

**VILLAGE OF HARTLAND  
POLICE & FIRE COMMISSION  
MEETING MINUTES  
TUESDAY, May 13, 2014  
7:00 P.M.**

**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

- 7:00 PM Meeting called to order by Commission President Loppnow
- Commissioner Redlin read the roll for attendance
  - Present: Commissioners Loppnow, Rebholz, Redlin, Wojciechowski
  - Excused: Commissioner Riesinger
  - Also in attendance: Robert Rosch, Chief of Police; Allen, “Augie”, Wilde, Fire Chief.
- Pledge of Allegiance led by Commissioner Rebholz.

1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on April 8, 2014.

Motion by Commissioners Wojciechowski /Loppnow to approve the Hartland Police & Fire Commission minutes for the meeting of April 8, 2014. The motion carried on the unanimous vote of the commissioners present.

2. Per Police and Fire Commission Rules – Annual Election of Officers for 2014/2015 Term

Consideration of a motion for nomination of the 2014 Police and Fire Commission Officers

On Motion by Commissioners Rebholz / Redlin to nominate and re-elect the following slate of Officers to the Commission Officer positions ...

Commission President ... Commissioner Susan Loppnow

Commission Vice-President ... Commissioner Jon Wojciechowski

Commission Secretary ... Commissioner Ralph Redlin

The motion to nominate and re-elect the Officers, as indicated above, carried on the unanimous recorded vote of the commissioners present.

3. Discussion and Review of the Village of Hartland Police and Fire Commission Rules and Regulations (previously updated December 14, 2010)

The Commission reviewed and discussed the previously distributed copy of the R & Rs and will receive an updated draft for further discussion and action-as-necessary at its next meeting to be held on June 10, 2014. In addition to the sections thereof which were underlined including suggested new language and contained deletions indicated as ~~strike through~~ sections, the Commissioners requested additional specific sections be re-drafted for the HPFC further consideration / action as follows ...

1. Section II. A. shall be amended to change the scheduled start time from 7:30PM to 7:00PM
2. Section II. B. shall be a new section which shall recite the rules and terms for appointment of Commission Members. In particular the current Wisconsin State Law mandates five (5) year terms for Commission appointments.

3. Section IV. D. 2. c. shall be redrafted to read *“Conduct an oral interview as may be determined by the Commission. The interview shall be conducted by the Commission or other persons approved by the Commission.”* After some discussion the Commissioners determined that in each and every instance in the Rules and Regulations, where the **Selection Process** is detailed (i.e. Section IV. D. 4.c. et seq), the same change be made.

4. Police Department Update – Chief Rosch

- a. Chief Rosch reported that the Field Training for recently hired Hartland Police Department Officer Franscello is going along “smoothly” and on schedule.
- b. The Chief reported that the Hartland Police Department has been working to develop new policies to include consideration of recently enacted Wisconsin Law related to procedures for investigations by an “outside agency” whenever a matter of department integrity and practices in “sensitive cases” is to be reviewed. The Hartland Police Department likely will adopt a policy whereby the Department will request the State Department of Justice [DOJ] to conduct any such investigation.
- c. Chief Rosch reported that the guidelines delineated in the State of Wisconsin’s new Domestic Violence Law Update are also being implemented as related to Victim Notification Form changes, Procedures for Victim notification of shelter location(s) and tracking scenarios where an arrest in a Domestic call is NOT made.
- d. Chief Rosch related that the HPD was recently provided funding by the local Rotary Club, which funding is specifically being used for the acquisition and installation of two secure, on-site Medication Drop boxes to be installed in the Hartland Village Hall. Additional funding for the MED dropbox project has been provided from Asset Forfeiture Funds. New rifles in squad cars were also funded by the Forfeiture dollars.

5. Fire Department Update and Monthly Report – Chief Wilde

- a. Chief Wilde distributed copies of the 2013 Annual Report for the HFD and also reviewed the Monthly Response Report for the Year-to-Date through April, 2014, noting for the Commissioners that the Ambulance and Fire calls were about average so far this year. [Note: The Annual Report contains his “notice” that Chief Wilde plans on retiring later on this year after 52 years of service. Ed]

6. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Wojciechowski, the Commission voted unanimously to adjourn.

Meeting adjourned at 7:40 PM.

Respectfully submitted,

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Ralph R. Redlin, Commissioner  
Commission Secretary

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Susan M. Loppnow, Commissioner  
Commission President