

**VILLAGE BOARD MINUTES**  
**MONDAY, APRIL 23, 2018**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Village Clerk Igl swore in newly elected Village Trustees Michael Meyers, Donna Dorau and Jeffrey Anson

Roll Call

Pledge of Allegiance – President Pfannerstill

Present: Trustees Anson, Dorau, Meyers, Landwehr, Swenson, Wallschlager, President Pfannerstill

Others: Administrator Cox, Clerk Igl, Finance Director Bailey, DPW Director Einweck, Interim Chief Collura, Rec Director Yogerst, Fire Chief Dean, Tom & Nancy Massnick, Reporter Brandon Anderegg, David Pride, Craig Eisenhut, members of the Dorau family

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. President Pfannerstill presented a Proclamation honoring Library Director Nancy Massnick on her retirement from the Village after 22 years of service.
2. Proceedings of the April 9 meeting were read and approved at the conclusion of that meeting. No further action taken.
3. Motion (Landwehr/Swenson) to approve vouchers for payment in the amount of \$274,147.24. Carried (7-0). Meyers abstained.
4. Consideration of actions related to Licenses and Permits
  - a. Motion (Wallschlager/Swenson) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (7-0).

Items referred from the April 16 and previous Plan Commission meetings

5. Items related to proposed amendments to the Zoning Code Chapter 46 pertaining to signs permitted in all institutional and park and recreation districts with a sign permit.
  - a. **Public Hearing** to receive comment on the proposed amendments.

President Pfannerstill opened the Public Hearing at 7:10 p.m. Administrator Cox stated that this amendment will allow changeable electronic message boards in the I-1 District

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and eliminates the reference to name. He stated that the Hartland/Lakeside School District, in particular North Shore Middle School, requested this type of sign. It was clarified that only scoreboards without commercial messages do not require a sign permit. No public comments were heard. The Public Hearing was closed at 7:26 p.m.

- b. Motion (Swenson/Wallschlager) to adopt on third reading Bill for an Ordinance No. 03/26/18-01 "An Ordinance to Amend Chapter 46 of the Village of Hartland Municipal Code Pertaining to Zoning Ordinance". Carried (7-0).
6. Items related to proposed rezoning and division by CSM of the property east of 1270 E. Capitol Drive.
    - a. **Public Hearing** to receive comment on the proposed rezoning from RS-3 Single Family Residential District with Upland Conservancy Overlay to RSE-2 Single Family Residential Estate District with Upland Conservancy Overlay.

President Pfannerstill opened the Public Hearing at 7:27 p.m. Administrator Cox stated that this change in zoning is to explicitly allow development without municipal water and sewer. He stated that the Plan Commission had made three findings: 1) it's not economically feasible to extend municipal utilities to the parcel, 2) there are no other similarly impacted properties and 3) there is no adverse impact to the neighbors in the area. The Plan Commission recommended the rezoning and division of the parcel by CSM.

Mr. Eisenhut clarified that there is no roadway in place to access the parcels and that the shared driveway will be the responsibility of the lot owners. Dave Pride, 750 Penbrook Way, asked for clarification on the lot size requirements and requirements for perc testing. Dave Dean, 407 E. Capitol, asked whether the Village will recoup money from the property owner for the sewer and water infrastructure costs. It was stated that the ordinance includes provisions that if the utilities run past the property at some time in the future, the property owners will be required to hook up. Trustee Wallschlager asked the location of the nearest fire hydrant. Administrator Cox stated that a fire hydrant is about 250 feet away at the corner of Rustic Lane and Capitol Drive.

The Public Hearing was closed at 7:37 p.m.

- b. Motion (Meyers/Wallschlager) to adopt on third reading Bill for an Ordinance No. 03/26/18-02 "An Ordinance to Amend the Official Zoning Map of the Village of Hartland." Carried (7-0).
- c. Motion (Wallschlager/Meyers) to approve a Certified Survey Map to divide into three parcels. Carried (7-0).

Others items for consideration

7. Consideration of a request for a reduction in an ambulance billing.

Finance Director Bailey asked that this item be postponed to a future meeting. Motion (Pfannerstill/Swenson) to table the item to the May 14 Village Board meeting or later. Carried (7-0).

8. Consideration of Board, Commission and Committee appointments as presented by Village President Pfannerstill.

President Pfannerstill made appointments as follows:

Del-Hart Commission – Donna Dorau, Richard Landwehr, Michael Meyers, Randy Swenson (terms to expire 5/31/2019)

Jt. Architectural Board/Plan Commission – David deCourcy Bower (term to expire 4/30/2021) and Ann Wallschlager (term to expire 4/30/2019)

Library Board – Donna Dorau (term to expire 4/30/2020), Judith Dimond (term to expire 4/30/2021), Janet Schmitt (term to expire 4/30/2021) and Karen Compton until which time a Library Director is hired as requested by the Library Board President

Police & Fire Commission – Mark Riesinger (term to expire 4/30/2023)

Motion (Wallschlager/Swenson) to confirm the appointments as made. Carried (7-0).

9. Consideration of a motion to approve the 2019 Budget Preparation Schedule.

Finance Director Bailey stated that there will be two budget workshop meetings scheduled in September, tentatively Wed., Sept. 19 and Thurs., Sept. 20. Motion (Wallschlager/Swenson) to approve the 2019 Budget Preparation Schedule with amended dates for budget workshops as discussed. Carried (7-0).

10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Pfannerstill welcomed the new Village Board members and extended his thanks to Karen Compton and Rick Stevens for their many years of service.

Chief Dean announced that the new ambulance has arrived and is being outfitted to be put into service in the very near future.

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Administrator Cox stated that there are several volunteer opportunities for boards and commissions including the permanent ECOS Committee and the Comprehensive/CORP Updates Steering Committee. President Pfannerstill commented that any time someone is interested in volunteering they should reach out to staff.

11. Adjournment

Motion (Swenson/Wallschlager) to adjourn at 7:54 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk