

VILLAGE BOARD MINUTES
MONDAY, JULY 23, 2018
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order

Roll Call

Pledge of Allegiance – Trustee Landwehr

Present: Trustees Anson, Dorau, Meyers, Landwehr, Swenson, Wallschlager, President Pfannerstill

Others: Administrator Cox, Finance Director Bailey, Interim Chief Collura, Clerk Igl, Richard Clark, John Stigler

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Trustee Meyers expressed concerns that there were no parking signs in the downtown directing people to parking in place for the street dance. Trustee Wallschlager distributed a map to the Board members highlighting the area in which she feels parking spots should be marked.

1. Motion (Meyers/Dorau) to approve Village Board minutes of July 9, 2018. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve vouchers for payment in the amount of \$164,354.67. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Swenson/Dorau) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2020. Carried (7-0).

Items referred from the July 16 Plan Commission meeting

4. Consideration of a motion to approve a Conditional Use for Lafarge Aggregates/Meyer Material Co., 700 W. Capitol Drive.

Administrator Cox stated that Lafarge Aggregates had requested temporary authorization for the crushing of materials on their site. It was found that no written conditional use permit existed for the activities currently taking place on the property. He stated that the Plan Commission recommended approval of the CUP with the following conditions:

VILLAGE BOARD MINUTES

MONDAY, JULY 23, 2018

7:00 PM

PAGE 2

1. Crushing activity would be allowed from 7 a.m. to 4 p.m. Monday through Friday through May 31, 2019.
2. Other operations would be allowed from 6 a.m. to 10 p.m. similar to the requirements for the operations of the cement facility across the street.
3. Commercial traffic from the site would be required to enter and exit directly from Hwy 83.

Concerns related to noise from the crushing activity were raised. Administrator Cox stated the unit that will be utilized for crushing is equipped with features to help deaden sound. Additionally, the activity will take place at the bottom of the "bowl" on the property so that along with the foliage present will buffer the noise. Motion (Meyers/Landwehr) to approve a Conditional Use for Lafarge Aggregates/Meyer Material Co., 700 W. Capitol Drive. Carried (7-0).

5. Consideration of a motion to approve an Extraterritorial Certified Survey Map for the combining of parcels west of Oakwood Grove Road in the Town of Delafield.

Administrator Cox stated that this property is within the 1.5 mile extraterritorial jurisdiction of the Village. The property owner, Richard Clark, is proposing the combination of his four parcels. It was stated that the county is requesting a 6 foot dedication of right of way to Oakwood Grove Road. Motion (Swenson/Anson) to approve an Extraterritorial Certified Survey Map as requested. Carried (7-0).

6. Consideration of a motion to approve a Certified Survey Map (lot line adjustment/easements) for the properties at 460 and 480 Cardinal Lane.

Administrator Cox stated that a minor lot line adjustment and cleaning up of some easements to prepare for the sale of one of the properties was requested. An easement was previously added as a note on the CSM granting both property owners' access over the driveway as the existing drive is not wholly contained on lot 1. The proposed CSM extinguishes the old easement and it is intended that the easement at the rear of lot 2 be handled as a private matter. Administrator Cox stated that the utility easements would remain in place. Trustee Wallschlagler asked for clarification to the easements being handled privately. Administrator Cox responded that the certified survey map would still be recorded with the Waukesha County Register of Deeds. Motion (Wallschlagler/Dorau) to approve a Certified Survey Map for the properties at 460 and 480 Cardinal Lane. Carried (7-0).

7. Consideration of a motion to approve the general location for a temporary cellular tower on the Coventry Water Tower site during upcoming tower painting scheduled for fall 2018.

President Pfannerstill stated that the work to be done by the cellular provider will be at no expense to the Village. A temporary tower will be constructed so service will continue during the tower painting project. Administrator Cox stated that the temporary tower will be built generally north and west of the existing tower, approximately 25 feet from the bulb of the water

tower. Motion (Meyers/Wallschlager) to approve the general location for a temporary cellular tower on the Coventry Water Tower site during the upcoming tower painting. Carried (7-0).

Other items for consideration

8. Consideration of a motion to award of a contract to Beilfuss Corporation of Muskego in the amount of \$29,000 for reconstruction the Nixon Park baseball field.

President Pfannerstill stated that he was pleased that this project came in under budget. Trustee Wallschlager inquired whether the Village had previously worked with this company. Administrator Cox stated that they have not done work for us but staff is comfortable with their capabilities and the company has done work for local municipalities. Motion (Landwehr/Swenson) to award a contract to Beilfuss Corporation of Muskego in the amount of \$29,000 for the reconstruction of the Nixon Park baseball field. Carried (7-0).

9. Consideration of a motion to adopt an updated Sexual and Other Harassment, Discrimination and Retaliation Policy.

President Pfannerstill stated that the review of the policy is incomplete and asked that this item be postponed. Motion (Dorau/Wallschlager) to postpone this item until the review is complete. Carried (7-0).

10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Residents were reminded that Kids Day is scheduled for July 25 from 9 a.m. to 2 p.m.

President Pfannerstill asked that opinions on the parking sign options be provided within the next two weeks and that this item be included on the next Village Board agenda.

The Partisan Primary Election will be held on August 14 with voting in the Community Center. Absentee ballots are available in the clerk's office from 7:30 a.m. to 4:30 p.m. Monday through Friday through August 10.

It was stated that the Chamber's Street Dance was well attended. Trustee Dorau thanked the Police Department, Fire Department and Administrator Cox for their assistance at the event.

Trustee Wallschlager asked that painting of lines to delineate parking spaces in the downtown be placed on the next agenda. She stated that she provided her suggestions to the Board highlighted on a map.

VILLAGE BOARD MINUTES
MONDAY, JULY 23, 2018
7:00 PM
PAGE 4

10. Adjournment

Motion (Wallschlager/Dorau) to adjourn at 7:36 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk