

VILLAGE BOARD MINUTES
MONDAY, JANUARY 14, 2019
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order

Roll Call

Pledge of Allegiance – Trustee Anson

Present: Trustees Anson, Dorau, Meyers, Swenson, Wallschlager, President Pfannerstill

Absent: Trustee Landwehr

Others: Administrator Cox, Police Chief Misko, Fire Chief Dean, Operations Supervisor Gerszewski, Utility Supervisor Felkner, Captain Stacy Kelsey, Deputy Clerk Bushéy, Finance Director Ryan Bailey, Park & Recreation Director Kelli Yogerst, Waukesha County Supervisor Paul Decker, City of Oconomowoc Mayor Nold, Brandon Anderegg.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

City of Oconomowoc Mayor Nold presented President Pfannerstill with Oconomowoc H.S. football Jersey to wear as a result of winning the “Food Fight” which was done to benefit the area food pantries in conjunction with the Canadian Pacific Holiday Train.

Rick Stallé from Keller-Williams invited everyone to their Grand Opening which is Wednesday January 16th, 2019 from 4pm-7pm.

1. Motion (Meyers/Swenson) to approve Village Board minutes of December 19, 2018. Carried (6-0).
2. Motion Swenson/Dorau) to approve vouchers for payment in the amount of \$602,881.39. Carried (5-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits.
 - a. Motion (Pfannerstill/Dorau) to approve an application for Operator’s (Bartender) License with a term ending June 30, 2020. Carried (6-0).
4. Consideration of a motion to affirm the Park and Recreation Board approval of the use of Nixon Park for the 7th Annual Hartland Kids Day on July 31, 2019 from 9:00am to 2:00pm as presented by Erin Guenterberg, Owner of Lake Country Family Fun.

Erin Guenterberg said the plan for this year is very similar to years past and she has already emailed Deputy Chief Colera about parking on E. Park Ave. She said one thing she is working on

is to have a shuttle service because parking is such an issue but has not solidified it yet. She is going to work with one of the vendors, Dousman Transportation to set up a shuttle service to an offsite parking location. She said some of the options discussed at a meeting last week were possibly using Arrowhead High School or the vacant lot where the bowling alley used to be. Ms. Guenterberg said that is one of the things they are going to do different this year and they will also bring in another food vendor because even with 3 food vendors last year, they ran out of food.

Motion (Meyers/Swenson) to approve the use of Nixon Park for the 7th Annual Hartland Kids Day on July 31, 2018 from 9:00am to 2:00pm as presented by Erin Guenterberg, Owner of Lake Country Family Fun. Carried (6-0).

5. Consideration of a motion to adopt Resolution No. 01/14/2019 "Resolution Approving Municipal Court Budget".

Administrator Cox reminded everyone this is part of the joint Lake Country Municipal Court and there are 19 municipalities in the Municipal Court. The fees for the court are paid by those that are penalized by the court monetarily, so Hartland and the other municipalities do not currently pay to fund the operations of the court.

Motion (Meyers/Anson) to approve to adopt Resolution No. 01/14/2019 "Resolution Approving Municipal Court Budget". Carried (6-0).

6. Consideration of a motion to approve the purchase of a 2019 Freightliner cab and chassis with a dump box and related equipment from Truck Country of Oak Creek and Madison Truck Equipment of Madison in the combined amount of \$202,029 and to declare as surplus and authorize disposal of the 2009 Peterbuilt 6-yard dump truck upon receipt of its replacement.

Operations Supervisor Gerszewski and Utility Operation Supervisor Felkner were present to give some background on the vehicle. Operations Supervisor Gerszewski said the Peterbuilt dump truck has been problematic since day one with a lot of electrical issues. He said they replaced a turbo in it for \$7000, had to replace a cam shaft out of the motor and also some wiring to the transmission. Utility Operation Supervisor Felkner said when it has to be repaired it takes the truck out of the fleet during snow events. Operations Supervisor Gerszewski said they are also asking for a yard bigger box on this vehicle because it plows and salts the Northeast part of the Village and during ice storms it can't carry enough salt to cover the roads so they have to come back to the shop to refill which also takes time off the roads. In comparing the maintenance of the Peterbuilt to the other trucks, he said they have never had to put a turbo or cam shaft in the other trucks. He went on to say trucks can have periodic wiring problems but not the systemic problems they have had with this truck. Operations Supervisor Gerszewski said he believes it still has a value to it greater than a resale value that is why he pushed it ahead a little bit plus it will help offset the purchase price of the new one. He went on to say they like the Mack trucks but Mack is having problems getting Allison transmissions and if they were to buy a Mack right now : and they want the transmission they have, it wouldn't get it in service until 2020.

Motion (Meyers/Anson) to approve the purchase of a 2019 Freightliner cab and chassis with a dump box and related equipment from Truck Country of Oak Creek and Madison Truck equipment of Madison in the combined amount of \$202,029 and to declare as surplus and authorize disposal of the 2009 Peterbuilt 6-yard dump truck upon receipt of its replacement.

7. Consideration of a motion to approve the purchase of a 2019 Case wheeled loader from Miller-Bradford and Risberg of Sussex in the amount of #181,750 and to declare as surplus and authorize disposal of the 2008 Case loader upon its replacement.

Operations Supervisor Gerszewski said it's been good but there are certain things that they have had problems with particularly a hydraulic valve system that they had to replace 3 times in its life and each time it was \$7000. He said it's just the nature of how it is designed that salt and debris get up above underneath and it's very hard to get it clean. He said the loader is critical in loading trucks in snow events and during leaf pickup. He said the trucks and loader are washed after every snow event to try to prevent corrosion along with spraying the trucks with an anti-salt agent. He stated the loader is used to haul and push the large snow blower for downtown snow cleanup and this loader has a clam bucket used for picking up branches and leaves. Dave Felkner pointed out that on the new Case loaders they have an extra panel to keep the salt from getting in. Operations Supervisor Gerszewski said the new loader comes with a 3 year warranty that includes maintenance in the price. Administrator Cox also pointed out that disposing of the trucks a little bit earlier than their schedule shows is a bit out of the ordinary. He said normally a loader would have gone much longer than its scheduled life but with the issue we keep having recurring is really why we are talking about replacing it so early. Operations Supervisor Gerszewski said even though the municipal discounts have changed they did get them to hold the price and they will be saving the Village \$20,000-\$30,000 if they purchase the equipment now.

Motion (Anson/Wallschlager) to approve the purchase of a 2019 Case wheeled loader from Miller-Bradford and Risberg of Sussex in the amount of #181,750 and to declare as surplus and authorize disposal of the 2008 Case loader upon its replacement

8. Consideration of a motion to declare as surplus and authorize the disposal of several items of small equipment.

Operations Supervisor Gerszewski said the equipment being disposed of goes back before his time and is Survey equipment, (they bought laser several years ago) steel tape and a concrete saw. He said they are high quality so they should be able to get a couple hundred dollars for the items. He said the items will go thru the bid process on the Wisconsin Surplus Online site.

Motion (Swenson/Dorau) to approve to declare as surplus and authorize the disposal of several items of small equipment. Carried (6-0).

9. Consideration of a motion to approve the Job Descriptions for the positions of Camp Counselor, Assistant Counselor and Head Coordinator in the Recreation Department.

Park and Recreation Director Yogerst said this afternoon she received an email for the summer camp coordinator in regards to requesting a change to one of the job descriptions. She said they have not had a chance to discuss this change so she would like to bring this back to the next Village Board meeting.

Motion (Swenson/Pfannerstill) to table consideration to approve the Job Descriptions for the positions of Camp Counselor, Assistant Counselor and Head Coordinator in the Recreation Department until the next Village Board meeting. Carried (6-0).

10. Consideration of a motion to approve an agreement with FEI Behavioral Health, Inc. of Milwaukee for the Employee Assistance Program in the annual amount of \$3750.

Finance Direct Bailey explained this is a contract for the Employee Assistant Program. He said this contract predates him and they have a new representative at the company. He said he wanted to get an updated contract because the language they had is outdated and has a different president's signature so this is a new contract. He said he reviewed it as did Administrator Cox and the Village lawyer Hector de la Mora. Administrator Cox said it will replace the other agreement that we have with them and this is a 1 yr. agreement then it will go to 2 yrs. terms thereafter until one or both of the parties decide to terminate the relationship, so it continues on as the price of \$3750 every year and the board will not have to vote every year on the contract, it just continues on as part of the budget and part of the annual activities of the staff to pay that bill.

Motion (Swenson/Anson) to approve an agreement with FEI Behavioral Health, Inc. of Milwaukee for the Employee Assistance Program in the annual amount of \$3750. Carried (6-0).

11. Consideration of a motion to authorize and direct staff to seek official permission from WE Energies to utilize utility-owned poles to hang banners for events at Capitol Drive and Maple Avenue and to hang banners for promotion and seasonal decorations along Cottonwood Avenue to Cardinal Lane.

Administrator Cox reminded everyone they had talked about the Capitol Drive and Maple portion last year and they have tried to work through WE Energies to get some clear response from them. He said they started to get some positive feedback and he received an email this week that said go ahead. He said DPW will work with them regarding attachments and WE Energies wants to meet on site for the poles going south on Cottonwood Avenue. He went on to say his intent is once we have an understanding to basically confirm that understanding in a letter so the Village has a document in the future that it can refer to that says this is what we agreed to, this is what we can do and we have that in our possession in the absence of an attachment agreement from WE Energies he thinks that will be suffice to move ahead. There was brief discussion on the type of attachments for the poles.

Motion (Pfannerstill/Meyers) to approve the Village Administrator listening to the email from WE Energies and the Village to move forward with ordering some brackets and working with the BID and DPW. Trustee Dorau wanted it clarified they were talking about 2 different things, banners across the road for the street dance etc. and flags on the poles. President Pfannerstill said yes it is 2 different things. He said in the past they couldn't do it because of WE Energies but they have gotten over that hurdle. Trustee Dorau suggested some type of agreement for who can put banners up and the length of time the banners could be up. Carried (6-0).

12. Consideration of a motion to approve the Hartland Business Improvement District 2019 Operating Plan and Budget.

Administrator Cox said the Hartland Business Improvement District is a special assessment district in the downtown area. He said the BID is focused on enhancing and advocating for the downtown area. He went on to say they have façade improvement programs, various grant programs, low interest loan program all administered by the BID board and it also has committees focused on marketing and design and economic development. He said all of those things that the BID has done in the past it intends according to its operations statement for 2019 to continue. Currently it has a budget and expenditure budget of \$87, 000 and some change. He said if the board will recall they saw in the adopted budget for the Village but it is confirmed here as the final version of their budget as \$87,675.

Motion (Meyers/Dorau) to approve the Hartland Business Improvement District 2019 Operating Plan and Budget. Carried (6-0).

13. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Pfannerstill said there are barricades on Goodwin due to bricks peeling away from a building stating they could give way at any time. He said he would like to make sure no one can access the sidewalk near it. Police Chief Misko said the owners did move quickly on it. Operations Supervisor Gerszewski said he met with the owners along with Building Inspector Hussinger and will be putting fencing with sandbags. He said they will also bring in a high lift to demo it and the road will be closed during repair. Fire Chief Dean said they will be watching and his department has been made aware.

President Pfannerstill said if anyone is interested in volunteering for different boards, to fill out a volunteer form which can found online.

Fire Chief Dean gave a brief update of the EMS and fire calls for 2018. He said they finished the year with a total of 871 calls, 230 were fire calls and 641 were EMS incidents.

14. Motion (Meyers/Dorau) to adjourn. Meeting adjourned at 7:59pm.

Deidre Bushéy
Village Deputy Clerk