

**PARK AND RECREATION BOARD MINUTES**  
**MONDAY, FEBRUARY 4, 2019**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Present: Tim Hallquist, Peggy Kallenberger, Dick Landwehr, Curt Gundrum, Duane Lawson and Tina Bromberger  
Excused: Vicki Mitchell  
Others: Mike Gerszewski

**7:00 PM Call to Order**

**Public comments for those items not included on this agenda:** (Please be advised the Park and Recreation Board will receive information from the public for a three minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

**1. Consideration of a motion to approve the Park and Recreation Board minutes of the January 7, 2019.**

Motion (Landwehr/Gundrum) to approve the January 7, 2019 Park and Recreation Board minutes. Carried (5-0).

**Public Works Items**

**2. Discussion and possible consideration of donation of an 80' flag pole and large American flag at Hartbrook Park.**

Bob Marlow from the Hartland-Lake Country Rotary Club was present. He said he is a lifelong member of Hartland and currently the president of the Lake Country Rotary Club. He went to explain that the idea for a flag pole came about because someone posted a picture of Hartland on Facebook and another person commented wouldn't it be nice to have another flag in Hartland like years ago. Mr. Marlow loves flags and feels this is a wonderful opportunity to have this as a recognition point in Hartland. He said he feels the best spot for the flag is the deep outfield in Hartbrook Park. He went on to say the flag itself is \$16,000 and they are thinking of maybe also having a sitting area and a plaque recognizing the Rotary Club. They will be asking the schools and community to get involved in coming up with a design. He said the Rotary would donate everything and take charge of buying the new flag, they just need approval to get started on it. Another idea for a location is to remove some pine trees in Hartbrook Park and put the flag there. The size of the flag is 25 x15 '. One possible snag he said he has run into is that with President Trump's surcharge on metal there could be a 20% increase on the pole cost, so he would like to get the wheel in motion. Mr.

Marlow stated it would be presented and funded through the lake country foundation so it might be a tax free status. He also said the cost would be covered through fundraising. Bromberger had a question about the last project which was the veteran's memorial and how it stalled. She is concerned about not finishing the project and moving on. Mr. Marlow said the project won't happen unless there is money. He said the price tag for the Veteran's memorial ended up being higher and Gerszewski couldn't get ahold of those running that project.

Gerszewski said the Village doesn't have equipment that can reach 80 ft. to change the equipment, it would have to be contracted out and the Village would have to pay for it. He also pointed out the man hours of maintaining and raising the flag would go onto the Village. Bromberger asked about the size of the pole and if that size of the flag couldn't go on a shorter pole. Mr. Marlow went over the different sizes of the poles and what size flags would fit on those poles. He also asked if the Fire Department would be able to help with the flag. Gerszewski commented that he couldn't speak whether the Fire Dept. would get involved with it. Gerszewski also said that he was just at a BID meeting and they are wanting to add work to the DPW dept. which is currently down 2 people. He said Building Inspector Hussinger had some thoughts on this and one of his concerns is it would be the biggest flag in the Village and we would be setting a precedent if another business wanted to come in and questioned if it would need to go before Plan Commission. Other concerns Gerszewski brought up were engineer drawings and soil testing to see if it can support that type of pole. Hallquist said they have enough information to approve the concept and get drawings but he suggested not going over 60 ft. He also said they shouldn't rely on the Fire Department to maintain it and Mr. Marlow said he would find that out. Hallquist also said he would like to see drawings. Gerszewski said he would like no maintenance and Hallquist said it should go to Plan Commission.

Mr. Marlow said he will talk to the flag company and find out what needs to be done when a flag needs to be worked on.

There was brief discussion on lighting for the flag pole and the fallout for residents who live by the park.

Motion (Hallquist/Lawson) to approve the concept of a flag pole at Hartbrook Park. Carried (5-0) with one abstention (Bromberger).

**3. Discussion and possible consideration for use of the Fine Arts Center by The Augustine Academy June 4, 2019 with the ability to bring in food trucks and possibly sell craft/flower garlands.**

Erica Marcott from the Augustine Academy was present and explained that they used the Fine Arts Center last year. She said the request for 2 food trucks is because the food truck last year ran out of food due to all the people in the park that day. She said they would also like to sell flower garlands but they don't make any money off of it. She went on to say nothing is different than last except the additional food truck. Gerszewski said the DPW had no issues last year.

Motion (Bromberger/Kallenberger) to approve the application of the Augustine Academy to use the Fine Arts Center on June 4, 2019 along with bringing in 2 food trucks and selling craft/flower garlands. Carried (6-0).

**4. Discussion and possible consideration of field reservations and fees.**

Gerszewski said he gathered information on the fees that were returned to user groups and said they were deposits. He said this has been the case for years and they do not return money for fields a user group doesn't use. Hallquist asked if field restorations are done and if the DPW is aware of it. Gerszewski said they returned less this year than last year. There was discussion of user groups blocking out times and then they don't use the fields and other groups aren't able to use the fields. Gerszewski said Robyn Ludtke is willing to work with the DPW to get schedules for when organizations are going to play, but he still would like the schedules sooner. He said Robyn moved the sign up by a month and next year it may be sooner. Gerszewski said he would like to see the user groups come in with their completed schedules so there aren't a lot changes being made later on. He said the whole fee structure is very confusing and they tried to deal with that several years ago. It was suggested to look at the fee schedule again but it will have to be in the fall before next January 1st. Gundrum asked who approves the security deposit and Gerszewski explained it is on their form and they get their deposit back in the fall if there is no damage. Hallquist asked if there is a time we said don't use the fields and they still used the fields. Gerszewski said there will be a user group meeting at some point he just doesn't know when that meeting will be. Gerszewski said he may bring this subject back to the next Park Board meeting.

**5. Discussion and recommendation of replacement bridges for recreational trails.**

Information was provided in the packet and \$60,000 was budgeted for 2 bridges this year. Gerszewski said they have been asked to change the priority from Nixon Park to the bridge by the Alley by Palmers. Recommendation has been to go with a steel bridge from Wheeler, the cost would be \$36, 283. Gerszewski went over the prices for bridges by Palmers and in Nixon. Bark River is on the list for next year. The question of how old the bridges are was asked and Gerszewski said they have been there as long as he has been with Hartland which is 31+ years. He said the bridge in Nixon Park shows up in the 1970's aerials from the County. He went on to explain when replacing the bridge, it is moved and put on via a crane. He said it comes preassembled. Palmer's alley would be \$88,000, but that is a shared cost with 2 businesses. Bromberger commented that riding bikes over the bridges is rough, especially Hartbrook. Other options for bridges are custom manufacturing that is less expensive, but that is not recommended because it's wood and would have to be sealed every 2 years.

Motion (Bromberger/Gundrum) to recommend approval of the adjustment to the bridge prioritization to have Palmers first and then Nixon this year, as proposed by the DPW for steel trusses from Wheeler. Carried (6-0).

**Other items for consideration**

- 6. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.**

Hallquist asked if the baby changing stations and extra benches have been ordered yet, they need them before the Splash Pad opens. Signs should be made up that they are at the triangle bathrooms.

Bromberger said the COMP CORE meeting is in February and she would like feedback on they finalize. What new things are being done? It's slow but there are different funds we can use and the COMP will be different vs the current one. There isn't guidance on where we want to be 10-15 years. Look at the demographics and what do people need.

**7. Adjourn**

Motion (Kallenberger/Lawson) to adjourn. Carried (6-0). Meeting adjourned at 8:00 PM.

Respectfully submitted  
By Recording Secretary,  
Deidre Bushey  
Deputy Clerk