

VILLAGE BOARD MINUTES
MONDAY, NOVEMBER 27, 2017
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – Landwehr

Present: Trustees Stevens, Compton, Landwehr, Swenson, Wallschlager, President Pfannerstill

Excused: Trustee Meyers

Others: Administrator Cox, DPW Director Einweck, Police Chief Bagin, Fire Chief Dean, Clerk Igl, Finance Director Bailey

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Motion (Wallschlager/Swenson) to approve Village Board minutes of November 13, 2017. Carried (6-0).
2. Motion (Landwehr/Swenson) to approve vouchers for payment in the amount of \$363,040.67. Carried (6-0).
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Compton/Landwehr) to approve an application for Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (6-0).

Item referred from the November 20, 2017 Plan Commission meeting

4. Consideration of a motion to approve lighting and landscape plans for H.M. Product Solutions, 581 S. Industrial Drive, with conditions.

Administrator Cox stated that a 30,000 square foot expansion has been completed. The revised lighting and landscape plans were reviewed by the Plan Commission. The Plan Commission requested that lighting fixtures on north side be reduced in intensity to meet the Village code. Motion (Swenson/Landwehr) to approve lighting and landscape plans for H.M. Product Solutions, 581 S. Industrial Drive, with condition requested regarding lighting. Carried (6-0).

5. Items related to updates and corrections to the Zoning Code
 - a. First reading of Bill for an Ordinance No. 11/27/17-01 "An Ordinance to Amend Chapter 46 of the Village of Hartland Municipal Code Pertaining to Zoning Ordinance"

Administrator Cox stated that most of the changes are to correct minor errors that existed and to correct cross references that were not accurate. He stated that one change of substance is related to the Plan Commission approving a maximum limit on the size of accessory structures in rear yards of 800 square feet. It was stated a public hearing is required for the changes.

- b. Motion (Compton/Swenson) to set the date of a Public Hearing for January 8, 2018. Carried (6-0).

Other Items for Consideration

6. Consideration of Resolution No. 11/27/2017-01 "A Resolution Creating the Environmental Corridor and Open Space Committee"

DPW Director Einweck stated that one of the recommendations of the Task Force was to create a permanent committee. He stated that the new committee will include liaisons and five citizen members. The current task force members are being polled to determine whether they are interested in serving on the committee. It was stated that appointments to the committee will be considered at a future meeting and will be staggered terms. Motion (Swenson/Landwehr) to approve Resolution No. 11/27/2017-01 "A Resolution Creating the Environmental Corridor and Open Space Committee". Carried (6-0).

7. Consideration of a motion to approve the Job Description for the position of Firefighter/Paramedic.

Administrator Cox stated that this is the next step in elevating to the paramedic level. He stated that the job description is similar to the EMS description with significant differences as it relates to licensing and responsibilities. Motion (Compton/Stevens) to approve the Job Description for the position of Firefighter/Paramedic. Carried (6-0).

8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Pfannerstill announced that the Village was given an infrastructure achievement award from Ruckert & Mielke in the amount of \$1,000 that will be a donation to a non-profit organization.

Trustee Wallschlager announced that Hartland Lights is scheduled for Dec. 1 from 6-9 p.m. and that the Holiday Train will arrive on Dec. 3 at approximately 5:45 at Cottonwood and Pawling.

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Finance Director Bailey stated that tax bills are scheduled to be mailed on Dec. 1.

Trustee Compton stated that Santa will be at the library on Dec. 9 from 10-11:30 a.m.

9. Motion (Stevens/Swenson) to adjourn at 7:22 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk