

**VILLAGE BOARD MINUTES  
MONDAY, NOVEMBER 26, 2018  
7:00 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Roll Call

Pledge of Allegiance – President Pfannerstill

Present: Trustees Anson, Dorau, Meyers, Landwehr, Swenson, Wallschlager, President Pfannerstill

Others: Administrator Cox, Police Chief Misko, Clerk Igl, Finance Director Ryan Bailey, Matt Neumann, Bryan Lindgren

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Motion (Meyers/Swenson) to approve Village Board minutes of November 12, 2018 with correction of typo on page 4. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve vouchers for payment in the amount of \$183,603.27. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits.
  - a. Motion (Landwehr/Dorau) to approve an application for Operator's (Bartender) License with a term ending June 30, 2020. Carried (7-0).
4. Overlook Trails
  - a. Update on the Plan Commission review and recommendations and future considerations.

Administrator Cox stated that the Plan Commission made a number of final recommendations some with conditions and adopted some findings with conditions at their November 19 meeting related to Overlook Trails. The site plan was updated and provided to the Village Board for review. The Plan Commission discussed what paths would be paved and maintained year round and what paths would be wood chips only. He stated that the Plan Commission had discussed the upland conservancy overlay which will follow a line along the natural resource area and is reflective of the plans for development in the future. The Plan Commission recommended approval of the site plan and made a recommendation to approve the preliminary condo plat.

Administrator Cox stated that the draft PUD outlines matters related to development including all Plan Commission findings, operative pieces of approval for the subdivision, and provides conditions related to construction. He stated that the PUD agreement will come back to the Village Board after the developer has performed final engineering and the Village is able to include those documents in the agreement. He asked that the board provide for second readings of the ordinances.

Trustee Wallschlager asked if the road stub shown between lots 26 and 27 will remain. Mr. Neumann responded that it will be determined with final engineering. Trustee Wallschlager asked whether the development will continue to be considered condos. It was stated that there will be a condo association, that there is a different process for transfer of land as a condo development and that unit owners will own their unit but not the land itself.

Trustee Meyers asked for clarification related to electrical expense for street lights in the development. Mr. Neumann stated that the street lights in the plan were not a request from the developer but standard requirements of the Village. Administrator Cox stated that the street lights will be on a concrete pole installed by WE Energies with a cobra head.

Mr. Neumann commented that the paved trails will have a public access easement and inquired whether that easement has language to protect the condo owners in the events that someone gets injured on the trail.

President Pfannerstill stated that the project will continue to move through the process.

- b. Second reading of Bill for an Ordinance 10-22-2018-1, An Ordinance Annexing Territory To The Village Of Hartland, Wisconsin Pursuant To Wis. Stat. § 66.0217(2).
  - c. Second reading of Bill for an Ordinance 10-22-2018-2, An Ordinance To Amend The Official Zoning Map Of The Village Of Hartland.
5. Consideration of a motion to confirm appointment of Steve Berger (Beer Snobs), Jeff Pfannerstill (Village of Hartland) and Jessie Puzach (Birch and Banyan Coffee) to the Downtown Business Improvement District Board for terms ending December 31, 2021.

Motion (Meyers/Wallschlager) to confirm appointments to the Downtown Business Improvement District Board. Carried (6-0). Pfannerstill abstained.

6. Discussion of the DPW Director interview process and determining Board member involvement.

Administrator Cox recommended a three prong approach for DPW Director interviews. He suggested that management staff do initial interviews, a second interview be conducted by the Village Board and the top one or two candidates be introduced to DOW staff to provide final

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feedback. It was stated that the Chairman of the Park & Rec Board expressed an interest in being involved in the process. Administrator Cox suggested that he be part of the Village Board group.

7. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Holiday Lights is scheduled for Friday, November 30 from 6:00 t 9:00 p.m. The Holiday Train will arrive at 5:45 p.m. on Friday, December 7. Donations for the food pantry will be collected at the train event. Finance Director Bailey stated that Dousman Transport buses will be providing a free shuttle from Centennial Park and the former bowling alley site to the downtown for the train event. Trustee Anson commended the DPW for the beautiful job they did making the viewing area very accessible.

President Pfannerstill stated that the new parking signs are in place and listed each of the locations of municipal parking lots.

President Pfannerstill announced that the Hartland Community Band plays at Holy Hill on Sunday, December 2 at 3:00 p.m.

The Hartland Fire Department will celebrate its 125<sup>th</sup> anniversary on December 8.

Chief Misko commented that the accreditation process will conclude on Nov. 27 with a comment period held between 1 and 3 p.m.

8. Motion (Dorau/Anson) to recess to closed session pursuant to State Statutes §19.85 (1)(e), deliberating of or negotiating for the purchase of public properties, investment of public funds, or conduct of other specified public business, whenever competitive or bargaining reasons require closed session regarding the Police Officers collective bargaining agreement and to adjourn thereafter without returning to open session pursuant to §19.85(2). Roll call vote taken: all ayes. Adjourned to closed session at 7:38 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk