

**VILLAGE BOARD MINUTES  
MONDAY, APRIL 22, 2019  
7:00 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Clerk Igl conducted the swearing in of Village President and newly elected Village Trustees.

Roll Call

Pledge of Allegiance – Trustee Anson

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Conner, President Pfannerstill

Others Present: Administrator Cox, Clerk Igl, Police Chief Misko, Fire Chief Dean, Operations Supervisor Gerszewski, Rec Director Yogerst, Finance Director Bailey, Elise Miller, Police Captain Kelsey,

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Chief Dean provided an overview of Fire Department operations including the mission and vision statements, budget information, vehicle replacement schedule, highlights of 2018, as well as events/fundraisers and stated that he is available to answer questions at any time.
2. Motion (Meyers/Anson) to approve Village Board minutes of April 8, 2019. Carried (7-0).
3. Motion (Wallschlager/Anson) to approve vouchers for payment in the amount of \$414,876.18. Carried (7-0).
4. Consideration of actions related to Licenses and Permits.
  - a. Motion (Dorau/Wallschlager) to approve applications for Operator's (Bartender) Licensees with a term ending June 30, 2020. Carried (7-0).
  - b. Consideration of an application for a street use permit for Lake Country Bed Barn Sidewalk Sale.

Elise Miller stated that this will be the third year for the event. It was stated that the salon doesn't want their parking lot access blocked during the event. Ms. Miller stated that they will block before the drive and have people access the area from the other side so that the salon will have access throughout the event. Ms. Miller asked whether they could use the Village owned grass area for vendors. There was discussion regarding options for vendor parking including having them park behind the buildings or parking at Nixon Park after they have set up and directing vendors to walk up the path to the area of the sale. Motion (Ludtke/Dorau) to approve the street use permit for Lake Country Bed Barn Sidewalk Sale including the use of the Village owned grass area as requested. Carried (7-0).

5. Presentation, review and consideration of the annual Hartland Neighborhood Night Out event on Thursday, August 8, 2019.

Elise Miller and Kelli Yogerst stated that the event starts at 5:30 p.m. with businesses open. Dousman Transport will provide shuttle service. There will be a band at Nixon Park as a part of the summer concert series and a school sponsored movie hosted at the Fire Department at 8:00 p.m. It was stated that the Park Board has approved park use; no permits are required.

Items referred from the April 15, 2019 Plan Commission meeting

6. Items related to proposed rezoning of the property at 345 Cottonwood Avenue.
  - a. Continuation of a **Public Hearing** to receive comment regarding the proposed rezoning from B-3 Central Business/Mixed Use District to RS-3 Single Family Residential District.

Property owner Donna Kultz commented that the rezoning would provide her with a great savings and she would better be able to maintain the property. She stated that she had tried to sell the property as commercial but found no buyers for it. She stated that she believed it would sell more readily as residential only. President Pfannerstill closed the Public Hearing at 7:26 p.m.

- b. Discussion and consideration on third reading of Bill for an Ordinance No. 02-25-2019-01 "An Ordinance To Amend The Official Zoning Map Of The Village Of Hartland."

Trustee Meyers asked if there is a cost to the Village of change the zoning. Administrator Cox stated that there is no cost. It was stated that it was a commercial property when purchased by the current owner and that there had been a short term residential tenant at one time. The property owner indicated that her main reason for requesting the zoning change is difficulty in selling as commercial.

It was stated that the asphalt parking lot in the backyard would need to be removed if rezoned to residential. Additionally, the property does not have a full kitchen which would have to be added. The property owner indicated that she is interested in living in the house and has done some legwork on potentially installing a kitchen.

Motion (Pfannerstill/Conner) to adopt Ordinance No. 02-25-2019-01 "An Ordinance to Amend the Official Zoning Map of the Village of Hartland. Motion failed (2-5).

7. Discussion and consideration of a motion to approve the Conditional Use Permit for Biebel's True Value, 580 Hartbrook Drive for operation of a temporary greenhouse.

Motion (Meyers/Dorau) to approve the Conditional Use Permit for Biebel's for a five year extension. Carried (7-0).

