

POLICE AND FIRE COMMISSION AGENDA
TUESDAY, JUNE 13, 2017
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – President Loppnow

1. Consideration of a motion to approve the Police and Fire Commission minutes of May 9, 2017.
2. Police Department Update and Monthly Report
3. Consideration of a motion to release Officer Nicholas Greenwood from probationary status on his one year anniversary with the department, June 23k 2017, based on the recommendation of Chief Bagin
4. Fire Department Update and Monthly Report
5. Consideration of a motion to adjourn into Closed Session under Wis. Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items: 1) Interview of candidate(s) for Firefighter

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment.
Possible action items: Announcement of candidates

Darlene Igl
Village Clerk

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, May 09, 2017
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:01 PM Meeting called to order by Commission President Lopnow
 - Commission Secretary Redlin read the roll for attendance
 - Present : Commissioners Lopnow, Redlin, Rebholz, Wojciechowski
 - Excused: Commissioner Riesinger
 - Also in attendance : Police Chief Michael Bagin and Fire Chief David Dean
 - Pledge of Allegiance led by Commissioner Lopnow.
 - Commission President Lopnow made an Announcement that a Closed Session will be held at the conclusion of the regular agenda items.
1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on April 11, 2017.
 - a. Motion by Commissioners Rebholz / Lopnow to approve the Hartland Police & Fire Commission minutes for the meeting of April 11th, 2017. The motion carried on the unanimous vote of the Commissioners present.
 2. Per Police and Fire Commission Rules – Annual Election of Officers for 2017/2018 Term
 - a. Consideration of a motion for nomination of the 2017/2018 Police and Fire Commission Officers

Motion made by Commissioners Rebholz / Wojciechowski to nominate and re-elect Susan Lopnow to the position of Commission President, re-elect Jon Wojciechowski to the position of Commission Vice President, and re-elect Ralph Redlin to the position of Commission Secretary. The motion carried on the unanimous vote of the commissioners present.
 3. Police Department Update and Monthly Report
 - a. Chief Bagin reported that, as had been mentioned last month, the Village of Hartland Chamber of Commerce awarded, on April 20th, its “KUDOS” award to each the HPD and the HFD ... the Chamber references the theme “It takes a Village...” in doing making the awards. The event took place at the Hartland Weissgerber’s Seven Seas Dinner that evening.
 - b. According to the Chief, the department recently deployed its “trail Cam” equipment, which relates real-time video information to “in-squad” notification systems. In using the system the HPD was able to apprehend suspects involved in scrap metal thefts from a business in the Village of Hartland.

c. As planned, the Village Police Department was again involved in the National "Drug Take Back Day" event on April 29th, 2017. In all, there were, according to the Chief, some 66,000 pounds of drugs collected nation-wide and Hartland collected 335 pounds of unused medications that day. Chief Bagin also related that on May 12th the HPD will also, again this year, be involved with the Arrowhead High School "Pill Drop", the seventh annual such event. Roughly 400 pounds of unused meds were collected and disposed of at the 2016 collection.

d. Chief Bagin reported that the recently held Waukesha County Citizens Police Academy saw 15 individuals graduated.

e. As reported by multiple news agencies, Chief Bagin reported on the events surrounding the May 8th, 2017 written "bomb threat" received by North Shore Middle School in the Village. He detailed how the emergency procedures in place for such events were followed by all parties ... Parents, School Officials, Students and responding Police and Fire Department Agencies. In all, some 375 students, along with School staff, were safely moved and cordoned from danger that day.

f. The Chief reported that Officer Nicholas S. Greenwood will, assuming he continues the quality service he's demonstrated so far, reach the end of his "probationary period" on June 23rd, 2017. Chief Bagin intends to ask for an "action item" to be placed on the HPFC meeting agenda scheduled for June 13, 2017 to address Officer Greenwood's completion of the requisite probationary requirements.

g. Chief Bagin indicated that Captain Stacy Kelsey has organized a benefit Volley Ball match between members of the HPD and the Lake Country Lutheran Girls' team for May 19th, 2017.

4. Fire Department Update and Monthly Report – Fire Chief David Dean

a. The Chief distributed copies and reviewed the reports of Ambulance Runs and Fire Calls for the Month of April, 2017, noting that there were 38 EMS calls and 16 Fire Calls during the month.

b. Chief Dean also reported that the recent, May 6th, Blood Drive and Community Preparedness event held by the HFD drew 38 donors.

c. Chief Dean also related that the HFD recently had 10 of its members recently attend the Fire Department Instructors' Conference in Indianapolis, Indiana. The manufacturer of the planned new Village of Hartland Ladder Truck presented and featured a display previewing the new Truck for all attendees.

d. According to Chief Dean, a recently conducted "Crash Lab", sponsored by the VA and Froedtert Hospitals and involving several area fire departments' demonstrations of vehicle crash emergency "timed" extrication capabilities, included twelve HPD participants along with 8-9 HFD "observers". Local news media covered the event extensively. Similarly, the HFD Extrication Team was recently featured at a "Safety Days" event at Lisbon Community Park; also receiving significant local news media coverage.

N.B. Police Chief Bagin was excused and left this meeting at 7:26 PM

5. Consideration of a Motion to Adjourn into Closed Session

- a. Commission President Loppnow requested a motion to adjourn into Closed Session under Wis. Stats. . §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items: 1) Conduct oral interview(s) of Firefighter Candidates

On motion of Commissioners, Rebholz / Wojciechowski to *enter* closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow “yes”, Wojciechowski, “yes”, Redlin “yes”, Rebholz “yes”

The commission *entered* closed session at 7:30 PM

On motion of Commissioners Wojciechowski / Redlin the closed session ended.

The roll call vote to *exit* closed session was taken as follows:

Commissioners Loppnow “yes”, Wojciechowski “yes”, Redlin “yes”, Rebholz “yes”,

The Commission *exited* closed session at 7:55 PM

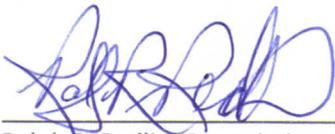
Commissioners Wojciechowski / Loppnow made a Motion to recommend, to Fire Chief Dean, *each* of the Firefighter candidates interviewed during the Closed Session, Shannon Carroll and William Harrison Voegli for further consideration as new Village of Hartland Fire Department Employees. The motion carried on the unanimous vote of the Commissioners present.

6. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Wojciechowski, the Commission voted unanimously to adjourn.

Meeting adjourned at 7:56 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President