** The bleachers are accessible. The scorer's booth is not accessible. In the agreement it says if there is someone who wants to be a scorer at a game, Chiefs would have to provide a secondary unit in the accessible bleachers so a person with disabilities can provide that service. The Village contacted the Chiefs and Dave Volk said he had no changes. He could not make tonight's meeting.

Motion (Landwehr/Bromberger) to approve the renewal of the Chiefs Agreement. Carried (6-1). Cottrell voted no.

Announcements: It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Park and Recreation Board Members or other Village Staff members

The bench has been installed at Mill Place Greenway.

Regarding the batting cage at Nixon Park, the base material is down. The poles to hold the netting are in place. We are not going to install the netting now because the winter would deteriorate the netting. The orange fencing will probably stay up through the winter.

The cost of the new batting cage in Nixon Park is about \$7,000.

There was a question as to why the batting cage is perpendicular to the foul line instead of parallel. All batting cages are parallel to a foul line. The plan the Park Board saw did show it parallel. Mike Einweck thought it was shown as perpendicular. A check of the January 16, 2016 Park Board Minutes showed the approval of the perpendicular alignment. (See attached).

Adjourn

Motion (Kallenberger/Lawson) to adjourn. Carried (7-0). Meeting adjourned at 7:42 PM.

Respectfully submitted by
Recording Secretary,

Lynn Meyer, Deputy Clerk