

VILLAGE BOARD MINUTES
MONDAY, FEBRUARY 12, 2018
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – Stevens

Present: Trustees Stevens, Meyers, Compton, Landwehr, President Pfannerstill

Excused: Trustee Wallschlager

Absent: Trustee Swenson

Others: Administrator Cox, Clerk Igl, Finance Director Bailey, Fire Chief Dean, Jeff Anson, Diane and Jeff Vernon, Donna Dorau, Operations Supervisor Gerszewski, Craig Eisenhut, Scott and Heidi Nugent, Tom Brass, Matt Neumann and representatives of Neumann Developments, Inc.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Motion (Meyers/Stevens) to approve Village Board minutes of January 22, 2018. Carried (5-0).
2. Motion (Landwehr/Compton) to approve vouchers for payment in the amount of \$10,320,153.16. Finance Director Bailey stated that this amount included the January tax settlement and debt refunding. Carried (4-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
 - a. Actions related to the consideration of the issuance of a "Class B" (Intoxicating) Liquor License for the premises located at 418 Merton Ave. (Java Services LLC, Heidi Nugent, Agent)
 - i. PUBLIC HEARING
President Pfannerstill opened the Public Hearing at 7:06 p.m. No comments were heard. The Public Hearing was closed at 7:07 p.m.
 - ii. Consideration of an action related to issuance of a "Class B" Liquor License for Pink Mocha Café

Motion (Compton/Meyers) to approve issuance of a "Class B" (Intoxicating) Liquor License for the premises located at 418 Merton Ave. (Java Services LLC, Heidi Nugent, Agent). Administrator Cox reminded the Board that the establishment was issued Class B Beer and Class C Wine licenses and has now applied for an intoxicating liquor license

which allows the sale of hard liquor. Further, he reminded the Board that the Village has a quota of 13 regular Class B Liquor licenses, 12 of which are issued. In addition, the Village has five reserve licenses which require a one-time payment of \$10,000. Currently there are 2 reserve licenses issued.

Trustee Compton requested that her motion be withdrawn. Motion (Pfannerstill/Stevens) to allow the motion to be withdrawn. Carried (4-1). Landwehr opposed.

Motion (Meyers/Pfannerstill) to approve issued of a "Class B" Liquor license to Pink Mocha. Roll call vote – Stevens, no; Meyers, yes; Compton, no; Landwehr, no; Pfannerstill, yes. Motion failed.

Scott and Heidi Nugent expressed frustration and their displeasure with the Board's decision to deny the Class B Liquor license.

- b. Items related to St. Charles Fish Fry on Feb. 16, Feb. 23, March 2, March 9, March 16
 - iii. Motion (Landwehr/Pfannerstill) to approve an application for a Temporary Class B Beer License. Carried 5-0).
 - iv. Motion (Meyers/Pfannerstill) to approve an application for a Temporary Operator's License. Carried (5-0).
 - c. Motion (Landwehr/Compton) to approve applications for an Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (5-0).
4. Review and direction related to a revised request from the owner of the property east of 1270 E Capitol Drive to divide the property into three parcels without municipal utilities instead of the original two.

Property owner Craig Eisenhut stated that he is requesting approval for splitting his property into three parcels without utilities instead of two as originally requested. He stated that he would like the minimum width requirement reduced to 110 feet in the proposed zoning code amendment that will allow development of these lots without connection to the water and sewer utilities.

Motion (Stevens/Pfannerstill) to recommend that the proposal go back to the Plan Commission with the Village Board's agreement to amend the zoning code amendment minimum lot width to 110 feet to allow for the property to be divided into three lots. Carried (4-1).

Administrator Cox stated that the Plan Commission had reviewed an earlier version of the proposed land division and recommended changes be made to the zoning code. He stated that the draft of the zoning code amendment was directed to allow in properties to be developed without public water and sewer in specific circumstances. He stated that the Plan Commission had generally expressed their willingness to accept these changes. Administrator Cox stated that the change will allow them to reduce the width of the lots provided that it can be shown on

the Certified Survey Map that adequate space exists for two septic fields (original and replacement), a well site, and a residence plus amenities.

5. Discussion and possible consideration of actions related to a resident request for dog waste stations in the Village.

President Pfannerstill stated that this discussion will be postponed until the February 26 meeting of the Village Board.

6. Discussion of a proposed development north of CTH K and west of CTH KE and consideration of a motion to set a public hearing regarding proposed Comprehensive Plan amendments related to development in the area for Monday, March 26, 2018 in conjunction with the Regular Village Board meeting contingent on the Plan Commission recommending amendments at its meeting on Monday, February 19, 2018.

Matt Neumann provided a summary of the proposed project and the plan to request annexation of the property into the Village. It was discussed that the County recently informed the Village that the reroute of the roadway (CTH KE) will not be built for years. President Pfannerstill stated that the area could potentially be developed without the rerouted roadway. Mr. Neumann stated that the property has one access point but commented that it may not be a safe one due to its location. He stated that they believe that there may be a second access point as well but the county will have to determine where the safest access point should be located. Mr. Neumann stated that traffic from the development will not gain access through the Mary Hill development. The only connection between the two developments will be an emergency access path only.

Administrator Cox stated that the Plan commission will have a second review of the proposal related to the road and density. The Plan Commission may adopt a resolution to recommend the Comprehensive Plan amendment to the Village Board. The proposed ordinance would move forward with a Public Hearing scheduled for March 26.

Motion (Meyers/Landwehr) to set a public hearing regarding proposed Comprehensive Plan amendments related to development north of CTH K and west of CTH KE for March 26 subject to the Plan Commission recommending the amendments at its February 19 meeting. Carried (4-1). Pfannerstill opposed.

7. Consideration of a motion to approve US Bank as payment card provider upon termination of the Village's existing provider agreement.

Finance Director Bailey stated that the Village had been part of a purchasing consortium however when the service went out for bids, JP Chase was not comparable causing the consortium to end. He stated that the rebate will be higher with US Bank's service. Motion (Meyers/Compton? To approve US Bank as payment card provider upon termination of the Village's existing provider agreement. Carried (5-0).

8. Motion (Landwehr/Pfannerstill) to approve a contract with Five Star Fireworks Company, Oconomowoc, in the amount of up to \$16,000 for the 2018 fireworks display. Carried (5-0).
9. Consideration of a motion to approve the Job Descriptions for the positions of Public Works Laborer and Custodian.

Administrator Cox stated that the Custodian job description is being updated as the Village will be seeking an additional part-time custodian to supplement what is currently in place. He stated that the DPW Laborer position had been described in the collective bargaining agreement but a job description was not drafted previously.

Motion (Pfannerstill/Meyers) to approve the Job Descriptions for the positions of Public Works Laborer and Custodian. Carried (5-0).

10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

A Primary Election will be held on Feb. 20 with polls open from 7 a.m. to 8 p.m.

Tom Brass, business owner, 151 E. Capitol Drive, commented that he commended the Board for allowing the owners to comment on their displeasure regarding the alcohol license denial, however, he stated that he felt that the Board has to consider the best use of this license to assure that it is an asset to the Village.

Chief Dean reminded all that the retirement celebration for Chief Bagin is scheduled for Feb. 28. He also thanked the Fire Dept. staff for their service as during the month of January the department had 79 calls for service. He stated that the "Battle of the Badges" event is scheduled to the UW Panther Arena for Sunday, March 4. The Hartland Fire Department extrication fundraiser is scheduled for March 24.

11. Motion (Stevens/Landwehr) to adjourn at 8:29 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk

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