

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, February 14, 2017
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:02 PM Meeting called to order by Commission President Loppnow
 - Commission Secretary Redlin read the roll for attendance
 - Present : Commissioners Loppnow, Redlin, Rebholz, Wojciechowski, Riesinger
 - Also in attendance : Fire Chief David Dean
 - N.B. ... Police Chief Robert Rosch and the HPD Command Team were excused while attending the State of WI Chiefs of Police meeting in Baraboo, WI
 - Pledge of Allegiance led by Commissioner Loppnow.
 - Commission President Loppnow made an Announcement that a Closed Session will be held at the conclusion of the regular agenda items.
1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on January 10, 2017.
 - a. Motion by Commissioners Wojciechowski / Rebholz to approve the Hartland Police & Fire Commission minutes for the meeting of January 10th, 2017. The motion carried on the unanimous vote of the Commissioners.
 2. Fire Department Update and Monthly Report – Fire Chief David Dean
 - a. The Chief reviewed the reports of Ambulance Runs and Fire Calls for the Month of January, 2017, noting that there were 51 EMS calls resulting in 54 patients being treated and 15 Fire Calls during the month.
 - b. Chief Dean also related that he had recently visited the Town of Merton and delivered a report to them, indicating that the HFD had covered 6 Fire and 17 EMS calls during the 4th quarter of 2016.
 - c. Chief Dean also indicated that the HFD had recently been involved with meetings as a result of the Waukesha County Study on Fire Service Consolidation; reporting, in particular, the involvement of the HFD with the Town of Lisbon Fire Department.
 - d. According to Chief Dean, the HFD has recently been in contact with the manufacturer of the Ladder Truck, which is “on order” and expected to be delivered by July 2nd, 2017. In particular, the HFD had initiated 13 change orders so far, at an incremental cost of approximately \$28K, which changes were due mostly to “technological upgrades”. Additionally, the manufacturer had, itself, undertaken additional changes to upgrade the order, *at its own cost*, estimated at \$32K. Projected total cost to the Village of Hartland is now ~\$1,028,000.

- e. The HFD is continuing to experience some "turnover" and the Advanced Life Support {ALS} group, in particular, is currently "short staffed". The Chief related that that he had initiated discussions with the State of Wisconsin for assistance in implementing Mutual Aid Agreements to ensure adequate ALS coverage. As a result an *Addendum* to existing Mutual Aid Agreements has been executed to provide staff coverage in the interim. The Chief went on to explain that, in June of 2017, the HFD expects to add four graduates, who are currently enrolled in training on behalf of the HFD, to alleviate the situation, as well.
- f. Chief Dean went on to report that the HFD plans, on 02/18/2017, to participate in Rescue Force Training [RFT] at WCTC.

3. Consideration of a Motion to Adjourn into Closed Session

- a. Commission President Loppnow requested a motion to adjourn into Closed Session under Wis. Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items:

- 1) Conduct oral interview(s) of Firefighter Candidates

On motion of Commissioners, Rebholz / Riesinger to *enter* closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow "yes", Wojciechowski, "yes", Redlin "yes", Rebholz "yes", Riesinger "yes"

The commission *entered* closed session at 7:19 PM

On motion of Commissioners Rebholz / Riesinger the closed session ended.

The roll call vote to *exit* closed session was taken as follows:

Commissioners Loppnow "yes", Wojciechowski "yes", Redlin "yes", Rebholz "yes", Riesinger "yes"

The Commission *exited* closed session at 8:21 PM

Commissioners Redlin / Riesinger made a Motion to recommend, to Fire Chief Dean, *each* of the Firefighter candidates interviewed during the Closed Session, Anthony D. Bilderback, Aleah Kay Heinz, Nick J. Hajek, Bryon Ray Taylor, Kevin C. Riegel, Geet N. Pandya, and Breanna L. Jambretz for further consideration as new Village of Hartland Fire Department Employees. The motion carried on the unanimous vote of the Commissioners.

6. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Wojciechowski / Rebholz, the Commission voted unanimously to adjourn.

Meeting adjourned at 8:22 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President