

VILLAGE BOARD MINUTES
MONDAY, APRIL 24, 2017
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance –President Pfannerstill

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Pfannerstill

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Police Chief Bagin, Fire Chief Dean, Clerk Igl, Tyler Langan, Rick Kalscheuer, Fred Kelly Grant, Linda Hanson, Mark Block, Erin Guenterberg

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Proceedings of the April 10 meeting were read and approved at the conclusion of that meeting. No action taken at this meeting regarding minutes for that meeting.
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$112,790.22. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Stevens/Wallschlager) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (7-0).
4. Consideration of the first reading of a bill for an Ordinance No. 04/24/2017-01, An Ordinance To Amend Chapter 30 Of The Village Of Hartland Municipal Code Pertaining To Court.

Administrator Cox stated that the proposed ordinance will replace in its entirety the existing ordinance related to the municipal court. The changes to the ordinance are primarily due to the expansion of member communities and updating of statute references. This item will be placed on the next Village Board agenda.

5. Consideration of a motion Park and Recreation Board endorsement for the use of Nixon Park for the 5th Annual Hartland Kids Day on July 26, 2017 from 9 am - 3 pm as presented by Erin Guenterberg, Owner of Lake Country Family Fun

Ms. Guenterberg stated that Nixon Park is centrally located for the group and is a great venue for this event. The event will include a backpack event for the Backpack Coalition, Inc. of

VILLAGE BOARD MINUTES

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PAGE 2

Waukesha. She provided the list of sponsors and stated that insurance coverage will be provided by Lake Country Family Fun for the event. It was stated that access to Nixon Park will be barricaded so there will no driving through the park during the event. She stated that she will be working the Police Department to alleviate the parking issues that were experienced last year.

Trustee Stevens inquired whether the splash pad will be cleaned prior to the event. DPW Director Einweck stated that the splash pad will be power washed prior to the event. Administrator Cox stated that it will be an important factor to have the bounce houses staked down properly to avoid any issues. Ms. Guenterberg stated that set up will begin at 7 a.m. and that the group will be done cleaning up the park by 4:30 p.m. The official start time for the event is 9:00 a.m. and is scheduled to end at 3:00 p.m.

Motion (Stevens/Swenson) to approve the use of Nixon Park for the 5th Annual Hartland Kids Day on July 26^l 2017 from 9 am – 3 pm. Carried (7-0).

Trustee Meyers asked what the Village will be donating toward the event. It was stated that the Village will have two booths and that the Fire Department and Police Department will provide personnel for the event.

6. Presentation by Rick Kalscheuer, R & R Insurance related to the Village's insurance program.

An update on the Village's insurance coverages through R & R Insurance was provided. Mr. Kalscheuer reviewed crime coverage trends for the Board and stated that drones and cyber liability related claims are covered.

Trustee Swenson asked about the Village's procedures related to backups of computers. Administrator Cox responded that the backup procedure is reviewed quite frequently and that he is satisfied with the process in place. Finance Director Bailey stated that staff takes all precautions that are available to reduce exposures.

Items referred from the April 17, 2017 Plan Commission meeting

7. Review and consideration of site and building plans for construction of a storage garage for Lake Country Lutheran High School, 401 Campus Drive.

Administrator Cox stated that the garage will be located approximately 400 feet from the roadway, landscape screening will be installed, and façade will match the existing building. Motion (Compton/Meyers) to approve site and building plans for construction of a storage garage for Lake Country Lutheran High School, 401 Campus Drive. Carried (7-0).

Others items for consideration

8. Consideration of a motion to approve the 2018 Budget Preparation Schedule

Administrator Cox stated that the schedule is the basic layout with the first budget related meeting for the Village Board in the end of July to discuss capital improvements. The budget process is slated to be complete by the end of November. The budget workshop with department heads is scheduled for Wed., September 20. Motion (Landwehr/Swenson) to approve the 2018 Budget Preparation Schedule. Carried (7-0).

9. Consideration of motion to approve award of a contract to Payne and Dolan, Inc. of Waukesha for the 2017 Paving Program in the amount of \$1,027,242.

Trustee Meyers inquired what the dates of completion for the project are expected to be. DPW Director Einweck stated that the Pawling Avenue portion is to be complete by June 30, the east side of Bristlecone will be complete between July and August and Arlene Drive will be done in September and October. Motion (Meyers/Landwehr) to approve award of a contract to Payne and Dolan, Inc. of Waukesha for the 2017 Paving Program in the amount of \$1,027,242. Carried (7-0).

10. Consideration of a motion to confirm reappointment of Tina Bromberger and Reginald Duane Lawson to the Park & Recreation Board for terms to expire April 30, 2020 and Trustee Richard Landwehr to the Park & Recreation Board with a term to expire April 30, 2019.

Motion (Stevens/Meyers) to confirm the reappointment of Tina Bromberger and Reginald Duane Lawson to the Park & Recreation Board for terms to expire April 30, 2020 and Trustee Richard Landwehr to the Park & Recreation Board with a term to expire April 30, 2019. Carried (7-0).

11. Presentation and discussion with representatives of the EVCA regarding the upcoming public hearing scheduled for 5:30pm, Thursday, April 27 through Saturday, April 29 regarding the Village's announced intervention in the FDA regulation of the electronic cigarette and vaping industry.

Linda Hanson introduced hearing officer Fred Kelly Grant to the board. Mr. Grant stated that this will be a historic hearing as it will be the first time that anyone has taken the coordination concept to the Food and Drug Administration. He provided an overview of his background which led him to representing individuals that federal agencies were trying to put out of business. He has been involved in using the coordination process to stop several projects. He stated that federal agencies are required to coordinate with municipalities but that they do not. He stated that he believes that the hearing will show that they haven't done this as required and that by not coordinating, their regulations are illegal. He stated that he believes that this will be the basis for the administrator of the FDA to stop the deeming regulations from being implemented.

A large number of individuals will be testifying throughout the public hearing as to the lack of a basis for the regulations. In addition, people who would be affected by the proposed

regulations will testify. When the hearing is complete, the board will be asked a series of questions. Based on the responses to the questions, a findings document will be prepared for review by the hearing board. The findings document will then be taken to the Food & Drug Administration.

12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members

Fire Chief Dean announced that the new ladder vehicle had been in the Village at the fire station on May 20. He also updated the Board on other department activities such as participation at the Milwaukee crash lab for an upcoming series and an extrication competition scheduled for April 29.

13. Adjournment

Motion (Stevens/Swanson) to adjourn at 7:55 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk