

**VILLAGE OF HARTLAND
PARK AND RECREATION BOARD MINUTES
MONDAY, JANUARY 9, 2017
6:00 PM
Board Room**

210 Cottonwood Avenue, Hartland, WI

Present: Tina Bromberger (arrived at 6:15 PM), Mike Cottrell, Curt Gundrum, Tim Hallquist, Peggy Kallenberger, Dick Landwehr and Duane Lawson.

Others Present: Mike Einweck/DPW Director and Kelli Yogerst/Recreation Director

6:00 PM Call to Order

Public comments for those items not included on this agenda (Please be advised per Wisconsin Act 123, the Park Board will receive information from the public for a three minute time period, with time extensions per the Park Board Chairman's discretion, per person, be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) – None.

Approval of Park and Recreation Board Minutes for November 7, 2016

Motion (Landwehr/Cottrell) to approve the Park and Recreation Board Minutes for November 7, 2016. Carried (6-0).

Director of Public Works Item

Discussion and Possible Consideration of the 2017 Hartland Kids Day at Nixon Park on Wednesday, July 26, 2017.

Erin Guenterberg of Lake Country Family Fun gave a PowerPoint presentation on the proposed 2017 Hartland Kids Day. Ms. Guenterberg purchased the business from Melissa Peterson last year. She is proposing to keep Hartland Kids Day exactly the same as in the past. This will be the fourth year.

The Mission Statement is: Lake Country Family Fun strives to be your trusted, one-stop resource for local family fun in Southeastern WI.

Last year there was an estimated 4,000 people in attendance for Hartland Kids Day.

This year, the Backpack Coalition will again be the charity to benefit from this event. People bring donations of school supplies for children whose families are in need. Last year two barrels were filled with school supplies from Hartland Kids Day.

Ms. Guenterberg listed examples of possible event activities for the day. Vendors start arriving at 7 AM. The event is from 9 AM – 3 PM. Clean up will be finished by 4:30 PM.

Mike Einweck discussed staffs' comments regarding the proposed plan.

- The public parking lots on Pawling Avenue will not be reserved, but as the vendors arrive early that day, there should be spaces for them to park in that area.
- Because of the popularity of the event, there is a very high demand for on-street parking. For safety reasons, the Police Department is recommending the north side of Park Avenue be posted no parking for the event, along with the south side of Park Court. The Police Department will use portable signage on that day.
- The applicant should make contact with the local businesses in the area to see if people attending the event can use their parking lots for parking. After approvals are obtained, the applicant should promote these additional off-street parking

alternatives to the people who may attend. The applicant should be sure to check with Ordway's Tap for permission to use their parking spaces, since it is not open for business. Endter's does not open until 4 PM and permission should be checked into for using their parking lot. Ms. Guenterberg has already left a message at the Industries for the Blind on Maple Avenue, but has not yet heard back from them.

- Reservation and usage fees will need to be paid and the applicant needs to provide the endorsement page for the insurance certificate.

Motion (Landwehr/Kallenberger) to approve the 2017 Hartland Kids Day at Nixon Park on Wednesday, July 26, 2017, from 9 AM – 3 PM, subject to staff's recommendations. Carried (7-0).

Announcements: It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Park and Recreation Board Members or other Village Staff members

Recreation Director Yogerst mentioned that this week is the Recreation Department's Free Try-It Week for punch card classes.

January 18, 2017 from 2:00 PM – 8:00 PM is an Open House at the Library celebrating the 125th Anniversary of the Village of Hartland. Administrator Cox is looking for volunteers to help plan special events between January and the Hometown Celebration in July.

Mike Einweck asked if any of the Park Board members had visited their assigned parks lately. Some had noticed that the bathrooms were locked and were told that they are always locked off season. In the summer, they are open during daylight hours and are locked at dark.

Tim Hallquist asked the question, if a tree falls and blocks the waterway, whose responsibility is it to clean it up? Mike Einweck answered that it depends upon whose property the tree was on. If it falls from the Village side of the river, we clean it out. If it falls from a private property owner, we try to make contact with them to take care of it. There are a number of areas where the property along the river is outside of the Village. For example at Centennial Park, the west side of the Bark River is the Town of Merton. In that case we try to work with the Town of Merton.

If the felled tree creates a fish habitat, the DNR wants the tree to stay. If it becomes a blockage that can cause flooding, we are allowed to take it out. Mr. Hallquist noticed that there is a down tree near the Riverwalk apartments on the east side of the river. Mr. Einweck will have the DPW take a look at it.

Curt Gundrum noticed a lot of weeds at the Hartbrook baseball field last fall. Mike Einweck stated that a contractor did spray for weeds in the fall.

Mike Cottrell asked about the bids for rebuilding Nixon hardball. The bids came in around \$36,000-\$37,000. The Park budget is about \$3,000 - \$4,000 for that project. Either a cooperative project with the user groups and the Village needs to take place, or staff will need to go to the Village Board and submit a CIP request, which would be for the 2018-2019 budget.

Tina Bromberger started the discussion regarding how many members of the community does a \$36,000 baseball field renovation benefit? It's a lot of money. There are Park Board members that feel fields are very important, but we have to look at the whole community. How many people that use the fields actually live in the Village? However, it was brought up that the Village Board feels there is a benefit to having people come through the Village, even if they do not live here.

There has been many years of deferred maintenance. Now there is an elevated infield that drops off in the outfield. Somebody is going to injure a knee because of this. Mike Cottrell thought that the elevation from third base down to the coaches' box is approximately 18 inches.

Dick Landwehr stated that this item could be brought to the Park Board and then the Village Board could possibly approve it as a budget item. Ms. Bromberger also mentioned that we need to see if the playground equipment needs updating and/or other park amenities. The Board needs to look at the whole picture. It was mentioned that the Parks have been working on a zero percent budget increase for the last four years.

Mike Einweck would like to invite the user groups that use Nixon hardball field to a future Park Board meeting. The Park Board could emphasize their participation in this project and see if the groups can come up with some solid numbers to help offset the CIP request. Thirty-six thousand dollars is a lot to allocate to any one group. We can split the cost between three or four groups and find out what year would be the best to fund that. This project will require putting in sod and people will have to stay off the sod, perhaps even into the early spring. When the field use ends in August or September, no more user groups would be allowed to use it. In the past there has been a ball group that would use the field September through October. We would need that time to build the field.

Tina Bromberger mentioned again about other areas in the parks and asked what might be needed for maintenance or replacement.

The CORP Study will be done next year after, choosing a consultant this year.

The pond dredging is coming up soon, possibly next year.

The batting cage at Nixon Park is not finished. Construction started after the baseball season was over. Winter came and it could not be finished because of the weather. It will be finished in the spring.

Adjourn

Motion (Bromberger/Cottrell) to adjourn. Carried (7-0). Meeting adjourned at 6:38 PM.

Respectfully submitted by
Recording Secretary,

Lynn Meyer
Deputy Clerk