

**VILLAGE OF HARTLAND
JOINT ARCHITECTURAL BOARD/PLAN COMMISSION MINUTES
MONDAY, JANUARY 16, 2017
7:00 PM
BOARD ROOM
MUNICIPAL BUILDING, 210 COTTONWOOD AVE.**

Present: Ryan Amtmann, David deCourcy-Bower, David Lamerand, James Schneeberger, Randy Swenson and Jack Wenstrom. Excused: Tim Hallquist.

Others Present: Administrator Cox, Building Inspector Hussinger and Deputy Clerk Meyer.

Roll Call

1. Motion (Wenstrom/Schneeberger) to approve the Jt. Architectural Board/Plan Commission Minutes of December 19, 2016. Carried (6-0).
2. Architectural Board consideration of an application for a sign for Hyde Syte Tactics, 675 Industrial Ct. #1.

This is a single, illuminated wall sign, facing west. It closely matches the neighboring business's sign. Sign-a-rama is the contractor. The sign will be back-lit. The Village requires lit signs to be turned off by 10:00 PM. The business hours will generally be from 9:00 AM – 5:00 PM, with perhaps a few classes in the evening.

Motion (deCourcy-Bower/Swenson) to approve an application for a sign for Hyde Syte Tactics, 675 Industrial Ct. #1, noting that the lighted sign should be on a timer and turn off no later than 10:00 PM. Carried (6-0).

3. Architectural Board consideration of an application for a sign for Hartland Place Senior Living, 444 Merton Ave.

The sign meets setback requirements. There was some confusion if there will be lighting on the sign. One part of the sign application said there would be illumination, another part of the application did not indicate lighting. The Village requires some landscaping around the base of the sign.

Scott Hussinger stated that there is no power in the area of the sign, and it will be very difficult to run power from the building across the parking lot to the sign. The sign should be approved as non-illuminated. If they decide to illuminate it, it should be externally illuminated by spotlight that shines upward and inward.

Motion (Wenstrom/Schneeberger) to approve an application for a sign for Hartland Place Senior Living, 444 Merton Ave., noting that it is a non-illuminated sign and it is required to have landscaping at the base. Carried (6-0).

4. Architectural Board consideration of an application for car-wash-related signs for Hartland Service, 400 E. Industrial Dr.

The signs have been approved by the Business Improvement District.

The sign letters are clear plastic and are lit from within with LED lighting, with the brightness of a 60 watt light bulb (according to the lumen chart). The letters are 12 inches tall.

The sign on the east side of the car wash will need to be on a timer to shut off no later than 10:00 PM. The sign on the south side could stay lit.

The lower set of lights in the vacuum station were taken down, as they were too bright.

Motion (deCourcy-Bower/Schneeberger) to approve an application for car-wash-related signs for Hartland Service, 400 E. Industrial Dr., subject to having the east side sign lights turn off no later than 10:00 PM. Carried (6-0).

5. Architectural Board consideration of an application for new and replacement signs for Peak Performance and Bicycle Barn, 130 E. Capitol Dr.

Both of these signs were reviewed and approved by the BID.

Motion (Wenstrom/Swenson) to approve an application for new and replacement signs for Peak Performance and Bicycle Barn, 130 E. Capitol Dr. Carried (6-0).

6. Architectural Board consideration of an application for a sign for H&P Certified Public Accountants, 365 Cottonwood Ave.

The Village has contacted the landlord again to ask if he would refurbish the current sign, but he has declined.

The new sign board for H & P Certified Public Accountants will be added to the old sign. It will be the same colors as the old sign, but it will look brighter. The Village also will be working with SNAP Fitness to eliminate the temporary signs that they have on the property.

Motion (deCourcy-Bower/Swenson) to approve an application for a sign for H&P Certified Public Accountants, 365 Cottonwood Ave. Carried (6-0).

7. Adjourn

Motion (Wenstrom/Schneeberger) to adjourn. Carried (6-0). Meeting adjourned at 7:15 PM.

Respectfully submitted by
Recording Secretary,

Lynn Meyer
Deputy Clerk