

VILLAGE BOARD MINUTES
MONDAY, APRIL 8, 2019
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order

Roll Call

Pledge of Allegiance – Trustee Dorau

Present: Trustees Anson, Dorau, Meyers, Landwehr, Swenson, Wallschlager, President Pfannerstill

Others Present: Trustees Elect Robyn Ludtke and Rick Connor, Administrator Cox, Clerk Igl, Police Chief Misko, Fire Chief Dean, Library Director Gest, Operations Supervisor Gerszewski, Utility Operations Supervisor Felkner, Rec Director Yogerst, Finance Director Bailey, Judge Kay, Deputy Chief Collura, Chip Schneeberger, Dr. Jim Muenzenberger, Bob Rosch, Mike Bagin.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) Trustee Meyers asked whether the approved no parking signs for Progress Drive had been installed yet. Operations Supervisor Gerszewski stated that DPW is waiting for the ground to thaw and that the signs will be installed within the next few weeks.

1. Proclamation honoring Trustee Richard Landwehr for 53 years of service to the Village upon his retirement.

Village President Pfannerstill read the proclamation honoring Trustee Landwehr into the record thanking him for his dedication to the Village. President Pfannerstill added that Dick Landwehr has been selected to be the parade marshal for the 2019 Hometown Celebration Parade.

2. Comments from Municipal Judge Timothy Kay regarding the Lake Country Municipal Court.

Judge Kay provided an update on court operations stating that members have been added recently with Johnson Creek now a full member. He state that the court is self-sustaining and that they are working on a plan for new court offices and court room. Additionally he reported that a new part-clerk was hired this year. The judge commented that the City of Oconomowoc drives the process of the location of the court with their move to the safety building.

Trustee Meyers inquired whether the concept of an occasional traveling court has been considered. The judge responded that the concept could be explored after review of the ordinances.

3. Motion (Meyers/Anson) to approve Village Board minutes of March 25, 2019. Carried (7-0).
4. Motion (Landwehr/Swenson) to approve vouchers for payment in the amount of \$221,147.18. Carried (6-0). Meyers abstained.

Trustee Landwehr left the meeting at this time.

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5. Consideration of actions related to Licenses and Permits.
 - a. Motion (Wallschlager/Dorau) to approve applications for Operator's (Bartender) Licensees with a term ending June 30, 2020. Carried (6-0).
 - b. Items related to the Chamber of Commerce annual street dance, Saturday, July 20, 2019
 - i. Street Use Permit
 - ii. Temporary Class "B" Beer/Wine Permit
 - iii. Public Dance License
 - iv. Temporary Operator's (Bartender) LicensesMotion (Wallschlager/Anson) to approve all license applications related to the Chamber of Commerce annual street dance. Carried (6-0).
 - c. Motion (Swenson/Dorau) to approve an application for a street use permit for Beer Snobs Ale & Eats, 122 Cottonwood Ave., and Hartland Inn, 120 Cottonwood Ave., for events on June 15, August 17 and September 21. Carried (6-0).

6. Presentation of Hometown Celebration event schedule and consideration of a motion to approve the plans and activities.

Rec Director Yogerst presented the schedule for the Hometown Celebration events. Motion (Meyers/Dorau) to approve the schedule of events as presented. Carried (6-0).

7. Presentation of a Library fundraising event and consideration of a motion to affirm the Park Board approval of the use of Nixon Park for the event.

Library Director Gest stated that the library is planning an event as a kick off to summer which will promote the summer reading program. The event will include a tent for library card registrations, yard games, a live band and possibly food trucks or local food. She stated that she will provide updates as details are worked out. Motion to approve the use of Nixon Park for the event. Carried (6-0).

8. Presentation of Kiwanis of Greater Hartland project to perform river and river bank clean up at Centennial Park and consideration of a motion to approve the project and provide Village support.

Dr. Muenzenberger and Chip Schneeberger stated that a river and river bank cleanup project is planned. The plan is to clear some invasive species, improve site lines and make the river navigable for small watercraft. It is believed that there will be between 30 and 60 volunteers. It was requested that a Village staff member assist with the project and that the DPW chipper be utilized for debris. It was stated that some downed trees are causing the river to divert. All work items planned are acceptable by the Department of Natural Resources. The first phase is intended to be roughly 750 feet near Centennial Park removing 10 downed trees in that area. Motion (Meyers/Dorau) to approve the project and for the Village to provide staff and the chipper. Carried (6-0).

9. Consideration of items related to a Live Scan fingerprinting system for the Police Department

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- a. Consideration of a motion to accept a Department of Justice reimbursement grant to implement a Live Scan fingerprinting system.
- b. Consideration of a motion to approve award of a contract to Idemia in the amount of \$14,862 for the Live Scan fingerprinting system.

Chief Misko stated that this electronic fingerprint equipment will capture prints in a digital electronic format that will improve efficiencies. He stated that if there is an issue with the print, such as smudging, the system will provide an error message immediately. He stated that the prints wouldn't need to be mailed to the crime lab but would be electronically transmitted. He stated that this is a 90% grant reimbursement program which will result in an actual cost to the Village of approximately \$1,500. Chief Misko stated that the department could still capture fingerprints with ink if needed for a specific circumstance. Any request for ink would still be acceptable with a fee of \$20 for either ink or electronic. He clarified that Wisconsin does not require fingerprints for a concealed carry permit.

Motion (Meyers/Anson) to accept a Department of Justice reimbursement grant to implement a Live Scan fingerprinting system and award of a contract to Idemia in the amount of \$14,862 for the Live Scan fingerprinting system. Carried (6-0).

10. Consideration of a motion to authorize the ordering of up to 2,664 tons of road salt through the Wisconsin Department of Transportation 2019-2020 Salt Contract.

Operations Supervisor Gerszewski commented that it was an unprecedented year for salt use. Motion (Anson/Dorau) to authorize the ordering of up to 2,664 tons of road salt through the Wisconsin Department of Transportation 2019-2020 Salt Contract. Carried (6-0).

11. Consideration of a motion to approve award of a contract to Hogen Electric, Inc. of Hartford for the Crystal Drive Lift Station Modifications Project in the amount of \$196,000.

Utility Operations Supervisor Felkner stated that this project is for the building that will house the generator and rebuild the pumps. He stated that the project was originally estimated by the engineers at \$210,000 but came in lower. Motion (Pfannerstill/Dorau) to award of a contract to Hogen Electric, Inc. of Hartford for the Crystal Drive Lift Station Modifications Project in the amount of \$196,000. Carried (6-0).

12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Pfannerstill thanked Village Administrator Cox for his years of service to the Village announcing that he will be leaving May 3. He stated that Administrator Cox has done a great job.

President Pfannerstill thanked Trustee Swenson for his service to the Village since being elected in 2001. It was stated that the newly elected officials will be sworn in at the next

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meeting and commended the Clerk for efforts administering the April 2 election.

13. Adjournment.

Respectfully submitted,

Darlene Igl
Village Clerk