

**VILLAGE BOARD MINUTES
MONDAY, JANUARY 8, 2018
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – Trustee Meyers

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Pfannerstill

Others: Administrator Cox, DPW Director Einweck, Police Chief Bagin, Clerk Igl, Finance Director Bailey, Fire Chief Dean, Captain Kelsey, Tim Hallquist, Erin Guenterberg, Laura Lau, Jeff Anson, Diane Vernon, Donna Dorau

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Laura Lau introduced herself as a candidate for Waukesha County Court Judge in the April election. She stated that she is currently a court commissioner in the county.

1. Motion (Meyers/Wallschlager) to approve Village Board minutes of December 11, 2017 and minutes of the Special Village Board meeting of December 18, 2017. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve vouchers for payment in the amount of \$954,655.09. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
 - a. Consideration of applications for Operator's (Bartender) Licenses
 - i. Motion (Compton/Swenson) to approve Operator's License with a term ending June 30, 2018. Carried (7-0).
 - ii. Motion (Compton/Stevens) to deny Operator's License recommended for denial. Carried (7-0).
 - b. Consideration of an application for a Restricted Species permit to allow three dogs at one residence.

Chief Bagin stated that one of the three dogs big a pedestrian walking by the property on Dec. 14. It was found that the dogs were not licensed at that time. When the officer went to the property to take the report, the dog also attempted to bite the officer. After the bite, the dog was quarantined as required. Dog licenses were applied for in a timely manner for the three dogs after the incident. Motion (Pfannerstill/Wallschlager)

to postpone action and request that the owner be present at the next meeting to discuss the application. Carried (7-0).

- c. Consideration of a complaint related to potential revocation of a liquor license for JC Bogar's LLC and motion to set a hearing on the matter for January 22, 2018 during the Regular Village Board meeting.

Administrator Cox stated that an official complaint was drafted due to JC Bogar's LLC not being open the required 15 days in every 60 day period. He stated that the owner has indicated that he working on opening another restaurant in the Village and would like to be able to transfer the liquor licenses.

Motion (Wallschlager/Landwehr) to set a hearing on the potential revocation for JC Bogar's LLC for the January 22 Village Board meeting. Motion carried.

4. Items related to Bill for an Ordinance No. 11/27/17-01 "An Ordinance to Amend Chapter 46 of the Village of Hartland Municipal Code Pertaining to Zoning Ordinance"
 - a. PUBLIC HEARING
President Pfannerstill opened the Public Hearing at 7:15 p.m. No comments were heard.
 - b. Motion (Wallschlager/Meyers) to continue the Public Hearing to the January 22, 2018 Village Board meeting. Carried (7-0).
5. Consideration of a motion to approve Change Order No. 1 (Final) to the 2016 Utilities Program contract with American Sewer Services, Inc. in the additional amount of \$7,131.60 for a revised contract amount of \$344,675.20.

DPW Director Einweck stated that the project had been delayed and stated that the additional cost is due to the amount of storm inlet repair being slightly more than anticipated. Motion (Meyers/Wallschlager) to approve Change Order No. 1 (Final) to the 2016 Utilities Program contract with American Sewer Services, Inc. in the additional amount of \$7,131.60 for a revised contract amount of \$344,675.20. Carried (7-0).

6. Consideration of a Park and Recreation Board endorsement for the use of Nixon Park for the 6th Annual Hartland Kids Day on July 25, 2018 from 9:00 am to 2:00 pm as presented by Erin Guenterberg, Owner of Lake Country Family Fun
7. Ms. Guenterberg provided a presentation on the event stating that the hours will be 9 am to 2 pm this year rather than 9 am to 3 pm. Trustee Wallschlager asked what the power panel would be utilized for and Ms. Guenterberg stated it was necessary for operation of bounce houses. Motion (Meyers/Wallschlager) to approve the use of Nixon Park for the 6th Annual Hartland Kids Day on July 25, 2018 from 9:00 am to 2:00 pm as presented by Erin Guenterberg, Owner of Lake Country Family Fun. Carried (7-0).

8. Consideration of a motion to Resolution 01/08/2018-01, "A Resolution Accepting Public Improvements in the Riverwalk Development".

DPW Director Einweck stated that a few minor punch list items remain that will be completed in spring. Motion (Landwehr/Swenson) to approve Resolution 01/08/2018-01, "A Resolution Accepting Public Improvements in the Riverwalk Development" contingent on punch list items being complete by June 21, 2018. Carried (7-0).

9. Consideration and motion regarding the availability of curbside parking between the driveways on E Capitol Drive for the Riverwalk development and its neighbor to the east.

DPW Director Einweck stated that a request to review parking on E. Capitol Drive between the driveways to 220 E. Capitol Drive and the newly constructed driveway to the Riverwalk Development to the west of this property. He stated that of the 19 feet of space between the drives, only 11 feet are available for parking. Given the volume of traffic on the new driveway. Staff recommended that it be posted as no parking. Motion (Stevens/Swenson) to prohibit parking in this location. Carried (7-0).

10. Consideration of a motion to approve the 2018 rates for EMS/Ambulance response.

After a review of our EMS rates in comparison to rates for similar services in the area, Chief Dean recommended increasing most of our rates with the exception of the rates for Paramedic level services. Motion (Meyers/Stevens) to approve the 2018 rates for EMS/Ambulance response. Carried (7-0).

Chief Dean stated that in 2018 he will be focusing on billing patients that are provided with treatment on the scene but are not transported.

11. Motion (Swenson/Wallschlager) to confirm appointment of Mike Badani, Dr. Jim Muenzenberger and Cheryl Pfundter to the downtown Business Improvement District Board for terms ending December 31, 2020. Carried (7-0).

12. Selection of a Village Board member to serve on the selection committee for the Planning Consultant.

Administrator Cox stated that six proposals for planning consultant services have been received and a committee is being formed to review the proposals and recommend a consultant. Representatives from staff and one member each from the Village Board, Plan Commission and Park Board will be asked to serve on the committee. Trustee Wallschlager offered to serve on the selection committee.

Motion (Meyers/Stevens) to appoint Trustee Wallschlager to serve as the representative from the Village Board on the Planning Consultant Selection committee. Carried (7-0).

13. Motion (Landwehr/Swenson) to approve the Village administrative holiday calendar for 2018. Carried (7-0).

Trustee Stevens expressed concerns about the office being closed a half day for the New Year's Eve holiday. He stated that he came to Village Hall to pay taxes on Friday, Dec. 29 after the office had closed. Finance Director Bailey stated that tax bills had been mailed out on Dec. 5 which included information about the office being closed at 11:30 on Dec. 29. He stated that an option that could be considered for next year is to allow tax payments to be placed in the drop box on that day and to have the Police Department collect payments from the box at midnight on Dec. 31.

14. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Pfannerstill stated that there will be Spring Primary Election on Tues., Feb. 20 for Village Trustee with eight candidates having filed. Information will be available on the Village's website.

President Pfannerstill stated that the Village Attorney is finalizing his review of the contract with the new assessor and that when the review is complete, the contract will be presented to the Village Board for consideration.

President Pfannerstill stated that he would like the Board to discuss the option of designating an official newspaper as well as agenda procedure at the next meeting.

Chief Dean announced that the Fire Department will be celebrating its' 125th anniversary in 2018 and will be holding events throughout the year.

DPW Director Einweck stated that it is the last week for Christmas tree collection.

Motion (Wallschlager/Meyers) to adjourn. Motion failed (7-0).

15. Motion (Stevens/Wallschlager) to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding the Public Works Director, Operations Supervisors Public Works

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Foreman and Village Administrator and to adjourn thereafter without reconvening into open session pursuant to §19.95(2). Roll call vote taken; all ayes. Carried (7-0).

Meeting adjourned to closed session at 8:15 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk