

VILLAGE BOARD MINUTES
MONDAY, DECEMBER 11, 2017
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – President Pfannerstill

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Pfannerstill

Others: Administrator Cox, DPW Director Einweck, Police Chief Bagin, Clerk Igl, Finance Director Bailey, Stan Sugden and Ryan Amtmann of R & M, Dale Bergman

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None

1. Presentation by representatives of Ruekert Mielke of an Infrastructure Investment Achievement Award to the Village of Hartland for its ongoing effort to plan for and invest in the community's infrastructure. The Award includes a \$1,000 donation from Ruekert Mielke to the Hartland Food Pantry.

Ryan Amtmann stated that as the Village Engineer he has seen a significant amount of infrastructure going into the Village. He stated that the Village has consistently maintained the 45 miles of streets so that the roads are rated at 5 or above. He stated that the Village demonstrates sound long range planning including planning for utilities. He commented that the Village has also demonstrated a long term vision as the northern areas of development have been planned for 15-20 years. In addition, the Village committed to moving to digital for GIS mapping 17-18 years ago.

Stan Sugden, Ruekert & Mielke, presented President Pfannerstill with the award; a check in the amount of \$1,000 to the Hartland Food Pantry.

2. Motion (Stevens/Landwehr) to approve Village Board minutes of November 27, 2017. Carried (7-0).
3. Motion (Landwehr/Swenson) to approve vouchers for payment in the amount of \$319,879.15 (revised voucher list). Carried (6-0). Meyers abstained.
4. Consideration of actions related to Licenses and Permits
 - a. Motion (Compton/Swenson) to approve an application for Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (7-0).

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- b. Motion (Swenson/Wallschlager) to approve an application for a street use permit for Lighthouse Events. Carried (7-0).
5. Second reading of Bill for an Ordinance No. 11/27/17-01 "An Ordinance to Amend Chapter 46 of the Village of Hartland Municipal Code Pertaining to Zoning Ordinance". It was stated that a public hearing is scheduled for January 8, 2018,
6. Motion (Landwehr/Swenson) to adopt Resolution No. 12/11/2017-01 "A Resolution Establishing Reporting for Wards 13 & 14 in the Village of Hartland, Waukesha County Wisconsin". Carried (7-0).
7. Consideration of a motion to adopt Resolution No. 12/11/2017-02 "Resolution Approving Municipal Court Budget".

Trustee Meyers questioned what amount is outstanding for the Village and requested additional information on collections. Chief Bagin stated that the Village has approximately \$130,000 in uncollected fines. He stated that the court is now using a collection agency which is improving the collection rate.

Motion (Compton/Swenson) to adopt Resolution No. 12/11/2017-02 "Resolution Approving Municipal Court Budget". Carried (7-0).

8. Motion (Meyers/Wallschlager) to approve the Industrial Service Agreement re: Wastewater Discharges with Medline Industries, Inc. Carried (7-0).
9. Items related to the Hawks Haven Subdivision in the Town of Delafield
 - a. Consideration of a motion to approve a reduction in the Letter of Credit for the Hawks Haven Subdivision

DPW Director Einweck stated that a reduction in the letter of credit is recommended in the amount of \$171,000 leaving a balance of \$19,000. He stated that this balance will be adequate to cover the guarantee for the construction work that was completed.

Motion (Landwehr/Wallschlager) to approve a reduction in the Letter of Credit for the Hawks Haven Subdivision as recommended. Carried (7-0).

- b. Motion (Swenson/Meyers) to adopt Resolution 12/11/2017-03, "A Resolution Accepting Public Improvements in the Hawks Haven Subdivision". Carried (7-0).
10. Consideration of a motion to approve the ordering and purchase of a Ford F350 pickup truck as specified for the Public Works Department from Badger Truck Center of Milwaukee in the amount of \$31,150 and to declare as surplus and authorize the disposal of the 2003 Ford pickup truck upon receipt of the replacement vehicle.

Trustee Stevens expressed his opinion that a Ford F350 is unnecessarily large as he does not feel that the DPW hauls anything that requires that size vehicle. He stated that the gas mileage will be very low. He requested that more research be done to determine the need for this large of a vehicle.

It was stated that the DPW already has several of these vehicles in their fleet. Weight requirements, mileage and the production schedule for this color vehicle will be verified by staff. Motion (Swenson/Stevens) to table this item.

11. Consideration of a motion to approve the ordering and purchase of a Life Line Ambulance as specified for the Fire Department from Jefferson Fire and Safety of Middleton in the not-to-exceed amount of \$248,251 and to declare as surplus and authorize the disposal of the 2008 Road Rescue ambulance upon receipt of the replacement vehicle.

Motion (Landwehr/Swenson) to bring back this item which had been tabled at the November 13, 2017 meeting. Administrator Cox had conducted an investigation of the process and circumstances around the decision to recommend this purchase. He stated that he concluded that the proposed purchase is appropriate.

Motion (Meyers/Wallschlager) to approve the ordering and purchase of a Life Line Ambulance as specified for the Fire Department from Jefferson Fire and Safety of Middleton in the not-to-exceed amount of \$248,251 and to declare as surplus and authorize the disposal of the 2008 Road Rescue ambulance upon receipt of the replacement vehicle.

12. Consideration of actions related to the appointment of a new Assessor.
 - a. Motion ((Landwehr/Swenson) to confirm the Village President's appointment of Grota Appraisals, LLC as Village Assessor. Carried (6-0).
 - b. Motion (Meyers/Swenson) to approve a four-year contract with Grota Appraisals, LLC for Assessor services in the not-to-exceed amount of \$62,250 annually. Carried (7-0).
13. Motion (Swenson/Wallschlager) to approve an amendment to the contract with the Hartland Professional Police Association to incorporate the general wage adjustment approved in the 2018 Village Budget. Carried (7-0).
14. Motion (Meyers/Stevens) to appoint Election Inspectors with terms to expire Dec. 31, 2019. Carried (7-0).
15. Motion (Stevens/Swenson) to cancel the Village Board meeting scheduled for December 25. Carried (7-0).
16. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received

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from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Chief Bagin thanked the Fire Department and DPW for their assistance related to the holiday train. He stated that the snow fence that had been installed was helpful and the additional lighting from the fire truck was appreciated.

17. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding the Village Administrator and to adjourn thereafter without reconvening into open session pursuant to §19.95(2). Roll Call Vote was taken. All ayes. Carried (7-0).

Meeting adjourned to closed session at 5:13 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk