

**JOINT ARCHITECTURAL BOARD/PLAN COMMISSION MINUTES
MONDAY, JANUARY 21, 2019
7:00 PM
BOARD ROOM
MUNICIPAL BUILDING, 210 COTTONWOOD AVE.**

Present: Jeff Pfannerstill, Ann Wallschlager, James Schneeberger, Tim Fenner, Jack Wenstrom, and Tim Hallquist.

Absent: David deCourcy-Bower

Others Present: Administrator Cox, Building Inspector Hussinger and Deputy Clerk Bush y.

Call to Order-

1. Consideration of a motion to approve the Jt. Architectural Board/Plan Commission Minutes of December 17, 2018.

Motion (Hallquist/Wenstrom) to approve the Jt. Architectural Board/Plan Commission minutes of December 17, 2018. Carried (6-0).

2. Architectural Board review and consideration of an application for replacement of signs for First Citizen Bank, 400 Cardinal Lane.

A representative from Sign Effectz Inc. was present and said First Citizens Bank is looking to change out the existing signs. Sign A is a free standing sign and will be 16' ft. high, Signs B & C will be on the building itself, and signs D & E are smaller signs with letter on both sides. The wall signs are interior illuminated which is allowed in this district.

Motion (deCourcy-Bower/Wenstrom) to approve the application for replacement of signs for First Citizen Bank, 400 Cardinal Lane. Carried (6-0).

3. Architectural Board review and consideration of an application for a bedroom addition to the Priess Herkowski residence, 807 E. Capitol Drive.

Building Inspector Hussinger the addition is in the rear of the house and the footprint of the house itself is not changing. The addition faces the rear and a little east and the material will be similar to the existing material.

Motion (Wenstrom/Hallquist) to approve the application for a bedroom addition to the Priess Herkowski residence, 807 E. Capitol Drive. Carried (6-0).

4. Architectural Board review and consideration of an application for construction of a new residence at 566 E. Birchwood Drive, The Traditions of Hartland.

Dan Belman from Belman Construction was present. Building Inspector Hussinger said the Home Owners Association has approved the application as submitted. He said it is the last lot on Birchwood and it abuts Mary Hill.

Motion (Hallquist/Schneeberger) to approve the application for construction of a new residence at 566 E Birchwood Drive, The Traditions of Hartland. Carried (6-0).

5. Architectural Board and Plan Commission review and consideration of an application for construction of a lift station at 120 Crystal Drive in the Lake Country Meadow's subdivision.

Utility Operations Supervisor Felkner was present to explain the lift station. He said during a power failure last year, the control and relay didn't send a signal back to the shop, so they didn't discover the failure until the next morning. He said it is up for budget anyway and in constructing the lift station building there won't be a problem with it again. He went on to say the HOA said no metal, so they are going with a brick building with wood strands, the color will be embedded when they make it and it will match the entrance wall. The design was changed to go south so the subdivision won't hear it and the testing of the generator will be done every Wednesday at 9 a.m. Administrator Cox asked about the type of generator and Village engineer Ryan Amtmann said it will be the same as the one in the Four Winds subdivision. He handed out an updated landscape plan and said he has already discussed it with the HOA president. Paul Listius the HOA president was present and said they will be having a HOA meeting in several months and Utility Operations Supervisor Felkner will attend the meeting to explain the lift station to the HOA. There was discussion on the decibel level of the generator. Felkner said the generator exhaust is pointed away from the subdivision and if someone did hear it, it would sound like a low hum similar to a car idling. Pfannerstill commented on getting a decibel level done, and Felkner said he could work on it tomorrow. Pfannerstill commented on possibly notifying more of the residents of the subdivision before acting on it. It was pointed out that residents within so many feet of the proposed lift station were sent an agenda for tonight's meeting. deCourcy-Bower commented that the lift station is needed and it is a nice building. He said it will only be run for 30 minutes every Wednesday morning and in the case of an emergency.

Motion (Hallquist/Schneeberger) to approve the application for construction of a lift station at 120 Crystal Drive in the Lake Country Meadow's subdivision with contingency on decibel level. Carried (5-1). Pfannerstill voted no.

Motion by Pfannerstill to amend the original motion so that more people have time to review it. No one seconded the motion so the motion failed.

Original motion stands.

- More action was taken on this item at the end of the meeting.

6. Plan Commission consideration of an Extraterritorial Certified Survey Map to redraw lot lines between two parcels on Orchard Ave. in the Town of Delafield.

Administrator Cox briefly explained that 2 neighbors own 7 lots on Orchard Ave & are trading 1 of those lots. He said there are 2 existing homes on the lots and this will have no impact on the Village of Hartland.

Motion (deCourcy-Bower/Pfannerstill) to approve the Extraterritorial Certified Survey Map to redraw lot lines between two parcels on Orchard Ave. in the Town of Delafield. (6-0).

7. Plan Commission consideration of a final Plat for Kiefer Farms subdivision in the Town of Merton.

Administrator Cox said this was tabled in the past to get the Storm water issue clarified and we are satisfied with Storm Water now.

Motion (deCourcy-Bower/Wenstrom) to approve the final Plat for Kiefer Farms subdivision in the Town of Merton. (6-0).

*Motion (Pfannerstill/deCourcy-Bower) to reconsider application for construction of a lift station at 120 Crystal Drive in the Lake Country Meadow's subdivision. (6-0).

Motion (Hallquist/Schneeberger) to approve the application for construction of a lift station at 120 Crystal Drive in the Lake Country Meadow's subdivision with contingency on decibel level. Carried (6-0).

8. Adjourn

Motion (Wenstrom/deCourcy-Bower) to adjourn. Carried (6-0). Meeting adjourned at 7:29 PM.

Respectfully submitted by
Recording Secretary,

Deidre Bushéy, Deputy Clerk