

**Minutes of the Hartland Public Library
Board of Trustees
Regular meeting on April 11, 2019
Submitted by Laura Gest**

- A. CALL TO ORDER was made by Janet Schmitt. Present were Board members, Lee Bromberger, Michele Plank, Janet Schmitt, Jay Williams (telecommute), Library Director Laura Gest. Amy Reichert and Lynda Crooke were absent. Staff member Heidi Bauer was also present.
- B. PUBLIC COMMENT: There was none.
- C. Minutes of the March 14 meeting were reviewed. Plank made a motion to approve the minutes from the March meeting. Bromberger seconded the motion and it carried.
- D. FINANCIAL AFFAIRS.
 - 1. Motion to approve the March bills was made by Bromberger and seconded by Schmitt. The motion carried.
 - 2. The status of the budget was reviewed, it is swell.
- E. DIRECTORS REPORT:
 - 1. Statistics for March show circulation was up, children's program attendance for March was 797.
 - 2. Laura shared the monthly news.
 - a. Handicap Door buttons are all being replaced.
 - b. We will have an MLIS grad student interning for the summer
 - c. Food Truck Fundraiser has changed to a Party in the Park, Laura is talking to the Fire Department about cooking brats, games and fun in the park.
 - d. ADA accessibility scan is in the works
 - e. Matthews of Hartland will be our third outreach facility.
 - f. Laura met with a potential candidate for our library board
- F. OLD BUSINESS: There was none.
- G. NEW BUSINESS:
 - a. Discussion of the 2020 Allowable Cost Worksheet for Waukesha County Libraries. A motion was made by Plank to approve the 2020 Allowable Cost Worksheet for Waukesha County, Bromberger seconded, and it carried.
 - b. Discussion for the purchase of a Milwaukee County Zoo Pass, with Improvement and Innovation Grant money. Bromberger made a motion to approve the purchase of the Zoo Pass with \$1,000 from the grant. Plank seconded and it carried. Laura will present ideas next month on the remainder of that grant.
- H. ADJOURNMENT. A Motion to Adjourn was made at 5:45 by Williams and seconded by Bromberger. The motion carried. The next meeting is scheduled for Thursday May 9 2019 at 5:00 PM.