Others items for consideration

**VILLAGE BOARD MINUTES**

**MONDAY, APRIL 22, 2019**

**7:00 PM**

**PAGE 3**

8. Discussion and consideration of a motion to adopt Resolution No. 04/22/2019-01 "A Resolution Regarding Naming The Municipal Building In Honor Of Trustee Richard E. Landwehr."

Trustee Wallschlager stated that she respects Dick Landwehr's service but voiced concerns that others that have served extensively were not recognized. She cited the example of Karen Compton having served for 49 years. Trustee Wallschlager suggested that a survey be conducted of the citizens.

Trustee Dorau stated that she doesn't believe there will be another individual that will serve for the extensive number of years like Dick Landwehr. Trustee Ludtke commented that Mr. Landwehr's 53 years of service represents what the residents asked for and that his extensive service is remarkable.

President Pfannerstill commented that Dick Landwehr had served as both President and Trustee, not as an employee and that no one else has done that. He stated that he believes that the renaming is appropriate. Trustee Ludtke added that renaming the facility preserves the ability for Dick Landwehr to be a part of the Village's future.

Motion (Anson/Dorau) to adopt Resolution No. 04/22/2019-01 "A Resolution Regarding Naming the Municipal Building in Honor of Trustee Richard E. Landwehr." Carried (7-0).

9. Discussion and consideration of actions related to possible relocation of the Ice Age Trail route in the downtown.

Trustee Meyers proposed a potential reroute of the Ice Age Trail that would eliminate the use of the alley between Palmer's and Silver Leash and proposed options. After discussion, it was the consensus of the Village Board to send this issue to the Ice Age Trail Community Committee for consideration.

10. Discussion and consideration of a motion to approve an agreement with the City of Waukesha City Attorney's Office to serve as outside prosecutor for as provided in the letter dated April 4, 2019.

Motion (Pfannerstill/Ludtke) to approve an agreement with the City of Waukesha City Attorney's Office to serve as outside prosecutor for the Kay case. Carried (7-0).

11. Discussion and consideration of a motion to adopt Resolution No. 04/22/2019-02 "Existing Employer Update Resolution Wisconsin Public Employers' Group Health Insurance Program".

Finance Director Bailey stated that ETF has made modifications to the manual which made the Village's existing agreement outdated. Motion (Meyers/Wallschlager) to adopt Resolution No. 04/22/2019-02 "Existing Employer Update Resolution Wisconsin Public Employers' Group Health Insurance Program". Carried (7-0).

12. Discussion and consideration of a motion to approve the 2020 Budget Preparation Schedule.

**VILLAGE BOARD MINUTES**

**MONDAY, APRIL 22, 2019**

**7:00 PM**

**PAGE 4**

Finance Director presented the 2020 budget preparation schedule. Motion (Pfannerstill/Conner) to approve the schedule as presented. Carried (7-0).

13. Discussion and consideration of actions related to solicitation of proposals for consulting services related to Village Administrator replacement.

Motion (Dorau/Ludtke) to solicit proposals for consulting services related to the replacement of the Village Administrator. Carried (7-0).

14. Consideration of Board, Commission and Committee appointments as presented by Village President Pfannerstill.

Motion (Meyers/Dorau) to confirm appointments to Park and Recreation Board as follows: Tim Halquist with a term ending 4/30/2022, Peggy Kallenberger with a term ending 4/30/2022, Trustee Conner with a term ending 4/30/2020. Carried (7-0).

Motion (Anson/Wallschlager) to confirm appointment of Susan Lopnow to the Police and Fire Commission with a term ending 4/30/2024. Carried (7-0).

15. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Meyers thanked all organizations and individuals that worked on the Bark River cleanup for their outstanding efforts.

Chief Misko provided an update on the Live Scan project stating that the grant has been confirmed, the purchase order cut and delivery expected in the next 3-4 weeks. Additionally, he stated that the department had recently assisted the US Marshals in apprehending a wanted subject.

Trustee Ludtke provided a correction on the listing of bartender's licenses.

President Pfannerstill welcomed the newly elected Trustees to the Village Board.

16. Adjournment.

Motion (Dorau/Anson) to adjourn at 8:22 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk