

MINUTES OF THE HARTLAND PUBLIC LIBRARY BOARD OF TRUSTEES

Regular meeting on February 21, 2019

Submitted by Lynda Crooke, secretary

- A. CALL TO ORDER was made at 5:10 by president, Janet Schmitt. Present were Board members Lynda Crooke, Michele Plank, Amy Reichert, Jay Williams, library director Laura Gest. and observers Heidi Bauer.
- B. PUBLIC COMMENT: There was none.
- C. MINUTES of the January 10 meeting were reviewed. Reichert moved that we accept the minutes. Williams seconded the motion and it carried.
- D. FINANCIAL AFFAIRS:
1. Motion to approve the December bills was made by Plank and seconded by Crooke. The motion carried.
 2. The status of the budget was reviewed, it was pleasing to Laura.
- E. DIRECTOR'S REPORT:
1. Statistics for January show that circulation was down 1069 for the month and for the year.
 2. Laura shared the Monthly News.
 - a. Peter Blenski, our new Youth Services Librarian, is fitting in well.
 1. He is taking over most of the children's programing in March.
 2. He is planning a Dr. Seuss Party on March 5.
 3. He is working on the Summer Reading Program.
 - b. Ryan and Mary Pfeiffer are working to get an antiques appraiser to come to the library.
 - c. Laura told the board about her successful In Service Day with the staff.
 - d. The Annual Report is done and being published.
 - e. The Outreach Program is a great success.
 1. Heidi and Laura went to Hartland Place again.
 2. They are going to Heritage Lake Country in March.
 - f. Beth and Shawn from Bridges came to our Library for a very informative and productive visit.
 - g. The Village of Hartland is writing a Compensation Plan, and the Board expressed the opinion that our Library should follow the same plan.
 - h. The Board encouraged Laura to work on Library policy about closing for bad weather.
 - i. The Board decided not to renew our subscription to Value Line.
 - j. Laura will be taking vacation the last week in March.
- F. OLD BUSINESS: There was none.

G. NEW BUSINESS:

1. Williams moved that the Board accept the 2018 Annual Report. Reichert seconded the motion and it carried.
2. The Board adjourned into closed session for staff evaluation.
3. The Board came out of closed session and congratulated Laura for her successful performance.

H. ADJOURNMENT: Motion to adjourn was made at 6:20 by Plank and seconded by Crooke. The motion carried. The next meeting is scheduled for Thurs., March 14, 2019 at 5:00 PM.